

51ST REGULAR SESSION, WORK SESSION AND EXECUTIVE SESSION –
September 30, 2014

WORK SESSION – September 30, 2014

Mayor D. S. Gysberts called this Work Session of the Mayor and City Council to order at 5:03 p.m., Tuesday, September 30, 2014, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers K. B. Aleshire, M. E. Brubaker, L. C. Metzner, D. F. Munson, and P. M. Nigh; City Administrator Bruce Zimmerman, Attorney Jason Morton, and Donna K. Spickler, City Clerk.

Community’s City Center Plan Implementation - #8 Neighborhood Support – Vacant Structures Program

Kathleen Maher, Planning Director, and John Lestitian, Director of the Department of Community and Economic Development, were present to continue the discussion on revisions to the Vacant Structures Program intended to better position the City to protect the neighborhoods from blight and to protect first responders from uncertainties associated with unmonitored vacant structures.

In response to concerns raised and comments made since introduction of the ordinances on September 9, 2014, staff have made the following revisions to the Vacant Structures ordinances for consideration:

1. Who is responsible for the property? – revised the definition of “owner” in both ordinances to remove references to vacant property and leave as real property. The definition matches the definitions in the Property Maintenance Code and the Rental Licensing Code, so that those in control of property are also accountable for property conditions.
2. What about properties with multiple structures?
 - a. Revised the definition of “non-residential structure” to read “any structure or premise in whole ...”
 - b. Revised the definition of “vacant non-residential structure” and “vacant residential structure” to add the following sentence: “For properties with multiple structures, such as shopping centers with pad sites or apartment complexes, if any individual structure is vacant for a continuous six (6) month period, that structure shall be subject to the terms of this chapter.”
 - c. Revised the definition of “vacant blighted non-residential structure” and “vacant blighted residential structure” to add the following sentence: “For properties with multiple structures, such as shopping centers with pad sites or apartment complexes, if any individual structure meets this definition, that structure shall be subject to the terms of this chapter.”
3. What if street lights are adequate? – Revised the CPTED standards section on lighting to add a sub-section that read: “Exterior lighting is not

required at any entry door where street lighting meets the minimum illumination level required by this section.”

4. What if front yard landscape screening is desirable for the property? – revised the CPTED standards section on landscaping to remove references to windows and the structure and to combine the shrubbery and tree sub-sections. The new sub-section would read: “All shrubbery, hedges, trees, or similar vegetation shall be maintained so that a clear view of the entry doors from the public sidewalk or street is not impeded.”

Mayor Gysberts asked how a mixed-use property is classified. Ms. Maher stated it would be classified as “mixed-use” and regulated through the non-residential ordinance.

Councilmember Aleshire stated he is still concerned about the tree and shrubbery requirements (part of the CPTED standards). He is concerned street trees are causing an impediment to a clear view, as required. Mr. Lestitian indicated the clear view standards are similar to what is required for house numbers. Councilmember Aleshire stated he is trying to address the issue of consistency. He wondered if a church that is vacant for one year would be subject to the \$ 1,000.00 registration fee. Mr. Lestitian stated registration requirements are based on the condition of the property, and not based on ownership of the property.

Councilmember Aleshire stated he does not support the CPTED standards for trees. These standards would place an undue burden on the property owner.

Councilmember L. C. Metzner asked if vacant stores in a shopping center would be required to be registered as a vacant structure. Ms. Maher indicated registration would be required if the entire structure is vacant, not individual stores.

It was the general consensus to consider approval of the revised ordinances at the Regular Session being held later this evening.

The Work Session was adjourned at 5:20 p.m.

EXECUTIVE SESSION – September 30, 2014

Councilmember M. E. Brubaker made a motion to meet in closed session to consult with counsel to obtain legal advice, #7 (Section 10-508(a)) and to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State, #4 (Section 10-508(a)) at 5:35 p.m. in Room 407, 4th Floor, City Hall, Hagerstown, Maryland. Councilmember D. F. Munson seconded the motion.

Motion carried 4-1 with Councilmember K. B. Aleshire voting No.

The following people were in attendance: Mayor D. S. Gysberts, Councilmember K. B. Aleshire, Councilmember M. E. Brubaker, Councilmember L. C. Metzner, Councilmember D. F. Munson, Councilmember P. M. Nigh, City Administrator Bruce

Zimmerman, City Attorney Mark Boyer, Scott Nicewarner, Director of Technology and Support Services, John Lestitian, Director of the Department of Community and Economic Development, Mike Spiker, Director of Utilities, Kathleen Maher, Planning Director, Jill Frick, Economic Development Manager, Andrew Sargent, Downtown Manager, and Donna K. Spickler, City Clerk. The meeting was held to discuss annexation agreements related to taxation and a business proposal for space at the Market House. No formal action was taken at the meeting. On a motion duly made, seconded and passed, the executive session was adjourned at 6:17 p.m.

