

City of Hagerstown, Maryland Status & Information Report No. 47 for 2015

December 4, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

DECEMBER 2015 <i>For more information on City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4pm Work Session	2	3	4 7pm City Park Tree Lighting	5
6	7	8 3pm Executive Session 4pm Work Session	9 7pm Planning Commission Meeting	10 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	11	12
13	14	15 7pm Regular Session	16 7pm Board of Zoning Appeals	17	18	19
20	21	22 No M&C Meeting	23	24 HOLIDAY CITY OFFICES CLOSED	25 HOLIDAY CITY OFFICES CLOSED	26
27	27	29 No M&C Meeting	30			

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

1. **Engine Room Art Space**

- ***Pocket Market***

December 11th (4:00 p.m. – 8:00 p.m.) & December 12th (12:00 p.m. – 7:00 p.m.)

Engine Room Art Space will host its 1ST Annual Pocket Market! This event features unique artworks and gifts for sale, all \$100 dollars or less, perfect for holiday shopping. We will host 15 local artists selling everything from greeting cards to oil paintings, stockings to handmade jewelry. For more information please visit the gallery website: <http://www.engine roomartspace.com/>

- ***All Access Main Street Photography***

December 10 -13

All Access Main Street Photography of Downtown Hagerstown will be on display at Engine Room Art Space. Visitors will vote on the best photos in the exhibit and winners will be announced December 12th at 7 p.m. The Photography Tour was held on

November 7th. The event gave participants a chance to go behind the scenes to explore historic buildings including unique spaces and upper floors in downtown Hagerstown. Entrants used social media to share photos with the hashtag #captureMainStreetHagerstown.

2. **City Center Dollar Promotion:** DCED will be offering a 20% promotion on City Center Dollar gift cards purchased through Giftcards.com for the month of December. Purchase a \$25 card and receive a card valued at \$30. Cards can be purchased in the amount up to \$250. For a list of participating City Center merchants please visit <http://www.hagerstownmd.org/citycenterdollars>

INFORMATION TECHNOLOGY & SUPPORT SERVICES

1. **This Week's Headlines and Media Releases**

- Home Depot, Kidde Donate 100 Smoke Detectors to Hagerstown Fire Department
- Hagerstown Hearing Celebrates Grand Opening
- Advisory: City Utility Customers Mailing Payments to New Address
- E-casts:
 - Get BONUS City Center Dollars With Your Purchase This December!
 - Grand Opening and Ribbon Cutting for Hagerstown Hearing

2. **Channel 25**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Downtown Tour Highlighting Revitalization Efforts and Partnerships
 - Partnership to Bring USMH Student Housing Downtown
 - Small Business Saturday Promotion
- In production:
 - Month in Review for November 2015
 - Public Information for Police Body-Worn Cameras
 - Commercial Spot for Hagerstown Ice & Sports Complex
 - Preview for 2016 Donut Drop

3. **Websites**

- City Website:
 - About 6,200 users visited www.hagerstownmd.org for the week of November 23, 2015 – November 29, 2015.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 2,621 users
 - ▶ Utility Billing page 301 users
 - ▶ Jobs page 230 users
 - Top Searches:
 - ▶ "inspections"
 - ▶ "city park tree lighting"
 - ▶ "Hagerstown railroad museum"

- ▶ “jobs”
- engageHagerstown:
 - Current topics:
 - ▶ What three factors are most central to Hagerstown’s heritage or identity?
 - ▶ What kinds of attributes, skills and experience should a new chief of police have?
 - ▶ Why do you get involved online? Why is a digital format beneficial for you?
 - ▶ What are our community’s priorities for planning our city’s future?

PARKS & ENGINEERING

1. **New Recycling Units** Working with the Main Street “Clean, Safe & Green” Committee, we have ordered five combination recycling /trash units and Public Works installed them at various locations downtown.



