City of Hagerstown, Maryland

Annual Action Plan

FY 2019

The Mayor and Council of the City of Hagerstown

Robert E. Bruchey II, Mayor

Council Members
Kristin Aleshire
Austin Heffernan
Emily Keller
Shelley McIntire
Lewis Metzner

Prepared By
The City of Hagerstown
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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Hagerstown, Maryland has prepared the FY 2019-20 Action Plan to provide framework and strategy for implementing federal programs to fund housing, community development, and economic development activities within the City.

Action Plan Description

The Action Plan is undergirded by The City’s five year Consolidated Plan for FY 2016-FY 2020, which provides long term direction to address the needs of the City related to both housing and non-housing activities using the Community Development Block Grant (CDBG) Program.

The annual Action Plan will serve the following functions:

- An application for federal funds under HUD’s formula grant programs, and
- An action plan that provides a basis for measuring performance.

The national goals of the housing and community development programs covered by the Consolidated Plan and the Action Plan are:

- to provide decent housing;
- to establish and maintain a suitable living environment; and,
- to expand economic opportunities for every American, particularly for low and moderate income persons.

The Action Plan furthers the achievement of these goals through the implementation of a variety of housing and community development activities outlined here.

The FY 2019 Action Plan was developed in accordance with Title I of the Cranston-Gonzalez National Affordable Housing Act and pursuant to the requirements of the U.S. Department of Housing and Urban Development.
Oversight of the Program

The Department of Community and Economic Development of the City of Hagerstown is responsible for the administration of the CDBG program. The City utilizes a number of non-profit service providers to carry out certain public service activities, while maintaining its status as responsible agency.

The Five Year Consolidated Planning process and the FY 2019 Action Plan is a collaborative effort of the City of Hagerstown, the community at large, social service agencies, City officials, housing providers, community development agencies, and economic development groups. The planning process was accomplished through a series of public meetings, stakeholder interviews, resident surveys, statistical data, and review of previous community development plans.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following six (6) priorities and subsequent goals/strategies were identified for the City of Hagerstown for the Consolidated Planning period of FFY 2015 through FFY 2019 for the Community Development Block Grant (CDBG) Program. The specific objectives and outcomes addressed by the FY 2019 Action Plan which contribute to the goals are listed in the chart at the end of this section.

HOUSING PRIORITY - (HIGH PRIORITY)

Priority Need: There is a need to provide all Hagerstown residents with a range of housing options that offer them safe, decent, appropriate, secure and affordable housing.

Goals:

HS-1 Housing Rehabilitation: Preserve and upgrade the existing housing stock through programs that assist with rehab and resale of owner and rental housing, including emergency repairs, energy efficiency improvements, and accessibility modifications.

HS-2 Homeownership: Promote homeownership by assisting lower-income homebuyers to purchase a home with down payment and closing cost assistance.

HS-3 Fair Housing: Affirmatively further fair housing choice through education, outreach and housing counseling services.
HS-4 Anti-Poverty: Eliminate “pockets of poverty” and impacted areas, by deconcentrating assisted housing and services.

HOMELESS PRIORITY - (LOW PRIORITY)

Priority Need: There is a need to protect Hagerstown residents who are homeless or at risk of becoming homeless.

HO-Goals:

HO-1 Continuum of Care: Collaborate in the development of a CoC delivery system which helps residents who are homeless and persons at-risk of becoming homeless to achieve dignity, well-being, and self-sufficiency by working to end homelessness and creating a viable urban community.

HO-2 Housing Support: Support programs that help residents to retain their housing and to live independently.

OTHER SPECIAL NEEDS PRIORITY - (LOW PRIORITY)

Priority Need: There is a need to protect Hagerstown residents with other special needs.

SN-Goals:

SN-1 Special Needs Housing: Work to ensure that residents have a range of housing options that offer safe, decent, appropriate, secure and affordable housing for the elderly, persons with disabilities, and persons with other special needs through programs that assist with rehab and making reasonable accommodations to existing housing.

SN-2 Social Services: Support public services that help residents who are elderly, persons with disabilities, and persons with other special needs to achieve dignity, well-being and self-sufficiency.

COMMUNITY DEVELOPMENT PRIORITY - (HIGH PRIORITY)

Priority Need: Hagerstown residents should have livable, sustainable neighborhoods, and be assured of safety and quality of life in their neighborhoods, their homes, and have the necessary community supports to thrive.

CD-Goals:

CD-1 Public Facilities: Improve public facilities and public infrastructure to foster livable neighborhoods and access to public amenities through rehabilitation, reconstruction, and new construction.
CD-2 Public Services: Improve and enhance public services that help residents achieve dignity, well-being and self-sufficiency, including programs for youth, the elderly and the disabled throughout the City.

CD-3 Deconcentration of Housing: Reduce the isolation of income groups within areas through spatial de-concentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods.

CD-4 Neighborhood Revitalization: Make strategic investment to improve low-income neighborhoods and other areas exhibiting conditions of slums and blight.

CD-5 Accessibility and Visitability: Improve accessibility and visitability of community facilities and infrastructure.

CD-6 Public Safety: Enhance health, safety and quality of life by improving public safety facilities and equipment.

CD-7 Code Enforcement - Continue a systematic code enforcement program to ensure that the existing housing stock will be decent, safe, and sanitary.

ECONOMIC DEVELOPMENT PRIORITY - (HIGH PRIORITY)

Priority Need: Hagerstown needs a healthy economy to provide residents with access to livable wage jobs, to education and training that would qualify them for those jobs, to entrepreneurship opportunities, and for supports necessary to access those opportunities.

ED-Goals:

ED-1 Employment: Support and encourage new job creation, job retention, and employment and job training services for unemployed and under employed residents.

ED-2 Downtown Revitalization: Support downtown revitalization efforts which enhance the urban core through the Maryland Main Street Program and the Community’s City Center Plan.

ED-3 Redevelopment: Plan and promote the development and redevelopment of vacant commercial and industrial sites and facilities.

ED-4 Financial Support: Support business and commercial growth through expansion, new development, and rehabilitation.

ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY - (HIGH PRIORITY)
Priority Need: There is a continuing need for planning, administration, management, and oversight of federal, state, and local funded programs.

AM-Goals:

AM-1 General Administration/Coordination: Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Hagerstown has a good performance record with HUD. The City regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the Department of Community and Economic Development, 14 N. Potomac Street, Suite 200A, Hagerstown, Maryland 21740.

The FY 2017 CAPER, which was the second CAPER for the FFY 2015-2019 Five Year Consolidated Plan, was approved by HUD. In the FY 2017 CAPER, the City of Hagerstown expended 88% of its CDBG funds to benefit low- and moderate-income persons. The City expended 14.6% of its funds during the FY 2017 CAPER period on public service, which is under the statutory maximum of 15%. The City expended 19.18% of its funds during this CAPER period on Planning and Administration, which is under the statutory maximum of 20%. For FY 2017, the City was in compliance with the required 1.5 maximum drawdown ratio.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizens are vital to creating vibrant and sustainable programming and are encouraged to participate in the planning process. The City of Hagerstown has followed its Citizen Participation Plan in the planning and preparation of the FY 2019 Annual Action Plan. The City held its first public hearing on the needs of the community and its residents on Wednesday, December 13, 2017. This provided the residents, agencies and organizations with the opportunity to discuss the City’s CDBG Program and to provide suggestions for future CDBG Program priorities and activities.
The City’s Department of Community and Economic Development maintains a list for its CDBG Program and sends out copies of its public hearings notices and meetings concerning the CDBG Program. Notices are sent to all agencies and individuals who have participated in previous programs and activities.

A copy of the “Draft FY 2019 Annual Action Plan” was placed on public display for review by the general public agencies and organizations in the community. A newspaper notice announcing that these documents were placed on public display was published in “The Herald-Mail” the newspaper of general circulation in the area. The “Draft FY 2019 Annual Action Plan” was on public display at the following locations:

- City of Hagerstown, Department of Community and Economic Development, 14 North Potomac Street, Suite 200A, Hagerstown, MD 21740.
- City of Hagerstown, City Clerk’s Office, 2nd Floor of City Hall, 1 E. Franklin Street, Hagerstown, MD 21740
- Washington County Library, Hagerstown Branch, 100 S. Potomac Street, Hagerstown, MD 21740
- Online at www.hagerstownmd.org

A public hearing was held on May 10, 2018 to provide citizens with the opportunity to comment on the proposed plan. A more detailed analysis and description of the citizen participation process is contained in section PR-15, “Citizen Participation.”

5. **Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Hagerstown held its First Public Hearing on Wednesday, December 10, 2017 at 5:30 PM. Comments received at that public hearing are included in the attachments at the end of the FY 2019 Action Plan.

The FY 2019 Annual Action Plan was placed on public display from April 18, 2018 to June 15, 2018. A Second Public Hearing was held Wednesday, May 10, 2018. All comments received at the Second Public Hearing and during the display period were accepted and are included in the attachments at the end of the FY 2019 Annual Action Plan.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

All comments and suggestions that were received to date, have been accepted and incorporated into the planning document.
7. **Summary**

The main goals of both the City of Hagerstown’s Five Year Consolidated Plan and the FY 2019 Annual Action plan are to enhance the living conditions of all residents in the city, create a suitable and sustainable living environment, and to address the housing and community development needs of the City’s residents.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<table>
<thead>
<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Administrator</td>
<td>HAGERSTOWN</td>
<td>Community and Economic Development</td>
</tr>
</tbody>
</table>

Table 1 – Responsible Agencies

Narrative (optional)

The Department of Community and Economic Development of the City of Hagerstown is responsible for the administration of the CDBG Program.

Consolidated Plan Public Contact Information

Mr. Jonathan Kerns, Community Development Manager

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Suite 200A

Phone: (301) 739-8577 ext. 134

Fax: (301) 739-3117

Email: jkerns@hagerstownmd.org
Website: http://www.hagerstownmd.org/
1. Introduction

While preparing the Five Year Consolidated Plan which provides the frame work, strategies and priorities guiding the FY 2019 Annual Action Plan, the City of Hagerstown consulted with the Hagerstown Housing Authority, social services agencies, housing providers, and members of the Washington County Continuum of Care. An online survey was created for stakeholders and residents to complete which identified needs, gaps in the system, and programmatic goals for the next five years. Input from the meetings and surveys were used in the development of specific strategies and priorities for the Five Year Plan.

While preparing the FY 2019 Action Plan, the City of Hagerstown held a public meeting where the city consulted with social services agencies, housing providers, members of the Washington County Continuum of Care, and residents. All residents and agencies were encouraged to attend hearing and provide comments at the needs hearing and after review of the proposed plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Hagerstown works with the following agencies to enhance coordination:

- Hagerstown Housing Authority – The Mayor of the City of Hagerstown appoints the Hagerstown Housing Authority’s commissioners.
- Social Services Agencies - The City provides funds to improve services to low and moderate income persons. Staff also meet regularly with agencies to discuss community needs and coordination of services.
- Housing Providers - The City provides funds to rehabilitate and develop housing and provide housing options for low and moderate income households.

