

HAGERSTOWN PLANNING FEES
FEE SCHEDULE - Effective July 1, 2022

Services and Documents		Planning Fee	Engineering Fee
SUBMISSIONS			
Resubmission Fees	First Resubmission	\$0	
	Other Resubmissions	50% of original fee	
Subdivisions	Simplified Plat, Condominium Plat, Replat	\$355	\$100 (\$0 for Condo Plat)
	Subdivision Sketch Plan - Nonresidential	2 acres or less = \$590 Over 2 acres = \$1,200	\$500
	Subdivision Sketch Plan - Residential	49 or fewer units or lots = \$590 50 or more units or lots = \$1,200	\$500
	Development Plan (Preliminary Plat)	\$1,300 + \$50/lot created	\$150 + \$60/lot
	Minor Subdivision Plat	\$355	\$150 + \$60/lot
	Final Plat	\$590 + \$50/lot created	\$150 + \$60/lot
	Subdivision Variance/Waiver Request	\$0	
Site Plans	Minor Site Plan	\$690	
	Full Site Plan (Major Site Plan) - Residential	\$1,000 + \$15/unit	\$150 + \$200/acre
	Full Site Plan (Major Site Plan) - Nonresidential	\$1,100 + \$50/acre	\$150 + \$200/acre
	Full Site Plan (Major Site Plan) – Mixed-Use	\$1,100 + \$15/unit	\$150 + \$200/acre
	Site Plan Variance/Waiver Request	\$0	
Sketch Plans	CR Big Box Sketch Plan	\$1,200	
	Mixed-Use Development Sketch Plan	\$1,200	
	Multi-Family Development Sketch Plan	\$1,200	
Rezoning	Preliminary Consultation	\$590	
	Rezoning Fee	\$2,400 + \$15/adjacent property owner (APO)	
	Local Conversion District & Landmark Overlay	\$590	
	Conversion District Overlay	\$2,400 + \$15/APO	
	PUD Master Plan	\$2,400 + \$15/APO	
Text Amendments	Zoning Text Amendments	\$2,400	
	Subdivision Text Amendments	\$2,400	
Forest Conservation Review	Forest Stand Delineation	\$290	
	Final Forest Conservation Plan and Easements	\$625 + \$15/acre	
	Forest Conservation Waiver/Variance Requests	\$0	
Traffic Study Review			\$1,500
Board of Zoning Appeals	Variance - Fence	\$155	
	Variance - Residential	\$155	
	Variance - Nonresidential	\$310	

Services and Documents		Planning Fee	Engineering Fee
Board of Zoning Appeals (Continued)	Special Exception	\$590	
	Nonconforming Use-Change	\$590	
	Nonconforming Use-Expansion	\$590	
	Administrative Appeals	\$250	
Pre-Annexation Agreements - Services Availability Fee (Annexation Policy)	Infill Residential Lot (1 or 2 units)	\$150	
	Minor Residential Development (≤5 units)	\$500	
	Major Residential Development (≥5 units)	\$1,000 + \$15/unit	
	Nonresidential Development	\$1,000 + 50/acre	
Zoning Certificates	Home Work Station and CC-MU Zoning Certificate	\$50	
	Regular Zoning Certificate	\$125	
	Blanket Zoning Certificate	\$400 (valid for 4 years)	
Fence Permits	Residential (single- and two-family dwellings)	\$45	
	Commercial, Industrial, Multi-Family	\$150	
Zoning Verification Letters	One (1) Single-Family Residence	\$75	
	All others and reports	\$100	
DOCUMENTS			
Land Management Code		\$25 (CD only)	
Zoning Map			\$15
Comprehensive Plan		\$25 (CD only)	
A & E District Plan	Color	\$5	
	Black & White	\$2.50	
Historic District Design Review Guidelines	Residential and Commercial	\$25 (CD only)	
Notary Fees		\$4 per page	
Copies of Recorded Meetings		\$30/meeting + \$12/disc	
Photocopies	8.5 x 11 - Black & White	\$0.25/page	
	8.5 x 11 - Color	\$0.75/page	
	24" x 36"		\$3/page