

19th REGULAR SESSION, WORK SESSION, AND GOAL SETTING SESSION – July 25, 2017

GOAL SETTING SESSION – July 25, 2017

Mayor R. E. Bruchey, II called this Goal Setting Session of the Mayor and City Council to order at 10:15 a.m. on Tuesday, July 25, 2017, at the Department of Community and Economic Development conference room, 14 N. Potomac Street, Hagerstown, Maryland. Present with the Mayor were Councilmember K. B. Aleshire, P. D. Corderman, E. Keller, L. C. Metzner, and D. F. Munson, City Administrator Valerie Means, all City Department Heads except Director of Utilities Michael Spiker, and City Clerk D. K. Spickler.

Opening Remarks

Mayor Bruchey mentioned the challenges the City of Hagerstown faces include the budget and labor contracts. He has developed a set of goals that are both short and long term.

High Level Overview of Documents

Ms. Means thanked the Mayor and City Council for meeting in this format to discuss their goals and priorities. This time for strategic planning is of utmost importance for the purposes of guiding future financial planning and budgeting, operating decisions and project/program priorities. The outcome will be most beneficial to staff if the Mayor and Council establish a clear, focused strategic plan that sets forth their priorities and goals in a manner that gives direction to staff concerning service levels and service priorities. To do this, Ms. Means recommends that the Mayor and Council consider their individual priorities in the larger perspective of the current and future service needs of the residential and business community of Hagerstown. This can be done by thinking in terms of their vision for Hagerstown's future as well as thinking about all the accomplishments and the status of current projects such as the items in the Community's City Center Plan and the current departmental goals and work plan. The goals and priorities from the past administration can form a great starting point. Core focus areas from this include public safety, innovative government, neighborhood vitality and housing, public facilities and infrastructure, economic development, and active, healthy living and quality of life for the City's residents.

The Mayor and Council will face choices as they proceed with the planning process. These choices will affect residents, businesses, property owners, as well as City personnel. These groups will feel impacts whether through taxes and fees, reductions or increases in certain services areas, the condition of facilities, infrastructure and streets, or the amount and quality of services provided. The planning time will be best spent and most beneficial to all those affected by using it to evaluate the value and cost of the City's services and programs, how the City utilizes the resources it has and whether there are new ways to provide those services and programs.

Included in the meeting packet are the goals and priorities from the past administration, the most recent update on the Community's City Center plan, and an updated listing of current projects and their status by department.

An adopted plan will provide all stakeholders a clear picture and consistent message of this administration's vision, priorities and work plan to make Hagerstown the best it can be. The adopted plan will empower the senior leadership team and their staff, and the boards and commissions to operate effectively and efficiently if all understand the direction of the Mayor and Council.

Review of Current Vision and Mission Statement

The current Vision and Mission Statements are as follows:

Vision: A diverse, business-friendly, and sustainable community with clean, safe and strong neighborhoods.

Mission: Providing the most efficient and highest quality services as the municipal location of choice for all customers.

Councilmember Corderman suggested including providing cost effective services.

Councilmember Munson thinks both statements are comprehensive.

It was the general consensus to keep the Vision and Mission Statements as they are.

There was some discussion about the core values and that these values remain the same through administrations. Councilmember Keller stated the Mayor and Council's goals should be established before the core values are stated.

Individual Mayor and City Councilmember Goals

Mayor Bruchey presented his goals and priorities to the group. His goals are:

1. Revenue Enhancement – tax structure for rental properties; coordinate with Washington County for a tax setoff for fire and other duplicated departments, work to increase the Hotel/Motel allocation provided to the City.
2. Cost savings – comprehensive review of departments compared to comparable cities, reduction of properties owned by the City.
3. Projects – work with State and Federal partners to help create a Detox center in the community, Invite representatives of the Doleman Black History Museum to a work session to discuss opportunities for partnering with them, West Antietam Street parking deck, indoor soccer facility
4. Public Safety – create a zero tolerance policy

Staff has been gathering information about a two-tiered tax rate. A few Maryland municipalities have this type of tax rate.

Mayor Bruchey noted there are about 9,000 rental properties. Legislation has been passed to address rental properties and the number of calls for service for the Hagerstown Police Department generated from rentals. A two-tiered tax rate would be fairer for all property owners.

Councilmember Metzner is concerned that properties that have never had a call for service would be penalized simply because it is a rental property.

Mayor Bruchey pointed out that rental properties are a business.

Councilmember Munson is concerned this type of tax rate would cause people to disinvest in Hagerstown. Mayor Bruchey mentioned it may have the reverse effect. Landlords may improve their rental practices.

