

Michael Gehr, chair, called the meeting to order at 4:30 p.m. on Thursday, May 11, 2017, in the Conference Room, Fourth Floor, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, S. Kreiger, S. Silas., and M. Wertman. S. Bockmiller, Development Planner and Zoning Administrator; and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Department.

Mr. Bockmiller noted that the proposed fence under Design Review will be located along the rear property line and will not be visible from South Prospect Street and stated that staff would have no objection moving this case to the Consent Agenda.

APPROVAL OF MINUTES:

April 13, 2017 and April 27, 2017:

MOTION: (Silas/Allen) Move to approve.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

Concerning staff's suggestion to move the Design Review application to the Consent Agenda:

MOTION: (Silas/Allen) Motion to move to Consent (Agenda).
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

CONSENT AGENDA

252 South Prospect Street – Ryan and Holly Donley – Fence, Case No. HDC 2017-19.

No one was present at the meeting with concerns about this case; commission members had no comments or concerns.

MOTION: (Wertman/Silas) Mr. Chairman, I have reviewed the materials submitted in Cases HDC 2017-19, and their associated staff reports and recommendations. I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these

applications. Therefore, I move that this commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Cases HDC 2017-19.

DISCUSSION:

None.

ACTION:

APPROVED (Unanimous)

DESIGN REVIEW

None.

WORKSHOP

None.

NEW BUSINESS

None.

OLD BUSINESS

Ms. Wertman asked about the status of the sign grants. She is considering adding additional window signage to her business location. Staff indicated that a second sign would probably not be an issue; however, the sign grant program has not been funded for several years.

Maryland Historical Trust Seminar – Mr. Gehr indicated that he would be able to attend this seminar on alternative materials, but would have to leave by 2:00 p.m. due to another commitment. Ms. Allen stated she would be interested in attending as well and had no problems with leaving early. Commission members discussed the different types of alternative materials it has approved in the past.

ANNOUNCEMENTS

None.

**Historic District Commission
MINUTES**

**May 11, 2017
City of Hagerstown, Maryland**

ADJOURN

It was moved and seconded that the meeting adjourn (4:46 p.m.).

7/13/2017
Approved


Debra C. Calhoun – Secretary