



INVEST HAGERSTOWN Fire Suppression System Grant Program

Property Information

Property Address: _____, Hagerstown, MD Zip: _____

Check One: Commercial Building Mixed-Use Building
 Residential Building

Applicant Information (legal ownership of property):

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone: _____ Applicant's Email: _____

Business Name (if applicable): _____

Business Address (if applicable): _____

Business Phone Number: _____ Business Website: _____

Project Information

Expected Start Date: _____

Expected Completion Date: _____

Time frame for project work completion (fire/water line, meter vault, sprinkler lines, etc): _____

Note: Projects must be completed no later than 9 months from approval and receipt of Letter of Commitment.

Grant Amount: \$_____

Total Project Cost: \$_____

How many new jobs will be created within 2 years of the project's completion? ____ new jobs

How many jobs will be retained as a result of this project? ____ jobs

What percentage of the property is vacant, and for how long? _____% Vacant Since
_____(month/year)

Please provide a detailed description of the proposed improvements to the property, including utility infrastructure work related to fire suppression system requirements.

Required Attachments:

- Design plans and occupancy plan.
- Project budget and construction cost estimates itemizing the scope of work for the project.
- Project timeline.
- Photo(s) including 1 front, street view of the property.
- Financing plan showing proposed funding sources and any other incentives or grants being used (bank statement, confirmed loan letter, award letters, etc.).

Provide any additional description of how the proposed project supports the following program goals:

- Inspire and enable significant redevelopment, both city-wide and in the urban core, reusing and repurposing existing vacant and under-utilized properties.
- Create the opportunity for new jobs throughout the City of Hagerstown.
- Increase the value of Hagerstown’s commercial and mixed-use properties.

Applicants must comply with all conditions indicated on their application form and in the published Program Guidelines and subsequent information provided in support of this application and eligibility criteria of the program, particularly including receipt of construction and buildings permits for proposed work and implementation of approved development plan and schedule. Any changes to the approved development plan and schedule must be resubmitted for review and approval of the Invest Hagerstown Review Committee to determine continued eligibility of the project. If a project is disqualified, any financial incentives received to date will be required to be repaid to the City. There may be additional project information requested from the developer at any time during the process.

Applicant Signature:

By signing below, I certify that the information above is true and correct, I agree to comply with the program requirements and eligibility as described in the Invest Hagerstown Grant Guidelines, and I understand that if my application is approved, failure to comply will result in termination of the Letter of Commitment.

Applicant's Signature

Date

Return to:

City of Hagerstown
Department of Planning & Economic Development
32 N. Potomac, Second Floor, Hagerstown, MD 21740
Phone: 301-739-8577 ext 111 Email: dped@hagerstownmd.org

[vs. 11.25.2025]