

City of Hagerstown, Maryland Status & Information Report No. 46 for 2015

November 20, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

NOVEMBER 2015 <i>For more information on City events, please visit our Calendar of Events on the City's website at http://www.hagerstownmd.org/calendar.aspx</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Daylight Savings Time <i>(Set clocks back one hour)</i>	2	3 4pm Work Session	4	5	6	7
8	9	10 3pm Executive Session 4pm Work Session	11 HOLIDAY CITY OFFICES CLOSED 3pm Veterans Day Dedication of Blue Star Memorial @ Long Meadow Rotary Park	12 4pm Board of Traffic & Parking 4:30pm Historic District Commission Meeting	13	14
15	16	17 12pm Boards & Commissions Luncheon @ Academy Theater 3pm Executive Session 4pm Work Session	18 7pm Board of Zoning Appeals 7pm Planning Commission	19	20 5:30-7pm Public Square Tree Lighting 8pm Holly Fest @ MD Theatre	21
22	23	24 7pm Regular Session	25	26 HOLIDAY CITY OFFICES CLOSED	27 HOLIDAY CITY OFFICES CLOSED	28
29	30					

COMMUNITY & ECONOMIC DEVELOPMENT

- Small Business Saturday:** Small Business Saturday will be held November 28. Customers can shop at small local businesses within the Hagerstown City limits for a chance to win one of five \$50 City Center Dollars Gift Cards. To be eligible for the raffle, customers will need to spend a minimum of \$20 and then present their shopping receipts to the following locations:

 - *Saturday, November 28, 2015:* 10 a.m. – 4 p.m. -- Present receipts at the Convention & Visitors Bureau Welcome Center at 6 North Potomac Street.
 - *Monday, November 30 or Tuesday, December 1, 2015:* 9 a.m. – 4 p.m. – City of Hagerstown Department of Community & Economic Development (DCED) at 14 North Potomac Street, Second Floor, Suite 200A

Promotional banners have been hung at the overpass and the parking deck. Mayor Gysberts will also be presenting a proclamation at the Regular Session on November 24. Small Business Saturday is an event to encourage consumers to shop small and help support small businesses within the City of Hagerstown.
- Events:** Upcoming events include:

 - **Tree Lighting in Public Square**
Friday, November 20, 5:30 PM to 7:00 PM | Public Square, City Center Hagerstown

Local school bands and singing groups begin the evening's activities which end with the arrival of Santa and the lighting of the Public Square Tree. Councilmember Kristin Aleshire will light the tree. Free hot chocolate courtesy of Bulls & Bears and free popcorn courtesy of Otterbein United Methodist Church.

 - **Hollyfest**
Friday, November 20, 8:00 PM | Maryland Theatre

A free holiday event with entertainment by local childrens groups. No tickets required. Hollyfest is sponsored by Columbia Bank, Hagerstown Trust Division and Antietam Cable Television.
- Second Saturday Event:** Main Street Hagerstown & Downtown Movement presented the Second Saturday: For the Love of Fall on November 14 and the event was well attended. Special features included music by The Plate Scrapers; free kids' activities; fall themed vendors; Main Street shop deals; and fall restaurant specials.
- Volunteers:** Staff continues to work on the Snow Angel Program matching those in need with volunteers to shovel.

INFORMATION TECHNOLOGY & SUPPORT SERVICES

- This Week's Headlines and Media Releases**

 - Ring in the Holiday Season with Tree Lighting and the 26th Annual Hollyfest
 - Traffic Advisory: Pavement Preservation Program
 - DEADLINE EXTENDED: Submit to be the 2016 Blues Fest Poster Artist
 - E-casts:
 - ▶ WATCH THIS!!! Police Chief Search, Cleaning City Park Lake and FREE Parking
 - ▶ Show Your Support for the Hagerstown Police Department
 - ▶ Extended Deadline: Submit to be the 2016 Blues Fest Poster Artist

2. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Month in Review for October 2015
 - November Events Preview
 - Downtown Tour Highlighting Revitalization Efforts and Partnerships
 - Partnership to Bring USMH Student Housing Downtown
 - Small Business Saturday Promotion
- In production:
 - Public Information for Police Body-Worn Cameras
 - Commercial Spot for Hagerstown Ice & Sports Complex

3. **Websites:**

- City Website:
 - About 7,500 users visited www.hagerstownmd.org for the week of November 9, 2015 – November 15, 2015.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 3,280 users
 - ▶ Utility Billing page 412 users
 - ▶ Jobs page 317 users
 - Top Searches:
 - ▶ "yoga"
 - ▶ "bill pay"
 - ▶ "broadband"
 - ▶ "city property for sale"
- engageHagerstown:
 - Current topics:
 - ▶ What three factors are most central to Hagerstown's heritage or identity?
 - ▶ What kinds of attributes, skills and experience should a new chief of police have?
 - ▶ Why do you get involved online? Why is a digital format beneficial for you?
 - ▶ What are our community's priorities for planning our city's future?

