

City of Hagerstown, Maryland

Status & Information Report No. 43 for 2015

October 30, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

NOVEMBER 2015						
<i>For more information on City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Daylight Savings Time <i>(Set clocks back one hour)</i>	2	3 4pm Work Session	4	5	6	7
8	9	10 4pm Work Session	11 HOLIDAY CITY OFFICES CLOSED 3pm Veterans Day Dedication of Blue Star Memorial @ Long Meadow Rotary Park	12 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	13	14
15	16	17 12pm Boards & Commissions Luncheon @ Academy Theater 4pm Work Session	18 7pm Board of Zoning Appeals 7pm Planning Commission	19	20 7:30pm Public Square Tree Lighting 8pm Holly Fest @ MD Theatre	21
22	23	24 7pm Regular Session	25	26 HOLIDAY CITY OFFICES CLOSED	27 HOLIDAY CITY OFFICES CLOSED	28
29	30					

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Events**

- *City-Wide Trick-or-Treat* ~ Friday, October 30, 6:00 p.m. - 8:00 p.m.
Welcome kids in costume to your home by turning on your porch light!

- Spooky Sprint ~ Saturday, October 31, 5:00 p.m.
This two-mile fun run in costume starts at Fairgrounds Park and runs through the parade route to Bester Elementary School. It is a partnership between the City of Hagerstown and the Washington County Recreation Department. Registration is \$20 per person before October 30th; \$25 on or after October 30th.
- Alsatia Mummies Parade ~ Saturday, October 31, 6:00 p.m.
Costumed mummies, floats, marching bands and performance groups make their way down Potomac Street for the largest nighttime parade on the east coast.

2. **This Week's Headlines and Media Releases:**

- Public Relations Firm Opens Main Street Office
- Upscale Vintage and Antique Business Celebrates Grand Opening
- Traffic Advisory: Hamilton Boulevard (Trick or Treat)
- E-casts:
 - Mayor & Council to Discuss Private Operator for City Farmers' Market
 - Grand Opening and Ribbon Cutting for Mansion Chic

3. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Month in Review for September 2015
 - Downtown Tour Highlighting Revitalization Efforts and Partnerships
 - Partnership to Bring USMH Student Housing Downtown
 - What's New in Hagerstown Promotion
- In production:
 - Month in Review for October 2015
 - Small Business Saturday Promotion
 - Public Information for Police Body-Worn Cameras

4. **Websites**

- City Website:
 - About 8,500 users visited www.hagerstownmd.org for the week of October 19, 2015 - October 25, 2015.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 3,315 users
 - ▶ Calendar 759 users
 - ▶ Utility Billing page 424 users
 - Top Searches:
 - ▶ "trick or treat"
 - ▶ "city park ghost tour"
 - ▶ "citation"
 - ▶ "hotels"
- engageHagerstown:
 - Current topics:
 - ▶ What three factors are most central to Hagerstown's heritage or identity?
 - ▶ What kinds of attributes, skills and experience should a new chief of police have?

