



# CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

## ZONING CERTIFICATE REQUEST FORM – HOOKAH/VAPE LOUNGE/TOBACCO STORE/CANNABIS DISPENSARY

### Submittal Requirements:

- Original Application
- Filing fee (please consult current fee schedule)

### PROPERTY OWNER INFORMATION

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

### TENANT/BUSINESS OWNER INFORMATION

Name of Business: \_\_\_\_\_

Tenant Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

### MOST RECENT USE *(if known)*

\_\_\_\_\_

### DESCRIPTION OF INTENDED USE *(ie. Hookah Lounge, Vape Store, Tobacco Store, Cannabis Dispensary, etc.)*

\_\_\_\_\_  
\_\_\_\_\_

### PLANS TO MODIFY THE LEASE SPACE *(ie. Electrical, Mechanical, Building, Plumbing, etc.)*

\_\_\_\_\_

### Reminders:

- The Zoning Ordinance requires 500 feet of separation between all tobacco stores, alcoholic beverage stores, hookah lounges, vape stores, CBD and hemp stores, and cannabis dispensaries and sales facilities. City staff will confirm no such existing use is located within 500 feet of this facility.
- Zoning Ordinance prohibits on-site consumption of cannabis in any business in the city.
- The Zoning Ordinance requires a 500 feet separation from any pre-existing primary or secondary school, licensed or registered child day-care provider, playground, recreation center, library, public park, or religious sanctuary.

Tenant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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## PLANNING AND CODE ADMINISTRATION DEPARTMENT USE ONLY

APPLICATION NO:

ZONING DISTRICT & OVERLAY *(if applicable)*:

TYPE OF USE:

- This use conforms to the provisions of the zoning ordinance and is a LEGAL USE.
- This use is a LAWFUL NONCONFORMING USE.
- This use is IN VIOLATION of the zoning ordinance.

PERMIT AND REVIEW STATUS:

- Open Permits \_\_\_\_\_
- Permit Needed \_\_\_\_\_
- Condemned or Other Property Restrictions \_\_\_\_\_
- Historic District Commission Review \_\_\_\_\_
- Fire Department Warnings \_\_\_\_\_
- Vacant More Than 1 Year \_\_\_\_\_

INSPECTIONS REQUIRED:

- Code \_\_\_\_\_
- Fire Marshal \_\_\_\_\_

COMMENTS/CONDITIONS:

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date