



CITY OF HAGERSTOWN, MARYLAND

Public Works Department
Parks & Recreation Division

www.hagerstownmd.org/parksandrec

2026 PARKS & REC COMMUNITY EVENTS BUSINESS VENDOR & EXHIBITOR APPLICATION FORM

Apply to be a business vendor or exhibitor for one or more of our 2026 events! The fee is \$100 per event. A separate application with signed hold harmless will need to be received for each event, more info below. Select the events below:

- ____ Touch a Truck & a Train – Saturday, May 9, 10am to 2pm
- ____ City Park Outdoor Movies, Fridays: __ June 12 __ June 26 __ July 17 __ July 31 __ Aug 7
- ____ City Park Fall Fest & Fireworks, Saturday, Sept. 19: 11am-4pm or 11am-7:30pm
- ____ Harvest Hoedown at Fairgrounds Park – Saturday, October 10, 11am to 3pm
- ____ Drive Through Trick or Treat, Thursday, October 22, 4pm – 7pm
- ____ City Park Lighting – Friday, December 4, 5pm to 8pm

Please list business and the items to be promoted or sold:

Event Name and Date: _____

Vendor Contact Name: _____

Business Name: _____ MD Tax Number: _____

Address: _____

Day of Event Phone #: _____ E-mail Address: _____

Tent? (NOT provided by City; must be weighted down, not staked) Yes No Size?____
Electricity, tables and chairs must be provided by the vendor.

Vendors and exhibitors are required to sign a City of Hagerstown Hold Harmless Agreement.
Please return the attached hold harmless with this application.

Signed: _____
Vendors Name Date

Space is limited! Return application 4 weeks prior to each event with signed hold harmless. Upon approval, Vendor will receive a \$100 invoice to pay online, or by mail in check.

Check payable to: The City of Hagerstown,

Mail to: Amy Riley, Parks and Recreation, 351 N Cleveland Ave, Hagerstown, MD 21740

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FOR OFFICE USE ONLY

Approved & Date: _____ Hold Harmless Attached: _____

Public Works Department
51 West Memorial Blvd.
Hagerstown, MD 21740
Ph: 301.739.8577 Ext. 178

Parks and Recreation Division
351 North Cleveland Ave.
Hagerstown, MD 21740
Ext. 169

Parking Division
25 East Franklin St.
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Ext. 479



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HOLD HARMLESS RELEASE & WAIVER OF LIABILITY

IMPORTANT: PLEASE READ CAREFULLY BEFORE SIGNING THIS DOCUMENT .

This **Release and Waiver of Liability** (the "Release") is executed on this _____ day of _____, 20____, by _____ a participant who has attained the age of majority (the "Participant"), in favor of the City of Hagerstown, a municipal corporation formed under the laws of Maryland, as well as its agents, servants, employees, volunteers, insurers, successors and assigns, collectively or individually, (collectively, the "City"). The Participant desires to participate in the _____ [name, location and date of event, hereinafter referred to as the "Activity"]. Participant affirms that s/he is in good health and capable of undertaking the activities for which this Release is being granted.

The Participant does hereby freely, voluntarily and without duress execute this Release under the following terms:

1. **Waiver and Release.** In consideration of being permitted to attend the Activity, Participant agrees to release and forever discharge and hold harmless the City from any and all liability, claims and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Participant's participation in the Activity.

Participant acknowledges that this Release forever discharges City from any and all liability, claim or cause of action that the Participant may have against City with respect to any bodily injury, personal injury, illness (including but not limited to COVID-19), loss, death, or damage to personal property which may result directly or indirectly from Participant's participation in the Activity.

2. **Medical Treatment.** Participant does hereby release and forever discharge City from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, medical care or service rendered in connection with the Participant's participation in of the Activity.

3. **Assumption of Risk.** The Participant acknowledges that participating in the Activity may include activities that may be hazardous to the Participant. Participant hereby expressly and specifically assumes the risk of injury or harm in these activities and releases City from any and all liability for injury, illness, death or property damage resulting from the Participant's activities relating to the Activity.

4. **Insurance.** The Participant acknowledges that City does not carry or maintain health, medical or disability insurance coverage for any Participant. **EACH PARTICIPANT IS ENCOURAGED TO OBTAIN HIS OR HER OWN MEDICAL AND/OR HEALTH INSURANCE COVERAGE BEFORE PARTICIPATING IN THE ACTIVITY.**

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5. **Rules and Regulations.** Participant agrees to abide by all applicable City and/or Activity Rules and Regulations. Failure to do so will be grounds for immediate expulsion from the Activity without refund of any fee paid by the Participant.

6. **Other.** Participant expressly agrees that this Release is intended to be as broad and inclusive as permitted under the laws of the State of Maryland and this Release shall be governed by and interpreted in accordance with the laws of the State of Maryland (without regard to its conflicts of laws principles). Participant agrees that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be in full force and effect.

7. **Effective Date.** This Release shall be effective immediately upon execution and shall apply to any and all activities occurring at the Activity.

IN WITNESS WHEREOF, Participant has read and understood this Release and all of its terms and conditions and has executed this Release as of the day and year first above written.

WITNESS:

PARTICIPANT:

Signature

Signature

Printed Name

Printed Name

Mailing Address

City, State, Zip Code

Date of birth

Phone Number

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