



# CITY OF HAGERSTOWN, MARYLAND

Planning and Code Administration Department

## ZONING PERMIT FOR CONSTRUCTION OF A FENCE

(Single-Family, Two-Family, Semi-Detached, and Townhouse Properties)

### Submittal Requirements:

- Original Application with original signatures.
- One copy of drawing of property (can be hand drawn to scale)
- Filing fee (please consult [current fee schedule](#))

Case No. FENCE - \_\_\_\_\_  
Office Use Only

Munis No. \_\_\_\_\_

Historic District?  Yes  No

With this application, please include a site drawing of your property, drawn to scale, showing where the fence will be located in relationship to streets, alleys, and buildings on the property.

Date Filed: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property Owner Name (if different from Applicant): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

*\*If Applicant is not the property owner, written authorization granting the Applicant permission to apply for this permit must be provided before the permit will be issued.*

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Description of Fence:

Fence Material(s): \_\_\_\_\_

Fence Type: \_\_\_\_\_ Fence Height: \_\_\_\_\_

Location on Property: \_\_\_\_\_

Call When Ready

Mail/Email to Applicant

Mail/Email to Owner

**Reminders**

- If a fence has a “finished” vs. “unfinished” side, it is courteous although not required to have the **finished side** of the fence face outward toward streets and neighboring properties.
- Maximum height of fence in residential zoning districts is six (6) feet **in rear yards and side yards, except chain link is limited to four (4) feet in side yards and five (5) feet in rear yards.**
- Maximum height of a fence in residential zoning districts is four (4) feet **in front yards**. When a residential property in a residential zoning district fronts more than one public street (i.e., a corner lot) a frontage on a side street or street to the rear shall be treated as a side or rear setback for the purpose of fence location, provided that the fence is not located closer to the principal frontage along the side street than the rear façade of the dwelling. If the side street is an arterial or major collector street, the entire yard facing the side street is treated as a front yard which only allows up to four (4) foot tall metal or picket fences.
- Front yard fences shall be constructed only of decorative metal, wood picket or composite picket construction with the spaces between the pickets being at least one inch wide or the width of the picket, whichever is greater.
- Please call Miss Utility (800.257.7777) prior to the start of any construction.
- For City of Hagerstown Electric customers, if the electric meter is to be located within the fenced area with a locked gate, a key must be provided to the Hagerstown Electric Division to maintain access to the meter.
- After the fence has been installed, please contact the Planning and Code Administration Department (301.739.8577, ext. 138) to schedule an inspection to ensure the installation was completed in accordance with this zoning permit.

**Restrictions**

- Barbed wire is not permitted.
- Chain link is not permitted in front yards and side yards that front public streets. In side yards not fronting a street, the maximum height allowed is four (4) feet tall. In rear yards not fronting a street, the maximum height allowed is five (5) feet tall.
- No Exceptions are Permitted to these Two Restrictions**

**Statements**

I hereby attest or affirm that all the information provided in this application is correct and true to the best of my knowledge and understanding.

\_\_\_\_\_  
Owner’s Signature

\_\_\_\_\_  
Applicant’s Signature (if different from owner)

\_\_\_\_\_  
Date

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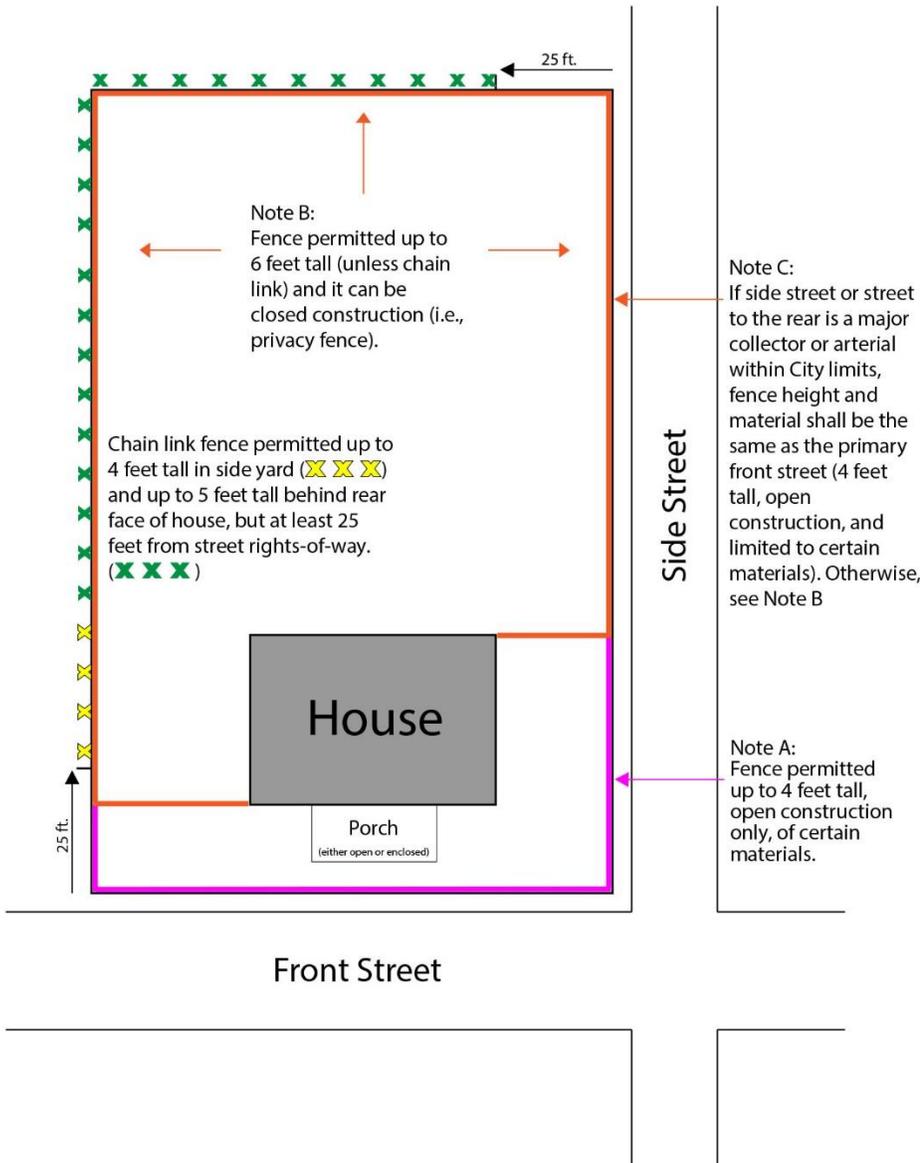
**Approval**

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date

Conditions for Approval: \_\_\_\_\_

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This illustration is an example of what we need. Please do not use this sample illustration as your property illustration. If you do not have a plot plan of your property, a copy of the tax map can be used for this illustration.

For more information, please contact:

**Hagerstown Planning and Code Administration Department**

City of Hagerstown, Maryland  
 One East Franklin Street, Suite 300  
 Hagerstown, MD 21740

T: 301.739.8577, ext. 138  
 F: 301.791.2650

Email: [planning@hagerstownmd.org](mailto:planning@hagerstownmd.org)