- ▶ Why do you get involved online? Why is a digital format beneficial for you?
- ▶ What are our community's priorities for planning our city's future?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Planning Commission:** On October 28, the Planning Commission considered the following:
 - Public review meeting for a Local Conversion District Overlay at 702 West Washington Street. No one spoke in opposition to the proposal.
 - Reviewed the CortPark traffic study. Commission members were concerned about emergency services access with the proposed right-in-right-out intersection on Eastern Boulevard.
 - Reviewed changes to the draft Transportation and Urban Design and Historic Preservation Elements of the Comprehensive Plan.
2. **Board of Zoning Appeals:** No appeals were filed for the November 18 hearing.
3. **Weekly Activity Report:** October 19–23, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	3	Residential -	1	Commercial -	0	Other -	2	4
Electric	12	Residential -	7	Commercial -	4	Other -	1	12
Plumbing	9	Residential -	6	Commercial -	3	Other -	0	9
Mechanical	6	Residential -	5	Commercial -	1	Other -	0	6
Engineering Dept.	3							4
TOTAL	33		19		8		3	35
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential				\$ 198,200.00				\$ 1,984,742.00
Commercial				\$ 34,500.00				\$ 4,176,589.00
Apartment				\$ 0.00				\$ 137,250.00
Sign				\$ 0.00				\$ 193,300.00
TOTAL				\$ 232,700.00				\$ 6,491,881.00
Projects of Interest								
- New single family dwelling at 308 Willowbrook Way - \$175,000								
RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015								
					PROPERTIES			UNITS
Registrations received week of Oct. 19 – Oct. 23					16			40
New applications issued week of Oct. 19 – Oct. 23					7			18
Total 2015-2016 registered (includes changes since 5/1/15)					3,279			8,817
Percentage of total invoiced that have registered					97.6 %			97.9 %
Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. A third past due notice for those still not registered was mailed on September 17. A \$100 per structure late fee was added to those accounts still not in compliance.								
PAYMENT								
Weekly payment received		\$ 2,750						
Weekly adjustment/credits		\$ 1,025						

INSPECTIONS	
TYPE	NUMBER CONDUCTED
Building	31
Electrical	53
Plumbing	29
Mechanical	4
Safety	52
Neighborhood Vitality	45
Quality of Life	3
Preventive Maintenance	41
Planning & Zoning	4
INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

FIRE DEPARTMENT

1. **Fire Marshal's Report.** On October 22, 2015 the City Fire Marshal's office was notified by Washington County Public School officials that one of their buses was damaged by fire. The Fire Marshal investigations found that two juveniles had been using a lighter during their ride home from a City middle school the previous evening and intentionally held a cigarette lighter against the bus seat until it ignited. They then extinguished it. The investigation also discovered that one of the juveniles also used the lighter in an attempt to ignite another passenger's hair. The two juveniles were charged with various arson and reckless endangerment charges by the City Fire Marshals through the juvenile system. The juveniles were 12 and 13 years old.
2. **Pope Avenue Fire.** On October 24, 2015 Hagerstown Fire Department units responded to the 1000 block of Pope Avenue for a house fire. The fire was located in the attic area of the building and before containment had damaged 1010-1012 and 1014 Pope Avenue. This building is a renovated rowhouse. The building was condemned as a result of the fire which caused significant damage to the building. Additionally 1016 Pope Avenue sustained minor exterior damage. All occupants of the condemned homes were being assisted by the American Red Cross. The fire originated in the ceiling assembly above the second floor.
3. **Pope Avenue Fire Neighborhood After-Fire-Campaign.** On 10/27/15 Hagerstown Fire Department "C" shift canvassed the Pope Avenue area making contact with residents and talking with them about the fire. As part of the Fire Department's AFTER-THE-FIRE Campaign, the property owner's smoke detectors were checked.

Here are the results of those visits:

	Total # of Houses	Not Home – Brochure left	HFD Checked SA	Repaired/Replaced SA	Refused Access – occupant checked themselves
Engine 1	25	11	3	2	9
Engine 4	28	16	3	2	7
Engine 5	20	9	6	2	4
Truck 1	18	12	4	4	2
Car 303	24	14	5	1	8
TOTAL	115	62	21	11	30

4. **Fire Prevention Month.** The last week of Fire Prevention Month has been busy with elementary school visits. Fire Safety awareness doesn't end at the end of Fire Prevention Month; please remember to check your smoke alarm battery monthly. Time changes Sunday – change your smoke alarm battery!
5. **“Operation Warm”.** On October 27th, the Hagerstown Professional Fire Fighters Local 1605 gave away approximately 250 coats to children at Salem Avenue Elementary School. Extra coats that weren't given away at Salem Avenue Elementary will be given to children at Pangborn Elementary.