Councilmember Metzner stated revenues are going to have to be raised, or there will be cuts in other areas. The only way to effectively impact the budget without increasing revenue is through personnel costs. The two options are to raise the tax rate and potentially alienate everyone, or raise the rate for one class of property and not the others.

Mayor Bruchey then discussed his thoughts for the tax set off. He pointed out the City does not fund schools, courts, or the jail, but it provides all the other services to its citizens. He wondered how the Commissioners now view the set off and what their intent is in the future.

Councilmember Metzner noted if the Mayor achieves this goal, it will go to the taxpayers. In order to raise revenue for the City, there would have to be a Council willing to raise the City tax rate to compensate for any tax-set off provided by the County Commissioners.

Mayor Bruchey stated it could be viewed as a way to raise revenue for the citizens. The Hagerstown Police Department responds to 120,000 calls each year. Revenue to support the police department has been reduced from the State and there isn't assistance provided by other law enforcement agencies to cover the calls on the periphery of Hagerstown.

Ms. Means stated when she started with the City she believed that the entity who actually provides the service should be paid. This type of system would have to be done jointly with the County Commissioners and the Sheriff's Department.

Councilmember Metzner suggested this as a topic for a Washington County Municipal League meeting. The real issue is the fire department. For decades Hagerstown has been the only municipality in Washington County with a paid fire department. There is no reimbursement for any of the calls made outside the City limits. There have been assurances over the years that the County would take care of this problem but nothing has happened. The Mayor and Council have to start taking a more proactive role in the fire and rescue provider issue and force the issue to a discussion. Councilmember Aleshire serves on the Emergency Services Advisory Council and is a voice for the City.

Councilmember Keller stated the City has to take the lead and bring this issue to the public's attention.

Mayor Bruchey stated the City should be reimbursed in some form because it does not rely on the County to provide building/permit inspections like other municipalities do. The City should also be compensated by the State of Maryland for providing inspections by the City Fire Marshall's office.

Councilmember Metzner thinks inspections completed by City staff are timelier for customers than comparable services from either the State or the County. He stated timeliness and efficiency are some of the reasons the City maintains a paid fire department. Citizens need to be aware of the issues faced by the City in providing a paid fire service. Washington County does not have a homogenous economic status.

Mayor Bruchey stated the City of Hagerstown is to receive a portion of the hotel/motel tax; however, the amount does not match what was agreed to originally. The revenue was to be a per capita amount based on population, which would have provided approximately \$ 180,000.00 to the City. The formula was revised and the actual distribution was \$ 16,000.00 to the City. Hagerstown deserves a larger distribution for holding significant events such as Blues Fest, Augustoberfest, and the new Cultural Trail. Michelle Hepburn, Director of Finance, noted that the amount is not a flat percentage; there is a specific amount that stays with the County.

Kathleen Maher, Director of Planning and Code Administration, stated the County keeps a large portion of the tax for tourism, not economic development.

Mayor Bruchey stated he understands the necessity of trips to promote economic development, if they are successful with funding for a project at Ft. Ritchie.

Councilmember Metzner stated the City would be happy with the revenue for hotel/motel tax that is generated within the City limits.

Councilmember Keller suggested discussing this at a joint meeting with the County Commissioners. Councilmember Metzner recommended the conversation start at the staff level. He hopes a number of the goals discussed today include cooperation with the County. It may be better to ask the County to stay involved in the downtown projects, such as the Urban Improvement Project.

Mayor Bruchey suggested the discussions between County and City staff also include collaboration of ways to save costs and/or raise revenue. He pointed out one of his goals is cost savings. He suggested a comprehensive review of departments compared to comparable cities. He also included reduction of properties owned by the City that are not utilized for City business, for example, homeownership properties. The national police to citizen ratio is 1/500. The City's police force ratio is 1/444.

Chief Brito pointed out that different cities have different needs. The City of Hagerstown's higher ratio is in line with the issues they have to deal with. He is

confident the 112 sworn personnel can provide the needed service to Hagerstown residents.

Ms. Means informed the group that staff is reviewing property management as a whole, which includes the City owned properties, to determine a plan to address the non-sustainability of property management.

Councilmember Munson is concerned that a multiple tiered tax rate for rental properties will negatively impact homeowners who have limited rental properties. He stated it would be ideal if the City and County pursued this idea together, which would remove disincentives for people to move out of the City.

Mayor Bruchey believes more people will leave the City if tax rates continue to rise for all taxpayers. With a specific tax for rental properties (which are businesses) landlords may be more willing to treat them as such.