2. **Recreation Update**
 - City Park Lighting: The lights around the lake are in place, the carolers are confirmed, the refreshments are secured, and Santa and Rudolph are coming to the City Park Lighting this Friday, December 4th! Join us at the Key Street Stage beginning at 6:15pm as Hospice of Washington County begins the reading of the names for “Pathways of the Heart” luminary program. At 7pm, holiday merriment and the official lighting of the tree and holiday decorations are the lake are illuminated! Following the stage program, join us at all three reception sites in City Park for free holiday activities and refreshments. The Hager House will be hosting a winter petting zoo, holiday storytelling, pictures with Tommy 202 and cookies and hot chocolate provided by We Care Neighborhoods First. This is a great team effort from City Light, Public Works and Parks & Rec!
 - German Christmas Tours: German Christmas Tours begin on Friday, Dec 4th at the Hager House. Join us for two weekends in December and learn about German Christmas customs and superstitions and see the Hager House decorated for Christmas. A flyer is attached to announce tour times, hours and admission fees.
 - Hub City 100 Miler: Registration for the 2016 Hub City 100 Miler is open! Community partners, sponsors and prizes are being recruited for the 14 week program. A flyer is attached.
3. **Wesel Boulevard Signal.** We evaluated the traffic signal on Wesel Boulevard at Lowe’s rear entrance and will put it back into full operation on December 22nd, in time for the opening of the Harbor Freight store.
4. **Street Trees.** The planting of street trees is complete and we are processing the final invoice. The one-year warranty will end in June 2016 so we will inspect all 500 trees in March/April of 2016. The contractor will be required to replace any dead trees before the City processes the final retainage.

5. **Green Streets Grant.** The representative from Chesapeake Bay Trust visited us to see our project at Park Circle and see the trees we planted with the recent grant. She took photos and said we have a good system set up to bid, construct, inspect and maintain projects funded by the CBT. She said the final reimbursement of \$17,000 is approved and we should get a check in near future.
6. **Alley Upgrades.** Alley 5-36 is complete and work has started on Alley 5-11 off Park Lane.
7. **Parks Update**
 - New Rec Center. We are in the process of transforming the former storage area in the Grandstand at Fairgrounds Park into a recreation facility. The replacement windows were received and, as time permits, we will install them.
 - Community Garden. In preparation for a new fence, we continue to lay brick when the weather permits.
 - Emerald Ash Borer. Our crews continue to remove some of the trees around the City Park Bandshell that were scheduled to come down due to the emerald ash borer. We are also removing the stumps.
 - Safety Maintenance. Staff is replacing the swing chains on all of the City's playground equipment. This maintenance is completed every three years. .
8. **Engineering Division Items**

Traffic issues		
Description	Week of 11/27/15	Calendar Year-to-date
Traffic complaints received	7	140
Work Orders completed	1	96
Traffic counts completed	0	42
Construction Projects		
Description	Week of 11/27/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	7	
Projects completed	0	10

PLANNING & CODE ADMINISTRATION

1. **Zoning Certificates Issued**
 - 934 Sweeney Drive, Suite 6 – Fox Sales & Consulting, LLC – reprographics and survey equipment sales (a5 Nottingham Road – West Indian Deli & Bar.
 - 66 East Franklin Street – Anegada Delights Caribbean Cuisine – restaurant.
2. **Historic District Commission:** The following cases have been filed for the December 10 HDC meeting:
 - 59 West Washington – Ken Padgett for BB&T – Replacement Signage.
 - 827 Oak Hill Avenue – Alan Fogle for Ralph Wyand – Front Porch Alterations.
 - 30 East North Avenue – Andrew Escalet – Remove Front Porch.
 - Approval of 2016 Meeting Schedule.
 - Election of Officers.
 - Design Guidelines Review – Residential Guidelines.

3. **Planning Commission:** The Planning Commission will meet on December 9 to consider the following matters:
- 501 Frederick Street – Alan Stone – Landscaping with Buffering Plan for Car Sales Facility.
 - Dr. Ali Medical Building – Howell Road – Site Plan Re-Approval.
 - Approval of 2016 Meeting Schedule.
 - Comprehensive Plan Update – Housing & Neighborhood Development Element.
 - City of Hagerstown Sidewalk Policy.
4. **Weekly Activity Report:** November 16 – November 27, 2015:

