

# City of Hagerstown, Maryland Status & Information Report No. 41 for 2015

October 16, 2015

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

<b>OCTOBER 2015</b> <i>For more information on City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	3pm Executive Session  4pm Work Session	7	4pm Board of Traffic & Parking  4:30pm Historic District Commission Meeting	9	7am Community Yard Sale @ Stables in Fairgrounds Park  1pm Harvest Hoedown @ Fairgrounds Park
11	12	3pm Executive Session  4pm Work Session	14	15	6pm Wind Down @ MD Theatre  7pm Hager House Ghost Tours	17 7pm Hager House Ghost Tours
18	19	3pm Executive Session  4pm Work Session  7pm Regular Session	7pm Board of Zoning Appeals Meeting	4:30pm Historic District Commission Meeting	23 7pm City Center Ghost Tours	24 7pm Hager House Ghost Tours
25	26	No Meeting (Fall MML Conference in Cambridge, MD)	7pm Planning Commission Meeting	29	30 6-8pm City Wide Trick-Or-Treat	11am Howl-O-Ween Dog Costume Parade @ Dog Park/Fairgrounds Park  5pm Spooky Sprint  6pm Alsatia Mummies Parade

# DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

## BUSINESS & COMMUNITY RELATIONS DIVISION

### 1. Events

- Freaky Friday Wind Down  
The final Wind Down of 2015 will be October 16, 6 p.m. - 9 p.m. The theme is Freaky Friday and will feature music from The Tone Hounds. Relax in City Center while enjoying great local musical talent, children's activities, vendors, and plenty more at the Maryland Theatre. Event occurs rain or shine. For more information, visit [www.mdtheatre.org](http://www.mdtheatre.org).
- City Farmers' Market Pumpkin Art Appreciation Day ~ October 24, 5 a.m. – 12 p.m.  
First 150 children at the Market beginning at 8 a.m. will receive a free pumpkin to decorate. Kids can also trick-or-treat with participating vendors.
- City-Wide Trick-or-Treat ~ Friday, October 30, 6 p.m. - 8 p.m.  
Welcome kids in costume to your home by turning on your porch light!

### 2. This Week's Headlines and Media Releases:

- Hear Hagerstown's Haunted History on City Center Ghost Tours
- Parks Staff Prepares to Close Facilities for Cold Weather Season
- Call to Artists: Be the 2016 Blues Fest Poster Artist
- Traffic Advisory: Wind Down Friday
- Traffic Advisory: Park Circle Closure and Transition to Roundabout

### 3. Channel 25

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Month in Review for September 2015
  - Downtown Tour Highlighting Revitalization Efforts and Partnerships
  - Partnership to Bring USMH Student Housing Downtown
  - What's New in Hagerstown Promotion

### 4. Websites

- City Website:
  - About 9,100 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of October 5-10, 2105.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page 3,611 users
    - ▶ Calendar 411 users
    - ▶ Utility Billing page 387 users
  - Top Searches:
    - ▶ "harvest hoedown"
    - ▶ "trick or treat"
    - ▶ "bonds"
    - ▶ "hayride ghost tour"

▶ “mummers parade”

- engageHagerstown:

□ Current topics:

- ▶ What kinds of attributes, skills and experience should a new chief of police have?
- ▶ Why do you get involved online? Why is a digital format beneficial for you?
- ▶ What are our community's priorities for planning our city's future?

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Planning Commission:** On October 14, the Planning Commission reviewed the Urban Design and Historic Preservation Element as part of the ongoing Comprehensive Plan Update.
2. **Historic District Commission:** The HDC took the following action on October 8:
  - 269-271 South Prospect Street – WLR Management – approved a fence and railing (continued from the September 24 meeting)
  - 63 East North Avenue – Mary E. Cain – approved a privacy fence
  - 2008 Comprehensive Plan Update – presentation by Planning Staff
  - Design Guidelines Review

At the upcoming October 22 meeting, the HDC will begin discussing updates to the Design Guidelines and will hold a workshop with the owner of 108 North Potomac Street about replacement window options.

3. **Weekly Activity Report:** October 5-9, 2015

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	10	Residential -	7	Commercial -	3	Other -	0	6
Electric	16	Residential -	10	Commercial -	2	Other -	4	16
Plumbing	14	Residential -	9	Commercial -	3	Other -	2	15
Mechanical	4	Residential -	3	Commercial -	1	Other -	0	4
Engineering Dept.	4							3
<b>TOTAL</b>	<b>48</b>		<b>29</b>		<b>9</b>		<b>6</b>	<b>44</b>
<b>Est. Value of Issued Building Permit Projects:</b>					<b>Fiscal Year Totals:</b>			
Residential	\$ 43,011.00				\$ 1,761,325.00			
Commercial	\$ 275,000.00				\$ 3,880,564.00			
Apartment	\$ 500.00				\$ 137,250.00			
Sign	\$ 0.00				\$ 193,300.00			
<b>TOTAL</b>	<b>\$ 318,511.00</b>				<b>\$ 5,972,439.00</b>			
<b>Projects of Interest</b>								
- Replacing entire roof and insulation at 747 Northern Avenue (Hospice of Washington County) – \$275,000								

<b>RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015</b>		
	<b>PROPERTIES</b>	<b>UNITS</b>
Registrations received week of Oct. 5 – Oct. 9	19	31
New applications issued week of Oct. 5 – Oct. 9	4	4
Total 2015-2016 registered (includes changes since 5/1/15)	3,252	8,734
Percentage of total invoiced that have registered	96.8 %	97.0 %
<b>Notes:</b> The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. A third past due notice for those still not registered was mailed on September 17. A \$100 per structure late fee was added to those accounts still not in compliance.		
<b>PAYMENT</b>		
Weekly payment received	\$ 3,100	
Weekly adjustment/credits	\$ 175	
<b>INSPECTIONS</b>		
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>	
Building	29	
Electrical	44	
Plumbing	23	
Mechanical	3	
Safety	72	
Neighborhood Vitality	169	
Quality of Life	1	
Preventive Maintenance	74	
Planning & Zoning	4	
<b>INSPECTIONS KEY:</b>		
<b>Categories of Conditions</b>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

**FIRE DEPARTMENT**

- 09/29/2015:** During an eviction, the Maryland Avenue resident reported to the Hagerstown Police Department making threats to burn the building. The Hagerstown City Fire Marshal's responded and after investigating, filed and charged the 49 year old male for the arson threat.

2. **10/4/2015:** The Hagerstown Fire Department, Police Department and Fire Marshal units responded to West Irvin Avenue for a report of a domestic disturbance where the female occupant set a fire in the house. On arrival, personnel found a fire had occurred but had been extinguished. Following the investigation, Hagerstown Police filed charges against the parties for the Domestic Assaults and the female was charged with Reckless Endangerment, Arson Threat and Arson - 1st degree attempt.
3. **10/6/2015:** The Hagerstown City Fire Marshal's office responded to Northern Middle School for an investigation of a fire that had occurred in one of the restrooms. A juvenile was located and charged through Juvenile Services for Malicious Burning – 2<sup>nd</sup> degree for causing the fire. Minor damage occurred.
4. **10/10/2015:** HFD responded to Walnut Towers - East for an automatic alarm. Upon arrival smoke was found on the fourth floor of the building. Firefighters then discovered a kitchen fire in one of the units. The occupant of the unit was found passed out on the floor. Firefighters removed the occupant to an awaiting ambulance where the occupant was treated but refused transport. The Fire Marshal's office was called to investigate the incident which was determined to be a result of unattended cooking. The investigation found the occupant to be impaired by alcohol at the time of the incident. As a result, the individual was charged with Reckless Endangerment. A citation was also issued for removing/disabling the apartment's smoke alarms. No other apartments were affected by this incident.
5. **10/13/2015:** The Hagerstown Fire Marshal's office was notified of the 9-1-1 center receiving calls from an unknown person making threats against police officers. The individual also made a threat to "blow up" and "burn" buildings in Hagerstown including the police station. Through the course of the investigation, the phone being used to call 9-1-1 was located and tracked to a 47 year old male. The male was charged with various counts of making Arson and Bomb Threats by City Fire Marshal's. The Fire Marshal's worked tirelessly to track down and arrest the suspect without anyone being injured or any threat being carried out. We thank them for their efforts!
6. **10/14/2015:** The Hagerstown Fire Department responded to Devonshire Road for juveniles setting fires. Two juveniles were located and thankfully no damages occurred. Following an investigation by the City Fire Marshal's, the juveniles are being referred to the Fire Department's public education course for juveniles involved in fire setting incidents.
7. **Breast Cancer Awareness Month:** The Hagerstown firefighters are wearing gray t-shirts the month of October in support of Breast Cancer Awareness month.
8. **October is Fire Prevention Month:** HFD has been visiting local elementary schools to provide Fire Safety training to Kindergarten and First Grade classes. Please remember to check your smoke alarm batteries.
9. **Museum of Firefighting History:** First Hagerstown Hose Company - Engine One, will open the Museum of Firefighting History, Friday, October 16<sup>th</sup> at 4:30p.m. All are invited to attend this special event

## PARKS & ENGINEERING

1. **Massey Property - 40-50 East Baltimore Street:** MDE has approved the asbestos abatement and asbestos removal will start Monday. The general contractor has set up a fence around the site to protect the work area. Demolition will start late next week.
2. **Grandstand Electric Upgrade:** We continue to trench and install 1100 feet of conduit to prepare for new electric service for the grandstand building. Crews have encountered a tremendous amount of rock.

3. **Park Circle:** The milling was completed October 14<sup>th</sup> and overlay will be completed October 15<sup>th</sup>. Alpha Space Control will be applying pavement markings on October 15<sup>th</sup> and 16<sup>th</sup>. Public Works will install signs those days as well. We expect all work to be completed enough by Friday afternoon to open up the roundabout. Crews will be stamping and tinting the decorative truck apron Friday-Sunday of this coming weekend.
4. **Alley 3-36 & 5-11:** Construction started on Alley 3-36 on October 14<sup>th</sup>. We delivered letters to the adjacent residents and work will be phased to allow access to rear parking at all times. Construction of Alley 5-11 will start in about two weeks.
5. **Winter Prep:** Winterizing of the fountains is now complete. We are currently winterizing the irrigation systems and the Little Leagues. At the Potterfield Pool, we are elevating trees, trimming shrubs and storing the equipment for winter. The contractor has completed white coating. We will assist the Hagerstown Suns in winterizing the stadium.
6. **Recreation News**
  - Golf Course
    - A copy of our bi-weekly e-cast is attached announcing all of the upcoming events, specials and activities happening at the Golf Course.
  - Rec Programs
    - The Summer/Fall Yoga programs are wrapping up with nearly 50 yoga enthusiasts participating in our programs. We have added another Yoga For Weight Loss Session to begin October 26 – December 1<sup>st</sup>. A flyer is attached.
    - Kickball continues Monday evenings at 6pm through end of October/early November.
    - Our Virtual Fitness Coaching is accepting online registrations through December as well as our Dance Fitness Series with our partner, Fresh Academicz.
7. **Rec Events**
  - Hager House Ghost Tours are accepting reservations online. The first tours begin this Friday, October 16. A total of 96 tour-goers have already registered to date!
  - 3<sup>rd</sup> Annual Dog Costume parade is gearing up for Saturday, October 31<sup>st</sup> and registration is open online. Prize donations, sponsors and vendors are being secured for the event.
8. **Engineering Division Items**

Traffic issues		
Description	Week of 10/9/15	Calendar Year-to-date
Traffic complaints received	0	124
Work Orders completed	0	93
Traffic counts completed	0	39
Construction Projects		
Description	Week of 10/9/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	9	
Projects completed	0	7

**POLICE DEPARTMENT**

**1. STATS**

Calls for Service:	1,563	Field Interviews:	52
Arrests/Warrants Served:	20	Moving Violations:	32
Domestic Violence Calls:	21	Parking Violations:	188
DUI Arrests:	0	Safety Repair Orders:	6
Reports Filed:	162	Warnings:	58

## 2. REPORTS

- 10/08/15: Officer Biden responded to Cascade Fiber Plant on Eastern Boulevard for a reported burglary. An employee advised when he arrived at work on this date he noticed the chain had been cut on the west gate to the property. Upon further investigation it was discovered that two blue Miller Matic Electric Welders had been stolen. The welders are valued at \$4,000 to replace. No further information is currently available.
- 10/09/15: Officer Blackmire was dispatched to Check Cashing and Laundry on West Washington Street for a possible drug transaction in progress. The officer approached the vehicle in question and the two occupants were making large movements with their hands toward the passenger side floor and center console. Officer Bartles and his K-9 partner arrived to assist. Drug paraphernalia was visible in the vehicle. Both individuals were transported to Central Booking on Western Maryland Parkway and charged with Possession of Drug Paraphernalia and Possession of Drug Admin Equipment.
- 10/11/15: Officer M. Anderson responded to AC&T on Frederick Street for a reported robbery that just occurred. The employee stated that a black male just grabbed a bunch of \$20 bills out of the cash drawer and ran towards the baseball field behind the gas station. The suspect is described to be 18-20 years old, about 5'3", wearing a hat, black jacket and blue jeans. Several officers searched the area but were unsuccessful in locating the suspect. No further details are currently available.
- 10/13/15: Officer Eichelberger was dispatched to East North Avenue for reports of shots fired. Several people in the area advised they heard the shots and then saw a dark colored vehicle speed off. The vehicle turned on to North Locust Street. One witness stated after the shots were fired, she saw a black male running south in Cramers Alley and was cutting between houses on Randolph Avenue. He was wearing a gray sweatshirt. A meter reader was in the area and heard seven shots. He also saw a dark vehicle leaving the area at a high rate of speed. The investigation is on-going.

## 3. PRESS RELEASES

- Over the past several months the Hagerstown City Police Department has seen an increase in the number of calls involving dirt bikes/ATVs. The calls range from individuals riding them unauthorized on the streets of Hagerstown, to an increase in the number of thefts of dirt bikes/ATVs from victim's homes, garages and private property. We have seen an increase in the number of individuals riding the dirt bikes/ATVs recklessly and negligently on sidewalks, alleys and roadways within the city.

Due to the increase number of incidents involving dirt bikes/ATVs the Hagerstown City Police Department Criminal Investigation Detective Nick Varner began an investigation using the deployment of GPS trackers on bait dirt bikes/ATVs. Over the course of the investigation the bait dirt bikes/ATVs were deployed 12 times in a span of 160 days. During that time the bait dirt bikes/ATVs were stolen five times and it led to six individuals being arrested. The latest arrests were on 10/6/15 at approx. 1:40 p.m. when two juveniles stole a bait dirt bike and were arrested without incident. The juveniles were detained through the Department of Juvenile Services.

Over the past 9 months the Hagerstown City Police Department has recovered/seized 18 dirt bikes and/or ATVs and has charged 12 individuals in these cases. The Hagerstown City Police Department has taken a proactive approach in policing the dirt bike issue and will continue to do so.

We ask the public to please continue to call when you see dirt bikes/ATVs on the roadways in your neighborhoods. Please call 240-313-4345 or 911 if it is an emergency. We also want to remind individuals whom own dirt bikes/ ATVs and other recreational vehicles to make sure you write down your VIN number located on the machine and take pictures of your property. Keep this information in a safe location so you have it should you ever be a victim of theft. We also ask for you to be mindful of where you store your recreational vehicles. Keep them locked up and covered if possible.