Another goal mentioned by Mayor Bruchey is to work with the State and Federal authorities to create a detox center in the community. Help has to be available for people who are struggling with addiction. Every city in the country is facing this problem. Councilmember Keller has talked with many people about a center and has made some progress. The Mayor and City Council need to be the ones to help create it.

Councilmember Keller stated people need to understand the problem and those in the community need to see the Mayor and City Council are doing something about it. She suggested a link on the City's website to resources available for people wanting help to end their addiction.

Mayor Bruchey recommended inviting representatives of the Doleman Black Heritage Museum (DBHM) to a Work Session to discuss opportunities for partnering with them to bring an African American museum to the core of Hagerstown. Ms. Means indicated there have been multiple discussions about options.

Mayor Bruchey would like to move forward with a parking deck on W. Antietam Street. Ms. Means and Eric Deike, Director of Public Works, stated a deck is included in the Capital Improvement Project Projections in 2020.

Councilmember Keller asked if another deck is needed, since there is parking available in other locations downtown.

Mayor Bruchey stated the Summit Avenue, Jonathan Street, W. Washington Street area will never be redeveloped without a parking deck in that vicinity.

Councilmember Corderman suggested considering a parking deck if that area redevelops.

Councilmember Aleshire noted there are a large amount of parking areas downtown that the City does not own and does not have access to for public parking. He stated the A & E Parking Deck is 50 spaces over-allotted. This is before the major redevelopment

that is planned. The most expensive place to park in the City is the lot near District Court (which the City does not own). The City of Frederick has 7 decks and other parking lots. Officials in Frederick clearly say in order to redevelop a downtown there needs to be strategically placed decks. Frederick started a new deck as soon as one was paid off. When the Hamilton Hotel is redeveloped, there will be a shortage of parking available. His thought is to either build additional public parking or gain access to the private lots.

Councilmember Metzner wondered if there is full support of a third parking deck within the elected body. People are willing to pay for parking if it is where they want to be. The City is flush with privately owned parking spaces. It is time for the City to talk to the owners of these spaces to make the spaces available. He agrees major partners will not participate in redevelopment without major parking access. He noted there is not adequate parking for either District Court or Circuit Court.

Councilmember Corderman stated District Court has been discussing expansion for many years. Maybe their expansion will include additional parking. He wondered if development happens before or after a parking deck is built.

Mayor Bruchey stated there were businesses willing to be part of the stadium project because of the parking plans. There is an opportunity for an indoor soccer facility and the Mayor and Council need to look at how to make that happen.

Councilmember Aleshire stated the facility should not be limited to soccer. There are several different sports played at indoor facilities. The sports plex in Frederick, Maryland is used 16 hours per day. At least three local groups have looked at locations in the community. Hundreds of families travel out of the community each week to indoor facilities. The stadium site or the Eastern Boulevard/Cannon Avenue area could be ideal locations in Hagerstown. He does not intend the City being the owner or operator of such a facility, but rather the provider of the property. Activity in that area may spur redevelopment of the former hospital property or the Venice Inn property.

Councilmember Keller thinks involving the Convention and Visitors Bureau in discussions about a facility would be helpful.

Councilmember Metzner stated another property to look at is the golf course. The City continually subsidizes the course which serves mostly adult patrons. Perhaps the land could be used in a different manner.

Councilmember Aleshire stated there may be deed restrictions on the property.

Councilmember Keller stated if amenities are underperforming, marketing should be evaluated. Rodney Tissue, City Engineer, informed the group that the course is marketed more now than before.

Councilmember Metzner asked for information about the players who use the golf course. He would be more supportive if most users were City residents. Mr. Tissue will provide this information. Mr. Tissue mentioned the course is in great shape; however, it requires a significant subsidy.

Fire Chief Steve Lohr wondered if the former hospital site, the Supreme Block property, or property on Mill Street would be possibilities for an indoor sports facility. It was noted they may be large enough, but the City does not own any of these properties.

Mayor Bruchey has discussed his goal of a Zero Tolerance Policy with Police Chief Victor Brito.

The group took a break from noon to 12:30 p.m.

The meeting reconvened at 12:35 p.m.

Developing Common Goals

Mayor Bruchey opened the floor to each Councilmember to share their goals.

Councilmember Aleshire thinks it would be beneficial to hear what priorities the individual departments have first and then determine if those priorities match the Mayor and Council's.

Community and Economic Development

Jill Thompson, Department of Community and Economic Development Director, reported the department has been moving forward with the 8 Catalyst Projects identified in the Community's City Center 10 Year Plan. The plan delivers the message to prospective investors that the City has vision. There are many active volunteers in City programs, such as Main Street and the Neighborhoods First. Volunteers are an important component of special events and festivals. She feels that a majority of the event resources should be focused on providing free events to encourage people to visit downtown.

Mayor Bruchey mentioned there are opportunities to partner with businesses and organizations on free events.

Ms. Thompson informed the group that the Federal money provided through the Community and Development Block Grant program is used to strengthen the City's neighborhoods and homeownership.

Mayor Bruchey stated he would like to see programs developed that help citizens and encourage homeownership.

Councilmember Keller informed the group that the Homestore had funding left over for down payment assistance.

Councilmember Aleshire stated one of his goals is to expand downtown events. When there is an event downtown, potential diners may have difficulty finding space in a restaurant. He believes more restaurant owners would consider downtown, except the buildings require extensive work. Any assistance from Economic Development would be appreciated.

Ms. Thompson indicated there is grant assistance available for restaurants, with the majority going toward improvements.

Councilmember Aleshire does not think retail will make a comeback, given the popularity of on-line purchasing. He thinks the City's focus should be on the restaurant niche.

Mr. Thompson pointed out additional residences will create a 24/7 feeling in downtown.

Councilmember Corderman suggested using the funding set aside for the Class A office space for programs like First Third now. The office space development could be funded later.

Finance

Michelle Hepburn, Director of Finance, stated the Finance Department works with all departments and customer service is an important component of this organization. The transparency module is available on the City's website. Staff is looking to make it more user friendly. Short and long term strategic goals are needed to guide development of the budget so the Mayor and Council's goals are adequately funded. During the drafting of the budget, staff tries their best to be cognizant of the resources, which are predominantly taxpayer money. The City owns many properties and she believes a review of Property Management will provide direction for the future of this fund. The resources are not available to invest in the needed repairs for these properties. She stated a quarterly review of budget reports would provide time to review all aspects of the budget, rather than waiting until budget preparation time.

Councilmember Aleshire agrees properties in the Property Management fund should be reviewed. He does not think working with the County on a multi-tier tax rate would be productive, since the County is not a charter government and cannot set tax rates in the same manner as the City. He would hope that a multi-tier rate would provide the capability to reduce the property tax rate for owner occupied properties. The decreasing tax base has to be reversed. He suggested using the Maryland definition of residential property and Delegate Maggie MacIntosh's recommendations for turning it around.

Councilmember Aleshire stated he does not think the County Commissioners will provide additional revenue to the City. The Commissioners will point out they've provided \$ 60 million toward downtown projects during the last 10 years. Assistance would not be in the form of cash.

Mayor Bruchey stated the City can't afford to have properties continually removed from the tax rolls.

Councilmember Corderman suggested providing incentives to encourage interest in the properties that are for sale through the City. He suggested either giving them away or selling them for a low price. There should be conditions on their use. He stated the tax rate is important for long term sustainability of the neighborhoods. He hopes the next

budget will not include a tax rate increase. He suggested the City complete a customer service survey to highlight weaknesses and strengths. He suggested the pre-annexation agreements be revised to state that annexation occurs when the service is connected.

Kathleen Maher, Director of Planning and Code Administration, stated incentives possibly could be provided for strategic properties or prime annexation areas.

Public Works

Eric Deike, Director of Public Works, stated short term goals for Public Works include sustainability and working as efficiently as possible. Public Works staff provides maintenance of streets, signals, buildings, and vehicles. When a street or building is added, revenue is not increased to maintain it. When properties are offered to the City, increased maintenance responsibilities should be considered. If there isn't an exit strategy for the property, the City should consider what benefit there is to owning it.

With fewer staff, customer service and efficiency is crucial. Staff is looking at ways to improve services.

Councilmember Corderman asked Mr. Deike for his opinion of whether or not a third parking deck is needed before or after development occurs. Mr. Deike indicated the parking study completed in 2012 showed that parking would be needed if certain things happened. It is the usual understanding that additional parking is constructed during the project. The A & E Deck is oversold because the Award Beauty School purchased a large number of passes, which keeps the revenue up. The study also noted that a large percentage of the parking is privately owned.

Jill Thompson, Director of Department of Community and Economic Development, believes the demand for a third deck will come after construction begins on the Class A office space on the Central Parking Lot.

Councilmember Aleshire pointed out that the development at the Hamilton Hotel property, the Professional Arts Building, and the former Susquehanna Bank property is going to occur. Work should begin soon on the deck to accommodate this development.

Mr. Deike stated each space costs between \$ 18,000 to \$ 20,000 (construction and maintenance). Justification for a deck has to be based on potential new customers. He pointed out the deck could be built by an entity other than the City.

Councilmember Metzner thinks many of the churches with privately owned parking spaces would be happy with income for use of the spaces through the week. He asked for information about how many spaces are available compared to the spaces that would be available in a third parking deck.

Councilmember Munson asked how long it will be before the University Deck needs to be replaced. Mr. Deike stated it was updated recently and is in good condition.

Councilmember Aleshire noted a third parking deck has not been part of the Urban Improvement Project, even though parking will be needed. He wants the City to be ready with a solution.

Councilmember Metzner stated all areas are worth considering, including those that might not involve high rise parking facilities.

Parks and Engineering

Rodney Tissue, City Engineer, stated it is becoming more obvious during the meetings regarding the UIP that the intent is for the City to maintain and oversee the plaza. He noted the question of whether or not the City is going to be a part, financially, in the Professional Court project. Councilmember Aleshire feels the City will be, if the area annexes into the City.

The Parks Division has been working on a strategic plan which includes cost recovery information and a marketing plan. Recommendations will likely include changing the train museum facility to a more family oriented amenity. Standard operating procedures for parks are being developed.

Mr. Tissue has been meeting with representatives of Congregation B'nai Abraham to discuss Thomas Kennedy Park.

A request for proposals was released for a new contract for solid waste. The RFP asks contractors to include additional options, which were discussed previously with the Mayor and City Council. The options include an electronic recycling event, two dumpster events, and alley pick up.

Councilmember Metzner noticed there are trash cans every few feet on the beach and boardwalk in Ocean City. He doesn't think Hagerstown will solve the trash problem through legislation.

Councilmember Corderman had previously suggested looking at a leash law for the interior areas of City Park. Mr. Tissue noted the City is under the Washington County Animal Control ordinance.

Councilmember Aleshire suggested looking at a way to address the amount of time between when utility work is being done in the street (for example Columbia Gas lines) and when the roadway is repaved. Mr. Tissue informed the group that the amount of work being done on Summit Avenue will require the contractor to mill and pave the street.

Planning and Code Administration

Kathleen Maher, Director of Planning and Code Administration, stated the update to the Comprehensive Plan is a priority for the department. A joint meeting between the Mayor and City Council and the Planning Commission will likely be held in September.

are completed internally. HPD is looking for people who want to stay with the Department. He is looking at a model that is more robust and will increase diversity in the ranks. The Department exceeds the State standards for training/development. Body cameras are important for this community. Eventually, all sworn personnel will have body cameras. Technology is available that when a Taser is turned on, it buffers to the body camera of anyone within 30 feet and turns them on.

The closure rate on major crimes for HPD is well above the national average.

Councilmember Corderman asked if there have been noticeable improvements in recruitment. Chief Brito stated the recruitment manager is involved with every phase of the process and can address the question. Councilmember Corderman wondered if some of the City owned properties could be given to the recruits as an incentive. Michelle Hepburn, Director of Finance, mentioned there is a housing allowance incentive available for employees. Renovation of the existing properties would be costly. Chief Brito will explore housing options as an incentive for recruits.

Fire Department

Fire Chief Steven Lohr is pleased with the progress on capital improvement funding and closing labor gaps within the Fire Department. The operations budget needs to be addressed. He asked for the Council's help in issues with the County's fire and rescue system. Councilmember Aleshire serves on the ESAP committee. A draft report has been completed and there is already a revolt from volunteers throughout the County about the findings. The City's facilities were taken to task in the report, with a recommendation to close the First Hose Station. There was no reason for the group to review that station. A decision needs to be made about a 5 engine model or a 4 engine model. He could live with a 4 engine model; however, response times may increase slightly.

Mayor Bruchey asked what the average response time is for the fire department. Chief Lohr stated each community establishes its own standard. An urban area is typically 6 minutes. Hagerstown's response time is just under 7 minutes, which is based on staff's timing estimates.

Councilmember Aleshire pointed out the City has a fire system it can't afford and the County has a system that it can't maintain with volunteers. During tax set off discussions, fire wasn't included because the volunteer system was in place. Now that the volunteer system is failing, the City fire department is called to assist on calls throughout Washington County. He has not seen the draft report mentioned by Chief Lohr, even though he is a member of the Council. Volunteer companies are paying people to moonlight to make up staff shortages. He wondered if it is appropriate to have City firefighters volunteering in other areas. He is concerned there will be a liability question at some point. The City is paying more for 5 fire/ems stations than the County is paying for 20 stations.

