

**CDBG Public Service Grant Application Scoring Rubric**

**Organization Name:** \_\_\_\_\_

**Program Name:** \_\_\_\_\_

<b>Community Need and Impact (26 Points Available)</b>		
<b>Criteria</b>	<b>Scoring Guide</b>	<b>Points</b>
Does the application clearly identify and document a significant community need?	5: Strongly aligns w/Consolidated Plan or community priorities 3: Addresses a general need but lacks clear alignment 0: Need not defined or inconsistent w/community priorities	
Does the project demonstrate a focus on sustainable long-term solutions that serve as a catalyst for change?	5: Demonstrates measurable, lasting impact; moves participants upward/outward 3: Some potential for lasting change, but limited scale or unclear path to sustainability 0: Maintains status quo; minimal evidence of long-term benefit	
Does the project have clearly stated and realistic goals?	5: Clear, achievable goals aligned with community need 3: Goals somewhat realistic or measurable 0: Goals unrealistic, vague, or misaligned with community needs	
Are there specific measurable outcomes to evaluate programming?	5: Clear, specific metrics to evaluate progress and impact of program 3: Broad overview of what will define impact of program 0: No measurable goal or defined target for success	
Is the project plan clearly described with specific objective, activities, and timelines?	5: Detailed, feasible plan and schedule with milestones/target outcomes 3: Partial plan or timeline with broad description of activities 0: No specific plan or unrealistic timeline	
Does the project offer services to youth, provide healthcare, or provide services to the elderly?	1: Yes 0: No	

**Organization Name:** \_\_\_\_\_

**Program Name:** \_\_\_\_\_

<b>Organizational Capacity and Collaboration (12 Points Available)</b>		
<b>Criteria</b>	<b>Scoring Guide</b>	<b>Points</b>
Does the organization have the experience and qualifications to carry out the project?	4: Strong track record and qualified, experienced staff 2: Some relevant experience and exposure 0: Limited or no experience	
Has the organization successfully managed similar grants or projects in the past?	4: Long-term experience administering the project and grant funding 2: Shorter-term experience with the project; some grant experience 0: Limited or no experience with the project or grant funding sources	
Does the organization show collaboration with other community service providers to administer the project?	4: Strong, clearly defined partnerships with shared roles 2: Some collaboration, but limited documentation 0: No partnerships identified	

<b>Budget and Financial Management (12 Points Available)</b>		
<b>Criteria</b>	<b>Scoring Guide</b>	<b>Points</b>
Does the organization show sound financial management and sustainability?	4: Strong financial controls and grant management experience 2: Some capacity, minor weaknesses noted 0: Financial or administrative risk	
Is the budget clear, detailed, and reasonable for the scope of work for the project?	4: Costs justified and well-aligned with project scope 2: Budget mostly reasonable and justified for scope of work 0: Budget unclear, unrealistic, or inflated	
Are there other funding sources sought out to support the project (matching funds, in-kind, etc.)?	4: Strong leveraging of additional resources 2: Some leveraging; reliance on volunteer/in-kind services/donations 0: No other sources identified	

Reviewer Comments:

Total points: