

80TH REGULAR SESSION, EXECUTIVE SESSION AND WORK SESSION – October 20, 2015

EXECUTIVE SESSION – October 20, 2015

On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote of by all members present at the time of the vote to meet in closed session to consult with counsel to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees, or officials over whom it has jurisdiction, #1 (Section 10-508(a)), on Tuesday, October 20, 2015 at 3:03 p.m. in Room 407, 4th floor, City Hall, Hagerstown, Maryland. The following people were in attendance: Mayor D. S. Gysberts, Councilmember K. B. Aleshire, Councilmember M. E. Brubaker, Councilmember L. C. Metzner, Councilmember D. F. Munson, Councilmember P. M. Nigh, City Administrator Valerie Means, Karen Paulson, Director of Human Resources, Scott Nicewarner, Interim Director of the Department of Community and Economic Development, and D. K. Spickler, City Clerk. Councilmember Metzner arrived after the start of the Executive Session. The meeting was held to discuss various personnel issues. No formal action was taken at the meeting. On a motion duly made, seconded, and passed, the Executive Session was adjourned at 4:00 p.m.

WORK SESSION – October 20, 2015

Mayor D. S. Gysberts called this Work Session and Executive Session of the Mayor and City Council to order at 4:10 p.m., Tuesday, October 20, 2015, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers K. B. Aleshire, M. E. Brubaker, L. C. Metzner, D. F. Munson, and P. M. Nigh; City Administrator Valerie Means, and D. K. Spickler, City Clerk.

Proclamation: Red Ribbon Week

Mayor Gysberts read a proclamation recognizing October 23-31, 2015 as Red Ribbon Week. National Red Ribbon Week encourages Americans to wear a red ribbon to show their support for a drug-free environment. Young Marine PFC Michael Artone accepted the proclamation on behalf of the Shenandoah Valley Young Marines.

Proclamation: Fire Prevention Month

Mayor Gysberts presented a proclamation to Fire Chief Steven Lohr and Fire Marshall Doug DeHaven recognizing October as Fire Prevention Month. The 2015 theme is “Hear the Beep Where You Sleep”.

Proclamation: Character Counts! Week

Mayor Gysberts read a proclamation recognizing October 19-23, 2015 as Character Counts! Week in Hagerstown. Sarah Nelson, Planning/Outreach Coordinator, accepted the proclamation.

Preliminary Agenda Review

Consent Agenda

A. Department of Parks and Engineering:

1. Dredging of City Park Lower Lake Engineering Design Services – BayLand Consultants & Designers, Inc. (Hanover, MD) \$ 74,000.00
2. Relocate 4” Gas Main – NPL Construction Company (Phoenix, AZ) \$ 10,123.47

Councilmember Brubaker wondered if the design group will be able to predict what would happen if dredging the lake is delayed.

Mayor Gysberts asked if testing has been completed on the silt. Rodney Tissue, City Engineer, indicated there is no toxicity in the silt and the landfill will be able to use it as a daily cover. A more detailed analysis will be completed prior to the dredging. Most likely, the lake has never been dredged. Councilmember Aleshire would expect the analysis will include mapping of the springs and the depth of the lake.

B. Police Department:

1. Ammunition – The Gun Shop (Vincentown, NJ) \$ 13,934.22
2. Uniform Items – Lawmen Supply (Lanham, MD) \$ 16,159.01
3. Tasers and Taser Cartridges – TASER (Scottsdale, AZ) \$ 31,549.35

Councilmember Brubaker wondered why the ammunition purchase is listed as a Sole Source Vendor. Ms. Means indicated the ammunition is from a State of Maryland bid.

C. Department of Utilities:

1. Water: Rehabilitation of Low Service Pumps – Geiger Pump and Equipment (Baltimore, MD) \$ 24,709.70
2. Wastewater: Replacement UV Bulbs for Disinfection System – First Light Technologies, Inc. (Pultney, VT) \$ 28,848.00
3. Wastewater: Air Lift Pumps for ENR Filter Bank – Parkson (Fort Lauderdale, FL) \$ 47,307.00

There were no questions regarding the remainder of the Consent Agenda.

Introduction of an Ordinance: Amendments to the City of Hagerstown Police & Fire Employees' Retirement Plan

It has been determined by Edward Adkins, the City's attorney for the Police & Fire Retirement Plan that an amendment under the HEART Act (Heroes Earnings Assistance and Relief Tax Act of 2008) was not completed by the previous attorney. The effective date for this provision was January 1, 2007. The Ninth Amendment to the City's Plan was presented for review. Introduction of an ordinance to amend the plan is scheduled for the Regular Session on October 20, 2015. Approving the amendment at this time will ensure the Plan is in compliance when a new Plan determination is filed in January, 2016.

It was the general consensus to introduce the ordinance as scheduled.

Introduction of an Ordinance: To Amend the Code of the City of Hagerstown Chapter 64, Building Construction, To Update and Correct a Reference to the Applicable International Energy Conservation Code

The City of Hagerstown's Building Code only references the International Energy Conservation Code. As a result of changes in industry standards, other factors, and per State direction, all amended code references to energy code compliance shall mean the International Energy Conservation Code, 2015 Edition. Administrative sections of the Building, Mechanical, and Plumbing Codes that reference the International Energy Conservation Code, 2012 Edition must be updated to the 2015 Edition of the Code.

It was the general consensus to introduce the ordinance to amend Chapter 64 during the October 20, 2015 Regular Session.

Approval of a Resolution: Maryland Smart Energy Communities – Energy Efficiency Policy

Approval of a Resolution: Maryland Smart Energy Communities – Transportation Petroleum Reduction

Rodney Tissue, City Engineer, reminded the Mayor and City Council that, as part of the Sustainable Maryland Certified efforts, staff applied for a grant through the Maryland Energy Administration (MEA) and the City was awarded \$ 65,612, provided that the City agrees to certain conditions. The goal of the Maryland Smart Energy Communities program is to provide an opportunity for Maryland local governments to better control their energy future. By adopting a set of policies related to energy efficiency and transportation, a community will be designated a Smart Energy Community and receive grant funds for energy projects.

The City must adopt two policies through resolution. MEA says these policies are "aspirational" in nature (only 7 of the 49 registered communities have achieved their goals to date. The MEA has no regulatory authority. However, passing the policies

makes the City eligible for future rounds of funding for possible solar grants or low-emission vehicle grants. Failure to adopt the policies by November 2, 2015 will mean that 70% of the grant award will not be available to the City.

Approval of both resolutions is scheduled for the October 20, 2015 Regular Session.

Approval of a Resolution: Authorizing the Application for a Main Street Improvement Area Program Grant

The City has the opportunity to apply for a Main Street Improvement Program Grant through Maryland's Department of Housing and Community Development. The grant would be in the amount of \$ 10,000 and would be used to operate and promote events such as the Second Saturday series and other activities in the Main Street area to foster a positive atmosphere which supports the businesses and residents in the downtown.

The required resolution authorizing the application is scheduled for approval during the Regular Session on October 20, 2015.

This completed the preliminary agenda review.

CDBG Homeownership Program – 64 East Franklin Street Renovations

Jonathan Kerns, Community Development Manager, was present to discuss a contract for Community Development Block Grant (CDBG) funded renovations at 64 East Franklin Street.

The low bid of \$ 323,200.00 was submitted by Milton Stamper Builders. Staff worked with them to revise the renovation plan and reduced the contract amount to \$ 264,624.00. An additional \$ 15,000.00 for contingency will also be included as part of the contract.

The renovations will be fully funded by the CDBG Homeownership Program Budget. Upon completion of the renovations, the property will be sold to a CDBG eligible owner occupied household. The new homeowner must maintain the property as a principal residence for a period of five years. The target date for completion of the renovations is the spring of 2016. The retail sales value will likely be in the \$ 150,000.00 range. Renovation of this property will greatly improve the appearance of the Franklin Street gateway.

Mayor Gysberts asked how many residences will be created. Mr. Kerns indicated it will be a single family home.

Mayor Gysberts asked what the requirements for a CDBG eligible household are. Mr. Kerns stated eligibility is based on the area median income. For example, a four person

household with an annual income of less than \$ 60,000.00 would be a CDBG eligible household.

Mr. Kerns stated staff would work with a potential homeowner to ensure the home would be affordable given their individual circumstances.

Councilmember Aleshire reiterated his position that the City should have taken the Code Enforcement direction and secured the property then placed a lien on it for reimbursement of the abatement costs.

The renovated property will be marketed through the City's Competitive Negotiated Sale process and other real estate web sites.

Councilmember Brubaker pointed out the CDBG funding is subsidizing approximately \$ 150,000.00 for this property.

Councilmember Munson asked how the renovation bid was reduced. Staff worked with the design professional and the contractor to find cost savings and still complete the full renovation.

Councilmember Aleshire stated it bothers him that \$ 300,000.00 will be spent to lose \$ 150,000.00. Some properties are worth this kind of investment but he does not think this is one of them.

Councilmember Brubaker would find it easier to support the project if it was a starter for the block. Mr. Kerns pointed out there is a First Third Grant project being completed across the street from this property.

Councilmember Brubaker asked if the City has input regarding the purchaser. Mr. Kerns stated properties are typically sold on a first come, first serve basis, with the property being sold for the appraised value. Councilmember Brubaker stated it is important to have a secure purchaser for the property.

Mayor Gysberts stated it is important to demonstrate how the older homes in Hagerstown can be renovated. He understands this is CDBG funding; however, it is still taxpayer funded.

Councilmember Aleshire stated a condemned property just a block away may deter potential homeowners. It would be good if that property was cleaned up before this residence is on the market.

Approval of the contract is included on the Regular Session agenda.

FY17 Preliminary Budget for General Fund Agency Contributions

Michelle Hepburn, Director of Finance, was present to discuss any adjustments the Mayor and City Council want to be included in the FY 2016/17 budget for General Fund Agency Contributions.

As outlined in the policy, any changes to total funding levels or any changes to the agencies guaranteed to receive funding from the City will be considered by the Mayor and City Council by the end of October. The agencies that will receive funding per the policy are as follows:

1. Community Rescue Services
2. Hagerstown Municipal Band
3. Hagerstown Neighborhood Development Partnership (HNDP) (Home Store)
4. Maryland Symphony Orchestra
5. The Maryland Theatre
6. Washington County Museum of Fine Arts
7. Washington County Free Library

The total for the seven identified agencies is \$ 190,000.00. The remaining \$ 15,000.00 includes \$ 10,000.00 for all other agency requests and \$ 5,000.000 for Mayor and City Council contingency.

Mayor Gysberts stated this timeline follows the policy that was adopted in December, 2014. This conversation is focusing on July 1, 2016.

Ms. Hepburn stated the FY 16/17 Budget process will begin in December. Notices will be sent to agencies in November and it is important to determine the Council's direction for future agency funding. The two questions to be answered are:

1. Are there any changes to the agencies identified that will receive General Fund contributions in FY 2016/17?
2. Are there any changes requested in the funding levels established in the policy for FY2016/17?

Mayor Gysberts indicated the Washington County Historical Society (Society) was disappointed to not be considered a core agency. Because the Society functions as the Hagerstown Historical Society, he recommends including them in the list of core agencies. The Society provides articles for the Hager House museum. There is an extensive historical partnership with the Society. The Society also draws people to Hagerstown. He recommends providing between \$ 5,000.00 and \$ 10,000.00 to the Society.

Councilmember Aleshire wants to keep the list steady with the original seven core agencies.

Councilmember Munson thinks the Washington County Historical Society, the Washington County Arts Council, and the Maryland Food Bank should be included as core agencies.

Councilmember Metzner does not support changing the total of \$ 190,000.00 but he does support including the Washington County Historical Society in the core list.

Ms. Hepburn indicated the City has provided \$ 2,400.00 to the Historical Society in the past two years. Grant funding was found for repairs to the sidewalk.

Mayor Gysberts stated the Historical Society is expanding their programming to be more involved in the community.

It was the general consensus to include the Washington County Historical Society in the list of core agencies and to increase the total funding for those agencies to \$ 195,000.00.

Councilmember Munson suggested dividing the remaining funds amongst the agencies that requested funding. Councilmember Metzner stated the remaining amount should be considered as a contingency fund. If there is funding remaining at the end of the fiscal year, he would support dividing it amongst the other agencies.

The policy will be amended as directed by the Mayor and City Council.

The Work Session was adjourned at 5:00 p.m.

80TH REGULAR SESSION – October 20, 2015

Mayor D. S. Gysberts called this 80th Session of the Mayor and City Council to order at 7:01 p.m., Tuesday, October 20, 2015, in the Council Chamber at City Hall. Present with the Mayor were Councilmembers K. B. Aleshire, M. E. Brubaker, L. C. Metzner, D. F. Munson, and P. M. Nigh; City Administrator Valerie Means, City Attorney Mark Boyer, and Donna K. Spickler, City Clerk.

The invocation was offered by Councilmember Donald F. Munson. The Pledge of Allegiance was then recited.

Mayor Gysberts announced the Rules of Procedure for this meeting will be followed as adopted September 24, 2013. It was announced that the use of cell phones during meetings is restricted and that all correspondence for distribution to elected officials should be provided to the City Clerk and should include a copy for the City Clerk for inclusion in the official record.

The next scheduled meetings are: Work Sessions at 4:00 p.m. on Tuesday, November 3, 2015, Tuesday, November 10, 2015, and Tuesday, November 17, 2015, and the Regular Session at 7:00 p.m. on Tuesday, November 24, 2015.

APPOINTMENTS

On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to reappoint Alfred Bendell to the Board of Code Appeals. Mr. Bendell's term will expire November 30, 2019.

CITIZEN COMMENTS

Jennifer Lara, 416 Virginia Avenue, Hagerstown, Maryland, is concerned about a truck that is often parked in the alley behind her residence. She stated there are many times the alley is blocked. She is also concerned about suspected drug activity in the area.

Malcolm Gross, 424 Virginia Avenue, Hagerstown, Maryland, agreed with Ms. Lara that the alley behind their homes is blocked repeatedly. He stated there is a property in that area that probably would not pass an exterior Code Enforcement inspection. He is also concerned about suspected drug activity.

Philip Butts, 75 Wise Street, Hagerstown, Maryland, discussed an issue he has with his mother-in-law's vacant residence. They are currently addressing code violations at the property. It has been vacant since the mid 1980's. Even though his mother-in-law does not live in the house, the utilities are paid and the grass is mowed. She had another property that she had to sell because of being unable to correct code violations.

Mayor Gysberts pointed out that vacant homes blight the neighborhoods and pose safety issues for first responders in the case of an emergency. He wondered if the owner would be eligible for assistance for emergency repairs.

CITY ADMINISTRATOR COMMENTS

Valerie Means, City Administrator, had no additional comments.

MAYOR AND COUNCIL COMMENTS

Mayor D. S. Gysberts noted the Herald Mail published a story about the School Superintendent withdrawing the review process for an academic hub due to the County Commissioners not approving a budget transfer for the academic hub. The future of the heart of Hagerstown is at stake and the academic hub could be a key component of significant revitalization. He urged City taxpayers to contact the Commissioners and ask them to follow through with their spoken support of the academic hub project. When the

Commissioners spent \$ 6,000,000 on the new Board of Education headquarters, the Mayor and City Council did not protest. The City Center Community Plan includes a catalyst project aimed at increasing the school presence downtown. Enrollment at the University System of Maryland at Hagerstown (USMH) is at an all time high. The academic hub is needed downtown and the project is necessary for the whole community.

Councilmember P. M. Nigh had no additional comments.

Councilmember D. F. Munson stated the Mayor made some excellent points in favor of the academic hub project. This project will be good for Washington County students and will provide them with additional opportunities to reach their career goals. This project is vital for the community. He pointed out the academic hub will save money in the long run by reducing the need for more new schools. He hopes the Commissioners reconsider their decision and the project moves forward.

Mayor Gysberts pointed out spending \$ 15 million for this project is not just a school project; it is an economic development project.

Councilmember L. C. Metzner encouraged people to visit Kiwanis Park. He is looking forward to what is going to happen on Baltimore Street (demolition of the buildings at the Massey Property). He is not optimistic about the County Commissioners reconsidering their decision regarding funding for the academic hub. He noted the City of Hagerstown is the only municipality in the State that has been asked to contribute to the construction of a new library.

Mayor Gysberts stated if the Commissioners would agree to fully fund the academic hub project, the City could use the \$ 1.5 million that has been set aside for the academic hub toward renovations at the Maryland Theatre.

Councilmember M. E. Brubaker thanked the State Secretary for visiting Hagerstown last week. He stated it was disappointing when the Board of Education did not locate their central offices downtown. The central office building is outside the City limits and was purchased with public money. This is the second time the Commissioners have decided to not invest in downtown. He asked the Commissioners to reconsider their decision to not support the academic hub. It would be good for the City to use public funds for the Maryland Theatre instead. He believes the City and the County can still work together.