The City of Hagerstown Police Department will continue our efforts of combating the issue of dirt bikes/ATVs on the roadway. We are continuing to deploy the bait dirt bikes/ATVs with GPS tracking. We are constantly updating and evaluating how and where we deploy the devices to optimize our success in combating this issue.

4. **OTHER NEWS/INFORMATION**

- **Congratulations:** Officer Andrew Main is certified for solo patrol effective Monday, October 12, 2015. He is assigned to the Patrol Division, Alpha Platoon, under the command of Sgt. Casey Constable. Officer Main attended the Hagerstown Community College Police Academy and was graduated in June of 2015. We wish him well as he continues his police career with the City of Hagerstown.
  
- **HPD Supports Local Book Drive:** The Hagerstown Police Department supported the county-wide drive to collect children's books by acting as a drop-off station. We collected four huge boxes of books. In total, the program collected 17,400 books for the Community Book Drive for the United Way's Day of Caring. Books will soon be distributed to at-risk children in the community via numerous schools and organizations that work directly with children. HPD is proud to have been a small part of this most successful effort.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	292	277
	University District Deck	469	468
	Downtown Parking Lots	464	462
<b>Number of Patrons Using Decks</b>	A & E Deck	1,778	1,803
	University District Deck	2,148	2,200
<b>Sales of Discount Coupons</b>		0	0
<b>Number of Citations Issued</b>	(Includes Warnings)	156	118
<b>Number of Late Payment Notifications</b>		30	56
<b>Number of Cars Booted</b>		0	0
<b>Peak Occupancy (%)</b>	A & E Deck	*83% (Sat @ 10 PM)	85% (Tue @ 10 PM)
	University District Deck	57% (Tue @ 2 PM)	60% (Tue @ 2 PM)

\*MSO at MD Theater

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	1	1
Fire	3	4
Human Resources	0	0
Light	2	3
Parks & Engineering	1	0
Police	9	15
Public Works	7	3
Wastewater	0	1
Water	3	9
<b>Weekly Totals</b>	<b>26</b>	<b>36</b>

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

**Problem Areas.** Recent call-outs included:

- Sat. 10/10 - 117 Elm Street- total outage; bird caused transformer fuse to operate.  
Time Out: 16.5-17.5
- 720 North Mulberry Street- partial outage; squirrel caused line fuse to operate.  
Time Out: 19.4-20.2
- Mon. 10/12 - Country Club Road and Hamilton Blvd.- total outage; large tree branch fell on service wires causing fuse to operate. Time Out: 15.9-16.5

**Distribution:** Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.
- Crews are completing the overhead line repairs to the two distribution circuits along side of the MELP.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
11	0	1	0

**Engineering** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff performed maintenance on HLD substation breakers.

**Administration**

- The roofing project is gearing toward a close. The installation of the EPDM membrane was completed in September and the contractor has started on the metal work; gutters, downspout, coping, etc.

### WATER DIVISION

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
10/08/15	12.61		12.41
10/09/15	12.70		12.12
10/10/15	12.06		11.62
10/11/15	12.07		12.29
10/12/15	12.80		12.07
10/13/15	13.55		12.07
10/14/15	12.48		12.70
<i>Average</i>			12.61

**Water Production at R C Willson**

- The Phase IV work is nearing completion – Substantial Completion will be October 9<sup>th</sup> with Final Completion on November 9, 2015. Staff continues to work with the general contractor and the SCADA contractor to complete the SCADA upgrade.
- Operations
  - Operations were routine this week with operators assisting with the SCADA filter cut-over work. Staff also assisted the Chlorine system contractor performing annual preventive maintenance of this system.

- Maintenance
  - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff also assisted the SCADA contractor.
- Instrumentation
  - Instrumentation staff continues work with ABB on the new SCADA system.

