

City of Hagerstown, Maryland

Status & Information Report No. 40 for 2015

October 9, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

OCTOBER 2015 <i>For more information on City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	3pm Executive Session 4pm Work Session	7	4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	9	7am Community Yard Sale @ Stables in Fairgrounds Park 1pm Harvest Hoedown @ Fairgrounds Park
11	12	3pm Executive Session 4pm Work Session	14	15	6pm Wind Down @ MD Theatre 7pm Hager House Ghost Tours	17 7pm Hager House Ghost Tours
18	19	3pm Executive Session 4pm Work Session 7pm Regular Session	7pm Board of Zoning Appeals Meeting	4:30pm Historic District Commission Meeting	23 7pm City Center Ghost Tours	24 7pm Hager House Ghost Tours
25	26	No Meeting (Fall MML Conference in Cambridge, MD)	7pm Planning Commission Meeting	29	30 6-8pm City Wide Trick-Or-Treat	11am Howl-O-Ween Dog Costume Parade @ Dog Park/Fairgrounds Park 5pm Spooky Sprint 6pm Alsatia Mummies Parade

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. Events

- *Freaky Friday Wind Down Downtown Hagerstown*
The final Wind Down of 2015 will be October 16, 6:00 p.m. – 9:00 p.m. The theme is Freaky Friday and will feature music from The Tone Hounds. Relax in City Center while enjoying great local musical talent, children's activities, vendors and plenty more at the Maryland Theatre. Event occurs rain or shine. For more, visit www.mdtheatre.org.
- City Farmers' Market Pumpkin Art Appreciation Day
October 24, 5:00 a.m. - noon
First 150 children at the Market beginning at 8:00 a.m. will receive a free pumpkin to decorate. Kids can also trick-or-treat with participating vendors.
- City-Wide Trick-or-Treat
Friday, October 30, 6:00 p.m. - 8:00 p.m.
Welcome kids in costume to your home by turning on your porch light!
- Neighborhoods 1st Annual Fall Picnic
Staff hosted over 50 people from across Neighborhoods 1st groups at Pangborn Park on Thursday, October 8th for a cook-out picnic. This is one of two opportunities through the year that the neighborhood groups are able to spend time with one another and allow City staff to thank them for the work they do in our community.

2. This Week's Headlines and Media Releases:

- Update: MELP Demolition Status
- Advisory: Mayor & Council Meeting Schedule Change
- Traffic Advisory: Eastern Boulevard

3. Channel 25:

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Partnership to Bring USMH Student Housing Downtown
 - Downtown Summer Slide Festival Highlights
 - Month in Review for August 2015
 - What's New in Hagerstown Promotion
 - History of Peter Buys Bandshell at City Park
 - Citizen's Police Academy Overview
- In production:
 - Month in Review for September 2015
 - Downtown Tour Highlighting Revitalization Efforts and Partnerships

3. Websites

- City Website:
 - About 8,200 users visited www.hagerstownmd.org for the week of September 28, 2015 - October 4, 2015.

- Top entrances (first page users accessed on the website):
 - ▶ Home page 3,385 users
 - ▶ Utility billing page 380 users
 - ▶ Jobs page 377 users
- Top Searches:
 - ▶ "harvest hoedown"
 - ▶ "zoning map"
 - ▶ "hotels"
 - ▶ "trick or treat"
 - ▶ "building permits"
- engageHagerstown:
 - Current topics:
 - ▶ Why do you get involved online? Why is a digital format beneficial for you?
 - ▶ What are our community's priorities for planning our City's future?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**
 - 18141 Garland Groh Boulevard – AC & T – convenience store
 - 502 Ridge Avenue – Barbara Long – home workstation for internet and offsite sales of primitive country craft items
2. **Planning Commission:** The Planning Commission will be reviewing the Growth Management and Land Use Element as part of the ongoing Comprehensive Plan Update on October 14.
3. **Weekly Activity Report:** September 28 – October 2, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	7	Residential -	6	Commercial -	0	Other -	1	17
Electric	11	Residential -	4	Commercial -	5	Other -	2	11
Plumbing	47	Residential -	42	Commercial -	4	Other -	1	46
Mechanical	8	Residential -	3	Commercial -	4	Other -	1	8
Engineering Dept.	6							5
TOTAL	79		55		13		5	87
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential	\$ 56,514.00				\$ 1,718,314.00			
Commercial	\$ 385,000.00				\$ 3,605,564.00			
Apartment	\$ 0.00				\$ 136,750.00			
Sign	\$ 49,000.00				\$ 193,300.00			
TOTAL	\$ 490,514.00				\$ 5,653,928.00			
Projects of Interest								
- Interior alterations to dining, counter, bar & back areas at 230 Railway Lane (Buffalo Wild Wings restaurant) - \$350,000								

RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015

	PROPERTIES	UNITS
Registrations received week of Sept. 28 – Oct. 2	17	26
New applications issued week of Sept. 28 – Oct. 2	9	10
Total 2015-2016 registered (includes changes since 5/1/15)	3,233	8,703
Percentage of total invoiced that have registered	96.2 %	96.7 %

Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. A third past due notice for those still not registered was mailed on Sept 17. A \$100 per structure late fee was added to those accounts still not in compliance.

PAYMENT

Weekly payment received	\$ 4,650
Weekly adjustment/credits	\$ 450

INSPECTIONS

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	24
Electrical	40
Plumbing	16
Mechanical	9
Safety	43
Neighborhood Vitality	72
Quality of Life	12
Preventive Maintenance	52
Planning & Zoning	6

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

FIRE DEPARTMENT

1. **Fire Safety Tips:**

- October is Fire Prevention Month! The Hagerstown Fire Department is wrapping up Fire Prevention Week and would like to remind the citizens and staff to check their smoke alarms for proper operation.

Smoke alarms are manufactured with a 7-10 year life expectancy. All new smoke alarms have an expiration date on the back, as well as, a place to write the date of installation. Old and aging alarms should be replaced well within the manufacturer's guidelines.

All smoke alarms should be tested weekly. Instead of standing on furniture or stools to reach a ceiling alarm, you can easily use a broom or mop handle to reach test buttons. HFD strongly encourages our elderly community to seek assistance with testing smoke alarms and replacing batteries. If needed, HFD staff will come and help with a free smoke alarm evaluation.

Please remember to place smoke alarms in every bedroom and in the hallways near sleeping areas. Don't forget our 2015 Fire Prevention theme:
"Hear The Beep Where You Sleep"

You are most at risk during a house fire, if the fire occurs while sleeping without working smoke alarms!

Stay safe!

PARKS & ENGINEERING

1. **Sustainable Maryland Certified.** Staff is pleased to report that we have "unofficially" been told that thanks to the efforts of staff, department managers (past and present), and our four volunteers on our Green Team, we will be given a "Certificate of Sustainability" through the Sustainable Maryland Certified (SMC) program on Tuesday October 27 at the fall MML conference in Cambridge. Sustainable Maryland is a certification program for municipalities in Maryland that want to go green, save money and take steps to sustain their quality of life over the long term.
2. **Park Circle.** Huntzberry Brothers is completing the curb, sidewalk, island, and bio-retention construction. On Wednesday, October 14th, Craig Paving will mill and on Thursday, they will overlay Park Circle and Memorial Boulevard. As soon as the paving is complete, Public Works will install signs and our marking contractor will complete the pavement markings. We have notified adjacent businesses of this work. If all goes well on Friday, October 16th, Park Circle will be re-opened as in a roundabout operation where all traffic entering the circle must yield to traffic already in the circle.
3. **Pavement Preservation.** Work on this contract continues. The contractor's deadline is this Saturday so they are definitely going to encounter liquidated damages. All crackfilling work is complete and with the removal of the old railroad tracks on Eastern Boulevard and Frederick Street, the patching work is complete. Slurry work is beginning and milling and paving of about a dozen streets will begin next week.
4. **Burhans Boulevard Bridge Rehab.** A contract that has been delayed for over a year, the contractor is finally mobilizing and began work this week. This project involves the rehabilitation of the substructure of three bridges on Burhans Boulevard all over Norfolk Southern Railroad. The cost is in excess of \$1.2 million dollars but 80% is paid for by Federal Aid funds.
5. **Secretary of Transportation "Tour"** The State secretary was here discussing the proposed "capital transportation program" and what projects are coming to Washington County including paving Route 40, paving I81, and numerous bridge projects. Staff and elected officials all stressed the importance of Highway User Revenue restoration, I 81 widening, Professional Boulevard funding, and the Dual Highway pedestrian safety issues.
6. **Parks News**
 - Day of Caring – Approximately 40 people from First Data are assisting us in Fairgrounds Park and Pangborn Park – planting, mulching, painting, cleaning, etc.