Each year, as part of the CDBG application planning process, local agencies, and organization are invited to submit proposals for CDBG funds for eligible activities. These groups participate in the planning process by attending the public hearings, and informational meetings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Hagerstown participates in the Washington County Continuum of Care. The Washington County Continuum of Care is administered by the Washington County Community Action Council. The
City participates with the Washington County Continuum of Care, also known as the Washington County Homeless Coalition, to address homelessness by working together to develop a framework to deliver housing and supportive services to the homeless and persons at risk of becoming homeless.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Emergency Shelters coordinate their planning and service delivery with themselves, other agencies, and the City through monthly meetings of the Washington County Homeless Coalition. The Coalition's member agencies include: CASA, Inc., City of Hagerstown Department of Community and Economic Development, Washington County Community Action Council, Inc., Department of Social Services, Hagerstown Housing Authority, Legal Aid Bureau, REACH, Inc., The Salvation Army, St. John’s Shelter for the Homeless, Inc., Social Security Administration, Turning Point of Washington County, Washington County Commissioners, Washington County Health Department, the Washington County Mental Health Authority, Soul Haven, Tri-State Community Health Center, Walnut Street Family Practice, QCI Behavioral Health, Priority Partners, Meritus Medical Center, Veteran’s Outpatient Clinic, Gatekeepers, Celebration Ministries, One-Stop Job Center, and Welcome Home Veterans Program. Members meet monthly to coordinate activities, to better cooperate in the provision of services, and to collect data regarding the number of homeless persons served and any unmet needs. They work together to learn about programs that can be utilized in the community and, from time to time, take public positions on affordable housing proposals at the state and local level. The CoC also works through a committee structure to determine how to allocate ESG funds, develop performance standards and evaluate outcomes of projects and activities. City Staff participate in various aspects for the strategic process.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities
<table>
<thead>
<tr>
<th>1</th>
<th>Agency/Group/Organization</th>
<th>Habitat for Humanity of Washington County</th>
</tr>
</thead>
</table>
|   | Agency/Group/Organization Type | Housing  
Services-Education |
|   | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The organization was consulted through a combination of public meetings and application for funding to ascertain the housing needs of the City of Hagerstown. |
| 2 | Agency/Group/Organization | WASHINGTON COUNTY COMMISSION ON AGING |
|   | Agency/Group/Organization Type | Housing  
Services - Housing 
Services-Elderly Persons 
Services-Persons with Disabilities 
Services-Health 
Services-Education 
Service-Fair Housing 
Regional organization |
|   | What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Non-Homeless Special Needs  
Anti-poverty Strategy |
<p>|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The organization was consulted through a combination of public meetings and applications for funding to ascertain the housing needs and service needs of the elderly of the City of Hagerstown. |</p>
<table>
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<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>Hagerstown Home Store</th>
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<td></td>
<td>Agency/Group/Organization Type</td>
<td>Housing</td>
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<td>Services - Housing</td>
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<td>Service-Fair Housing</td>
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<td>What section of the Plan was addressed by Consultation?</td>
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<td>Anti-poverty Strategy</td>
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<td>Lead-based Paint Strategy</td>
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<td>Agency/Group/Organization</td>
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<td>Agency/Group/Organization Type</td>
<td>Housing</td>
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<td>Services-Education</td>
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<td>Civic Leaders</td>
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<td>Business and Civic Leaders</td>
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<td>5</td>
<td><strong>Agency/Group/Organization</strong></td>
<td>SENIOR LIVING ALTERNATIVES, INC.</td>
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</table>
| **Agency/Group/Organization Type** | Housing  
Services - Housing  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-homeless  
Services-Health | |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment  
Non-Homeless Special Needs  
Anti-poverty Strategy | |
<p>| <strong>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</strong> | The organization was consulted through a combination of public meetings and applications for funding to ascertain the housing and elderly service needs of the City of Hagerstown. |</p>
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<tr>
<th>Agency/Group/Organization</th>
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<td>Services - Victims</td>
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<td>Homeless Needs - Families with children</td>
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<td>Homelessness Needs - Veterans</td>
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<td>Homelessness Needs - Unaccompanied youth</td>
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<td>Homelessness Strategy</td>
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<td>Non-Homeless Special Needs</td>
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<td>HOPWA Strategy</td>
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<td>Anti-poverty Strategy</td>
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<td>Lead-based Paint Strategy</td>
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<td>Agency/Group/Organization</td>
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<td>Agency/Group/Organization Type</td>
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<td>Neighborhood Organization</td>
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<th>What section of the Plan was addressed by Consultation?</th>
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<td>Market Analysis</td>
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<td>Anti-poverty Strategy</td>
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<th>Agency/Group/Organization</th>
<th>Community Free Clinic</th>
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<td>Agency/Group/Organization Type</td>
<td>Services-Elderly Persons</td>
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<td>Services-Persons with Disabilities</td>
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<td>Services-Victims of Domestic Violence</td>
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<td>Services-homeless</td>
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<td>Services-Health</td>
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<td>Health Agency</td>
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</table>
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Non-Homeless Special Needs  
HOPWA Strategy  
Anti-poverty Strategy |
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<tr>
<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>The organization was consulted through a combination of public meetings and application for funding to ascertain the health service needs of the City of Hagerstown.</td>
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<tr>
<td>9</td>
<td><strong>Agency/Group/Organization</strong></td>
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</table>
| **Agency/Group/Organization Type** | Housing  
PHA  
Services - Housing  
Services-Children  
Services-Elderly Persons  
Services-Persons with Disabilities  
Services-Persons with HIV/AIDS  
Services-Victims of Domestic Violence  
Services-homeless  
Services-Health  
Services-Education  
Services-Employment  
Service-Fair Housing  
Services - Victims  
Other government - Local  
Grantee Department |
| **What section of the Plan was addressed by Consultation?** | Public Housing Needs  
Market Analysis  
Economic Development |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | The organization was consulted through public meetings to ascertain the housing and economic development needs of the City of Hagerstown. |
### Agency/Group/Organization
Office of the Public Defender

### Agency/Group/Organization Type
- Services - Housing
- Services - Children
- Services - Elderly Persons
- Services - Persons with Disabilities
- Services - Persons with HIV/AIDS
- Services - Victims of Domestic Violence
- Services - homeless
- Services - Health
- Services - Education
- Services - Employment
- Service - Fair Housing
- Services - Victims
- Other government - State

### What section of the Plan was addressed by Consultation?
- Housing Need Assessment
- Homeless Needs - Chronically homeless
- Homeless Needs - Families with children
- Homelessness Needs - Veterans
- Homelessness Needs - Unaccompanied youth
- Homelessness Strategy
- Non-Homeless Special Needs
- HOPWA Strategy
- Anti-poverty Strategy

### Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?
The organization was consulted through public meetings to ascertain the needs of the City of Hagerstown.
<table>
<thead>
<tr>
<th>11</th>
<th>Agency/Group/Organization</th>
<th>Washington County Family Center</th>
</tr>
</thead>
</table>
|    | Agency/Group/Organization Type | Services-Children  
                          Services-Education  
                          Services-Employment |
|    | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children  
                        Economic Development  
                        Anti-poverty Strategy |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The organization was consulted through a combination of public meetings and application for funding to ascertain the education and family needs of the City of Hagerstown. |
| 12 | Agency/Group/Organization | Hagerstown Housing Authority |
|    | Agency/Group/Organization Type | Housing  
                          PHA  
                          Services - Housing |
|    | What section of the Plan was addressed by Consultation? | Housing Need Assessment  
                        Public Housing Needs  
                        Homelessness Strategy  
                        Non-Homeless Special Needs  
                        Anti-poverty Strategy |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The organization was consulted through direct outreach to ascertain the public housing needs of the City of Hagerstown. |

Identify any Agency Types not consulted and provide rationale for not consulting
All known agency types were consulted with and their input was incorporated in this plan (see the City of Hagerstown Five year Consolidated Plan for a complete list of agencies surveyed and consulted through the planning process).

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Washington County Homeless Coalition</td>
<td>They are compatible</td>
</tr>
</tbody>
</table>

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

The City of Hagerstown's Department of Community and Economic Development is the administering agency for the CDBG program. Close coordination is maintained with the other City departments. CDBG projects are coordinated with the Department of Planning and Code Administration, Engineering Department, the Department of Finance, the Police and Fire Departments, the Parks and Recreation Department, the Public Works Department, and the Utilities Department. The City regularly communicates with adjacent units of local government on projects and planning across departments.

During the consolidated planning process the City of Hagerstown contacted and works with the Maryland Department of the Environment to provide lead hazard reduction for all units offered through the City's Homeownership programs. The state does not identify specific locations of housing units where lead based paint is present. The Maryland Department of the Environment did provide statistics on the incidence of lead based paint poisoning in youth.

Washington County Department of Social Services was contacted and included in the consolidated planning process, along with the Washington County Health Department and Children in Need, to determine the health care and child care needs.
Development policies are promoted by the City Administrator with approval and oversight by the Mayor and City Council.
AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

The City has followed its adopted Citizens Participation Plan to develop its FY 2019 Annual Action Plan.

The FY 2019 Annual Action Plan has many components that require, encourage and broaden citizen participation. These components are the following: requests for proposals (RFP’s) for CDBG funding from agencies/organizations; meetings with agencies/organizations on how to complete the RFP; interviews and roundtable discussions with various stakeholders and government officials; a public needs hearing; and a public hearing to gather comments on the draft plan on public display. All of these comments are included in the consolidated and annual action plan in the Exhibit Section. The City uses citizen input to develop how the plan will serve the low- and moderate-income population to reach the goals set forth in the Five Year Consolidated Plan.
### Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Hearing</td>
<td>Minorities&lt;br&gt;Persons with disabilities&lt;br&gt;Non-targeted/broad community&lt;br&gt;Residents of Public and Assisted Housing</td>
<td>The City of Hagerstown held its first Public Hearing on December 13, 2017. See public hearing comments in the summaries and the sign-in sheets.</td>
<td>See public hearing comments in Exhibits sections of the Plan.</td>
<td>All comments were accepted and incorporated into the Plan.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Public Hearing</td>
<td>Minorities&lt;br&gt;Persons with disabilities&lt;br&gt;Non-targeted/broad community&lt;br&gt;Residents of Public and Assisted Housing</td>
<td>The City of Hagerstown held its second Public Hearing on May 10, 2018. See public hearing comments in the summaries and the sign-in sheets.</td>
<td>See public hearing comments in Exhibits sections of the Consolidated Plan.</td>
<td>All comments were accepted and incorporated into the Consolidated Plan.</td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
<td>-----------------</td>
<td>-----------------------------------------------------------------------------------</td>
<td>--------------------------------</td>
<td>-----------------------------</td>
<td>---------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>3</td>
<td>Newspaper Ad</td>
<td>Minorities&lt;br&gt;Persons with disabilities&lt;br&gt;Non-targeted/broad community&lt;br&gt;Residents of Public and Assisted Housing</td>
<td>None.</td>
<td>None.</td>
<td>None.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Internet Outreach</td>
<td>Minorities&lt;br&gt;Persons with disabilities&lt;br&gt;Non-targeted/broad community&lt;br&gt;Residents of Public and Assisted Housing</td>
<td>None.</td>
<td>See public hearing comments in Exhibits sections of the Plan.</td>
<td>All comments were accepted and incorporated into the Plan.</td>
<td></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Hagerstown will be receiving $757,083 in CDBG funds for FY 2019. This is an increase in funding from FY 2018, but a substantial reduction from $1,004,945 in FY 2011, the start of the previous five year planning period. The program year goes from July 1, 2018 through June 30, 2019. The following represents the City’s anticipated resources for future years:

Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Remainder of ConPlan $</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG</td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>757,083 220,884 147,000</td>
<td>1,124,967 951,733</td>
<td>Five years of funding at 5% reduced level each year.</td>
</tr>
</tbody>
</table>
Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Hagerstown will leverage the following sources of funds to address the needs identified in the Consolidated Plan:

The State Community Legacy Fund will be used to address issues of homeownership and to carry out the City Center Plan.

The Open Space Program Funds from the State of Maryland will tie into the implementation of the City Center Plan.

The Hagerstown Housing Authority uses Section 8 Housing Choice Voucher resources to provide housing assistance to low- and moderate-income households in the City of Hagerstown.