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	13	Residential -	11	Commercial -	1	Other -	1	10
Electric	29	Residential -	14	Commercial -	12	Other -	3	28
Plumbing	28	Residential -	21	Commercial -	7	Other -	0	28
Mechanical	10	Residential -	5	Commercial -	5	Other -	0	10
Engineering Dept.	19							19
TOTAL	99		51		25		4	95
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential	\$ 277,924.00				\$ 2,584,216.00			
Commercial	\$ 1,227,686.00				\$ 6,629,275.00			
Apartment	\$ 0.00				\$ 519,250.00			
Sign	\$ 11,800.00				\$ 247,780.00			
TOTAL	\$ 1,517,410.00				\$ 9,980,521.00			
PROJECTS OF INTEREST								
- Interior & Exterior renovations at 64 East Franklin Street - \$264,624								
- Tenant fit-out for Little Caesars at 1722 Dual Highway - \$50,000								
- Interior demo of all interior walls, piping, and existing equipment at 1200 Frederick Street – \$1,000,000								
- Exterior ramp and stairs, roll up door, interior egress doors, interior lift at 100 Summit Avenue – \$160,000								
NO FEES								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Registrations received week of Nov. 16 – Nov. 27					14	30		
New applications issued week of Nov. 16 – Nov. 27					5	5		
Total 2015-2016 registered (includes changes since 5/1/15)					3,328	8,909		
Percentage of total invoiced that have registered					99.0 %	99.0 %		
Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. Notices of Violation were mailed to owners of 38 properties that remain unregistered. Failure to register (or explain why not) by December 1 will result in fines.								
PAYMENT								
Weekly payment received	\$ 1,900							
Weekly adjustment/credits	\$ 0							
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							

Building	59
Electrical	72
Plumbing	48
Mechanical	20
Safety	133
Neighborhood Vitality	111
Quality of Life	17
Preventive Maintenance	130
Planning & Zoning	50

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,356	Field Interviews:	14
Arrests/Warrants Served:	13	Moving Violations:	9
Domestic Violence Calls:	13	Parking Violations:	71
DUI Arrests:	1	Safety Repair Orders:	8
Reports Filed:	129	Warnings:	35

2. REPORTS

- 11/27/15: Officer Vogel was dispatched to Eichelberger's Towing on Cross Street for a report of a theft. The owner of the business stated when she came into the office on this morning she noticed the door leading to the garage was ajar. Once inside she found that a mobile battery charging station and vehicle taillights were missing from the garage. The owner believes there is a person of interest regarding this theft. No further information is available.
- 11/27/15: Officer Bobetich responded to Salem Avenue for an armed robbery in progress. Dispatch advised that the suspect fired a weapon to the rear of the address. Neighbors advised that the suspect fled north in the alley towards the AC&T convenience store. The victim stated he was at the rear of C&T Pub when a black male approached him and pointed a silver handgun at him and demanded his wallet and cell phone. The victim hesitated and the suspected pointed the gun in the air and fired one round. At that point the victim handed his wallet and phone to the suspect. The suspect was described as wearing a white baseball cap with a flat bill and dark clothing. A K-9 track was conducted but was unsuccessful in locating the suspect. The investigation is being handled by the Criminal Investigation Division.

- 11/28/15: Officer R. Dean was dispatched to Summit Avenue for a reported burglary. The victim stated when he returned to his apartment he noticed the entrance door had been broken into and left ajar. The victim stated that he was missing his iPhone 4S, a Samsung S4 notebook and some US currency. The officers attempted to make contact with the neighbors but was unsuccessful. No witnesses to the incident could be located.
- 11/29/15: Officer Young responded to East Antietam Street for a report of damage to a vehicle. The victim stated that sometime overnight his rear glass window of his truck had been broken. He stated nothing was missing from his truck and the truck was locked for the night. The damage reported is over \$200.

3. **PRESS RELEASES**

- On 11/24/15 at 5:11 a.m. officers from the Hagerstown City Police responded to Wayne's Country Store, 1020 West Washington Street for a report of an armed robbery. The suspect had fled the scene before the officers arrived. During the robbery, the suspect displayed a knife and fled the store with an undisclosed amount of money. No one was injured.

