The City of Hagerstown, Department of Community and Economic Development is soliciting grant applications from for-profit businesses, in good standing with the City and the State, on a rolling basis until allocated program funds have been distributed into the City Center Mixed-Use (CC-MU) zone (a zone map is attached to this application for your reference). This area also includes the Main Street Hagerstown area.

The grants will be used by businesses in the CC-MU to increase business efficiency and give businesses a competitive advantage. Example eligible uses are to purchase new computer software or hardware, new office machines or training to learn new software or marketing strategies. Ineligible uses of this grant money include general operating expenses, utility bill payments or loan payments. The maximum amount of any one grant will be $500.

Steps: 1) Fill out this application for the grant. 2) Submit this application on or before May 22nd. 3) If approved, the applicant shall purchase the product or services and then 4) submit the receipt. 5) The City will then disburse the approved amount. Business must be open and operating by June 1, 2020 before a check will be disbursed.

Applicants may not include bail bond businesses, store front churches, hookah shops, tattoo businesses, adult bookstores or other adult businesses, gambling businesses or the like. Program is subject to funding availability. Grants will be awarded up to the total funds available.
Business Name: ________________________________________________

Contact Name: __________________________ Title: __________________

Address: ________________________________________________

Phone Number: ______________ Email: __________________________

Amount requested: $______________ ($500 maximum)

Is your business located within the CC-MU Zoning district? Yes_____ No _____

Please respond to the following challenge question. You may submit your answer on an additional sheet(s) if desired:

City Center Hagerstown Spring Sprout Grants shall be used to purchase equipment or training to help your business grow, expand, operate more efficiently, safely, and/or more competitively. Please describe your need for this grant, how you will use it and why the proposed activity would not occur without this grant funding.

It is understood by the applicant that they might be asked to offer written or video testimonial of how this program assisted their business.

- **Businesses must have an executed lease and their doors opened and operating by June 1st.**

- **Businesses must also be in good standing with the City and the State.**
Authorized Signature: ________________________________

Printed Name: ________________________________ Date: ______________

Please send this application, with the attached W-9 and Vendor Forms no later than May 22, 2020 to the address below. If approved, receipts for approved purchases must be received by June 11, 2019.

Department of Community & Economic Development
14 N. Potomac Street, Suite 200A
Hagerstown, MD 21740
301-739-8577 ext 111
dced@hagerstownmd.org

______________________________  Staff Use

Approved: ___________ Date: ___________ Signature: ________________________________

Forms: _______ Check #: ______ Receipt: ___________ Complete Date: ___________ Good Standing__________