PARKS & ENGINEERING

1. **Paving.** State Highway indicated paving will start in downtown on Route 40 Tuesday night. Our overlay work is in progress and should be completed by next week, weather permitting. Alpha Space will need to get the pavement markings down before the temperature gets too cold.
2. **Recreation Events**
 - The **Hager House Ghost Tours** continue through this weekend with a 9pm tour Friday evening (10/30) and special tour times on Saturday (10/31) at 11pm and Midnight! Nearly 200 participants have registered for the Ghost Tours and slots are still available.
 - The 3rd annual **Dog Costume Parade** will take place this Saturday at the Dog Park from 11am – 1pm. 50 dogs have pre-registered and we are preparing for many more on-site. Prizes will be awarded in several parade categories. The event features pet photography, vendors, a Trick-Off contest and a Fit Fido obstacle course.
3. **Demolition at 40-50 East Baltimore Street.** The building at 40 East Baltimore Street is down and about half of the building at 50 East Baltimore Street is down. Contractor had a death in family so work may slow for a few days, but project is progressing well.
4. **Middle Way Drive.** The new traffic signal on Garland Groh Boulevard is in operation and AC&T will be opening today.
5. **Alley Reconstruction**
 - Alley 3-36: Storm drain pipe and structures have been installed and the first section of concrete alley mat is expected to be poured in a few days. We are making sure the residents have access to their parking at all times.
 - Alley 5-11: Work is scheduled to begin November 9th. We have delivered letters to adjacent property owners and met with all but one of them.
6. **Golf Course**
 - Staff is planning a new tournament at the Golf Course, The Turkey Cup, on Friday, November 20th. This two-man golf event will feature 18 holes played under a fun and creative set-up. Registration is open online.

- We are also advertising the following golf specials for November and December:
 - 7 days a week
 - 18 holes w/cart - \$20, \$15/seniors
 - 9 holes w/cart - \$15, \$10/seniors

7. Parks Odds & Ends

- Fairgrounds Park: We continue to trench and install 1100 feet of conduit to prepare for new electric service for the grandstand building. About 80 % complete.
- City Park: The contractor overlaid City Park Drive; we continue to add soil and seed alongside the edge.
- Kiwanis Park: We continue to trench to install conduit for new electric service for the parking lot lights. Work should be complete within the week. Install storm water drainage pond along parking lot.
- Building Maintenance: We continue to make repairs and repaint the City Park Mansion House and Band Shell.
- Grounds Maintenance: Our crews continue to trim trees and clean up debris, trim shrubs and weed, and turf maintenance.

8. Engineering Division Items

Traffic issues		
Description	Week of 10/23/15	Calendar Year-to-date
Traffic complaints received	6	130
Work Orders completed	0	93
Traffic counts completed	0	40
Construction Projects		
Description	Week of 10/23/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	7	
Projects completed	0	9

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,578	Field Interviews:	25
Arrests/Warrants Served:	24	Moving Violations:	28
Domestic Violence Calls:	22	Parking Violations:	207
DUI Arrests:	2	Safety Repair Orders:	8
Reports Filed:	170	Warnings:	91

2. REPORTS

- 10/22/15: Officers of the Hagerstown Police Department responded to Liberty Gas Station on West Washington Street in reference to a robbery in progress. It was determined the suspect fled the area in a black van with "Oversize Load" banners and yellow lights on the roof. A witness supplied the Maryland tag number. Detectives contacted the owner and asked permission to enter the residence. Permission was granted and Lt. Hurd and Detective Duffey located the suspect hiding in a closet. The suspect first denied he was involved in the robbery and then later admitted to the robbery.