UPDATE: On 11/24/15 at 2:35 p.m. the suspect in the armed robbery of Wayne's Country Store was located on the corner of West Washington Street and Buena Vista. The suspect was identified as 29 year old Tony Andrew Kelly of Summer Street. He was arrested without incident. Kelly is charged with Armed Robbery, Robbery, theft under \$100 and Carrying a Concealed Weapon.

- On 11/25/15 at 12:48 a.m. officers from the Hagerstown City Police Department responded to the 7-11 Store on Dual Highway for a report of an armed robbery. Upon the arrival of the officers, three female suspects had fled the scene and headed eastbound on foot. The suspects were described as three black females wearing all dark clothing with their faces partially covered. They were described as medium to heavy build and possibly in their late teens to early 20's in age. One female displayed a black handgun during the robbery and she was described as wearing a black jacket with a white stripe across the front and the word NIKE on the back of the jacket. The suspects fled the scene with an undisclosed amount of money. No one was injured during the incident.

The Hagerstown City Police Department Criminal Investigation Department is seeking the public's help in identifying the suspects. If you have any information about the incident please contact Detective Varner at 301.790.3700, x262.

4. **OTHER INFORMATION**

- Joint Efforts for "Shop with a Hero" Program: The Hagerstown Police Department and the Hagerstown Fire Department will join forces to gather donations for needy families and children in our area to give them a happy holiday.

The monies will go to 10 deserving children for a shopping day with 5 policemen and 5 firemen. They will shop at Wal-Mart for themselves and their family. Officer Aleshire is working with the personnel of the city elementary schools to determine the most deserving families in our community. Deadline for the donations will be December 11, 2015. Officer Rutkowski is the program coordinator at HPD. We appreciate all the time and effort he has graciously put into this worthy program.

"It will be very heartwarming to see the joyful smiles and the gratitude from the children and their families when they receive their special shopping day", commented Officer Rutkowski.

A special thank-you to all who donate and to those that will be the "Hero" volunteer taking the children shopping at Walmart.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	261	261
	University District Deck	470	468
	Downtown Parking Lots	475	475
Number of Patrons Using Decks	A & E Deck	1,107	1,664
	University District Deck	1,084	2,067
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	93	188
Number of Late Payment Notifications		NA	59
Number of Cars Booted		0	1
Peak Occupancy (%)	A & E Deck	42% (Tue @ 4 PM)	*75% (Fri @ 10 PM)
	University District Deck	59% (Mon @ Noon)	65% (Mon @ Noon)

*Hollyfest

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	1
Fire	2	1
Human Resources	0	0
Light	1	6
Parks & Engineering	0	2
Police	5	7
Public Works	8	6
Wastewater	0	1
Water	5	4
Weekly Totals	22	28

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

¹AFTER-HOURS CALL OUT DATA

	Issues for October 2015	November	October
Street Issue	Tree down; wall damage by car	2	
Parking System			
Traffic Signal	Signals on flash; knocked down	4	1
Traffic Signs	Stop sign knocked down	2	
Building Maintenance	Lock issue	1	
Fleet Maintenance			
Weather Related			
Property Issues			
Misc.			
Total		9	1

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2015	Number of Miles of Streets Swept
January	358
February	266
March	664
April	1,787
May	1,067
June	1,233
July	1,040
August	680
September	966
October	1,347
November	1,120

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Sat. 11/28 - 252 South Locust Street- total outage; squirrel caused transformer fuse to operate. Time Out: 8.5-9.9
- 419 South Potomac Street- total outage; customer's breakers were tripped. Time Out: 15.1-15.5
- Sun. 11/29 - McDonalds Restaurant, Northern Avenue- partial power; a broken cutout was replaced. Time Out: 6.0-7.6

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
8	0	0	0

Engineering Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- The Staff Engineer reviewed documents submitted by an SHA contractor working on Safety Audits of US Rt. 40. GIS records of HLD facilities and explanations were submitted to assist with planning.
- The Staff Engineer completed the update of the HLD Street Lighting Manual. This will be submitted for posting and be active as of the first of the year 2016.
- The Staff Engineer continued work with Norfolk Southern and CSX to gain crossing permits along existing HLD rail crossings for fiber optic communication facilities.