- Kiwanis Park – The Monarch Butterfly garden has been planted; we will mulch the area tomorrow. The next step is to install the conduit for the electric, light pole bases, etc.
- Fairgrounds Park – We are trenching and installing 1100 feet of conduit to prepare for new electric service for the grandstand building.
- City Park Mansion House – An unexpected purchase, we need to replace the boiler in the City Park Mansion House.
- Winterizing -- We hate to say it, but we began winterizing all four fountains (Pangborn Park, Memorial Park, University Plaza, and Park Circle). We are also winterizing our irrigation systems.

7. Recreation News

- Recreation invites you to 'Fall' into our upcoming programs and events:
 - Fit Labs Consulting – Personal and Virtual Fitness Coaching
Get healthy with Fit Labs new personal and virtual trainers! You choose between a personal face-to-face or virtual coach, and they will teach you how to eat healthy and incorporate fitness into your everyday life. The program will give you the tools to help keep you accountable with nutrition goals and progress for \$25/month. Combine face-to-face nutrition and fitness activities consultation for \$35.
 - Harvest Hoedown at Fairgrounds Park, October 10th
The first 1,000 children ages 12 and under receive a free apple and a free pumpkin! The event features scarecrow making, pumpkin painting, balloon giveaways, hayrides, a petting zoo, food vendors and many more fall activities. Free. 1pm-4pm. *And, before you visit the Hoedown, join us at 7am for the Community Yard Sale in the stables. Stalls are still available for rent for \$20.*
 - Hager House Ghost Tours, October 16^t, 17th, 24th, 30th & 31st
Learn why the Hager House has earned the number three spot in top ten haunted places in Maryland. Take a one-hour tour and learn about common legends and ghosts tied to the Hager House, as well as traditional superstitions and practices surrounding ghosts and magic. Pre-registration is strongly recommended, \$5. \$6 on-site.
 - Par Fore Pink, October 23^d
4-Man Scramble Golf Tournament to benefit Meritus Health's Make a Difference Breast Cancer Screening Program. Entry includes 18 holes of golf with cart, lunch, raffle ticket, player gift bag, fun contests, and great prizes. Lunch and registration is 11:00am-12:00pm; Shotgun start at 12:30pm. \$50.
 - Anything But Golf, October 24th, 4pm
A fun, recreational event for all ages! As with traditional golf, you will start on the tee and advance your ball to the hole, aiming to use as few shots as possible. However, you will not be striking the ball with a golf club or using a golf ball at all! You have choices – lacrosse stick and ball, football, soccer ball, Frisbee, etc – or something else fun from our cache of goodies! Don't miss the fun! \$20 adults/\$10/kids (pre-registered).
 - Geocaching in the Parks (Intro to Geocaching)
Saturday, Oct. 24th – Hellane Park 1pm-2:30pm
Geocaching is a real-world, outdoor treasure hunting game using GPS-enabled devices. Participants navigate to a specific set of GPS coordinates and then attempt to find the geocache (container) hidden at that location. Come join us and learn about the hundreds and thousands of geocaches hidden all around you. Be a part of this adventure which will take you to hidden locations throughout our Hagerstown City Parks.