Councilmember K. B. Aleshire wondered if the Hagerstown Housing Authority is changing their inspection schedule. He wants to be sure their regulations still meet the requirements of the City's rental registration program. He received an email from a farmer's market vendor who is concerned about the amount of time it is taking for improvements to be made at the market. He stated he thinks the City developed a transparent plan with an estimated time frame of Spring, 2016 for the beginning of the improvements. He noted the City expended a significant amount of time and money to

meet the expectations of this particular vendor to take over a supervisory role. The interest waned for some reason. There have been repeated conflicts with this vendor. He sees the decision from the County Commissioners for the academic hub as an indication of a larger issue in that the County continually supports agencies that bring ex-offenders to the community. For example, the County supports a day reporting facility. He suggested discussing the project with the Board of Education and possibly using the City of Hagerstown as the conduit for bond funding.

Mayor Gysberts stated the belief that the hub project would limit future State funding is not true. He has heard from the State there is interest in this project and Community Legacy funding may be available for a project such as this. He urged citizens to contact the Commissioners. He will ask the Governor to give the County Commissioners permission to invest in their own future.

Mayor Gysberts thanked staff for addressing a number of code issues and concerns. The Farmer's Market Request for Proposal will be on the Mayor and City Council's agenda in November.

MINUTES

On a motion duly made by Councilmember L. C. Metzner and seconded by Councilmember M. E. Brubaker, the Mayor and City Council unanimously agreed by voice vote to approve the minutes, as presented, for the Mayor and Council meetings held on September 1, 2015, September 15, 2015, September 22, 2015, and September 29, 2015.

CONSENT AGENDA

On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Consent Agenda was approved as follows:

- A. Department of Parks and Engineering:
 - 1. Dredging of City Park Lower Lake Engineering Design Services – BayLand Consultants & Designers, Inc. (Hanover, MD) \$ 74,000.00
 - 2. Relocate 4" Gas Main – NPL Construction Company (Phoenix, AZ) \$ 10,123.47

- B. Police Department:
 - 1. Ammunition – The Gun Shop (Vincentown, NJ) \$ 13,934.22
 - 2. Uniform Items – Lawmen Supply (Lanham, MD) \$ 16,159.01
 - 3. Tasers and Taser Cartridges – TASER (Scottsdale, AZ) \$ 31,549.35

- C. Department of Utilities:
 - 1. Water: Rehabilitation of Low Service Pumps – Geiger Pump and Equipment (Baltimore, MD) \$ 24,709.70

2. Wastewater: Replacement UV Bulbs for Disinfection System – First Light Technologies, Inc. (Pultney, VT) \$ 28,848.00
3. Wastewater: Air Lift Pumps for ENR Filter Bank – Parkson (Fort Lauderdale, FL) \$ 47,307.00

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

A. Introduction of an Ordinance: Amendment to the City of Hagerstown Police and Fire Employees' Retirement Plan

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to introduce an ordinance to amend the City of Hagerstown Police & Fire Employees' Retirement Plan in order to reflect changes in the Heroes Earnings Assistance and Relief Tax Act of 2008 (HEART Act). This amendment addresses special benefits for qualified military service.

B. Introduction of an Ordinance: To Amend the Code of the City of Hagerstown Chapter 64, Building Construction, To Update and Correct a Reference to the Applicable International Energy Conservation Code

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to introduce an ordinance to amend Chapter 64, Building Construction, of the City Code to update and correct all references to the applicable International Energy Conservation Code to reference the 2015 Edition to comply with the State of Maryland Building Performance Standards and the requirements therein. This code will become effective for building permit applications received after December 25, 2015.

C. Approval of a Resolution: Maryland Smart Energy Communities – Energy Efficiency Policy

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember K. B. Aleshire, the Mayor and City Council unanimously agreed by voice vote to approve of an Energy Efficiency Policy for participation in the Maryland Energy Administration's (MEA) Maryland Smart Energy Communities program. Approving this policy is a condition of current and future MEA grants. The policy is "aspirational"

in nature, MEA does not have regulatory authority, but the policy provides the City's intentions of reducing electric consumption in City-owned buildings and street lights.