Administration

- A lease agreement for an energy storage system project was reviewed by staff and legal counsel for presentation to Mayor and Council this month.
- In the event the present power services agreement will not be extended by our current provider, staff has been composing an RFP for consulting services to assist with the solicitation of services beyond May 31, 2017.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
11/26/15	12.34		12.34
11/27/15	11.93		11.93
11/28/15	11.69		11.69
11/29/15	12.00		12.00
11/30/15	12.06		12.06
12/01/15	11.90		11.90
12/02/15	12.06		12.06
<i>Average</i>			<i>12.00</i>

Water Production at R C Willson

- The Phase IV work is nearing completion – Substantial Completion is October 13th with Final Completion on November 13, 2015. Staff continues to work with the general contractor and the SCADA contractor to complete the SCADA upgrade. A final progress close-out meeting was held on November 17th.
- Operations
 - Operations were routine this week with operators continuing to assist with the SCADA system upgrades. Staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
 - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff cleaned the Del-Pac tanks.
- Instrumentation
 - Instrumentation staff continues work with ABB on the new SCADA system.

Water Production at Breichner

- The Edgemont Reservoir pool elevation is -4.7 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the reservoir. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad submitted the final draft Study – staff provided comments to Triad and will meet with Triad once the comments are incorporated into the final report. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

Water Distribution

- Water Distribution crews worked throughout the service area performing routine customer service. Crews worked on the Chewsville PRV and inspected the meters at HCC and MCI. Work continues on the main replacement on Diane Drive.

Laboratory

- Collected 3rd set of source water samples for LT2.
- Continued correcting all areas of deficiency in laboratory operations.
- Distributed and collected Lead and Copper samples.
- Collected weekly TOC on Potomac River.

- Collected weekly THM/TOC samples on the Willson Plant.
- Process and regulatory testing was routine for the week.

Engineering

Reviews:	City	County
Site Plans	1	4
Preliminary Plats	-	-
Final Plats	1	-
Building Permits	16	12

- Staff attended a Wellness Committee meeting at City Hall.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Nov 25, 2015	6.25	0.00
Thursday, Nov 26 2015	5.67	0.00
Friday, Nov 27 2015	5.37	0.00
Saturday, Nov 28, 2015	5.43	0.04
Sunday, Nov 29, 2015	6.08	0.27
Monday, Nov 30, 2015	5.97	0.24
Tuesday, Dec 1, 2015	7.37	0.43
Weekly – Avg. Flow / Total Rainfall	6.02	0.98
Nov - Avg. Flow/Total Rainfall	5.86	2.00
Dec - Avg. Flow/Total Rainfall	7.37	0.43

Miscellaneous

- Cleaned out new Polymer System to prepare for delivery of product.
- Routine maintenance (MP2 Program) and Corrective Work Orders

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	36	430'	149'	5
Flushing	24&25	22,871'		

Collection System Maintenance Task

- Grinder Pump call at 20020 Mt. Aetna Road; Hydro-excavated outside tank to repair broken check valve.
- Grinder Pump call at 1663 Woodlands Run; initial call was odor, found broken discharge assembly in tank, Hydro-excavated around tank to replace broken internal piping.
- Met WCSD at Station #19 to assist with them recovering abandoned BMW on our property; vehicle was taken to towing contractors' lot, Smithsburg Autoparts.
- Located lateral and met with contractor at 1039 Florida Ave, lateral to be abandoned.
- Installed lateral at Habitat for Humanity house on Jefferson Boulevard beside Pony League.