In 2017, the Hagerstown Housing Authority received $515,328 in Capital Fund grants to improve the physical condition of the Housing Authority’s properties.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not Applicable

Discussion

There are limited resources available to address the needs identified in this Five Year Consolidated Plan. The City must work cooperatively with private, public, and non-profit partners to address the needs identified in this Five Year Consolidated Plan.
## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
</table>
| 1          | HS-1 Housing Rehabilitation | 2015       | 2019     | Affordable Housing         | Citywide        | HOUSING PRIORITY                         | CDBG: $536,528 | Rental units rehabilitated: 4 Household Housing Unit  
Homeowner Housing Rehabilitated: 25 Household Housing Unit |
<p>| 2          | HS-2 Homeownership         | 2015       | 2019     | Affordable Housing         | Citywide        | HOUSING PRIORITY                         | CDBG: $28,000  | Direct Financial Assistance to Homebuyers: 8 Households Assisted                      |
| 3          | CD-1 Public Facilities     | 2015       | 2019     | Non-Housing Community Development | Citywide        | COMMUNITY DEVELOPMENT PRIORITY           | CDBG: $160,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9930 Persons Assisted |
| 4          | CD-2 Public Services       | 2015       | 2019     | Non-Housing Community Development | Citywide        | COMMUNITY DEVELOPMENT PRIORITY           | CDBG: $105,000 | Public service activities other than Low/Moderate Income Housing Benefit: 6475 Persons Assisted |</p>
<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>CD-4 Neighborhood Revitalization</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing Community Development</td>
<td>Citywide</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
<td>CDBG: $401,833</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 18000 Persons Assisted</td>
</tr>
<tr>
<td>6</td>
<td>CD-5 Accessibility and Visitability</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing Community Development</td>
<td>Citywide</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
<td>CDBG: $80,000</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9930 Persons Assisted</td>
</tr>
<tr>
<td>7</td>
<td>CD-7 Code Enforcement</td>
<td>2015</td>
<td>2019</td>
<td>Non-Housing Community Development</td>
<td>Citywide</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
<td>CDBG: $30,160</td>
<td>Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit</td>
</tr>
<tr>
<td>8</td>
<td>AM-1 General Administration/Coordination</td>
<td>2015</td>
<td>2019</td>
<td>General Administration</td>
<td>Citywide</td>
<td>ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY</td>
<td>CDBG: $152,474</td>
<td>Other: 1 Other</td>
</tr>
</tbody>
</table>

**Table 6 – Goals Summary**

**Goal Descriptions**

<table>
<thead>
<tr>
<th>1 Goal Name</th>
<th>Goal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS-1 Housing Rehabilitation</td>
<td>Preserve and upgrade the existing housing stock through programs that assist with rehab and resale of owner and rental housing, including emergency repairs, energy efficiency improvements and accessibility modifications.</td>
</tr>
<tr>
<td></td>
<td>Goal Name</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------</td>
</tr>
<tr>
<td>2</td>
<td>HS-2 Homeownership</td>
</tr>
<tr>
<td>3</td>
<td>CD-1 Public Facilities</td>
</tr>
<tr>
<td>4</td>
<td>CD-2 Public Services</td>
</tr>
<tr>
<td>5</td>
<td>CD-4 Neighborhood Revitalization</td>
</tr>
<tr>
<td>6</td>
<td>CD-5 Accessibility and Visitability</td>
</tr>
<tr>
<td>7</td>
<td>CD-7 Code Enforcement</td>
</tr>
<tr>
<td>8</td>
<td>AM-1 General Administration/Coordination</td>
</tr>
</tbody>
</table>
Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Hagerstown proposes to undertake the following activities with the FY 2019 CDBG funds:

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>City Sidewalk Construction - FY2019</td>
</tr>
<tr>
<td>2</td>
<td>HNDP Downpayment and Settlement Assistance Program - FY2019</td>
</tr>
<tr>
<td>3</td>
<td>Commission on Aging Home Repair Grants - FY2019</td>
</tr>
<tr>
<td>4</td>
<td>Habitat Repair Program - FY2019</td>
</tr>
<tr>
<td>5</td>
<td>Code Administration - FY2019</td>
</tr>
<tr>
<td>6</td>
<td>Handicap Ramps - FY2019</td>
</tr>
<tr>
<td>7</td>
<td>Together with Families - FY2019</td>
</tr>
<tr>
<td>8</td>
<td>Community Free Clinic - FY2019</td>
</tr>
<tr>
<td>9</td>
<td>Children in Need - FY2019</td>
</tr>
<tr>
<td>10</td>
<td>Girl's Inc. Supper Program - FY2019</td>
</tr>
<tr>
<td>11</td>
<td>Senior Living Alternatives - FY2019</td>
</tr>
<tr>
<td>12</td>
<td>Washington County Community Action Council- Financial Capacity Program - FY2019</td>
</tr>
<tr>
<td>13</td>
<td>General Program Administration - FY2019</td>
</tr>
<tr>
<td>14</td>
<td>Demolition of Buildings - FY2019</td>
</tr>
<tr>
<td>15</td>
<td>Downtown Surveillance Cameras - FY2019</td>
</tr>
<tr>
<td>16</td>
<td>Mulberry Street Traffic Signal Replacement - FY2019</td>
</tr>
<tr>
<td>17</td>
<td>Salem Avenue/Linganore Avenue Pedestrian Crosswalk - FY2019</td>
</tr>
</tbody>
</table>

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Hagerstown has allocated its CDBG funds for FY 2019 based on which activities will principally benefit low- and moderate-income persons. The Public Facilities Improvements activities are located in either a low- and moderate-income census area, or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.

The Public Services activities are for social service organizations with low-income clients in the City.

The proposed activities under the FY 2019 CDBG Program Year are located in areas with the highest...
percentages of low- and moderate-income persons and those block groups with a percentage of minority persons above the average for the City of Hagerstown.
AP-38 Project Summary

Project Summary Information
<table>
<thead>
<tr>
<th>1</th>
<th><strong>Project Name</strong></th>
<th>City Sidewalk Construction - FY2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| **Goals Supported** | CD-1 Public Facilities  
CD-4 Neighborhood Revitalization |
| **Needs Addressed** | COMMUNITY DEVELOPMENT PRIORITY |
| **Funding** | CDBG: $221,833 |
| **Description** | Funding will be used to construct new public sidewalks to improve pedestrian safety and walkability. Specific sites include Carr Street, 1st Street, and Snyder Avenue, where no sidewalks currently exist. |
| **Target Date** | 6/30/2019 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 9000 individuals will benefit from the proposed activities. |
| **Location Description** | Various locations throughout the City of Hagerstown |
| **Planned Activities** | The National Objective is Low/Mod Area 570.208(a)(1)(i).  
The HUD Matrix Code is 03L Sidewalks, 570.201(c). |

<table>
<thead>
<tr>
<th>2</th>
<th><strong>Project Name</strong></th>
<th>HNDP Downpayment and Settlement Assistance Program - FY2019</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Target Area</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Goals Supported</strong></td>
<td>HS-2 Homeownership</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Addressed</strong></td>
<td>HOUSING PRIORITY</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $24,500</td>
<td></td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Funds will be used to support a program which provides down payment and settlement assistance to LMI persons purchasing homes.</td>
<td></td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2019</td>
<td></td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is estimated that 7 low-mod income families will benefit from the proposed activities.</td>
<td></td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>Various locations throughout the City of Hagerstown.</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>Commission on Aging Home Repair Grants - FY2019</td>
<td></td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Target Area</td>
<td>HS-1 Housing Rehabilitation</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>HOUSING PRIORITY</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>HOUSING PRIORITY</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $18,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Funds will be used to undertake various individual actions on single family homes, owned by LMI elderly homeowners, in the City of Hagerstown sites to be determined through application for funds. Activities include: rehabilitation of single family homes owned by LMI elderly homeowners who apply to the program. Project carried out by sub-recipient Commission on Aging.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 5 low-mod residential housing units will benefit from the proposed activities.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>Various locations within the City of Hagerstown.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Habitat Repair Program - FY2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>HS-1 Housing Rehabilitation</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>HOUSING PRIORITY</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $18,000</td>
</tr>
<tr>
<td>Description</td>
<td>Funds will be used to undertake various individual actions on single family homes owned by LMI homeowners in the City of Hagerstown. Sites to be determined through application for funds. Activities include: rehabilitation of single family homes owned by LMI homeowners who apply to the program. Project carried out by sub-recipient Habitat for Humanity.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 5 low-mod income families will benefit from the proposed activities.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Location Description</td>
<td>Various locations throughout the City of Hagerstown</td>
</tr>
</tbody>
</table>

5 Project Name | Code Administration - FY2019 |
---|---|
Target Area |  |
Goals Supported | CD-7 Code Enforcement |
Needs Addressed | COMMUNITY DEVELOPMENT PRIORITY |
Funding | CDBG: $30,160 |
Description | Funds support the administrative costs associated with a part-time code inspector to focus on nuisance conditions and vacant structures in the core of the city with all areas of inspection located in low/mod income Census tracts with high code violation rates to increase sustainability of neighborhoods. |
Target Date | 6/30/2019 |
Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 400 low-mod housing units will benefit from the proposed activities. |
Location Description | Various locations throughout the City of Hagerstown. |
Planned Activities | The National Objective is Low/Mod Area, 570.208(a)(1)(i). The HUD Matrix Code is 15 Code Enforcement, 570.202(c). |

6 Project Name | Handicap Ramps - FY2019 |
---|---|
Target Area |  |
Goals Supported | CD-4 Neighborhood Revitalization CD-5 Accessibility and Visitability |
Needs Addressed | COMMUNITY DEVELOPMENT PRIORITY |
Funding | CDBG: $80,000 |
<table>
<thead>
<tr>
<th>Description</th>
<th>Funds will be used to undertake installation of handicap accessible curb ramps at intersections throughout the City of Hagerstown. Specific sites to be determined based on planning needs and neighborhood impact.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 9,000 individuals will benefit from the proposed activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Various locations throughout the City of Hagerstown.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>The National Objective is Low/Mod Area, 570.208(a)(1)(i). The HUD Matrix Code is 03L Sidewalks, 570.201(c).</td>
</tr>
</tbody>
</table>

7 | Project Name | Together with Families - FY2019 |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>CD-2 Public Services</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>CD-2 Public Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $7,057</td>
</tr>
<tr>
<td>Description</td>
<td>Funds will be used to provide education and parenting service (through the Washington County Family Center) for low to moderate income expecting parents and low to moderate income parents ages 15-26.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 75 low-mod income individuals will benefit from the proposed activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>221 McRand Court, Suite 300, Hagerstown, MD 21740</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>The National Objective is Low/Mod Limited Clientele (LMC), 570.208(a)(2). The HUD Matrix Code is 05, General Public Services, 570.201(e).</td>
</tr>
</tbody>
</table>

8 | Project Name | Community Free Clinic - FY2019 |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>CD-2 Public Services</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>CD-2 Public Services</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
</tr>
<tr>
<td>Project Name</td>
<td>Description</td>
</tr>
<tr>
<td>--------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Children in Need - FY2019</td>
<td>Funds will be used to support a program which provides the necessary clothing and educational supplies to low-income children to enable them to be successful in school.</td>
</tr>
<tr>
<td>Girl's Inc. Supper Program - FY2019</td>
<td></td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>CDBG: $10,276</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Funds will be used to support a program which provides nutritional meals for participants of Girls, Inc. This program provides a healthy meal Monday-Thursday to support overall health and development of youth from low/mod income families.</td>
</tr>
<tr>
<td><strong>Target Date</strong></td>
<td>6/30/2019</td>
</tr>
<tr>
<td><strong>Estimate the number and type of families that will benefit from the proposed activities</strong></td>
<td>It is estimated that 150 low-mod children will benefit from the proposed activities.</td>
</tr>
<tr>
<td><strong>Location Description</strong></td>
<td>624 Washington Ave, Hagerstown, MD</td>
</tr>
<tr>
<td><strong>Planned Activities</strong></td>
<td>The National Objective is Low/Mod Limited Clientele (LMC), 570.208(a)(2). The HUD Matrix Code is 05D, Youth Services, 570.201(e).</td>
</tr>
</tbody>
</table>

| **Project Name** | Senior Living Alternatives - FY2019 |
| **Target Area** |
| **Goals Supported** | CD-2 Public Services |
| **Needs Addressed** | COMMUNITY DEVELOPMENT PRIORITY |
| **Funding** | CDBG: $52,619 |
| **Description** | Funds will be used to support a program that provides meals and snacks for low/moderate income elderly residents of Holly Place and North Holly Place. |
| **Target Date** | 6/30/2019 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 20 low-mod elderly individuals will benefit from the proposed activities. |
| **Location Description** | 268 S. Potomac St., Hagerstown, MD |
| **Planned Activities** | The National Objective is Low/Mod Limited Clientele (LMC), 570.208(a)(2). The HUD Matrix Code is 05A, Senior Services, 570.201(e). |

<p>| <strong>Project Name</strong> | Washington County Community Action Council- Financial Capacity Program - FY2019 |
| <strong>Target Area</strong> |</p>
<table>
<thead>
<tr>
<th>Project Name</th>
<th>General Program Administration - FY2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td>AM-1 General Administration/Coordination</td>
</tr>
<tr>
<td>Goals Supported</td>
<td>ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY</td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>ADMINISTRATION, PLANNING, AND MANAGEMENT PRIORITY</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $152,474</td>
</tr>
<tr>
<td>Description</td>
<td>Funds will be used to support Employee and operating costs associated with the general administration of the CDBG program.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Not applicable.</td>
</tr>
<tr>
<td>Location Description</td>
<td>14 North Potomac St, Suite 200A, Hagerstown, MD 21740</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>The HUD Matrix Code is 21A, General Program Administration, 570.206.</td>
</tr>
</tbody>
</table>

**Goals Supported:** CD-2 Public Services

**Needs Addressed:** COMMUNITY DEVELOPMENT PRIORITY

**Funding:** CDBG: $5,695

**Description:** Funds will be used to support a program operated by Washington County Community Action Council that provides financial capacity counseling to low- to mod- income residents to build financial literacy.