51ST REGULAR SESSION – September 30, 2014

Mayor D. S. Gysberts called this 51st Session of the Mayor and City Council to order at 7:00 p.m., Tuesday, September 30, 2014, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers K. B. Aleshire, M. E. Brubaker, L. C. Metzner, D. F. Munson, and P. M. Nigh; City Administrator Bruce Zimmerman, and Donna K. Spickler, City Clerk.

The invocation was offered by Councilmember Lewis C. Metzner. The Pledge of Allegiance was then recited.

Mayor Gysberts announced the Rules of Procedure for this meeting will be followed as adopted September 24, 2013. It was announced that the use of cell phones during meetings is restricted and that all correspondence for distribution to elected officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.

The next scheduled meetings are: Work Sessions beginning at 4:00 p.m. on Tuesday, October 7, 2014, Tuesday, October 14, 2014, and Tuesday, October 21, 2014, and the Regular Session on Tuesday, October 28, 2014.

GUESTS

Presentation of Proclamation from Hagerstown, Indiana

Mike Keifer presented proclamations from the City Council of Hagerstown, Indiana, and the Commissioners of Wayne County, Indiana, to the City of Hagerstown recognizing and commending the Sister City relationship. Mayor Gysberts accepted the proclamation on behalf of the City.

Mr. Keifer also presented a painting from Tom Butters (artist) to the Washington County Free Library. Pat Wishard accepted the painting.

CITIZEN COMMENTS

Jan Hyatt, 921 Dewey Avenue, Hagerstown, Maryland, had asked the Mayor and City Council to consider revising the times of the curfew ordinance. He does not think the

revision to change the age will make a difference with the issues he raised at the meeting on August 26, 2014. He thanked the Mayor, Councilmembers and police officers who attended a recent neighborhood meeting. Many residents who attended the meeting are disappointed with what is happening in the neighborhoods. Juvenile delinquency is a big problem and parents should be held responsible for their child's actions.

Mayor Gysberts reiterated one point from the neighborhood meeting is that if someone sees something happening they should call the police.

Heather Guessford, 920 The Terrace, Hagerstown, Maryland, has left her childhood home on Cannon Avenue because it is now one of the worst neighborhoods in the City. She thanked the Hagerstown Police Department for their efforts. She stated many thefts have occurred at the house on Cannon Avenue. Young people block the street and will not let motorists pass by. More cameras, enhanced lighting and increased police presence will help the situation. The social structure in the neighborhood is breaking down.

Mayor Gysberts will follow up with Chief Holtzman to address the concerns raised by Ms. Guessford.

Michael Stanford, 12709 Bradbury Court, Smithsburg, Maryland, stated he was able to rent one of his apartments to two Hagerstown police officers by using two housing incentive programs through the City of Hagerstown. He has spent the last three months trying to collect the payment from the City. He received a letter from the City which he feels threatened his integrity. He feels he has no choice but to consider legal action.

Mayor Gysberts stated since Mr. Stanford decided to bring this issue to the public forum, he provided details of the issue. Mr. Stanford's interest in attracting police officers to downtown apartments is well documented. The issue deals with fair market rent. There is a concern that the rent being charged to the officers is higher than the fair market rate.

Mayor Gysberts offered to discuss this further with Mr. Stanford and asked him to contact the office to make an appointment. Mr. Stanford requested the matter be discussed in public.

CITY ADMINISTRATOR COMMENTS

Bruce Zimmerman, City Administrator, reported the annual United Way Day of Caring will be held on Thursday, October 9, 2014. A number of city employees will be participating.

MAYOR AND COUNCIL COMMENTS

Councilmember P. M. Nigh thanked the citizens who spoke at the meeting. There are residents having serious problems.

Councilmember D. F. Munson had no additional comments.

Councilmember L. C. Metzner had no additional comments.

Councilmember M. E. Brubaker good thunder in the square

Councilmember K. B. Aleshire attended the Thunder in the Square event. Approval of an agreement for the demolition of the MELP building is scheduled for later in this meeting. This will be a landmark success for this administration. He stated this shows that if investment capabilities are spread throughout the community, rather than focusing on one location, greater success is possible. There is an opening on the Economic Development Commission. He suggested a social services representative would be beneficial. He has noticed there is disparity in how streets are lit.

