



## HISTORIC DISTRICT COMMISSION MEETING MINUTES

**Date:** Thursday, February 26, 2026  
**Time:** 4:30 p.m.  
**Location:** 1<sup>st</sup> Floor Meeting Room, City Hall, 1 East Franklin Street  
**Attendance:**

Name	In-Person	Remote	Absent
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson			X
Doug Carroll	X		
Sven Alstrom			X
Michael Heyser	X		
Robert E. Powell	X		
Rich Owens			X
Tracy Carr, Ex-Officio Member (Signs)			X
Daniel Matonak, Ex-Officio Member (Structural Engineer)			X
Paula Reed, Consultant			X
Staff			
S. Bockmiller, Deputy Director, Planning	X		
V. Feinberg, Senior Planner			X
K. Broche, Assistant Zoning Administrator			X
M. Ross, Planner I	X		
C. Hilgenfeld, Administrative Coordinator/Recording Secretary	X		

### **Call to Order and Instructions from the Chair –**

The Chairperson, Mr. Gehr, called the meeting to order at 4:32 p.m. Attendance of Commission members and staff is reflected in the table above. The Chairperson read the standard public instructions regarding order of business into the record.

### **Approval of Minutes –**

February 12, 2026, Minutes.

**Mr. Powell motioned to APPROVE the February 12, 2026, Minutes without changes. Seconded by Mr. Carroll and approved 4-0.**

### **Consent Agenda –**

HDC-2025-43 Zion Reformed United Church of Christ – Changes to Door.

**MOTION to APPROVE Consent Agenda.**

**Mr. Carroll made the motion:** “Mr. Chairman, I have reviewed the materials submitted in Case **HDC-2025-43** and its associated staff report and recommendations, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing with concerns about, issues with, or objections to this application. Therefore, I move that this Commission adopt the staff evaluations and recommendations in this case as its own and grant Certificate of Appropriateness to the applicant for this case. **Mr. Heyser seconded. The motion passed with a vote of 4-0.**

**Design Review –**

No Items.

**Workshops -**

No Items.

**New Business –**

Deputy Director Bockmiller announced that an application was received to declare the old “Herald Mail” building on Antietam Street a historic landmark, and it is scheduled to go before City Council on March 12, 2026. He will e-mail more information to HDC members to decide on a special meeting, if the commission wants to weigh in.

**Old Business –**

Mr. Carroll inquired about excessive window signage at downtown businesses. Deputy Director Bockmiller explained that there was little time for enforcement due to staffing shortages, but the issues are on the radar and will be addressed.

**Announcements –**

No Items.

**Adjourn -**

**MOTION to adjourn meeting at 4:48 p.m. made by Mr. Powell. Seconded by Mr. Carroll.**

**Next Meeting is scheduled for Thursday, March 12, 2026 - 4:30 p.m.**

*Conelia Hilgenfeld*

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C. Hilgenfeld  
Administrative Coordinator/  
Recording Secretary

**Approved on: March 12, 2026**