Councilmember Metzner stated this is the most important issue discussed today. He believes the City is in violation of federal law with the wages paid to firefighters. He

stated it is time to go to a 4 engine model. The simple fix to the fire and rescue problems is to follow federal law.

Mayor Bruchey wondered if the City will run 30 calls outside the City limits when the volunteer system collapses. Councilmember Metzner stated the City should work with Chief Lohr to determine how to respond to that occurrence. The solution is a County wide paid system. Councilmember Metzner stated if coverage isn't available, the Chief should make the determination if City units go to other stations.

Chief Lohr will ask the volunteers to submit a plan for rescuing the volunteer system in the City. If they can't, he will provide a plan. He would not recommend transferring the City fire department operations to the County under the current government structure.

Councilmember Aleshire stated the tax set off should include fire services until there is the type of system in place that the County's residents need.

Chief Lohr pointed out no community has a police tax. Police services are funded as a service in the budget. He thinks the fire service should be the same.

Chief Lohr is concerned about the possibility of burn-out from the continuation of work hours doing similar duties.

Mayor Bruchey supports a 4 engine City.

Chief Lohr will be discussing making the Bowman Avenue training facility part of the County facilities with County Administrator Rob Slocum. He suggested looking at ways to incentivize sprinkler systems in the older buildings in Hagerstown. The UIP is a complex project and the Fire Department has pledged to do everything they can to help it move forward. There is a question about a sprinkler system in the theatre. He doesn't want anyone to think they don't support the project, but they won't trade life safety regulations for approval.

Set Next Meeting Date, Time, and Location

Mayor Bruchey suggested the next goal setting meeting be held on a Saturday.

Councilmember Keller suggested holding a public meeting at the library and give the public a chance to talk to the elected body. She also suggested inviting people to speak at the next meeting. Ms. Means noted this meeting has been open to the public.

The goal setting session was adjourned at 3:00 p.m.

WORK SESSION – July 25, 2017

In the Mayor's temporary absence at the beginning of the meeting, Councilmember L. C. Metzner called this Work Session of the Mayor and City Council to order at 6:34 p.m. on Tuesday, July 25, 2017, in the Council Chamber at City Hall. Present with the Mayor

were Councilmember K. B. Aleshire, P. D. Corderman, E. Keller, L. C. Metzner, and D. F. Munson, City Administrator Valerie Means, and City Clerk D. K. Spickler.

IBEW Local 307 Labor Contract

Scott Nicewarner, Director of Technology, Communications and Support Services, and Nathan Fridinger, Electric Operations Manager, were present to discuss a tentative agreement with the International Brotherhood of Electrical Workers (IBEW) Local 307. This collective bargaining agreement has been ratified by the union-s membership on July 24, 2017.

The major terms of the agreement are summarized below:

1. Term: Five years from July 1, 2017 through June 30, 2022 with a reopener limited to wages to be effective for years 4 and 5 of the contract.
2. Lineworker Position Classification Change: A new Lineworker classification will be created out of the current Lineworker classification to allow for formal designation of work team leads primarily related to a 2-man crew situation. The wage table adjustment creates a new Step 15 pay scale. There are no additional positions being created.
3. Wages: Members continue to receive steps effective the first pay period following their anniversary date. Members will receive a 2% cost of living adjustment effective the first pay period after July 24, 2017, July 1, 2018, and July 1, 2019. The final two years of wage adjustments will be determined through a wage reopener.
4. Healthcare: The union agreed to reduce the defined contribution stipend from \$400/mo. To \$ 350/mo. As agreed to and recommended by the health care committee. The union also agreed to remove existing language that froze health premiums in order to allow enhancement of under 65 retiree preventive services.
5. Holidays: The City agreed to pay employees 2x regular rate of pay for all hours worked if they are called in for unscheduled overtime or are on-call Independence Day or Christmas Day when those days land on a Saturday.

The cost of the 2.0% wage increase to base wages for FY18 is \$ 31,623.81, all of which is budgeted and expended for out of the Electric Enterprise Fund. The full three-year wage impact is \$ 96,781.50.

It was the general consensus to formally approve the collective bargaining agreement with IBEW during the Regular Session following the Work Session.

There being no further business for the Work Session, on a motion duly made, seconded, and passed, the meeting was adjourned at 6:39 p.m.

19th REGULAR SESSION – July 25, 2017

Mayor R. E. Bruchey, II called this 19th Session of the Mayor and City Council to order at 7:00 p.m. Tuesday, July 25, 2017, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers K. B. Aleshire, P. D. Corderman, E.