**Target Date:** 6/30/2019

**Estimate the number and type of families that will benefit from the proposed activities:** It is estimated that 30 low-mod income individuals will benefit from the proposed activities.

**Location Description:** 101 Summit Ave, Hagerstown, MD 21740

**Planned Activities:** The National Objective is Low/Mod Limited Clientele (LMC), 570.208(a)(2). The HUD Matrix Code is 05, Public Services (General), 570.201(e).
| Goals Supported       | CD-4 Neighborhood Revitalization  
<pre><code>                     | CD-5 Accessibility and Visitability |
</code></pre>
<p>|----------------------|----------------------------------|
| Needs Addressed      | COMMUNITY DEVELOPMENT PRIORITY    |
| Funding              | CDBG: $100,000                   |
| Description          | In order to eliminate blight, CDBG funds will be used to demolish a vacant/dilapidated building within the City of Hagerstown limits. This activity is a placeholder as a specific site has yet to be determined. |
| Target Date          | 6/30/2019                        |
| Estimate the number and type of families that will benefit from the proposed activities | The number benefiting from this activity is to be determined after a site is identified for demolition project. |
| Location Description | Location to be determined.       |
| Planned Activities   | Vacant/dilapidated building to be identified and demolished. |
| 15 Project Name      | Downtown Surveillance Cameras - FY2019 |
| Target Area          |                                   |
| Goals Supported      | CD-2 Public Services             |
| Needs Addressed      | COMMUNITY DEVELOPMENT PRIORITY    |
| Funding              | CDBG: $20,000                    |
| Description          | In residential, low-mod income areas of the downtown additional police neighborhood cameras will be installed. This effort assists with reducing crime in low-mod income areas of the city. |
| Target Date          | 6/30/2019                        |
| Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 5,000 residents in downtown residential neighborhoods will benefit from the proposed activities. |
| Location Description | Various locations within downtown Hagerstown. |
| Planned Activities   | Purchase and installation of high-definition surveillance cameras. |
| 16 Project Name      | Mulberry Street Traffic Signal Replacement - FY2019 |
| Target Area          |                                   |</p>
<table>
<thead>
<tr>
<th>Goals Supported</th>
<th>CD-1 Public Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Needs Addressed</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $300,000</td>
</tr>
<tr>
<td>Description</td>
<td>Traffic signal reconstruction and crosswalk upgrades at the intersection of S. Mulberry Street and E. Antietam Street. This intersection is located in a low-mod residential area.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 4,000 individuals in a low-mod income neighborhood will benefit from the proposed activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Intersection of S. Mulberry Street and E. Antietam Street.</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Reconstruction and upgrades to intersection, traffic signals, sidewalk accessibility, and crosswalk enhancements.</td>
</tr>
</tbody>
</table>

**Project Name**: Salem Avenue/Linganore Avenue Pedestrian Crosswalk - FY2019

<table>
<thead>
<tr>
<th>Goals Supported</th>
<th>CD-1 Public Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Needs Addressed</td>
<td>COMMUNITY DEVELOPMENT PRIORITY</td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $30,000</td>
</tr>
<tr>
<td>Description</td>
<td>Sidewalk and curb modifications, crosswalk markings, and pedestrian signal to be added to existing intersection at Salem Avenue and Linganore Avenue. This is a low-mod income residential neighborhood.</td>
</tr>
<tr>
<td>Target Date</td>
<td>6/30/2019</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>It is estimated that 4,000 individuals in a low-mod income neighborhood will benefit from the proposed activities.</td>
</tr>
<tr>
<td>Location Description</td>
<td>Intersection of Salem Avenue and Linganore Avenue</td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Sidewalk and curb modifications, crosswalk markings, and pedestrian signal to be added to existing intersection at Salem Avenue and Linganore Avenue.</td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Hagerstown. This information was obtained from the U.S. Census Bureau American Factfinder website, http://factfinder.census.gov. The 2012-2016 American Community Survey 5 Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Hagerstown. The 5 year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

Population

Key points are:

- Between 1980 and 2010, the population increased by approximately 16.2%
- The City population was 40,325 in 2011

Age

Key points are:

- Median age in Hagerstown is 34.2 years old
- Youth under age 18 account for 26.7% of the population
- Seniors age 62 or over are 15.1% of the population

Race/Ethnicity

Key points are:

- 18.1% are Black or African American
- 71.3% are White
- 2.6% are Asian
- 1.0% are Some Other Race
- 6.7% are Two or More Races
- 6.2% are Hispanic or Latino

Income

The Median Income for a family of four (4) in the Hagerstown, Maryland HMFA is $67,600 for 2017. The
following is a summary of income statistics for the City of Hagerstown:

- At the time of the 2012-2016 American Community Survey, median household income in the City of Hagerstown was $40,342 which was significantly lower than Washington County ($56,316) and much lower than the State of Maryland ($76,067)
- 27.4% of households have earnings received from Social Security income.
- 4.7% of households have earnings received from public assistance.
- 17.0% of households have earnings, received retirement income.
- 44.7% of female headed households were living in poverty.
- 39.5% of all youth under 18 years of age were living in poverty.

Low/Mod Income

The low- and moderate-income profile for City of Hagerstown is a measurement of the area's needs. The City of Hagerstown has an overall low- and moderate-income percentage of 61.65% according to summarized block data obtained through the HUD Exchange website.

Economic Profile

The following illustrates the economic profile for the City of Hagerstown based on 2012-2016 American Community Survey data:

- 31.1% of the employed civilian population had occupations classified as management, business, science, and arts.
- 23.3% of the employed civilian population had occupations classified as sales and office.
- 22.7% were in the service sector.
- 20.3 % were employed in the education, health, and social service industry.
- 14.4 % of workers were considered in the government class.

According to State of Maryland DLLR and US Department of Labor, the unemployment rate for Hagerstown in February 2018 was 6.3% compared to a preliminary rate of 5.3% in Washington County, a preliminary rate of 4.5% for the State of Maryland in February 2018, and a national unemployment rate of 4.1% in February 2018.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citywide</td>
<td>100</td>
</tr>
</tbody>
</table>

Table 8 - Geographic Distribution
Rationale for the priorities for allocating investments geographically

The City is not only attempting to meet the needs of the community but also affirmatively further fair housing. It is essential to engage in not only community building activities and fund needed improvements in low and moderate income areas but also to provide opportunities for residents to live in non-impacted areas.

Discussion

The City of Hagerstown will allocate its CDBG funds to those geographic areas whose population is over 51% low- and moderate-income. At least 70% of all the City’s CDBG funds that are budgeted for activities will principally benefit low- and moderate-income persons. The following guidelines for allocating CDBG funds will be used during the FFY 2015-2019 Five Year Consolidated Plan:

- The public services activities are for social service organizations whose clientele have a low income or in certain cases, a limited type of clientele with a presumed low- and moderate-income status.
- The public facilities activities are either located in a low- and moderate-income census tract/block group or have a low- and moderate-income service area benefit or clientele over 51% low- and moderate-income.
- The acquisitions and demolition of structures are either located in a low- and moderate-income census area or these activities are eligible by preventing or eliminating slums and blight on a spot basis or area basis.
- The housing activities have income eligibility criteria, therefore the income requirement directs funds to low- and moderate-income households throughout the City.
- Economic development projects will either be located in a low- and moderate-income census tract/block group, or a poverty tract greater than 20%, or part of a redevelopment plan, or making 51% of the jobs available to low- and moderate-income population.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Hagerstown will utilize its CDBG funds to rehabilitate decent, safe, sound, and sanitary housing units. The City will also use CDBG funds to assist low- and moderate-income households in the purchase of a home. The one year goals for affordable housing in the City of Hagerstown for FY 2019 are the following:

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households Supported Through</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
</tr>
<tr>
<td>The Production of New Units</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Hagerstown will fund the following projects with the FY 2019 CDBG funds to address housing issues:

- CD-16-01: Hagerstown Neighborhood Development Partnership, Inc. (HNDP) Downpayment and Settlement Assistance
- CD-16-07: Home Repair Grants - Commission on Aging
- CD-16-10: Habitat Brush with Kindness Program – Home Repair Grants
AP-60 Public Housing – 91.220(h)

Introduction

The Hagerstown Housing Authority is the public housing agency that serves the City of Hagerstown. The mission of the Hagerstown Housing Authority is: “The Hagerstown Housing Authority is committed to providing quality, affordable housing in a safe environment. Through partnerships with our residents and other groups we will provide opportunities for those we serve to become self-sufficient.”

The Hagerstown Housing Authority owns and operates 14 public housing communities. There are a total of 1,180 housing units in the public housing communities. Roughly half of the public housing units are reserved for the elderly.

In addition, the Housing Authority administers 943 Housing Choice Vouchers for low- to moderate-income households for rental units in the City and surrounding region. Those Housing Choice Vouchers include 12 Veterans Assisted Supportive Housing (VASH) Vouchers and 0 Homeless Vouchers.

Actions planned during the next year to address the needs to public housing

The City of Hagerstown will explore the possibility of partnering with the Hagerstown Housing Authority on the provision of housing for low- and moderate-income residents.

The physical improvement needs of public housing units have been identified by the Hagerstown Housing Authority in its Capital Fund Plan. The Hagerstown Housing Authority has also identified housing needs for the entire Hagerstown community. The CDBG funds are limited and the Housing Authority has Capital Funds to undertake physical improvements to their communities. The City’s funds are limited to a first come first served basis and used to improve and rehabilitate the physical housing stock throughout the City of Hagerstown.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Hagerstown Housing Authority’s Resident Services Department actively works with residents to increase involvement in the Housing Authority as well as address needs of residents. The Housing Authority also operates Resident Associations and Resident Advisory Boards which are avenues for residents to provide input and feedback to the Housing Authority.

The City of Hagerstown, as a government agency, does not use any of its CDBG funds for public housing activities. However, the Housing Authority recognizes the importance of participating in activities that encourage and promote the ability of their residents to control their own lives through initiatives such as resident management and home ownership. The Housing Authority seeks consultation from their residents for both new and updated policy provisions as well as development activities throughout the
year. The Authority also provides counseling and other services to encourage first-time home ownership by eligible low-income households.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Hagerstown Housing Authority is not designated as a “troubled” Housing Authority. Instead the Hagerstown Housing Authority is rated a “high performer.”

