



CITY OF HAGERSTOWN, MARYLAND

Department of Engineering & Permits

Application for Master Plumber Registration

Renewal

Fee is \$125.00 unless license has lapsed more than 30 calendar days, then \$150.00

New

Fee is \$150.00

Master Plumber's Name: _____

Name of Company or Business: _____

Address of Company or Business: _____

City of Hagerstown License Number: _____ Work Phone: _____

Expiration Date: _____ Fax Number: _____

State of Maryland License Number: _____ Cell Phone: _____

Expiration Date: _____ Email: _____

Website: _____

Certificate of Insurance Policy Number: _____

Expiration Date: _____

Insurance Carrier: _____

- There can be only one Master Plumber per company.
- License shall run biennially and expire June 30 of the odd calendar year. License Fees shall not be pro-rated.
- Any journeyman or apprentice license holders employed by your company must also be licensed with the City of Hagerstown (applications for each license holder are required).

The following must accompany this application:

1. A copy of the Master's current State of Maryland Plumbing License
2. A certificate of insurance naming the City of Hagerstown as certificate holder
3. A photo I.D. (current valid driver's license or other photo identification)
4. Signed statement page (on reverse of this form), (if not signed in our office, then signature must be notarized)
5. Payment of fee

If contact person is someone other than license holder, please list below, or (if more than one, use back of form).

Name: _____

Association: _____

Office Phone: _____

Cell Phone: _____

E-mail: _____

These statements are part of the Master Plumber Registration. This form must be signed by the licensed applicant in person in the Department of Engineering & Permits, or the application must be notarized.

By signing below, I acknowledge:

1. I cannot allow my license to be used by a company other than indicated or for another individual.
2. I cannot begin installation of any plumbing work prior to obtaining a required permit.
3. I agree to abide by the City of Hagerstown Plumbing Code adopted by the Mayor and Council and am aware that violations may result in re-inspection charges, a suspended license, and/or the issuance of municipal infraction citations.
4. The information contained in this application, is to the best of my knowledge and belief, true, correct, and complete.

Printed Name of Master Plumber

Signature of Master Plumber

Printed Name of Company or Business

Date

On this ____ day of _____, 20 ____, personally appeared _____ who executed the foregoing instrument, and acknowledged before me that same was executed for the purposes therein expressed.

(NOTARY STAMP)

Printed Name of Notary _____

Signature of Notary _____

STATE OF _____

My Commission Expires _____

COUNTY OF _____

04/10/2025