James Devine, P. O. Box 2217, Hagerstown, Maryland, suggested allowing veterans to park free of charge when they are picked up to travel to the VA medical center. He asked Mayor Bruchey if he supports the speed camera ordinance. Mayor Bruchey stated he does support the program, but does not support the hours of operation. Mr. Devine stated additional cameras are needed on Maryland Avenue at South Hagerstown High School and at the Technical High School on Oak Ridge Drive. There should be cameras in the empty boxes. Mr. Devine expressed his opinion about the current president and government.

Joseph Quesenberry, Faith Chapel, 14 S. Potomac Street, Hagerstown, Maryland, stated members of Faith Chapel are concerned about the nation's leadership and current state of the nation. He believes prayers for Hagerstown are starting to be answered. Hagerstown is a city in pain.

Jason Physioc, no fixed address, expressed his concern about the debris in the bike lanes and the safety of bicyclists. He appreciates the Cultural Trail. He wondered how he could start an exotic bird business downtown.

Vishal Mehta, Jerry's Sports Bar, Public Square, Hagerstown, Maryland, stated Jerry's has been open for three months. He knows the City has big plans for making downtown better. He is concerned that events seem to be focused on one specific area. He would like to see events that have a positive impact on the restaurants. Main Street has been helpful to him.

Mayor Bruchey suggested that both Mr. Physioc and Mr. Mehta speak with Jill Frick Thompson, Director of Community and Economic Development, about their concerns and questions.

CITY ADMINISTRATOR COMMENTS

Valerie Means, City Administrator, reminded everyone that National Night Out is being held on Tuesday, August 1, 2017 from 5:30 p.m. to 8:30 p.m. at Fairgrounds Park.

MAYOR AND COUNCIL COMMENTS

Councilmember K. B. Aleshire asked that the IBEW contract vote be moved to the beginning of New Business.

Councilmember P. D. Corderman hopes the Mayor's comments answered some of Mr. Lohr's questions. He has heard that events seem to exclude some of the businesses.

Councilmember E. Keller often hears people say downtown is dying. She does not believe this is the case, given the number of restaurants and cultural options downtown. She encouraged people to visit downtown.

Councilmember L. C. Metzner thanked everyone for the productive goal setting retreat held earlier today. He stated many retail establishments have closed in many places, mostly due to on-line shopping. Downtown has improved significantly since the 1970's

– 1980's. A huge investment of \$ 40 million is being planned for downtown. This project will spark additional investment and downtown will thrive.

Councilmember D. F. Munson stated the Hagerstown Municipal Band is hosting the Hagerstown government next week.

Mayor R. E. Bruchey, II thanked staff for their cooperation and input today during the goal setting retreat. A second retreat will be held soon.

MINUTES

On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve the minutes, as presented, for the Mayor and Council meetings held on June 6, 2017, June 13, 2017, and June 20, 2017.

CONSENT AGENDA

On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Consent Agenda was approved as follows:

- A. Information Technology and Support Services:
 - 1.. Annual Intellitime Software Maintenance Agreement – Intellitime Systems Corporation (Santa Ana, CA) \$ 53,692.98
 - 2. Annual MUNIS Software Maintenance Agreement – Tyler Technologies, Inc. (Dallas, TX) \$ 199,680.34

- B. Parks and Engineering:
 - 1. Purchase of Mower for Golf Course – Finch Services, Inc. (Westminster, MD) \$ 29,995.00
 - 2. Design of Reconstruction of Pangborn Park Lake – Frederick Seibert & Associates, Inc. (Hagerstown, MD) \$ 36,800.00

- C. Police Department:
 - 1. Annual Software Maintenance Agreement for HPD Police Mobile and RMS – Keystone Public Safety, Inc. (Maple Shade, NJ) \$ 83,940.00

- D. Utilities:
 - 1. Light: Purchase of 2017 Ford Explorer – Keystone Ford (Chambersburg, PA) \$ 27,801.00

UNFINISHED BUSINESS

A. Approval of an Ordinance: To Amend the City Code by adding Chapter 37: Police and Fire Department Binding Interest Arbitration

Action: Councilmember L. C. Metzner made a motion to approve an ordinance to amend the City Code pursuant to the Charter Amendment passed by voters

at the General Election on November 8, 2016 to add Chapter 37, Police and Fire Department Binding Interest Arbitration to set forth the procedures for implementing binding interest arbitration when the City and a defined negotiating union have reached an impasse during contract negotiations. Councilmember D. F. Munson seconded the motion.