D. Approval of a Resolution: Maryland Smart Energy Communities – Transportation Petroleum Reduction

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve of a Transportation Petroleum Reduction Policy for participation in the Maryland Energy Administration's (MEA) Maryland Smart Energy Communities program. Approving this policy is a condition of current and future MEA grants. The policy is "aspirational" in nature, MEA does not have regulatory authority, but the policy provides the City's intentions of reducing fuel consumption by the City fleet.

E. Approval of a Resolution: Lease Agreement with Cellco Partnership, Verizon

Action: On a motion duly made by Councilmember K. B. Aleshire and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution to approve a lease agreement between the City of Hagerstown and Cellco partnership d/b/a Verizon Wireless to utilize city property to install, maintain and operate an antenna to improve telecommunications service in and around the City of Hagerstown. The agreement is for an initial five (5) year term with an option to extend for two (2) consecutive five (5) year terms for an annual amount of \$ 5,400.00. The annual payment shall increase by two percent (2%) each year on the anniversary date of the commencement date during the continuation of the agreement.

F. Approval of a Resolution: Fuel Cost Reimbursement Agreement with Community Rescue Service

Action: On a motion duly made by Councilmember P. M. Nigh and seconded by Councilmember D. F. Munson, the Mayor and City Council unanimously agreed by voice vote to approve a resolution to authorize the execution and delivery of an agreement between the City of Hagerstown and the Community Rescue Service for the reimbursement of diesel fuel and gasoline obtained from the city facility located at 51 W. Memorial Boulevard.

G. Approval of a Resolution: Salt Utilization Agreement with the Maryland State Highway Administration

Action: On a motion duly made by Councilmember D. F. Munson and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve a resolution to approve a salt utilization agreement with the Maryland State Highway Administration. The agreement allows the City of Hagerstown to purchase road salt from state highway stockpiles during winter weather emergencies. The City shall reimburse the highway administration for cost of the salt, delivery charges and overhead.

H. Approval of City Center Holiday Parking Program

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember L. C. Metzner, the Mayor and City Council unanimously agreed by voice vote to approve the City Center holiday parking program that allows for free parking after 4:00 p.m. weekdays and all day Saturday and Sunday in the University District Parking Deck and Arts & Entertainment District Parking Deck beginning Monday, November 30, 2015 through Sunday, January 3, 2016.

Parking in the city center, central business district street and lot meters will continue to be free after 5:00 p.m. and all day Saturday and Sunday as it is normally throughout the year.

I. Approval of Contract for 64 E. Franklin Street – Community Development Block Grant (CDBG) Homeownership Program Renovations – Milton Stamper Builders \$ 279,624.00

Action: Councilmember L. C. Metzner made a motion to approve the low bid from Milton Stamper Builders for the renovation contract for 64 East Franklin Street at a cost of \$ 279,624.00. Renovations will include new interior and exterior finishes, plumbing, electric, and HVAC. After renovation, the property will be sold to a CDBG eligible owner occupant. Funding for this project will come from the Federal Community Development Block Grant Homeownership Program budget. Councilmember P. M. Nigh seconded the motion.

Discussion: Councilmember Aleshire noted it would be difficult to determine which properties to acquire for the CDBG program and how to fund the necessary repairs to address the code violation conditions.

Councilmember Brubaker pointed out the funding for the renovations will be CDBG funds. There should be focus on making improvements to other buildings in that block as well.

Motion carried 4-1 with Councilmember K. B. Aleshire voting No.

J. Approval of a Resolution: Authorizing a Resolution to Approve a Main Street Improvement Area Program Grant from Maryland's Department of Housing and Community Development

Action: On a motion duly made by Councilmember M. E. Brubaker and seconded by Councilmember P. M. Nigh, the Mayor and City Council unanimously agreed by voice vote to approve a resolution for the City of Hagerstown to apply for a Main Street Improvement Program grant through Maryland's Department of Housing and Community Development in the amount of \$ 10,000. The funding will be used to operate and promote events such as the Second Saturday series and other activities in the Main Street area to foster a positive atmosphere which supports the businesses and residents in the downtown.

There being no further business to come before the Mayor and City Council, on a motion duly made, seconded and passed, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Original signed by D. K. Spickler

Donna K. Spickler, City Clerk

Approved: November 24, 2015