**Water Production at Breichner**

- The Edgemont Reservoir pool elevation is -11.9 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the reservoir. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad submitted the final draft of the Study and this is currently under review by staff. The report includes cost estimates and a prioritized sequence for future work. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. Crews are also working with the City, County, and State on their overlay projects. Two leaks were repaired – one on Fairchild and one on Iroquois. The meter replacement and testing program is ongoing.

**Laboratory**

- Collected distribution system samples.
- Updated spreadsheet for monitoring for nitrification in our distribution system.
- Contacted Fairway Labs to inquire about a TCLP test for the sludge in the R.C. Willson.
- Contacted customers for collection of lead and copper samples.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	1
Final Plats	-	1
Building Permits	17	3

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with City and County Planners to discuss improved communication of the water service limitations of the Annexation and Water Service Policies at the final plat stage of development.
- Staff attendee a Wellness Committee meeting at Human Resources.
- Staff met with Distribution staff regarding water service details at the new Airport parcel.
- Staff met with a consultant to discuss final design of commercial expansion water service.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, October 7, 2015	6.31	0.00
Thursday, October 8, 2015	6.26	0.00
Friday, October 9, 2015	6.22	0.16
Saturday, October 10, 2015	6.01	0.00
Sunday, October 11, 2015	6.01	0.00
Monday, October 12, 2015	6.08	0.00
Tuesday, October 13, 2015	5.94	0.03
Weekly – Avg. Flow / Total Rainfall	6.12	0.19
Oct - Avg. Flow/Total Rainfall	6.42	1.21

**Miscellaneous**

- Replaced bearings and 6" check valve on pressurization pump for DAF.
- Isolated utility water to the plant and ran temporary hoses for seal water. Installed new pipe, valves and fittings on underground utility water line for future fermenter upgrade.
- Replaced faulty mixer in the BNR tanks.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	28	2,193'	566'	22
Flushing	22	8,735'		

**Collection System Maintenance Task**

- Cleaned wet well for A.R.& E.
- Vacuumed cleanout at 1049 Kassino Drive, homeowner to replace cleanout cap.
- Odor complaint at 1050 Connecticut Avenue, County odor issue from Maugansville P.S., contacted County personnel to increase Ferrous Chloride feed rate; found out that they lost chemical pump and have ordered another.
- Bench work at shop on Pump Station #2 Control Cabinet.
- Fabricated and installed brackets and 2" pipe at station #2 for Ultrasonic control unit.
- 11131 Mahogany, replaced grinder pump.
- Exercised all emergency generators.
- Collected Newgate data readings.
- Took 6" portable pump to Station #2, piped up the discharge line for upcoming shutdown while new controls are installed. Set new control panel post.

- 1531/1533 Woodlands, report of red light on; no issues when we arrived, checked both pumps everything functioning properly.
- Dropped enzyme bags in various wet wells to control FOG.
- Inspected cleanout on Guilford; everything repaired properly.
- Cleaned up shop and took metal barrel to Conservit.
- Hydro-excavated and backfilled test pit at WWTP.
- Posted locations for street and sidewalk patches at 251 Frederick Street, and 1008/1105 North Potomac Street.
- Excavated and poured concrete and placed asphalt at 1008/1105 North Potomac Street, and 251 Frederick Street. Placed full Depth asphalt patch at rear of 815 Summit Avenue.
- Excavated and adjusted manholes near Park Circle for upcoming Paving and sidewalk work.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	3	0	0	0	4	7
YTD 2015	42	78	16	7	9	55	207

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality.

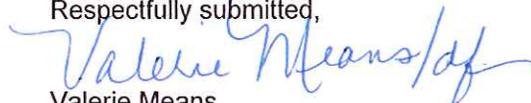
**Engineering**

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a Wellness Committee meeting at Human Resources.