- 3rd Annual Howl-O-Ween Dog Costume Parade, October 31st, 11am – 1pm
Dress up Fido to parade around the Dog Park at Fairgrounds Park and to win great prizes! Judging categories include Spookiest, Most Unusual, Doggie Diva, Best Movie Character, Owner Pet Look Alike and more! Also enjoy vendors, giveaways, and fun contests like a Trick-Off and Fit Fido Obstacle Course! Pre-register for \$5 (recommended); \$7 on site.

8. **Engineering Division Items**

Traffic issues		
Description	Week of 10/2/15	Calendar Year-to-date
Traffic complaints received	1	124
Work Orders completed	1	93
Traffic counts completed	1	39
Construction Projects		
Description	Week of 10/2/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	7	
Projects completed	0	7

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,380	Field Interviews:	86
Arrests/Warrants Served:	20	Moving Violations:	27
Domestic Violence Calls:	18	Parking Violations:	127
DUI Arrests:	0	Safety Repair Orders:	3
Reports Filed:	140	Warnings:	37

2. **REPORTS**

- 10/01/15: Officer Fuqua reported to Vista Street for a theft report. The victim stated she was out of town for a few days and when she returned she discovered some tools missing from her garage. The suspect had kicked in two panels of the garage door to gain access. Some of the missing items were located at a local pawn shop. The officer will be following up with other pawn shops. No additional information is currently available.
- 10/02/15: Officer Eichelberger was dispatched to Self Serve Laundromat on North Potomac Street for a theft report. The business owner stated that someone is opening his Pepsi machine and removing money and sodas. HPD will conduct special checks in the area of this business.
- 10/04/15: Office Hostetter responded to Noland Drive for a report of an assault. The victim stated she invited an acquaintance in her residence to wait for his ride. While inside the acquaintance he assaulted her, took her money and fled the area. The victim was transported to Meritus Medical Center. There were no witnesses to the assault.
- 10/05/15: Officer L. Dean responded to the 7-11 Convenience Store on Salem Avenue for an assault in progress. The suspects fled the area before the officer arrived. The juvenile victim stated that he was on his bike when a group of juveniles approached him and wanted to fight. The victim tried to ride away but one black juvenile grabbed his bike. The victim sustained a busted lip which appeared to need stitches. The officer followed the boy home to explain the details to the parents. They advised they would transport their son to Express Care to receive medical attention to his lip. No additional information is available at this time.

3. **OTHER NEWS/INFORMATION**

- **Congratulations:** Officer Timothy Culp has been named the new Automated Speed Enforcement (ASE) Administrator for the Hagerstown Police Department. He will be under the command of Lt. Chad Woodring. Tim has been employed by the City of Hagerstown for 10 years.

Tim's new responsibilities will be the overall operations of the ASE Program including operating the equipment and coordination of repairs. Additional duties will include scheduling other operators, record keeping and providing reports to the Chief of Police as it relates to the ASE Program. Tim will be the liaison to the Maryland State Highway Administration, coordinating the programmatic requirements of traffic-related grant programs. He will support patrol operations as well. We wish him well as he transfers to this new assignment.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	277	277
	University District Deck	468	468
	Downtown Parking Lots	462	458
Number of Patrons Using Decks	A & E Deck	1,803	1,604
	University District Deck	2,200	2,153
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	118	155
Number of Late Payment Notifications		56	39
Number of Cars Booted		0	2
Peak Occupancy (%)	A & E Deck	*85% (Tue @ 10 PM)	65% (Fri @ 10 PM)
	University District Deck	60% (Tue @ 2 PM)	64% (Mon @ 4 PM)

*Community Concert at MD Theater

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	4	5
Human Resources	0	0
Light	3	3
Parks & Engineering	0	2
Police	15	6
Public Works	3	7
Wastewater	1	0
Water	9	4
Weekly Totals	36	27

