



Hagerstown Light Department

### UTILITY POLE ATTACHMENT REQUEST FORM

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Responsible Party for Billing: \_\_\_\_\_

Billing Address: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

Number of: No. of New Attachments: \_\_\_\_\_ Messenger Lashed  or ADSS

No. of Old Attachments: \_\_\_\_\_ Overlashing  or Vacating

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applications, field survey sheets, construction data, detailed route maps, and supporting documentation is accepted through NJUNS (<https://web.njuns.com>).

Application Fee Schedule:

Application Fee = \$510.00/Application (up to 10 poles)

Additional Poles = \$20.00/Pole (11 to 100 Poles)

Application Fee: \$ \_\_\_\_\_

(Fee covers application review, route analysis, attachment engineering and design, NJUNS coordination, preparation of Make-Ready, and administrative fees)

The HLD will not accept applications of greater than 100 poles per application. Should the number of poles be slightly higher than 100, the HLD will work with the applicant to accommodate. The application fee shall be submitted at the time of application. Application review will not begin until the application fee has been received. A processing fee of \$250.00 will be retained for cancellation request made post deposit.

Remit Payment to:

City of Hagerstown Light Department

425 E Baltimore Street

Hagerstown, MD 21740

General inquiries may be submitted to: [attachments@hagerstownlight.org](mailto:attachments@hagerstownlight.org)