



INVEST HAGERSTOWN

Fire Suppression System Grant Program

Property Information

Property Address: _____, Hagerstown, MD Zip: _____

Check One: **Commercial Building** **Mixed-Use Building**

Applicant Information (legal ownership of property):

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone: _____ Applicant's Email: _____

Business Name (if applicable): _____

Business Address (if applicable): _____

Business Phone Number: _____ Business Website: _____

Project Information

Expected Start Date: _____

Expected Completion Date: _____

Time frame for utility infrastructure work completion (fire/water line, meter vault, water meter, excavation): _____

Note: Projects must be completed no later than 9 months from approval and receipt of Letter of Commitment.

	Option 1: Sprinkler System	Option 2: Utility Infrastructure	Total:
Grant Amount:	_____	_____	_____
Developer Match:	_____	_____	_____
Total Project Cost:	_____	_____	_____

How many new jobs will be created within 2 years of the project completion? ____ new jobs

How many jobs will be retained as a result of this project? ____ jobs

What percent of the property is vacant, and for how long? _____% Vacant Since _____ (month/year)

Please provide a detailed description of the proposed improvements to the property, including utility infrastructure work related to fire suppression system requirements.

Required Attachments:

- Design plans and occupancy plan.
- Project budget and construction cost estimates itemizing the scope of work for the project.
- Project timeline.
- Photo(s) including 1 front, street view of the property.
- Financing plan showing proposed funding sources and indicating any other grants or incentives for the project.
- Please provide a confirmation of funding sources such as bank statement for self-funded projects, or a bank letter that provides a pre-approval, commitment to finance or finance approval. The letter should include terms and conditions from the bank.

Provide any additional description of how the proposed project supports the following program goals:

- Inspire and enable significant redevelopment, both city-wide and in the urban core, reusing and repurposing existing vacant and under-utilized properties.
- Create the opportunity for new jobs throughout the City of Hagerstown.
- Increase the value of Hagerstown’s commercial and mixed-use properties.

Applicants must comply with all conditions indicated on their application form and in the published Program Guidelines and subsequent information provided in support of this application and eligibility criteria of the program, particularly including receipt of construction and buildings permits for proposed work and implementation of approved development plan and schedule. Any changes to the approved development plan and schedule must be resubmitted for review and approval of the Invest Hagerstown Review Committee to determine continued eligibility of the project. If a project is disqualified, any financial incentives received to date will be required to be repaid to the City. There may be additional project information requested from the developer at any time during the process.

Applicant Signature:

By signing below, I certify that the information above is true and correct, I agree to comply with the program requirements and eligibility as described in the Invest Hagerstown Grant Guidelines, and I understand that if my application is approved, failure to comply will result in termination of the Letter of Commitment.

Applicant’s Signature

Date

Return to:

City of Hagerstown
Department of Community & Economic Development
14 N. Potomac, Suite 200A, Hagerstown, MD 21740
Phone: 301-739-8577 ext 111 Email: dced@hagerstownmd.org