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

¹AFTER-HOURS CALL OUT DATA

	Issues for September 2015	September	August
Street Issue	Mud on street	1	1
Parking System	University District Deck entry	1	
Traffic Signal	Signals on flash	2	
Traffic Signs			1
Building Maintenance			
Fleet Maintenance	Fire trucks	2	
Weather Related			
Property Issues			
Misc.			2
Total		6	4

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2015	Number of Miles of Streets Swept
January	358
February	266
March	664
April	1,787
May	1,067
June	1,233
July	1,040
August	680
September	966

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on City designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
 - Mon. 10/5 - 765 Spruce Street- partial outage; faulty connectors were replaced at the house. Time Out: 20.2-22.2
2. **Distribution:** Recent activity included:
 - Metering Staff received one high bill complaint this week. Upon testing, meter was found to have met all Public Service Commission requirements.
 - Line crews continue trimming trees in various residential locations.

- Crews began the underground cable replacement program this week. This project was created this fiscal year to replace primary cables that are reaching the end of their life expectancy.
- Work has begun to repair the facilities along side of the MELP after they were damaged by the contractor last year. Once completed, HLD facilities will be energized and electrical circuits returned to normal configuration.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
7	0	1	0

3. **Engineering** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering Staff reviewed HLD's fiber optic SCADA communication installation route with HLD line crews. Hardware has arrived and we anticipate installation of the hardware to being in a few weeks once the final specifications are complete.
- Pennsylvania Networks is planned to be on-site to make repairs to the HLD fiber optic SCADA communication cable between Plant and Frederick Street Substations as well as the City's Network/Phone link between HLD and the Wastewater Barn. These cables were damaged during the demolition of MELP.

4. **Administration**

- Staff had a conference call with First Energy/Potomac Edison regarding an interconnection agreement for distribution services.
- With HR's assistance, staff started interviews for the open Meter Reader position.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
10/01/15	12.41		12.41
10/02/15	12.12		12.12
10/03/15	11.62		11.62
10/04/15	12.29		12.29
10/05/15	12.07		12.07
10/06/15	12.07		12.07
10/07/15	12.70		12.70
Average			12.18

Water Production at R C Willson

- The Phase IV work is nearing completion – Substantial Completion will be October 9th with Final Completion on November 9, 2015. Staff also participated in a project progress meeting with our General Contractor and SCADA sub-contractor to continue finalization of the project completion schedule and to discuss on-going SCADA conversion issues.
- Operations
 - Operations were routine this week with operators assisting with the SCADA filter cut-over work.
- Maintenance
 - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff also assisted the SCADA contractor.
- Instrumentation
 - Instrumentation staff continues work with ABB on the new SCADA system.

Water Production at Breichner

- The Edgemont Reservoir pool elevation is -12.2 feet below crest and the bypass valve and the hydrant were opened to allow staff to drop the pool elevation because the impending bad weather. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad and staff are working on edits to the Study to include cost estimates and a prioritized sequence for future work. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

Water Distribution

- Crews worked throughout the water distribution service area responding to customer service concerns. The hydrant flushing and meter testing programs are ongoing. Crews assisted on the various street overlay projects throughout the service area adjusting infrastructure as needed. The meter exchange project is also ongoing with old meters being replaced and new meters with transceiver units installed.

Laboratory

- Work was routine this week. Staff collected samples for compliance with regulatory requirements. Staff also collected system operational samples associated with the secondary disinfectant conversion to Chloramination.