**Discussion**

The Authority has proactively been seeking funding for the razing and redevelopment of Noland Village. The redevelopment effort would replace 250 functionally obsolete public housing units with 250 public housing LIHTC, market rate, and homeownership units. Phase I of the 4 phase development was approved by DHCD on March 16, 2017. Phase I will include 61 subsidized units and 7 market rate units, in addition to homeownership units. Phase I will be located at the intersection of Hopewell Rd and MD Route 144. This location will help deconcentrate poverty within Noland Village and place the residents in an Area of Opportunity.
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of Hagerstown, MD. The following goals and objectives for the City of Hagerstown’s Homeless Strategy have been identified for the five year period of FFY 2015 through FFY 2019:

- HO-1 Continuum of Care – Collaborate in the development of a CoC delivery system which helps residents who are homeless and persons at-risk of becoming homeless to achieve dignity, well-being, and self-sufficiency by working to end homelessness and creating a viable urban community.
- HO-2 Housing Support – Support programs that help residents to retain their housing and to live independently.

In order to achieve these goals, the City of Hagerstown will cooperate with the Washington County Continuum of Care, the Hagerstown Housing Authority, and various private and non-profit housing developers to combat issues of homelessness in the City.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Events discussed below are coordinated through the CoC’s Project Committee.

Street Outreach Events – semi-annual events were introduced in 2014 to provide specific relationship-building and resources sharing events for those individuals living on the streets or in places not meant for human habitation. Activities include the distribution of water or other supplies, discussion of current needs of unsheltered individuals, and/or networking to address current needs.

Homeless ID Days – events held 2-3 times per year which coordinates getting photo identification for homeless individuals. CoC works with the health department and MVA to allow for same day applications. CoC member agencies coordinate transportation, payment for identification documents, and volunteer assistance at MVA, health department and meet-up points to assist clients.

Homeless Resource Day – annual event that provides one-stop provision of services for households that are homeless or at risk of homelessness. Households seeking services are guided through area services provider vendor tables by trained volunteers. Applications for many kinds of assistance are provided onsite. The event serves about 150 people each year, bringing medical assistance, employment services,
GED programs and more under one roof.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

CoC-funded programs provide permanent supportive housing to 83 homeless households with disabilities, spending $267,738 on a shelter plus care project, $354,816 on adult foster care placements, and $159,808 on single room occupancy supportive housing in FY 17.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Intensive case management services will ensure a holistic approach to the needs of the household. This is accomplished by linking the client to health and human service agencies, focusing on increasing the client's income in an effort to improve their budgeting skills. The Washington County Homeless Coalition also identified a need to assist the chronic homeless in becoming self-sufficient by providing the needed mainstream resources.

The CoC supports three permanent supportive housing programs that can accommodate those who were previously homeless as they are exiting institutions, depending on the status of the wait list for each program. One program specifically supports adults with developmental disabilities through intensive adult foster care homes. The other programs provide for support of a broader range of mental and physical health disability.

Other strategies to assist the chronically homeless include a permanent day resource center at REACH of Washington County.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Mental Health Authority, Washington County's Core Service Agency, is responsible for assisting adults with mental illnesses who are being discharged from State Mental Health Institutions or long term care facilities. Social Workers at the State Prison develop a plan to ensure that adults leaving correctional facilities have a housing plan in place prior to their discharge; and the Washington County
Department of Social Services is responsible for assisting clients who have turned 18 and are now exiting the state foster care system with locating housing.

Clients are normally screened for program eligibility by the individual service providers in the Community. This screening occurs as part of the existing agency's referral process that has evolved over years of working together to meet client needs.

The Continuum has achieved a more coordinated system by working with the public institutions to prevent homelessness. The Continuum has seen an increase in communication and education between the public institutions and the service providers about the services available and what agency to refer client to for services. Clients are being referred to the appropriate agencies for housing and service needs. Individual agencies work with the clients and link them to mainstream resources in an attempt to stabilize the client's housing situation.

Discussion

Despite the excellent service provided by the City of Hagerstown, Washington County, and social service agencies, there still remains a need for permanent supportive housing for the homeless outside the downtown areas. The concentration of homeless facilities downtown does not promote community involvement and opportunities for residents to live outside of impacted areas.

The City has a number of services and programs that offer assistance to individuals, families and those with chronic disabilities. The City does address the priority housing and supportive service needs of persons who are not homeless but require supportive houses. The elderly population and senior citizen activities are assisted through the City’s social service programs while many senior activities are facilitated by the Commission of Aging. Special needs services that are not directly provided by the City such as housing for persons with HIV/AIDS, foster care programs, mental health disorders, and substance abuse are addressed by the City through coordination with a network of social service providers and through funding via CDBG, and General Revenue to non-profit agencies to assist in the provision of those services.
**AP-75 Barriers to affordable housing – 91.220(j)**

**Introduction:**

The City of Hagerstown’s 2015 Analysis of Impediments to Fair Housing Choice has identified five (5) impediments, along with the goals and strategies to address those impediments. Two of these impediments address issues of affordability:

- **Impediment 2: Quality of Rental Housing vs. Affordability:** The City of Hagerstown has a large supply of rental housing that does not meet the minimum property standards. About 27.6% of all households are on limited incomes from social security, 8.6% receive supplemental security income, and 3.5% with a cash public assistance income. Furthermore, 48.1% of the total rental households are cost overburdened by 30% or more of their monthly income for housing cost.

- **Impediment 3: Continuing Need for Affordable Housing for Homeowners:** The median value and cost to purchase and maintain a single family home in Hagerstown that is decent, safe, and sound is $140,000, which limits the choice of housing for lower income households. Approximately 19.1% of homeowners in the City are cost overburdened by more than 30% of their household income and 48.1% of renters are cost overburdened by more than 30% of their household income.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

**Impediment 2: Quality of Rental Housing vs. Affordability:**

Goal: Promote the development of affordable, safe, sound, and decent rental housing throughout the City.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **2-A:** Continue to support and encourage landlords to participate in the City’s Rental Rehabilitation Loan Program.
- **2-B:** Continue to enforce local codes and ordinances, as well as continue the rental registration program.
- **2-C:** Partner with the Hagerstown Housing Authority to offer Section 8 Housing Choice Voucher holders the option to convert to homeownership.
- **2-D:** Promote new rental housing and the rehabilitation of rental housing outside impacted areas.
Impediment 3: Continuing Need for Affordable Housing for Homeowners:

Goal: Promote the development of additional housing units for lower income households through new construction, in-fill housing, and rehabilitation of vacant houses, throughout the City of Hagerstown.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- 3-A: Continue to support and encourage plans from both private developers and non-profit housing providers to develop and construct new affordable housing.
- 3-B: Continue to support and encourage the acquisition, rehabilitation, and resale of existing housing units to become decent, safe, and sound housing that is affordable to lower income households.
- 3-C: Partner with non-profits and local banks to provide financial assistance in the form of down payment assistance and low interest loans to lower-income households to become homebuyers.
- 3-D: Continue to support homebuyer education and training programs to improve homebuyer awareness and increase the opportunities for lower-income households to become homebuyers.
- 3-E: Promote homeownership opportunities for renters to provide a housing choice.
- 3-F: Continue to provide financial support for the rehabilitation of owner occupied housing.

Discussion:

The greatest barrier to housing choice is the high cost of rental and homeownership housing that is decent, safe, and sanitary.
AP-85 Other Actions – 91.220(k)

Introduction:

The City of Hagerstown has developed the following actions which addresses obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based hazards, reduces the number of poverty families, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

Despite City and service provider efforts, there remains a significant number of obstacles to meeting underserved needs. The following are obstacles to meeting these needs in Hagerstown:

- Continued population growth creating a housing shortage;
- Tight rental housing market and escalating rental rates for very low income residents;
- Imbalance in the ratio of homeowner to renter households; and
- Aging in-place population.

The City of Hagerstown plans to address these obstacles through programming targeted to increase homeownership, provide funding for repairs to elderly homeowners to help them age in place, and funding to increase the amount and quality of affordable rental housing.

Actions planned to foster and maintain affordable housing

To foster and maintain affordable housing, the City of Hagerstown proposes to carry out the following activities:

- HS-1 Housing Rehabilitation: Preserve and upgrade the existing housing stock through programs that assist with rehab of owner and rental housing, including emergency repairs, energy efficiency improvements, and accessibility modifications.
- HS-2 Homeownership: Promote homeownership by assisting lower-income homebuyers to purchase a home with down payment and closing cost assistance.
- HS-3 Fair Housing: Affirmatively further fair housing choice through education, outreach and housing counseling services.
- HS-4 Anti-Poverty: Eliminate “pockets of poverty” and impacted areas, by deconcentrating assisted housing and services.

Actions planned to reduce lead-based paint hazards

The City of Hagerstown will undertake activities to reduce the number of lead-based paint hazards in residential properties. The risk of lead-based paint hazards is very high in the City of Hagerstown due to
the number of housing units constructed prior to 1978. It is presumed that all housing units constructed before 1978 contain lead-based paint. 69.4% of houses in the City of Hagerstown fall into this category.

The City also requires contractors to follow HUD’s lead-based paint regulations for construction and rehabilitation projects funded through the CDBG program. The City assists landlords, non-profits, and homeowners with lead hazard reduction primarily through state grants and rehabilitation loans.

**Actions planned to reduce the number of poverty-level families**

According to the 2012-2016 American Community Survey, approximately 27.0% of Hagerstown’s residents live in poverty. Female-headed households with children are particularly affected by poverty at 45.0%, and 40.0% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census "2012-2016" ACS Five Year Estimates. The City’s goal of reducing the extent of poverty is 5%, based on actions the City has control over, or actions in which the City will cooperate with outside agencies.

The City’s anti-poverty strategy is based on attracting a range of businesses and supporting workforce development, including job-training services for low income residents. In addition, the City’s strategy is to provide supportive services for target income residents.

**Actions planned to develop institutional structure**

The Washington County area has long supported its homeless and at-risk population through a strong and committed service provider network. Our community continues to witness an increase in demand for services and with the implementation of new welfare reform legislation, the needs among local individuals and families will further increase.

The Washington County Continuum of Care (CoC) is dedicated to streamlining and strengthening the current service delivery system through even greater collaborative planning, partnership and program execution. The CoC membership is made up of Government entities, elected officials, non-profit organizations, financial institutions, businesses, housing developers, churches, health care providers, neighborhood associations, educators, the media, homeless as well as formerly homeless persons and others. It is the vision of the Continuum of Care to create a seamless, comprehensive system of services that:

- Prevents and ends homelessness;
- Supports the emergency as well as ongoing supportive needs of the homeless and at-risk population;
- Provides the tools necessary to sustain needs of the homeless and at-risk population; and
- Leads to permanent self-sufficiency.

Continuum of Care and provides administrative support for its committees and functions.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Hagerstown is a member of the Washington County Continuum of Care. The Washington County Continuum of Care is the network for all social service providers in the region. They include the housing authority, health department and other agencies. City staff also hold regular outreach meetings with social service providers, housing providers and the faith community.

**Discussion:**

Not Applicable.
Program Specific Requirements
AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Hagerstown receives an annual allocation of CDBG funds. Since the City receives this Federal allocation, the questions below have been completed as they are applicable.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0

Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 100.00%
The estimated percentage of CDBG funds that will be used for activities that benefit low- and moderate-income persons over a three-year period covering the City's Program Years 2017, 2018 and 2019 is 75% of funds. For FY 2019 (Program Year 2018), $939,688 (100%) of CDBG funds will be allocated to activities which principally benefit low- and moderate-income persons.
Attachments
CITY OF HAGERSTOWN, MARYLAND
ANNUAL ACTION PLAN
FY 2019 – 2020

CITIZEN PARTICIPATION DOCUMENTS
AFFIDAVIT

P.O. Box 439, 100 Summit Avenue
Hagerstown, MD 21740
301-733-5131

It is hereby certified by the undersigned that the Herald-Mail is a daily newspaper of general circulation, printed in the English language and published in the City of Hagerstown in said County and State; and that the attached order, notice, publication or advertisement of

CITY OF HAGERSTOWN
14 N POTOMAC ST STE 206A
HAGERSTOWN, MD 21740

was duly published as noted.