Motion passed 4-1 with Councilmember K. B. Aleshire voting No.

NEW BUSINESS

L. Approval of IBEW Labor Contract

Action: On a motion duly made by Councilmember E. Keller and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a collective bargaining agreement between the City of Hagerstown and the International Brotherhood of Electrical Workers Local 307. This agreement shall run for a period of five years, commencing on July 26, 2017 through June 30, 2022.

A. Approval of a Resolution: Memorandum of Understanding for Tactical Emergency Medical Support to the Washington County Special Response Team (TEMS)

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution approving a Memorandum of Understanding for Tactical Emergency Medical Support to the Washington County Special Response Team. The member agencies intend to continue to assign tactical medics to the Washington County SRT in order to provide medical support, if needed.

B. Approval of a Resolution: Addendum to Purchase Agreement for Sale of 43-53 W. Washington Street

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a resolution authorizing an addendum to the purchase agreement for sale of property located at 43-53 West Washington Street. The City-owned property is currently under contract to be sold to Hager 5, LLC. The addendum will extend the settlement deadline from July 31, 2017 to October 31, 2017.

C. Approval of a Resolution: Memorandum of Understanding (MOU) for a Safe Routes to School Grant

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council

unanimously agreed by voice vote to approve a Memorandum of Understanding (MOU) for the acceptance of a grant in the amount of \$ 440,000 for the installation of sidewalks along Haven Road and modifications to improve handicap-accessibility to the nearby traffic signal at Pennsylvania Avenue and Fairview Road. The City's match is \$ 108,900 taken from State Aid funds. Project will provide for fully accessible crosswalks and pedestrian signals for school students and the public in general.

D. Approval of a Resolution: Residential Lease Agreement for 38 N. Potomac Street, Apt #3

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a resolution authorizing the execution of a residential lease agreement at the City of Hagerstown property located at 38 North Potomac Street in Hagerstown Maryland. The lease will be between the City of Hagerstown and Anthony P. Jones, Jr. and shall be in effect from August 1, 2017 to July 31, 2018.

E. Approval of a Resolution: Residential Lease Agreement for 38 North Potomac Street, Apt. #4

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution authorizing the execution of a residential lease agreement at the City of Hagerstown property located at 38 North Potomac Street in Hagerstown, Maryland. The lease will be between the City of Hagerstown and Matthew Hast and shall be in effect from August 1, 2017 to July 31, 2018.

F. Approval of a Resolution: Lease Agreement for a Portion of the Property Known as BuroBox located at 60 West Washington Street

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution authorizing the execution of a lease agreement for a portion of the City of Hagerstown property known as BuroBox located at 60 West Washington Street in Hagerstown, Maryland. The lease will be between the City of Hagerstown and OAR Travel, LLC and shall be in effect from August 1, 2017 to July 31, 2018.

G. Approval of Contract to Furnish and Install a Parking Access and Revenue Control System for Both Parking Decks – HUB Parking Technology (Warrendale, PA) \$ 280,744.00

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a contract to replace the parking Access and Revenue Control Systems (PARCS) for both parking decks in the amount of \$ 280,744.00. Staff is authorized to spend up to \$ 294,780.00 to cover contingency items for this project. The contract will be awarded to HUB Parking Technology of Warrendale, PA.

H. Acceptance of a Grant from the Chesapeake Bay Trust

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to authorize acceptance of a Green Streets, Green Jobs, Green Towns grant in the amount of \$ 48,424 from the Chesapeake Bay Trust. This grant, along with matching funds from the City's Capital Improvement Project budget, will be used to construct traffic calming and stormwater management facilities at two locations along Belview Avenue.

I. Approval of Contract for Alley Reconstruction – Phase II – Concrete Central, LLC (Hagerstown, MD) \$ 322,045.00

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve of a contract with Concrete Central, LLC of Hagerstown, Maryland in the amount of \$ 322,045.00 for the reconstruction of nine public alleys. Funding for the project is General Fund Bonds.

J. Approval of Liability and Property Insurance for Fiscal 2018 – Local Government Insurance Trust (Hanover, MD) \$ 406,556.00

Action: On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember E. Keller, the Mayor and City Council unanimously agreed by voice vote to approve the Fiscal 2018 renewal of insurance coverage with the Local Government Insurance Trust (LGIT) for liability, auto and property insurance in the amount of \$ 406,556.00.

K. Approval of Transfer of Fire Department Air Horns to First Hagerstown Hose Company Museum of Firefighting History

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve the Hagerstown Fire