- Fueled all Generators; downloaded data and changed batteries in meter #15122 on Marshall Street.
- Unit #527; Completed cleaning and delivered to CMG for B maintenance.
- Fixed gate at Pump Station #13, and collected Newgate flow meter data.
- Pump Station #1; cleaned both pumps.
- Pump Station #2; made final adjustments to control panel.
- Replaced cracked manhole cover at 24031.
- Trimmed tree limbs at Pump Station #3.
- Pump Station #21; replaced burnt wire on the starter.
- Checked Stations and took amp readings at Stations 5, 8, 11, 19, 21, 22, and 27.
- Excavated 22' of concrete alley in rear of 300 block of North Cannon Avenue. Poured and formed 4.5 Cu. Yds. of concrete, stripped forms and backfilled.
- Installed 6 manhole risers on Glenwood Avenue.
- Welded check valve arm for Pump Station #10.
- Installed Bio-bags throughout system to control FOG.
- Picked up CCT unit #518 from Rausch.
- Cleaned out all tanks on Unit #519; left valves open for winterization.
- Replaced grinder pumps at 11110/11116 Eastwood Drive (left message for owner to check breakers as we have no power at the tank).
- Repaired cylinder on unit # 525.
- Took CCT Unit #563 to Rausch to have lateral launcher repaired.
- Checked 417 George Street for possible illegal down spout connection to the sewer, everything checked out; down spout tied into storm sewer.
- Pumped Poly tank at WWTP for Maintenance.
- Checked 585 Northern Ave for possible backup, issue on the City side.
- Met with HFD to go over confined space entries at PS #3 and PS #26, for HFD program, they will be back to train with us and to watch a normal entry for cleaning.
- Force main break at Pump Station #11 repaired, cleaned the area.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	5	1	0	1	2	10
YTD 2015	45	92	21	7	10	64	239

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a Wellness Committee meeting at City Hall.
- Staff met with the Wastewater Operations Manager to discuss the Sewage Flow Capacity Report for MDE.

Wastewater Laboratory

- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means
City Administrator

city park

lighting

FRIDAY, DECEMBER 4, 2015

6:15

Hospice of Washington County — Reading of the names for Pathways of the Heart from Key Street Stage.

7:00

City Park and walkways are illuminated for the season! Join us at the Key Street Stage for Holiday merriment and the official lighting of the Christmas tree on the lake.

7:15–8:30

Reception at the Jonathan Hager House, a winter petting zoo, and free refreshments sponsored in part by We Care Neighborhoods First and Fairgrounds Crime Watch!

Reception at the Washington County Museum of Fine Arts featuring a Holiday Scavenger Hunt, free tours, exhibitions and refreshments.

Reception at the Mansion House Art Center featuring an art and craft sale, free refreshments, and pictures with Santa.

For more
information,
please call
301-739-8577,
ext. 170

Free hayrides throughout the park. Special appearances by Frosty the Snowman, Rudolph and The Grinch.

Special Carolling by Historic City Park Neighborhoods 1st.

Sponsored by
The Columbia Bank —
Hagerstown Trust Division



PARKS & RECREATION
CITY OF HAGERSTOWN



www.hagerstownmd.org/cityparklighting

Hub City 100 Miler

100 MILES IN 100 DAYS

WALK, RUN,
BIKE, YOGA,
SPIN, HIKE

2016

CHALLENGE RUNS FROM JANUARY 7 - APRIL 15

HOW IT WORKS:

- Make it your New Year's Resolution - register for the challenge by January 7.
- Track your own miles - the goal is one mile a day for 100 days.
- Generate an ACTIVE and HEALTHY lifestyle while having FUN!
- 20 minutes of physical activity counts as one mile or simply walk or run a mile. It all counts!

— WEEKLY PRIZES —

Fitness Gear & Accessories, Gift Cards, Recreation Passes and more!

— GRAND PRIZES —

Specialized Fitness Bikes, GoPro Camera,
Fitness Trackers and more!



\$10 without t-shirt; \$20 with t-shirt
\$15 with my dog; \$25 with my dog w/t-shirt & bandana

hagerstownmd.org/hubcity100

parks&rec@hagerstownmd.org

301-739-0577 x 169



PARKS & RECREATION
CITY OF HAGERSTOWN



Jonathan Hager House & Museum

German Christmas Tours



Learn how early settlers
influenced the way we
celebrate Christmas!

German Christmas customs,
superstitions, and house
decorations in traditional
German fashion.



December 4, 5, 6 & 11, 12, 13

Fridays & Saturdays 10:00 am- 4:00 pm Sundays Noon- 5:00 pm

Standard Admission Rates Apply

For more info, call 301-739-8577 x 170

www.hagerstownmd.org/germanchristmas

Located at 110 Key Street in Hagerstown City Park