Account #: 125131
Contact: 
Telephone: (301) 739-8577
Fax: 

Ad ID: 377372
Start: 12/04/17
Stop: 12/04/17
Total Cost: $182.97
# of Lines: 101
Total Deposit: $193.50
# of Inserts: 1
Ad Class: 7350
Phone #: (301) 733-5131
Email: kmoreno@herald-mail.com

Run Dates:
Herald Mail: 12/04/17, HM Online:
12/04/17

Kelly Moreno
HM Legals
Notices
PUBLIC HEARING NOTICE
CITY OF HAGERSTOWN, MARYLAND
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Notice is hereby given that the City of Hagerstown, Maryland will hold a public hearing on Wednesday, December 13, 2017 at 6:30 PM, at Washington County Library, Hagerstown Branch, Community Room M2, 100 South Potomac Street, Hagerstown, MD 21740. The library is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Jonathan Kahr, Community Development Manager, City of Hagerstown, at (301) 797-8277 to make those arrangements, or in the hearing impaired call TDD (301) 797-5617.

The purpose of the public hearing is to gather information on Community Development Needs for the City’s Annual Action Plan for FY 2019, which the City must submit to the U.S. Department of Housing and Urban Development in order to receive Community Development Block Grant (CDBG) entitlement funds.

Applications for non-profit organizations seeking funding will be available on the City of Hagerstown’s website www.hagerstown.org or for pick up at the Department of Community and Economic Development, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740 on or before Friday, December 8, 2017. Applications will be available for interested parties at the Notice Hearing.

In order to be considered for funding, applications must be submitted by January 12, 2018.

Based on last fiscal year’s allocation, the City of Hagerstown anticipates that it will receive an estimated CDBG entitlement grant in the amount of approximately $600,000 for FY 2018. These funding levels are contingent upon the final approval of the Federal Budget for FY 2019. In order to receive those funds, the City of Hagerstown must prepare a One Year Annual Action Plan for the use of the CDBG funds. At least 70% of the CDBG funds must benefit low- and moderate-income persons living in the City of Hagerstown. In preparing the CDBG application, the City plans to afford citizens, local agencies, and interested parties the opportunity to become involved in the planning process.

All interested citizens are encouraged to attend the public hearing and they will be given the opportunity to present oral or written testimony concerning the needs of the City of Hagerstown for the CDBG program. Written comments will be accepted until January 12, 2018, and may be addressed to Mr. Jonathan Kahr, Community Development Manager, City of Hagerstown, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740.

Bob Bruchey
Mayor of the City of Hagerstown
CITY OF HAGERSTOWN CDBG PUBLIC HEARING FOR THE
FY 2018-2019 ANNUAL ACTION PLAN

December 13, 2017
Community Rooms 1 & 2
Washington County Free Library
101 South Potomac Street
Hagerstown, Maryland 21740

Agenda
5:30 pm: Sign-in
5:45 pm: Welcome & Introductions
6:00 pm: Overview of CDBG Program – Q & A
6:10 pm: Community Input on Housing & Community Development Needs and/or Projects
6:30 pm: Closing Remarks*

* Do you have a great idea you didn’t tell us about tonight?

Ideas and input on Community Development needs and projects will be accepted through January 12, 2018. Just e-mail them to DCED@hagerstownmd.org or mail them to City of Hagerstown, Department of Community and Economic Development, 14 North Potomac Street, Suite 200a, Hagerstown, MD 21740.

* Do you have a question we didn’t answer or do you need Technical Assistance with an application?

E-mail DCED@hagerstownmd.org or call us at 301-739-8577 ext. 134

Applications for CDBG funding are available online in fillable PDF format at www.hagerstownmd.org
What is the CDBG Program?

The Community Development Block Grant program, or CDBG, is a Federal Entitlement Program designed to assist municipalities in their efforts to address issues facing low- and moderate-income individuals within their communities.

The Annual Action Plan is a document created every program year that identifies specific projects to meet the priorities outlined in the Five Year Consolidated Plan (Plan documents can be viewed on City’s website). Within each program year, a minimum of 70% of the funds must be expended on activities that benefit low- and moderate-income individuals.

CDBG funds may be used for activities which include, but are not limited to:

- acquisition of real property;
- relocation and demolition;
- rehabilitation of residential and non-residential structures;
- construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes;
- public services, within certain limits;
- activities relating to energy conservation and renewable energy resources; and
- provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities.

CDBG funds may not be used for the following ineligible activities:

- acquisition, construction, or reconstruction of buildings for the general conduct of government;
- political activities;
- certain income payments; and
- construction of new housing by units of general local government.
What is the timeline for the CDBG Action Plan?

The following schedule is the City’s timeline for the completion of the FY 2019 Annual Action Plan:

- **First Public Hearing** – Wednesday, December 13, 2017 at 5:30 PM
- **Applications for CDBG Funding Due** – January 12, 2018
- **FY 2019 Annual Action Plan goes on Display** – Spring, 2018
- **Second Public Hearing** – Spring, 2018
- **End of FY 2019 Annual Action Plan on Display** – Spring, 2018
- **City Council Adoption of the FY 2019 Annual Action Plan** – To Be Determined
- **FY 2019 Annual Action Plan submitted to HUD Baltimore Office** – To Be Determined
- **Program Year Begins** – July 1, 2018

How much funding is available?

The City of Hagerstown anticipates it will receive the following Federal funds during the FY 2019 program year:

<table>
<thead>
<tr>
<th>Entitlement Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2019 CDBG Funds</td>
<td>$600,000.00</td>
</tr>
<tr>
<td>CDBG Program Income</td>
<td>$125,000.00</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$725,000.00</strong></td>
</tr>
</tbody>
</table>

Hagerstown may allocate up to 15 percent of the total of both its CDBG award and the previous year’s program income for public service grants. Last year, the City allocated $105,000 in CDBG funds to nonprofits for public service grants.

How can you participate?

- Tonight we will open the floor for comments and get your feedback on the housing, social service, employment, or homeless needs in the City.
- Ideas and input on needs and projects will be accepted through January 12, 2018. Just e-mail them to DCED@hagerstownmd.org or mail them to City of Hagerstown, Department of Community and Economic Development, 14 North Potomac Street, Suite 200a, Hagerstown, MD 21740.
<table>
<thead>
<tr>
<th>Name/Organization</th>
<th>Phone and/or e-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melanie Davis</td>
<td>301-733-3008, <a href="mailto:mdavis1@net.com">mdavis1@net.com</a></td>
</tr>
<tr>
<td>Diana Fulcher</td>
<td><a href="mailto:fulcher@wccac.org">fulcher@wccac.org</a></td>
</tr>
<tr>
<td>Jamie Mathesom</td>
<td>301-790-4002, <a href="mailto:jamie.mathesom@maryland.gov">jamie.mathesom@maryland.gov</a></td>
</tr>
<tr>
<td>Morgan Plummer</td>
<td><a href="mailto:mplummer@hagerstown.md.org">mplummer@hagerstown.md.org</a></td>
</tr>
<tr>
<td>Bradley Parks</td>
<td>301-790-2884, <a href="mailto:brparks@hagerstown.md.org">brparks@hagerstown.md.org</a></td>
</tr>
<tr>
<td>Joyce Hertwell</td>
<td>301-790-2884, <a href="mailto:jhertwell@habitat.wc.org">jhertwell@habitat.wc.org</a></td>
</tr>
<tr>
<td>City of Hagerstown</td>
<td></td>
</tr>
<tr>
<td>Jonathan Kerns, Community Development Manager</td>
<td></td>
</tr>
<tr>
<td>Lauren Metz, Planning and Outreach Coordinator</td>
<td></td>
</tr>
</tbody>
</table>
CDBG Needs Hearing for FY19  
December 13, 2017 – 5:30pm

Jonathan Kerns – Opening

- Expressed appreciation for attendance and the opportunity to better assess community needs.
- Provided brief outline of CDBG guidelines and timeline of events.
- Reviewed overall CDBG budget, anticipated grant amount and the amount typically allocated towards Public Services.
- Advised applicants of goal to spend funds within fiscal year granted and encouraged those interested in applying to contact him to discuss specific project needs.
- Q&A Session
- Invited attendees to introduce themselves and provide comments on their organization.

Attendees:

- Morgan Plummer – Director – Hagerstown Neighborhood Development Partnership Inc.
  - Hagerstown Neighborhood Development Partnership, Inc. (HNDP) is improving community life in Hagerstown and Washington County, Maryland by opening doors to homeownership and by promoting fair and equal housing opportunities for all persons. They accomplish their mission through consumer education, community outreach, and information dissemination.
  - Ms. Plummer expressed her thanks and appreciation to the City of Hagerstown for their continued support of the Homestore.
  - Ms. Plummer advised that the Homestore has seen an increase in their down payment assistance program as well as an increase in first time homeowners. However, due to changing income level requirements set by HUD the Homestore foresees difficulties in the future to potentially expend all their allotted CDBG funding.

- Diana Fulchiron – Washington County Community Action Council, Inc.
  - CAC utilizes a broad spectrum of tools that do more than just meet immediate needs – they equip individuals and families with the information, education, and most importantly, confidence needed to become financially independent, productive members of the community. Their goal is to help people achieve self-sufficiency.
  - Ms. Fulchiron spoke about partnering with agencies to provide financial literacy workshops and coaching. She indicated that their agency had seen a 20% decrease in debt by individuals who successfully completed the financial literacy program. She suggested that CDBG funds should be allowed to be used for information technology support, as she sees the need for improvements specifically within client databases.

- Melanie Davis – Executive Director – Holly Place/Senior Living Alternatives, Inc.
  - Holly Place is a non profit assisted living home organized to serve those who cannot afford commercial assisted living due to low, fixed incomes. Holly Place serves residents in a clean, safe and homelike environment which promotes independence and dignity.
  - Ms. Davis spoke about the success Holly Place has had in providing affordable housing and supportive services to its residents. She advised that Holly Place can accommodate fifteen residents at a time and typically see two to three new residents in the residence every year. There is a waiting list for residency with sixteen names on the waiting list currently. She also thanked all attendees for their efforts to improve the community.
- Joyce Heptner — Director, Habitat for Humanity of Washington County
  o Habitat provides simple, decent, affordable housing for low-income Washington County residents through a combination of new construction, renovating existing inventory, and home repair. Habitat provides the foundation for stability and self-reliance to partner families.
  o Ms. Heptner advised that Habitat is currently working to help individuals who are low-income or disabled to stay in their current homes so that they may “age in place.” They have seen an increase in total applications for home repairs and thank the City and Jonathan Kerris for their continued assistance in providing the most funding possible to these individuals.
- Jamie Mathewson — Together with Families
  o Together with Families seeks to build the capacity of the Washington County Family Center and the Sunshine Center Family Visitation Program through many direct service programs aimed at families at-risk of abuse or neglect and families with children in out-of-home placement.
  o Ms. Mathewson thanked the City for their continued support of the center's program. She discussed the Dad Connection program that assists fathers with various services including child support payments as well as their high school credit program that serves many individuals between 16—24 years old.
- Bradley Tritsch — Commission on Aging
  o Serves the Washington County community by helping seniors with ongoing services and programs such as nutrition and wellness services, congregate nutrition sites, a senior center, guardianship, small-group home housing subsidies, Medicaid waiver, a senior health insurance program, benefits screening, ombudsman services, as well as various other programs. The Commission on Aging promotes quality aging by meeting the needs, protecting the rights and preserving the dignity of citizens.
  o Mr. Tritsch advised that he has seen an increase in the needs of the current aging community. He stated that these individuals are better suited to remain in their communities rather than moving to institutional settings. He also mentioned that LCDA has had difficulties over the past few years in securing contractors that are willing to assist with their home repair projects. Many previous contractors have retired and many of the remaining contractors are very expensive to use on a frequent basis.
It is hereby certified by the undersigned that the Herald-Mail is a daily newspaper of general circulation, printed in the English language and published in the City of Hagerstown in said County and State; and that the attached order, notice, publication or advertisement of COMMUNITY & ECONOMIC DEVELOPMENT
14 N POTOMAC ST STE 200A
HAGERSTOWN, MD 21740
was duly published as noted.

Account #: 125131
Contact: LAUREN METZ
Telephone: (301) 739-8577
Fax:

Run Dates:
Herald Med. 04/16/18, HM Online: 04/19/18.

