

**CITY OF HAGERSTOWN  
DEPARTMENT OF PARKS & ENGINEERING  
COMBINATION APPLICATION/PERMIT FOR STREET OPENING**

Permit No. \_\_\_\_\_ Date of Application \_\_\_\_\_ 20 \_\_\_\_\_

Applicant/Company \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Location of Work \_\_\_\_\_  
House No. \_\_\_\_\_ Street \_\_\_\_\_

Estimated size of opening \_\_\_\_\_

Description of Work \_\_\_\_\_

MDSHA Traffic Control Standard No. \_\_\_\_\_

	Sketch size and location of proposed cut in the street diagram below.		Check box that best <input type="checkbox"/> N <input type="checkbox"/> N — <input type="checkbox"/> N <input type="checkbox"/> N indicates North
Name of intersecting street		Name of intersecting street	
Name of intersecting street	Name of street where work is proposed.	Name of intersecting street	

I hereby make application for permission to open the above-referenced street and I hereby agree to restore the opening per the requirements and the Standards of the City of Hagerstown.

Printed Name \_\_\_\_\_ Signature of person authorized to make application for permittee \_\_\_\_\_

**THIS PORTION TO BE COMPLETED BY THE CITY OF HAGERSTOWN**

Date Issued _____ 20 _____	Permit Granted: _____ Engineering Department Representative
Expiration date _____ 20 _____	Date Inspected: _____
Year Street Constructed/Resurfaced _____	Repair Accepted: _____ Inspector
Length of Trench: _____	Application Fee: (all permits) \$25.00
Amount of Damaged Pavement Line/Marking: _____	Technology Fee (all permits) \$25.00
COMMENTS: _____	Degradation Fee: _____
_____	Marking Damage Fee: _____
_____	<b>TOTAL AMOUNT OF FEE:</b> _____
_____	

1. No work shall be performed (except in an emergency) before this application is approved and permit is granted.
2. The permittee agrees to fulfill all terms of Section 216 of the Code of Hagerstown, Maryland regulating street openings.
3. Individual openings (less than 25 feet long) require individual permits. Continuous openings (25 feet long or greater) may be approved under one permit.
4. Direct questions to the Department of Parks & Engineering 301-739-8577 (extension 125).

## PERMIT FEES

1. **Permit Fee:** Permit application fee shall be \$25.00 per permit. Permit applications, whether the work is completed or not, shall still be assessed a \$25.00 fee. This fee covers cost of permit administration, review, inspection, etc. and shall be collected with the other fees below. Road borings shall also be assessed the permit fee plus \$2 per lineal foot of boring.
2. **Degradation Fees:** Covers degradation of pavement, per the attached chart:

FEES	INDIVIDUAL TRENCHES	CONTINUOUS TRENCHES
	TRENCH LESS THAN OR EQUAL TO 25 L.F. (Fee per each individual trench)	OVERALL TRENCH GREATER THAN 25 L.F. (Fee charges per 100 L.F. or parts thereof)
NEWLY CONSTRUCTED STREETS (year 0 through 5) [only emergency digs allowed]	\$1,000	\$1,500
NEWLY CONSTRUCTED STREETS (after year 5, prior to overlay)	\$150	\$250
OVERLAY STREETS (year 0 to 5)	\$400	\$500
OVERLAY STREETS (after year 5 to next overlay) or grass and sidewalk areas	\$150	\$225

3. **Pavement Line/Marking Damage Fees:**

- A. Pavement line markings: (five (5) inches wide) at **THREE DOLLARS (\$3.00)** per **LINEAR FOOT** for line damage.
- B. Other pavement markings: (greater than five (5) inches wide) at **TWENTY DOLLARS (\$20)** per **SQUARE FOOT** for pavement marking damage.

- NOTES: 1. A fifty-percent reduction in the "degradation fees" shall be granted to utilities performing mainline replacements (in excess of 25 linear feet) within two years prior to a scheduled overlay by the City.
2. All fees will be assessed after work is completed and opening size and related damages are determined.