Mayor D. S. Gysberts thanked the Alsatia Club and Karen Giffin, Community Affairs Manager, for their efforts to make Thunder in the Square a success again this year. More than 5,000 people attended the event and there were no police calls. He thanked everyone who participated in the “Out of the Darkness” walk on September 27, 2014. There will be a public input meeting regarding the walking trail in the Council Chamber on Wednesday, October 1, 2014 at 6:30 p.m. Interested persons can join the walking tour at 5:30 p.m. as well.

MINUTES

On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember M. E. Brubaker, the Mayor and City Council unanimously agreed by voice vote to approve the minutes, as presented, for the Mayor and Council meetings held on August 12, 2014, August 19, 2014 and August 26, 2014.

CONSENT AGENDA

Councilmember Munson requested that approval of the network cameras be removed from the consent agenda.

On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve the consent agenda, with the exception of the network cameras from Skyline Technology Solutions, be approved as follows:

- A. Department of Community and Economic Development:
 - 1. Application Permit for Wind Down Maryland Theatre Event – October 17, 2014, 6:00 p.m. to 9:00 p.m.
 - 2. Barbara Ingram School For the Arts Foundation Street Lamp Holiday Program
- B. Police Department:
 - 1. Tasers and Taser Cartridges – TASER (Scottsdale, AZ) \$ 22,958.20

- 2.. HPD 2nd Floor Building Renovation – Milton Stamper (Hagerstown, MD)
\$ 32,415.00
3. Mobile Police Radios – Washington County Government, Division of
Information Services, Dept. of Wireless Communications (Hagerstown, MD)
\$ 15,866.64
4. Mobile Data Terminals for New Cruisers – HGCI Hartford, Inc. (Columbia,
MD) \$ 18,920.00

C. Department of Utilities:

1. Wastewater: Grinder Pump – Fluid Solutions, Inc. (Westminster, MD)
\$ 57,200.00
2. Wastewater: 2014 Utility Vehicle to Replace # 501 – Hertrich Fleet Services,
Inc. (Denton, MD) \$ 25,262.00

D. Parks and Engineering:

1. Replacement of Alley Mat for Alley #5-10 and Alley #5-37 (North of
Hillcrest) – Concrete Central, LLC (Hagerstown, MD) \$ 81,869.00

UNFINISHED BUSINESS

A. Approval of an Ordinance: Amending Chapter 173 – Peace and Good Order

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance to amend Chapter 173, Section 173-6, Peace and Good Order, of the City Code. This amendment would remove the “public drunkenness” language. Future charges regarding disorderly intoxication types of complaints shall be charged under the appropriate sections of the Maryland Code.

B. Approval of an Ordinance: Amending Chapter 25-1 – Drug Free School Zone

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance to amend Chapter 25, Section 25-1, Drug Free School Zone Map, of the City Code. This amendment would reflect the changes in the City’s school boundaries with the addition of the Barbara Ingram School for the Arts (BISFA) Downtown.

C. Approval of an Ordinance: Chapter 70, Cable Television and Open Video Systems

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember D. F. Munson, the Mayor and City Council

unanimously agreed by voice vote to approve an ordinance, introduced on August 26, 2014, to amend the City Code to add a new Chapter 70 entitled Cable System Ordinance.

D. Approval of an Ordinance: Antietam Cable Franchise Agreement

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance, introduced on August 26, 2014, to authorize the City of Hagerstown to enter into a Cable Television Franchise Agreement with Antietam Cable Television, Inc.

E. Approval of an Ordinance: Catalyst Project #8 – Amending Chapter 232, Vacant Commercial (Non-Residential) Structures, to Provide the Necessary Support to City Neighborhoods

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember P. M. Nigh, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance to amend the Code of the City of Hagerstown, Chapter 232, Vacant Commercial Structures. Specifically the amendments will:

1. Apply the ordinance throughout the City
2. Amend the license fee charging a higher amount of blighted vacant structures
3. Implement a registration and inspection schedule which establishes the first priority of blighted vacant structures
4. Require a certificate of property insurance
5. Establish certain Crime Prevention Through Environmental Design standards

These amendments are consistent with the City’s Vision and Commitment for Housing and Neighborhoods and the Community’s City Center Plan.

F. Approval of an Ordinance: Catalyst Project #8 – Amending Chapter 233, Vacant Residential Structures, to Provide the Necessary Support to City Neighborhoods

Action: On a motion duly made by Councilmember P. M. Nigh and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve an ordinance to amend the Code of the City of Hagerstown, Chapter 232, Vacant Commercial Structures. Specifically the amendments will:

1. Amend the license fee to charge a higher amount for blighted vacant structures
2. Implement a registration and inspection schedule which establishes blighted vacant structures as the first priority

3. Require a Certificate of Property Insurance
4. Establish certain Crime Prevention Through Environmental Design standards

These amendments are consistent with the City's Vision and Commitment for Housing and Neighborhoods and the Community's City Center Plan.