Ad ID: 454369
Start: 04/16/18
Stop: 04/16/18

Total Cost: $370.43
# of Lines: 44
Total Depth: 5.5
# of Inserts: 7350
Ad Class: 7350
Phone #: (301) 733-5131
Email: kmoreno@herald-mail.com

Annual Action Plan
2018
NOTICE OF DISPLAY OF PLANS AND PUBLIC HEARING FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), FY 2018 DRAFT ANNUAL
PLAN - CITY OF HAGERSTOWN, MD

Notice is hereby given that the City of Hagerstown, MD has prepared an Annual Action Plan for FY 2018 for its Community Development Block Grant (CDBG) program. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these plans will be on public display for a period of 30 days beginning Wednesday, April 4, 2018 at the following locations:

- City of Hagerstown, Department of Community and Economic Development, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740
- City of Hagerstown, City Clerk's Office, 2nd Floor of City Hall, 1 E. Franklin Street, Hagerstown, MD 21740
- Online at www.hagerstownmd.org
- Washington County Free Library, Hagerstown Branch, 100 S. Potomac Street, Hagerstown, MD 21740

These plans will be available for public inspection during normal business hours of operation. Written or verbal comments will be accepted until May 1, 2018 at which time these plans will be presented to the City Council for approval. Written or oral comments may be directed to Mr. Jonathan Kemp, Community Development Manager, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740 (301) 739-5977 ext. 104.

A public hearing will be held on Thursday, May 10, 2018 at 5:00 p.m. in the Washington County Free Library, Hagerstown Branch, Community Room, 100 S. Potomac Street, Hagerstown, MD 21740. The purpose of the public hearing is to present the FY 2018 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The Washington County Free Library is accessible to persons with physical disabilities. If special arrangements need to be made to accommodate visitors in wheelchairs to participate in the public hearing, please call Mr. Jonathan Kemp, Community Development Manager, at 301-739-5977 ext. 104, to make those arrangements. The City intends to use these documents on HUD's website before July 1, 2018.

The FY 2018 Annual Action Plan was prepared after conducting a public hearing on housing and community development needs and priorities with the City's staff and officials. The City estimates it will receive a grant in the amount of $575,000 in FY 2018 CDBG funds and anticipates receiving $212,682 in Program Income. The City also anticipates using $187,000 in previous years funds during this program year. Please note that due to ongoing federal budget processes, the final allocations could be higher or lower than the amounts used in the draft plan. The draft plan includes a contingency plan for funding activity funding levels if the final allocation differs from the estimated amount of $575,000. Once HUD notifies the City of Hagerstown of its final allocation for FY18, an update will be posted on the City of Hagerstown's website.

Mayor of the City of Hagerstown
Hon. Robert E. Bruchey, II
NOTICE OF DISPLAY OF PLANS AND PUBLIC HEARING FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), FY 2019 DRAFT ANNUAL
PLAN – CITY OF HAGERSTOWN, MD

Notice is hereby given that the City of Hagerstown, MD has prepared an Annual Action Plan for FY 2019 for its Community Development Block Grant (CDBG) program. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these plans will be on public display for a period of 30 days beginning Wednesday, April 18, 2018 at the following locations:

- City of Hagerstown, Department of Community and Economic Development, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740
- City of Hagerstown, City Clerk’s Office, 2nd Floor of City Hall, 1 E. Franklin Street, Hagerstown, MD 21740
- Online at www.hagerstownmd.org
- Washington County Free Library, Hagerstown Branch, 100 S. Potomac Street, Hagerstown, MD 21740

These plans will be available for public inspection during normal business hours of operation. Written or verbal comments will be accepted until May 21, 2018 or which time those plans will be presented to City Council for approval. Written or oral comments may be directed to Mr. Jonathan Kerro, Community Development Manager, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740 (301) 791-8977 ext. 134.

A public hearing will be held on Thursday, May 10, 2018 at 6:00 pm, in the Washington County Free Library, Hagerstown Branch, Community Room, 100 S. Potomac Street, Hagerstown, MD 21740. The purpose of the public hearing is to present the FY 2019 Annual Action Plan for the use of Community Development Block Grant (CDBG) funds. The Washington County Free Library is accessible to persons with disabilities. If special arrangements need to be made to accommodate individuals in wheelchairs to participate in the public hearing, please call Mr. Jonathan Kerro, Community Development Manager, at (301) 791-8977 ext. 134, to make those arrangements. The City intends to record these documents to air on or before July 1, 2018.

The proposed FY 2019 Annual Action Plan was prepared after conducting a public hearing on housing and community development needs and on-going with the City’s staff and officials. The City estimated it will receive a grant in the amount of $65,000 in FY 2019 CDBG funds and anticipates receiving $520,000 in Federal Income. The City also anticipates using $340,000 in previous year’s funds during the program year. Please note that due to unanticipated federal budget sequestrations, the final allocations could be higher or lower than the amounts noted in the draft plan. The draft plan includes a contingency plan for adjusting activity funding. If there is an allocation that differs from the estimated amount of $65,000, City HUD notifies the City of Hagerstown of its final allocation for FY19, an update will be posted on the City of Hagerstown’s website.

Mayor of the City of Hagerstown
Hon. Robert C. Bradley, II
<table>
<thead>
<tr>
<th>Name</th>
<th>Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joyce A. Heptner</td>
<td>Habitat for Humanity of Oakland Co.</td>
</tr>
<tr>
<td>City of Hagerstown</td>
<td>Staff</td>
</tr>
<tr>
<td>Jonathan Kerns</td>
<td>Community Development Manager</td>
</tr>
<tr>
<td>Lauren Metz</td>
<td>Planning and Outreach Coordinator</td>
</tr>
</tbody>
</table>
CDBG Public Hearing for FY19
May 10, 2018 – 6:00pm

Jonathan Kerns – Opening
- Expressed appreciation for attendance and the opportunity to better assess community needs.
- Provided brief outline of CDBG guidelines and timeline of events.
- Reviewed overall CDBG budget, FY19 grant amount, and the amount typically allocated towards Public Services.
- Advised applicants of goal to spend funds within fiscal year granted and encouraged those interested in applying to contact him to discuss specific project needs.
- Q&A Session
- Invited attendees to introduce themselves and provide comments on their organization.

Attendees:
- Joyce Heptner – Habitat for Humanity of Washington County
  - Habitat provides simple, decent, and affordable housing for low-income Washington County residents through a combination of new construction, renovating existing inventory, and home repair. Habitat provides the foundation for stability and self-reliance to partner families.
  - Ms. Heptner thanked the City staff for their continued assistance in providing the most funding possible to Habitat and allowing Habitat staff to continue to assist low-income or disabled individuals stay in their current homes.
SECOND PUBLIC HEARING
FY 2019 DRAFT ANNUAL ACTION PLAN

May 16, 2018

City of Hagerstown
Washington County Free Library
100 S. Potomac Street, Hagerstown, MD 21740

Opening Remarks & Introduction – Mr. Jonathan Korns, Community Development Manager

FY 2019 Annual Action Plan Schedule:

- First Public Hearing – December 13, 2017 at Washington County Free Library
- Plans Placed on Display – April 18, 2018 at 3 locations
- Second Public Hearing – May 10, 2018 at City Hall
- Public Comments Accepted Until – June 15, 2018
- End of Plans on Display – June 22, 2018
- City Council Adoption of Plans – June 26, 2018
- Plans submitted to HUD Baltimore Office – July 1, 2018
- HUD Review/Appraisal by – August 22, 2018
The City of Hagerstown anticipates the following Federal funds during the 2018 program year.

<table>
<thead>
<tr>
<th>Entitlement Funds</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2019 CDBG Funds</td>
<td>$ 757,083</td>
</tr>
<tr>
<td>Anticipated Program Income</td>
<td>$ 220,884</td>
</tr>
<tr>
<td>Prior Years’ Resources</td>
<td>$ 147,000</td>
</tr>
<tr>
<td><strong>Totals:</strong></td>
<td><strong>$ 1,124,967</strong></td>
</tr>
</tbody>
</table>

The City will allocate its funds to public facility improvements, public services, housing related programs, and administration for FY 2019. At least 70% of all CDBG funds directly benefit low- and moderate-income persons and up to 30% of CDBG funds can be used to eliminate slum and blighting conditions.

The City in its DRAFT FY 2019 CDBG Program allocated the funds as follows:

<table>
<thead>
<tr>
<th>Activity Number</th>
<th>Activity Name</th>
<th>Activity Description</th>
<th>FY 2019 Funds Toward Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD-19-01</td>
<td>City Sidewalk Construction</td>
<td>Funding will be used to construct new public sidewalks to improve pedestrian safety and walkability. Specific sites include Carr St. and Snyder Ave, where no sidewalks currently exist.</td>
<td>$246,833</td>
</tr>
<tr>
<td>CD-19-02</td>
<td>HNDP Downpayment and Settlement Assistance Program</td>
<td>Funds will be used to support a program which provides down payment and settlement assistance to LMI persons purchasing homes.</td>
<td>$24,500</td>
</tr>
<tr>
<td>CD-19-03</td>
<td>Commission on Aging Home Repair Grants</td>
<td>Funds will be used to undertake various individual actions on single family homes owned by LMI elderly homeowners. In the City of Hagerstown sites to be determined through application for funds. Activities include: rehabilitation of single family homes owned by LMI elderly homeowners who apply to the program. Project carried out by sub-recipient Commission on Aging.</td>
<td>$18,000</td>
</tr>
<tr>
<td>CD-19-04</td>
<td>Habitat Repair Program</td>
<td>Funds will be used to undertake various individual actions on single family homes, owned by LMI homeowners, in the City of Hagerstown to be determined through application for funds. Activities include: rehabilitation of single family homes owned by LMI home owners who apply to the program. Project carried out by sub-recipient Habitat for Humanity.</td>
<td>$18,000</td>
</tr>
<tr>
<td>CD-19-05</td>
<td>Code Administration</td>
<td>Funds support the administrative costs associated with a part-time code inspector to focus on nuisance conditions and vacant structures in the core of the city with all areas of inspection located in low/medium income Census tracts with high code violation rates to increase sustainability of neighborhoods.</td>
<td>$30,160</td>
</tr>
<tr>
<td>CD-19-06</td>
<td>Handicap Ramps</td>
<td>Funds will be used to undertake installation of handicap accessible curb ramps at intersections throughout the City of Hagerstown. Specific sites to be determined based on planning needs and neighborhood impact.</td>
<td>$80,000</td>
</tr>
<tr>
<td>CD-19-07</td>
<td>Together with Families</td>
<td>Funds will be used to provide education and parenting service (through family center) for low to moderate income expecting parents and parents primarily between the ages of 15-26.</td>
<td>$5,700</td>
</tr>
<tr>
<td>CD-19-08</td>
<td>Community Free Clinic</td>
<td>Funding will be used to provide support to local free clinic by providing laboratory services to residents who have little or no health insurance.</td>
<td>$39,000</td>
</tr>
<tr>
<td>CD-19-09</td>
<td>Children in Need</td>
<td>Funds will be used to support a program which provides the necessary clothing and educational supplies to low-income children to enable them to be successful in school.</td>
<td>$4,900</td>
</tr>
<tr>
<td>CD-19-10</td>
<td>Girl's Inc. Supper</td>
<td>Funds will be used to support a program</td>
<td>$8,300</td>
</tr>
<tr>
<td>CF-19-11</td>
<td>Senior Living Alternatives</td>
<td>Funds will be used to support a program that provides meals and snacks for low/moderate income elderly residents of Holly Place and North Holly Place.</td>
<td>$42,500</td>
</tr>
<tr>
<td>CF-19-12</td>
<td>Community Action Council - Financial Capacity Program</td>
<td>Funds will be used to provide support to a program operated by Washington County Community Action Council that provides financial capacity counseling to low- to mod-income residents to build financial literacy.</td>
<td>$4,600</td>
</tr>
<tr>
<td>CF-19-13</td>
<td>General Program Administration</td>
<td>Funds will be used to support Employee and operating costs associated with the general administration of the CDBG program.</td>
<td>$152,474</td>
</tr>
<tr>
<td>CF-19-14</td>
<td>Demolition of Buildings</td>
<td>Funds will be used to demolish a vacant/dilapidated building within the City of Hagerstown Limits. This activity is a placeholder as a specific site has yet to be determined.</td>
<td>$100,000</td>
</tr>
<tr>
<td>CF-19-15</td>
<td>Downtown Surveillance Cameras</td>
<td>Funds will be used to install additional police neighborhood cameras in various low-mod income areas of the downtown.</td>
<td>$20,000</td>
</tr>
<tr>
<td>CF-19-16</td>
<td>Mulberry Street Traffic Signal Replacement</td>
<td>Funds will be used for traffic signal reconstruction and crosswalk upgrades at the intersection of S. Mulberry Street and E. Antietam Street.</td>
<td>$300,000</td>
</tr>
<tr>
<td>CF-19-17</td>
<td>Salem Avenue/Linganore Avenue Pedestrian Crosswalk</td>
<td>Funds will be used for sidewalk and curb modifications, crosswalk markings, and a pedestrian signal at the existing intersection of Linganore Avenue and Salem Avenue.</td>
<td>$30,000</td>
</tr>
</tbody>
</table>
Public Comments on the City of Hagerstown's FY 2019 Annual Action Plan