**Wastewater Laboratory**

- Analyzed samples from the Potomac River and R.C. Willson WTP for TSS and TDS.
- Continued training new laboratory personnel.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means  
City Administrator



# Playin' Thru

A Newsletter Brought to You by The Greens at Hamilton Run

September 2015, Vol. 3

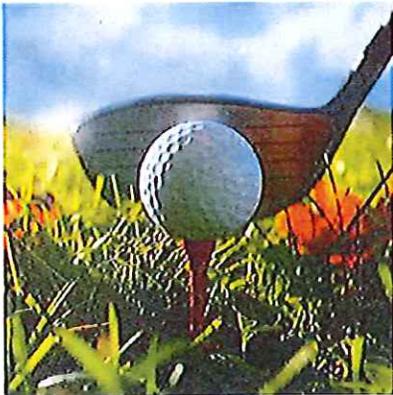
## Par For Pink Reschedules



Due to weather, the October 2nd event was canceled and moved to later in the month. The 3rd Annual Par Fore Pink Tournament is now scheduled for Friday, October 23rd. Lunch and registration will begin at 11:00 a.m. with the shotgun start set for 12:30 p.m. \$50 person and \$200 per foursome. SIGN UP NOW! Spots are still available.

REGISTER NOW | 

## Golf Specials for October



Tee off with our always popular 18-hole special (with a cart) for just \$20 and \$15 for seniors over the age of 62. Other specials include: 9 holes with a cart for \$15 (or \$10 for those 62 years or older) and our Ladies Tee Party which allows two women to come and play 9 holes (walking) for a total of just \$15.

## Sponsorship Opportunities Available

Are you a business owner, or do you know someone who is? Is your company looking to advertise? Let's form a partnership! We have sponsorship opportunities on our scorecard and tee markers available. We are seeking a two-year agreement with businesses or individuals looking to promote their company with us for the 2016 and 2017 seasons.

Take advantage now by contacting Josh Mitchell, Assistant Golf Programmer, at [jmitchell@hagerstownmd.org](mailto:jmitchell@hagerstownmd.org) or 301-876-1984.



\* SPACE IS LIMITED

## Anything But Golf by Game Time Hagerstown



Anything But Golf offers you fun on the course, but doesn't include playing golf in the tradition sense. On Saturday, October 24th from 4:00 p.m. - dark for \$25 (or \$20 if you pre-register) you can join in the fun on holes No.1, No.7, No.8, and No.9 as we introduce a golf concept mixed with other sports.

You'll start on the tee and advance toward the hole, trying to use as few shots as possible - BUT you won't be using a golf ball. Choices include a lacrosse stick and ball, a football, a soccer ball, Frisbee, a tennis ball with racket and others among our cache of goodles.

\*PRE-REGISTRATION IS RECOMMENDED, SPACE IS LIMITED.

## New Hours



Effective Monday, October 26, the course hours will change to 9:00 a.m. - 5:00 p.m. Last cart out at 3:30 p.m., and all carts are required to be off the course 15 minutes prior to the clubhouse closing. We will be closed Thanksgiving Day, Thursday, November 26th.

The Greens at Hamilton Run  
[parks&rec@hagerstownmd.org](mailto:parks&rec@hagerstownmd.org)  
2 S. Cleveland Avenue, Hagerstown, Maryland 21740  
301-733-8630 | [www.hagerstowngreens.com](http://www.hagerstowngreens.com)



# YOGA FOR WEIGHT LOSS

**Mondays & Wednesdays**

**October 26 – November 30**

6 week series/2 days a week

5:45pm – 6:45pm

Yoga focuses on a strong mind-body connection, while toning the body. Learn how Yoga speeds up the metabolism, makes you aware of the self, and helps you to make healthier food choices.

Recommended age 15 & older

All levels welcome

Cost for Series \$75



## GENERAL INFO:

Classes taught by Certified Yoga Instructor Michelle Grimes

Please bring a yoga mat and water

All classes will be held at: **Robinwood Professional Center Suite #142**

Blue or Silver Entrance

For more information and to register, visit: [www.hagerstownmd.org/yoga](http://www.hagerstownmd.org/yoga)

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