NEW BUSINESS

A. Introduction of an Ordinance: Amending the City Code, Chapter 79, Curfew For Juveniles

Action: Councilmember M. E. Brubaker made a motion to introduce an ordinance to amend Chapter 79 of the City Code, Curfew for Juveniles. This amendment would revise the definition of a juvenile to include persons under the age of 17. Councilmember L. C. Metzner seconded the motion.

Discussion: Councilmember Munson asked that the ordinance be reviewed in six months to determine if the amendment has reduced the number of incidents with juveniles.

Councilmember Metzner asked that a Work Session be scheduled to discuss the time restrictions as well as age restrictions. Councilmember Brubaker agreed.

Councilmember Aleshire would be interested to discuss how the curfew laws apply to parents as well as to juveniles. Parents should be held responsible for the actions of their children.

Mayor Gysberts is interested to know how the Juvenile Justice system views curfew charges.

Councilmember Metzner stated curfew charges are not typically acted on until the third or fourth offense. He believes the ideas discussed such as curfew revisions, lighting and additional cameras will make a difference.

Councilmember Nigh stated there are many issue created by juveniles and she is glad other Councilmembers finally agree with her.

Councilmember Munson thanked Mr. Hyatt for speaking about this issue. The Mayor and Council are listening to his concerns. He believes the closing of the Sheetz store on Potomac Avenue will help the situation.

Councilmember Brubaker stated changes in the curfew law won't make a difference if the charges are not taken seriously.

Motion carried, 4-1 with Councilmember P. M. Nigh voting No.

B. Approval of a Resolution: Approval of the Release and Settlement Agreement between the City of Hagerstown and Partners Marketing, LLP

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution for the approval of the Release and Settlement Agreement between the City of Hagerstown and Partners Marketing, LLP. The associated expenditure of \$ 650,000.00 is for the purchase of the MELP and a contribution for remediation of contaminants upon the property. The MELP property contains 2.9633 acres as recorded in the Washington County Land Records at Plat Book No. 3988. The Release and Settlement Agreement funding will be accomplished through a future bond request.

Discussion: Mayor Gysberts pointed out approval of this agreement will end the court actions that were started earlier this year.

Councilmember Munson stated the Mayor and City Council hit a home run by reaching this agreement and the remediation of the MELP property. He thanked Michael Spiker, Director of Utilities, and the dedicated staff who spent many hours discussing the agreement to reach this point.

C. Approval of a Resolution: Designation of US Bicycle Route 11 Through Hagerstown

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a resolution expressing approval and support for the development of US Bicycle Route 11 through the City of Hagerstown and requests Maryland Department of Transportation to submit an application to the American Association of State Highway and Transportation Officials (AASHTO) for the aforesaid designation.

Discussion: Councilmember Brubaker would prefer the route not be designated as Route 11 because people may confuse this route with the Cumberland Trail and State Route 11.

D. Approval of a Resolution: Authorizing Three-Year Contract with Fireworks Extravaganza – 2015, 2016, and 2017

Action: On a motion duly made by Councilmember P. M. Nigh and seconded by Councilmember M. E. Brubaker, the Mayor and City Council unanimously agreed by voice vote to approve a resolution authorizing the approval and execution of a three-year contract with Fireworks

Extravaganza for Independence Day fireworks displays in 2015, 2016 and 2017.

E. Approval of a Resolution: Sustainable Maryland Certified (SMC) Program

Action: On a motion duly made by Councilmember M. E. Brubaker and Councilmember P. M. Nigh, the Mayor and City Council unanimously agreed by voice vote to approve a resolution to authorize staff to register the City with and to seek certification through the Sustainable Maryland Certified Program. The program is for Maryland municipalities that want to “go green”, save money, and take steps to sustain their quality of life.

F. Approval of License Agreement with St. Mary’s Catholic Church for Eastbound Downtown Gateway Sign

Action: On a motion duly made by Councilmember P. M. Nigh and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a license agreement with St. Mary’s Catholic Church to allow for the installation of an eastbound Downtown Gateway Sign. The sign will be located at the extreme southwest corner of their property adjacent US Route 40.