- 10/23/15: Officer R. Dean was dispatched to Antietam Street for an assault. One neighbor approached another female neighbor to inform her and her two male guests they were being too loud. The female neighbor then punched the other neighbor in the side of the head and fled the area going north onto Renaissance Way. No further information is available at this time.
- 10/25/15: Officer Johnson was contacted by a citizen to report his Halloween decorations were stolen from his porch on South Prospect Street. Someone had stolen three ceramic jack-o-lanterns and a ceramic planter. The victim stated the items are very heavy. The estimated loss is approximately \$150.
- 10/26/15: Officers of the Hagerstown Police Department responded to Younger Mercedes for a reported theft in progress. Monitored surveillance observed two black males, who were wearing all black clothing, stealing wheels from a parked vehicle on the lot. When officers arrived they noticed two black males crouched down between two vehicles. The suspects then took off running. A brief foot chase ensued and one of the males was apprehended. The other male headed for a wooded area and was not found. No further information is available at this time.
- 10/25/15: Officer Hostetter was dispatched to Main Avenue for a report of a theft from a motor vehicle. The victim stated he found the doors ajar to his 2014 Jeep. He advised that items missing included a Tom-Tom GPS, an iPod and US currency. The neighbors did not see or hear anything unusual. No evidence was found and there are no suspects at this time.

3. **PRESS RELEASES**

- The Hagerstown City Police Department is currently investigating a road rage incident that occurred on 10/24/15 at approximately 5:30 p.m. in the 1600 block of Wesel Boulevard. The victim stated he was driving southbound on South Burhans Boulevard making a right turn onto Wesel Boulevard when a red Dodge Neon, with no front tag, began merging into his lane of travel. The victim accelerated to avoid a collision.

While stopped at the traffic signal in the 1600 block of Wesel Boulevard, the victim stated he observed the driver of the Dodge Neon exit his vehicle and approach him while he was still seated in his vehicle at the light. Prior to being able to exit his vehicle, the victim stated the suspect approached his vehicle and brandished a folding pocket knife. The victim stated the suspect thrust the knife at him. The victim grabbed the blade of the knife causing injuries to his hand. The victim was able to exit his vehicle and push the suspect back to his vehicle, thus ending the confrontation.

The suspect is described as a white male, approximately six feet tall, stocky build, short cropped hair, and little facial hair. The suspect was wearing a grey sweat suit. There was also a white female with blonde hair in the passenger seat of the suspect's vehicle.

The victim was treated at Meritus Medical Center for minor injuries.

The Hagerstown Police Department is asking for the public's assistance with this investigation. If you witnessed this incident or have any information regarding this incident, please contact Officer Ault at 301-790-3700 x364.

- **Halloween Safety Tips.** The Hagerstown Police Department wishes everyone a happy and fun-filled Halloween holiday weekend. For a safe holiday experience, HPD asks those who are trick-or-treating along with their families to adhere to the following safety "smart" tips:
 - Never trick-or-treating alone.
 - Walk in groups or with a trusted adult.
 - Always carry and light a flashlight to help you see and others see you.
 - Enter homes only if you're with a trusted adult.

- Only visit well-lit houses. Do not stop at dark houses.
- Never accept rides from strangers.
- Agree and adhere to a specific time to return home after trick-or-treating.
- If possible, carry a cell-phone while trick-or-treating

4. **OTHER NEWS/INFORMATION**

- **Congratulations:** Effective Thursday, October 22, 2015, Officer Andrey Salahov was certified for solo patrol. Officer Salahov has been assigned to the Patrol Division, Baker Platoon, under the command of Sgt. Doug Hay. Officer Salahov graduated from the Hagerstown Community College Police Academy in June of 2015. We wish him well as he begins his police career at the Hagerstown Police Department.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	294	292
	University District Deck	471	469
	Downtown Parking Lots	467	466
Number of Patrons Using Decks	A & E Deck	1,992	1,921
	University District Deck	2,138	1,449
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	188	186
Number of Late Payment Notifications		31	37
Number of Cars Booted		0	0
Peak Occupancy (%)	A & E Deck	*86% (Sun @ 6 PM)	53% (Thu @ 2 PM)
	University District Deck	64% (Tue @ 2 PM)	60% (Tue @ Noon)

*MSO at MD Theater

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	1
Fire	1	1
Human Resources	0	0
Light	3	2
Parks & Engineering	0	0
Police	6	2
Public Works	5	9
Wastewater	3	0
Water	3	2
Weekly Totals	22	17