Engineering

Reviews:	City	County
Site Plans	1	2
Preliminary Plats	-	1
Final Plats	-	1
Building Permits	13	2

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, September 30, 2015	7.13	0.09
Thursday, October 1, 2015	6.52	0.13
Friday, October 2, 2015	6.73	0.47
Saturday, October 3, 2015	7.57	0.42
Sunday, October 4, 2015	6.80	0.00
Monday, October 5, 2015	6.63	0.00
Tuesday, October 6, 2015	6.40	0.00
Weekly – Avg. Flow / Total Rainfall	6.83	1.11
Sept – Avg. Flow/Total Rainfall	5.68	3.56
Oct - Avg. Flow/Total Rainfall	6.78	1.02

Miscellaneous

- Assisted Collections Crew to complete exploratory excavation and testing of existing piping with regard to upgrade of the fermentor.
- Filled sludge storage tank No. 2 with utility water to complete start-up testing of new Universal blowers aeration piping.
- Prepared plant and equipment for storm event.
- Replaced pipe and fittings on broken CI sanitary sewer line above ceiling in effluent pump control room.

- Replaced faulty breaker, wiring and electric motor on #2 bar screen.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	28	738	228	28
Flushing	22	4,154		

Collection System Maintenance Task

- Grinder Pump bench repair work at shop.
- Hydro-excavated at various locations at WWTP to determine piping locations.
- Televised sewer in vicinity of depressed area in Kenly Village, no issue with our gravity line.
- Odor complaint 47 Wyoming, contacted Washington County to step up the ferrous chloride rate at Rte 11 PS.
- 61 Murph Avenue; responded to back-up call, assisted citizens, determined that problem was not on us and turned over it to their HOA.
- Installed flow meters at manholes 16079 and 16085.
- Downloaded meter at manhole 02158.
- Storm prep; exercised three portable generators at shop as well as our 6" and 10" portable pumps, also filled generators at stations 3, 4, 5, 6, 19, 21 & 22.
- Pump Station #2; installed new plug and set generator, also working on new control panel for the site.
- Took Unit #527 to CMG for maintenance.
- Took Unit #518 to Rausch for parts, also checked on the Sprinter; they have begun trouble shooting.
- Pump Station #23; used Water Departments crane to pull #2 pump and removed about three gallons of rags.
- 17500 Patterson Drive, odor complaint; no issue found on our side.
- 1650 Woodlands grinder pump call, found problem to be float passing low voltage causing ghost alarm.
- Pump Station #9; replaced "pump-on" float.
- Pump Station #21; replaced capacitor wire.
- Hauled 187 tons of stone for Collections stock pile.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	7	2	0	0	1	10
YTD 2015	42	75	16	7	9	51	200

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a sewer lateral rehabilitation technology presentation in the Administration Conference Room.
- Staff participated in the United Way Day of caring.

Wastewater Laboratory

- Analyzed drinking water samples for NH₃, NO₂, NO₃, and OP.
- Analyzed samples from the Potomac River and R.C. Willson WTP for TSS and TDS.
- Began training new laboratory personnel.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means
City Administrator

Saturday

OCTOBER 10

1:00 p.m. – 4:00 p.m.

2015

harvest
HOEDOWN

AT FAIRGROUNDS PARK

Featuring:

- ❖ Scarecrow Making by Community Free Clinic, while supplies last
- ❖ Balloon Bending & Balloon Sculpting
- ❖ Pony Rides
- ❖ Pumpkin Painting
- ❖ Hay Rides
- ❖ Barrel Cart Rides
- ❖ Washington County Antique Tractor Club – Barrel Rides
- ❖ Down on the Farm Petting Zoo
- ❖ City Farmers Market Vendors
- ❖ Entertainment by Country Showcase of America Jamboree
- ❖ PAL Obstacle Course
- ❖ Demonstrations by: Dancin' Time Studio
- ❖ Square-dancing demos with the Gad-Abouts Square Dance Club
- ❖ Face painting by Frostburg State Education Association
- ❖ and much more!

The first 1000 children (12 and under) receive a free pumpkin and an apple!

MOVING TO CITY PARK IN 2016! Save The Date – Saturday, October 1, 2016

Sponsors of the event:

City of Hagerstown; Annetam Cable Television & Disney; the Maryland Apple Promotion Board



PARKS & RECREATION
CITY OF HAGERSTOWN



For more information, visit www.hagerstownmd.org or call 301-739-8577 x170.