G. Approval of Memorandum of Understanding with Barbara Ingram School for the Arts (BISFA) Foundation for Grant Funds for the Renovation of 36-40 North Potomac Street and to Provide a Stipend for Gallery Management and Internships

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember P. M. Nigh, the Mayor and City Council unanimously agreed by voice vote to approve a Memorandum of Understanding between the City of Hagerstown and the Barbara Ingram School for the Arts (BISFA) Foundation. The BISFA Foundation has been awarded a \$ 50,000 grant from The Citi Foundation, a private non-profit entity, to be utilized for the renovation of 36-40 North Potomac Street and to provide a stipend for gallery management and internships. The Memorandum of Understanding outlines the rights and obligations between the two parties in connection with the utilization of grant funds.

H. Approval of After School Program: Robert W. Johnson Community Center

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember K. B. Aleshire, the Mayor and City Council unanimously agreed by voice vote to approve of City funding to support after school programs conducted by the Robert W. Johnson Community Center. This program was originally funded under the C-Safe grant but, in recent years, has been funded through the City’s general fund. This

program will run for the 2014-2015 school year with a cost of \$ 18,020.00 in City funding support.

I. Approval of Catalyst Project #8: Authorizing Two New Full-time Positions to Support Neighborhoods Through the Vacant Structures Program

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve the addition of two (2) full-time Code Administration positions: one inspector/coordinator for the program; one administrative position. These positions are necessary to support the neighborhoods through the vacant structures program. These positions will be funded by an increase in the annual vacant structure fees. This action is consistent with the City's Vision and Commitment to Housing and Neighborhoods and the Community's City Center Plan.

Discussion: Councilmember Brubaker pointed out, given the City's budget situation, this is not the best time to be adding personnel. However, fees have been increase to cover the costs of the positions and this is an investment to renew revitalization throughout the City.

J. Approval of Contract for Tree Planting City-wide – Aspen Landscape Contractors, Inc. (Silver Spring, MD) Amount Not to Exceed \$ 167,000.00

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember M. E. Brubaker, the Mayor and City Council unanimously agreed by voice vote to approve Contract No. 14-14-TP-17 with Aspen Landscape Contractors, Inc. in the amount not to exceed \$ 167,000.00. Trees will be planted along various streets and parks citywide. Funding for the project is from the Chesapeake Bay Trust Greening Grant in the amount of \$ 95,000.00 and the Forest Conservation Act fund in the amounts of \$ 72,000.00.

K. Approval of Purchase: Four 2015 Ford Interceptor Police Vehicles – Brekford (Hanover, MD) - \$ 131,406.00

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve the purchase of four 2015 police vehicles. Funding for these purchases shall come from FY 15/16 CIP revenues. The vehicles will be purchased from Brekford (Hanover, MD) in the amount of \$ 131,406.00.

L. Approval of Implementation of a 401(a) Plan to the City's Deferred Compensation Program

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to authorize staff to implement a 401(a) Plan as part of the City's Deferred Compensation Program available to City employees. Creation of the 401(a) Plan will allow employees who are not eligible to participate in the Maryland State Retirement System due to their retiree status, to have the option to contribute to a deferred compensation program. The City's 401(a) Plan will offer investment options consistent with Hagerstown's 457(b) Plan and will not have a vesting time requirement. The City of Hagerstown will contribute up to a maximum of 3% of an employee's annual salary as a match to contributions from employees who elect to participate in the 401(a) Plan.

M. Approval of First-Third Grant Application for 43-45 South Potomac Street

Action: On a motion duly made by Councilmember P. M. Nigh and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a First-Third Grant application for the renovation project at 43-45 South Potomac Street. The total project cost is \$ 792,550. The First-Third Grant amount is \$ 250,000. Specifically this grant application and related development plan meets the City's Vision for the Redevelopment to the City Center and is in compliance with the program guidelines.

Staff are authorized to issue a Letter of Commitment in the amount of \$ 250,000. No funds will be dispersed until staff have verified that all work in the development plan is complete to the City's satisfaction and that a full accounting detailing the total project cost expenditure requirements have been met. Funding for this grant will come from the General Fund Reserve.

N. Approval of Purchase of Network Cameras – Skyline Technology Solutions (Glen Burnie, MD) \$ 29,129.10

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember K. B. Aleshire, the Mayor and City Council unanimously agreed by voice vote to approve the purchase of network cameras from Skyline Technology Solutions (Glen Burnie, MD) \$ 29,129.10.

Discussion: Councilmember Munson stated he asked this item to be approved separate from the consent agenda because he wanted to ask Chief Holtzman to consider placement of the cameras in response to

comments made by Heather Guessford during this meeting. He suggested seriously considering placing the cameras in the Cannon Avenue/Jefferson Street area.

There being no further business to come before the Mayor and City Council, on a motion duly made, seconded and passed, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Original signed by D. K. Spickler

Donna K. Spickler, City Clerk

Approved: October 28, 2014