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
 - Fri. 10/23 - 930 Oak Hill Avenue- lines down; lineman made repairs to broken neutrals to correct problem. Time Out: 16.2-17.4
 - Sat. 10/24 - 1010-1012 Pope Avenue- fire; service disconnected and meters were temporarily removed due to house fire. Time Out: 10.9-12.5
 - 347 Ridge Avenue- blinking lights; loose connections found in customer's meter base. Service checked at both house and pole and repairs were made to customer's meter base to correct issue. Time Out: 16.1-17.2

2. **Distribution:** Recent activity included:
 - Metering Staff received two high bill complaints this week; upon testing, meters were found to have met all Public Service Commission requirements.
 - Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
13	1	0	0

3. **Engineering** Staff worked on the following projects:
 - Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
 - The Staff Engineer worked with Altec Industries to develop details and customizations for a new bucket truck to replace an aging unit for which parts are becoming obsolete. This truck will provide for better reach atop taller poles that exist in our territory but still fit into tight areas due to improvement in chassis design.
 - Staff completed high voltage breaker maintenance and testing at the Frederick Street substation.
 - The Staff Engineer and the Finance office drafted and posted HLD's distribution transformer blanket bid document for the remaining portion of FY16 and FY17.

4. **Administration**
 - A new solar array at Copyquick on Oak Hill Ave has been accepted following State renewable energy interconnection standards. This is an addition to their original installation in 2010 and remains the largest solar generator on HLD's system.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/22/15	12.48		12.48
10/23/15	12.31		12.31
10/24/15	11.64		11.64
10/25/15	12.01		12.01
10/26/15	12.15		12.15
10/27/15	12.20		12.20
10/28/15	12.34		12.34
<i>Average</i>			12.16

Water Production at R C Willson

- The Phase IV work is nearing completion – Substantial Completion will be October 9th with Final Completion on November 13, 2015. Staff continues to work with the general contractor and the SCADA contractor to complete the SCADA upgrade. Staff worked with Hazen and Sawyer on the final project Contractual Construction Change Order.
- Operations
 - Operations were routine this week with operators assisting with the SCADA filter cut-over work. Staff also assisted with routine preventative maintenance and facility maintenance. Staff assisted AR&E with the rehabilitation of the low service pumps at the R.C. Willson Plant.
- Maintenance
 - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff worked on troubleshooting the sulfuric acid feed system backflow.
- Instrumentation
 - Instrumentation staff continues work with ABB on the new SCADA system. Staff was called out to work on the Chewsville PRV – the 4" PRV is operational but will be replaced and new 4" valves installed.

Water Production at Breichner

- The Edgemont Reservoir pool elevation is -10.4 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the reservoir. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad submitted the final draft of the Study – staff will schedule a time to meet with Triad over the next two weeks to discuss some minor amendments to the final report. The report includes cost estimates and a prioritized sequence for future work. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

Water Distribution

- Distribution crews are working on customer service, meter exchanges, meter testing, and hydrant flushing throughout the system. Crews started the water main replacement on Diane Drive. Crews also repaired a leak on Winter Street.

Laboratory

- Collected distribution system samples.
- Updated spreadsheet for monitoring for nitrification in our distribution system.
- Collected distribution WQP samples for compliance with Lead and Copper Rule.
- Collected a composite sample for aluminum and TSS from R.C. Willson Lagoon discharge.
- Contacted customers for collection of lead and copper samples.
- Collected monthly TTHM samples.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson Plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	11	1

- Staff met with a consultant to discuss details of a water main easement on a proposed lot.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Oct 21, 2015	5.76	0.00
Thursday, Oct 22, 2015	5.72	0.00
Friday, Oct 23, 2015	5.47	0.00
Saturday, Oct 24, 2015	5.38	0.00
Sunday, Oct 25, 2015	5.50	0.00
Monday, Oct 26, 2015	5.53	0.00
Tuesday, Oct 27, 2015	5.48	0.04
Weekly – Avg. Flow / Total Rainfall	5.55	0.04
Oct - Avg. Flow/Total Rainfall	6.02	1.25