- 3 minute limit on public comments, written comments will also be accepted

Closing Remarks – Mr. Jonathan Kerrs
-Affidavit-

P.O. Box 439, 100 Summit Avenue
Hagerstown, MD 21740
301-733-5131

It is hereby certified by the undersigned that the Herald-Mail is a daily newspaper of general circulation, printed in the English language and published in the City of Hagerstown in said County and State; and that the attached order, notice, publication or advertisement of

COMMUNITY & ECONOMIC DEVELOPMENT
14 N POTOMAC ST STE 200A
CITY OF HAGERSTOWN

was duly published as noted.

<table>
<thead>
<tr>
<th>Run Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herald Mail: 05/16/18; HM Online: 05/15/18.</td>
</tr>
</tbody>
</table>

| Account #: | 125131 |
| Contact:    | LAUREN METZ |
| Telephone:  | (301) 733-5777 |
| Fax:        | |

| Ad ID: 474463 |
| Start: 05/16/18 |
| Stop: 05/16/18 |
| Total Cost: $177.36 |
| # of Lines: 83 |
| Total Depth: 10.361 |
| Ad Class: 7350 |
| Phone #: (301) 733-5131 |
| Email: kmoreno@herald-mail.com |

Annual Action Plan
2018
NOTICE OF COMMENT
PERIOD EXTENSION
FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FY 2019 DRAFT ANNUAL ACTION PLAN
CITY OF HAGERSTOWN, MD

Notice is hereby given that the City of Hagerstown, MD has prepared an Annual Action Plan for FY 2019 for its Community Development Block Grant (CDBG) Program. In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these plans were on display beginning April 18, 2018. The plans will continue to be on public display for a period of 30 days, beginning May 16, 2018 at the following locations:

* City of Hagerstown, Department of Community and Economic Development, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740
* City of Hagerstown, City Clerk’s Office, 2nd Floor of City Hall, 1 S. Franklin Street, Hagerstown, MD 21740
* Online at www.hagerstownmd.org
* Washington County Library, Hagerstown Branch, 102 S. Potomac Street, Hagerstown, MD 21740

These plans will be available for public inspection during normal business hours of operation. Written or verbal comments will be accepted until June 15, 2018 at which time these plans will be presented to City Council for approval. Comments may be directed to Mr. Jonathan Kems, Community Development Manager, 14 N. Potomac Street, Suite 200A, Hagerstown, MD 21740. (301) 799-8527 Ext. 154.

The City intends to submit these documents to HUD on or before July 1, 2018.

The Proposed FY 2019 Annual Action Plan was prepared after conducting a public hearing on housing and community development needs and findings with the City’s staff and officials. The City has been notified that it will receive a grant in the amount of $757,083 in FY 2019 CDBG funds and anticipates receiving $22,083 in Program Income. The City also anticipates using $147,000 in previous years’ funds during this program year. The Annual Action Plan on display has been updated to reflect the grant amount.

Mayor of the City of Hagerstown,
Hon. Robert L. Breachy, II
NOTICE OF COMMENT PERIOD EXTENSION
FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FY 2018 DRAFT ANNUAL ACTION PLAN
CITY OF HAGERSTOWN, MD

Notice is hereby given that the City of Hagerstown, MD has prepared an Annual Action Plan for FY 2018 for its Community Development Block Grant (CDBG) Program. In accordance with the requirements for participants of the U.S. Department of Housing and Urban Development, these plans were on display, beginning April 10, 2018. The plans will continue to be on display for a period of 30 days, beginning May 15, 2018 at the following locations:

- City of Hagerstown, Department of Community and Economic Development, 14 N. Potomac Street, Suite 200a, Hagerstown, MD 21740
- City of Hagerstown, City Clerk’s Office, 2nd Floor of City Hall, 1 E. Franklin Street, Hagerstown, MD 21740
- Online at www.hagerstownmd.gov
- Washington County Library, Hagerstown Branch, 100 E. Potomac Street, Hagerstown, MD 21740

These plans will be available for public inspection during normal business hours of operation. Written or verbal comments will be accepted until June 18, 2018 at which time these plans will be presented to City Council for approval. Comments may be directed to Mr. Jonathan King, Community Development Manager, 14 N. Potomac Street, Suite 200a, Hagerstown, MD 21740, (301) 793-5277, Fax 184.

The City intends to submit these documents to HUD on or before July 1, 2018.

The Proposed FY 2018 Annual Action Plan has been prepared after conducting a needs and housing and community development needs assessment with the City’s staff and officials. The City has been notified that it has an unobligated amount in the amount of $175,950 in FY 2018 CDBG funds and authorize using $220,854 in Program Income. The City also authorization using $8,800 in previous year’s funds during this program year. The Action Plan on display has been updated to reflect this pursuant.

Mayor of the City of Hagerstown,
Hon. Robert E. Bruchey, Jr.
Grantee SF-424’s and Certification(s)

CITY OF HAGERSTOWN, MARYLAND
ANNUAL ACTION PLAN
FY 2019 – 2020

SF – 424 & CERTIFICATIONS
Application for Federal Assistance SP-424

1. Type of Submission:
   - [ ] Preapplication
   - [x] Application
   - [ ] Changed/Corrected Application

2. Type of Application:
   - [x] New
   - [ ] Continuation
   - [ ] Other ( Specify): 

3. Data Received:
   - June 28, 2018

4. Applicant Identifier:

5a. Federal Award Identifier:

5b. Federal Award Identifier:

APPLICANT INFORMATION:

a. Legal Name:
   - City of Hagerstown

b. Employer/Incorporator Identification Number (EIN/TIN): 828908704

c. Organizational DUNS: 017630093

d. Address:
   - Street:
     - 10 East Franklin Street
   - City: Hagerstown
   - County/Parish: Washington
   - State: MD
   - Zip/Postal Code: 21740

e. Organizational Unit:
   - Department Name:
     - Community & Economic Development
   - Division Name:
     - Community Resources

Name and contact information of person to be contacted on matters involving this application:

Prefix: [ ] Dr.  [x] Mr.
Middle Name: 
Last Name: Kent
Suffix: 
Title: Community Development Manager
Organizational Mission:
City of Hagerstown
Telephone Number: 301-735-8077 ext. 114
Fax Number: 301-735-3117
Email: kentk@hagerstownmd.org

Annual Action Plan
2018

OMB Control No: 2506-0117 (exp. 06/30/2018)
Application for Federal Assistance SF-424

16. Congressional Districts Of:
   * a. Applicant
   * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:
   * a. Start Date: 2018
   * b. End Date: 2019

18. Estimated Funding ($):
   * a. Federal
   * b. Applicant
   * c. State
   * d. Local
   * e. Other
   * f. Program Income
   * g. TOTAL

19. Is Application Subject to Review By State Under Executive Order 12242 Process:
   ☐ a. This application was made available to the State under the Executive Order 12242 Process for review on __________.
   ☐ b. Program is subject to E.O. 12242 but has not been reviewed by the State for review.
   ☒ c. Program is not covered by E.O. 12242.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)
   ☐ Yes  ☒ No
   If "Yes", provide explanation and attach

21. By signing this application, I certify (1) is the statements contained in the list of certifications** and (2) that the statements therein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms. If I accept an award, I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Last Name: Richley, Il
Middle Name: E.
First Name: M.
Suffix: Jr.
Title: Manager
Telephone Number: 201-739-6577 ext: 112
Fax Number: 201-739-9117
Email: Richley@volume.com

* Signature of Authorized Representative: [Signature]

* Date Signed: 05/19/18
ASSURANCES - CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutions, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will not dispense of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.

4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.

5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the completed work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.

6. Will initiate and complete the work within the applicable time frames after receipt of approval of the awarding agency.

7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

8. Will comply with the Federal Travel Regulation (F.T.R., 51 C.F.R. 300) and all applicable Federal laws and regulations as they relate to travel while in the performance of Federal assistance work.

9. Will comply with the Federal Travel Regulation (F.T.R., 51 C.F.R. 300) and all applicable Federal laws and regulations as they relate to travel while in the performance of Federal assistance work.

10. Will comply with all Federal statutory requirements relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681, 1683, and 1686-1689) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (f) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (a) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-500), as amended, relating to nondiscrimination on the basis of drug abuse; (b) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-514), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (c) §§523 and 527 of the Public Health Service Act of 1962 (42 U.S.C. §§522, 522a and 522e), as amended, relating to confidentiality of alcohol and drug abuse patient records; (d) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (e) any other nondiscrimination provisions that may apply in the application.

Previous Edition Use(s) Authorization for Local Reproduction Standard Form 4520 (Rev. 7/97)
Presented by OMB Circular A-112

Annual Action Plan 2018

OMB Control No: 2506-0117 (exp. 06/30/2018)
11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in their purchase.

12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1001-1005 and 7521-7525) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.


14. Will comply with flood insurance purchase requirements of Section 107(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234), which requires residents in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

15. Will comply with environmental standards which may be prescribed pursuant to the following: (i) Institutional environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order 11514; (ii) notification of existing facilities pursuant to EO 11738; (iii) protection of wetlands pursuant to EO 11990; (iv) evaluation of flood hazards in floodplains in accordance with EO 11990; (v) avoidance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (vi) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (12 U.S.C. §§1601 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-522); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).


18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1981 and OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

20. Will comply with the requirements of Section 106(e) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. §1704) which prohibits grant award recipients or sub-recipients from (i) Engaging in forms of trafficking in persons during the period of time that the award is in effect; (ii) Procuring a commercial sex act during the period of time that the award is in effect or (iii) Using force, coercion, or fraud in the performance of the award or afterwards under the award.

---

**SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL**

**APPLICANT ORGANIZATION**

**TITLE**

**DATE SUBMITTED**

---

Annual Action Plan
2018

OMB Control No: 2506-0117 (exp. 06/30/2018)
CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing — The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan — It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24, and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace — It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about—
   (a) The dangers of drug abuse in the workplace;
   (b) The grantee’s policy of maintaining a drug-free workplace;
   (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
   (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will—
   (a) Adhere to the terms of the statement; and
   (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying — To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions, and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subawards, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction — The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan — The housing activities to be undertaken with CDBG, HOME, LSG, and HOPWA funds are consistent with the strategic plan.

Section 3 — It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized/Official  

Date

Mayor

Title
Specific CDBG Certifications

The entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;  

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s), (2014, 2015, and 2016), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements. However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

[Signature/Authoized Official]
[6/26/18]

Title

OPTIONAL CERTIFICATION

CDBG

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

[Signature/Authoized Official]
[Date]

Title
APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 21, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in ancient halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).

6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:
Check __ if there are workplaces on file that are not identified here.

The certification with regard to the drug-free workplace is required by 24 CFR part 24, subpart F.

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).