Miscellaneous

- Replaced cell #6; module #4; air lift in Parkson Dynasand System.
- Installed Polymer fill piping and Precision Digital level display at fill station.
- Replaced packing, guides and Babbitt bearing on 7M plunger pump.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	N/A			
Flushing	17,22	10,447'		

Collection System Maintenance Task

- Odor call from 708 W. Washington Street; cleaned MHs 17101-17170-17105.
- Meter installed at MH 15122 in Marshal Street.
- Final bench work at shop and completed control panel installation at Pump Station #2. It is now online.
- Grinder Pump call at 1627 Woodlands (low level float filled with water, replaced)
- Backup call at 225 Summit Avenue (on owner side).
- Backup call at 250 Lilly Court (on owner side).
- Backup call at Westwood Drive from 679-681, 667-669, & 673-675, clog was in mainline, cleared blockage, cleaned line out to Jefferson Boulevard , turned in all field reports and photos to Kevin DeHaven, will televise Monday.
- Cleared brush and debris from around Station #7 and the Pole Barn area.

- Installed conversion riser in MH 22176 on Mulberry Avenue.
- Repaired 50' x 8' street patch at 527 West Wilson Boulevard with 2- 3" layers of base and 1- 2" layer of top.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	0	0	1
YTD 2015	42	81	16	7	9	58	213

** Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality*

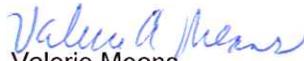
Engineering

- Staff met with Bethel Gardens management to discuss details of an emergency repair of a sewer lateral
- Staff met with the Utilities Director, Wastewater Operations Manager and the treatment plant consultant regarding priority plant operational issues.
- Staff met with a consultant to discuss details regarding a sewer easement expansion for a proposed lot.

Wastewater Laboratory

- Analyzed sample for TSS from R.C. Willson Lagoon discharge.
- Analyzed drinking water samples for Nitrate, Nitrite, Ammonia, and Orthophosphate.
- Updated data quality management spreadsheet for Lachat operation.
- Scheduled annual maintenance for Lachat.
- Notified Plant Superintendent of elevated OP levels in the wastewater plant effluent.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,


Valerie Means
City Administrator

2 Man-Golf Tournament



November 20, 2015 The Turkey Cup



A two-man golf event that will feature 18-holes played under a fun and creative setup. The first 9-holes will be a best ball (alternating tee-shot) format with teams playing Par 3's individually and combining their shot totals as one score. The final 9-holes will be played under a normal two-man scramble setup. Prizes to be awarded!

Where: The Greens at Hamilton Run

Time: 12 pm Shotgun Start, 11 am Lunch and Registration

Price: \$35 Per Team, Free Pumpkin Pie with pre-registration

Rain Date: Saturday, November 21, 2015





The Turkey Cup

2-Man Golf Tournament

Friday, November 20, 2015

Presented by The Greens at Hamilton Run Golf Course

Shotgun Start at 12pm Lunch and registration 11:00am-12:00pm

Entry fee: \$35 Per Team (*Open to men and women!*)

The Early Bird Gets the Pie!

Free Pumpkin Pie when you sign up by November 16th!!

Entry includes: 18 holes of golf with cart, complimentary lunch, great prizes!!

Player 1 Name: _____ Handicap: _____

Phone: _____ Email: _____

Player 2 Name: _____ Handicap: _____

Phone: _____ Email: _____

Drop off entries or register online:

The Greens at Hamilton Run Golf Course, 2 South Cleveland Avenue, Hagerstown, MD 21740

Checks payable to: City of Hagerstown. www.hagerstowngreens.com

Sponsorship Opportunities or Tournament Questions, contact:

Joshua Mitchell, Assistant Golf Programmer at 301-876-1984, jmitchell@hagerstownmd.org