4. **Technology & Support Services**

- A representative from MUNIS was on-site to provide two days of Utility Billing process analysis to staff. Several efficiencies were identified to incorporate into our daily processes and these will be reviewed in the TRAIN environment over the next couple of weeks for implementation in early January.
- Staff worked with Public Works and CMG staff to fine-tune a report on gas usage that is now providing the department with the information requested.
- Support Services staff welcomed Utility Billing and Finance staff from Forest Grove, Oregon as they reviewed our Utility Billing/Customer Service MUNIS operations in anticipation of software purchase.

PARKS & ENGINEERING

1. **MS4 Stormwater.** Staff attended a joint EPA/MDE forum for municipalities, counties, and federal agencies that hold Phase II NPDES stormwater permits; both the City and Washington County fall into this category. The purpose of the forum was to review the permit requirements, and to discuss ways that permit holders can better document compliance with the permit. Approximately forty municipalities and agencies were represented at the forum. The City has been waiting for eight years for a new NPDES permit to be issued, and has been told repeatedly that this would happen in the near future. During the forum, the Chief of MDE's Program Review stated that his office will no longer give estimates of when the new permit will be issued because of the delays that MDE has encountered with legal challenges to the Phase I permits that they have issued over the past two years. Based upon this statement, staff thinks that it is unlikely that the City will receive a new permit until (at least) the end of 2016.

2. **Pavement Preservation.** The City's 2015 Pavement Preservation program will continue during the next weeks. Work crews from *Craig Paving, Inc.* and their subcontractors will be milling and paving streets at various locations around the City. While the schedule is weather-dependent, the contractor anticipates working on the following streets:
 - Glenwood Avenue (Sunnyside Drive to Dead End)
 - Wise Street (Franklin Street south to end)
 - South Burhans Boulevard (Wesel Boulevard to Sherman Avenue)

In addition, at long last, SHA has commenced work on Route 40 in the downtown.

3. **Sustainability Grants.** As a benefit of being a Certified Community, we were invited to a grants seminar and to obtain very helpful information on grant opportunities, grant writing and sustainability.

4. **170 West Washington Street.** The project is complete except for a few punch list items that are expected to be completed by week of Nov 30th.

5. **Recreation Programs**
 - Registration for the 2016 Hub City 100 Miler opens on Friday, November 27th. Partnerships with Meritus Medical Center and the Board of Education have been secured to help increase participation in this year's event. Sponsors and prizes are being recruited for the 14 week program. A flyer is attached.
 - Plans for winter Yoga are underway. We will be programming Yoga for Weight Loss classes at the golf course clubhouse in the month of December. We will also be programming a winter Yoga series in the months of January – March.
 - The 3rd Geocaching in the Parks Program will take place this Saturday, November 21st at 1 p.m. at Mills Park.
 - The Turkey Cup Tournament has 24 golfers registered. This event is being held beginning at 11 a.m. on Friday, November 20th.

6. Engineering Division Items

Traffic issues		
Description	Week of 11/13/15	Calendar Year-to-date
Traffic complaints received	0	133
Work Orders completed	0	95
Traffic counts completed	1	42
Construction Projects		
Description	Week of 11/13/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	7	7
Projects completed	1	10

PLANNING & CODE ADMINISTRATION

1. **Zoning Certificates Issued**
 - 5 Nottingham Road – West Indian Deli & Bar
 - 6 West Franklin Street – The Painted Nail – nail salon
2. **New Development Cases**
 - 1001-1003 Georgia Avenue and 513 Stratford Avenue – REI Ventures, LLC – minor subdivision plat.
3. **Historic District Commission:** The HDC considered the following items on November 12:
 - 34-36 South Potomac Street – TMG Studios/Tracy Carr – approved a projecting sign.
 - 106-108 North Potomac Street – William Simmelink – approved replacement windows on the front facade.
 - Design Guidelines Review – completed review of the Downtown Design Guidelines.
4. **Planning Commission:** The Planning Commission met on November 18 and took the following action:
 - 362 Virginia Avenue – Byers Commercial Properties, LLC – approved a final plat.
 - 540 and 520 Western Maryland Parkway (Lots 1A-R and 2A-R) – Exeter Property Group – approved a minor subdivision.
 - Shentel – 1270 Kenly Avenue – approved a minor site plan for proposed cell tower.
 - Brethren Mutual – South Side Mt. Aetna Road – approved the Stormwater Management Concept Plan.
 - Peterbilt Forest Conservation – approved a request for a waiver of full site plan requirements.
 - 702 West Washington Street – Alex Kreyn – Local Conversion District Overlay – agreed to recommend approval of the rezoning to the Mayor and City Council.
 - 2015 Shopping Center Occupancy Study.
5. **Vacant Structures Program Update:** As of November 16th, we've invoiced 829 properties as vacant structures for the program: 784 residential (272 blighted) and 45 non-residential (24 blighted). Inspections are ongoing.
6. **Weekly Activity Report:** November 9–13, 2015

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							# ISSUED
Building	9	Residential -	2	Commercial -	3	Other -	4	5
Electric	22	Residential -	7	Commercial -	14	Other -	1	22
Plumbing	10	Residential -	7	Commercial -	2	Other -	1	10
Mechanical	5	Residential -	4	Commercial -	1	Other -	0	5
Engineering Dept.	9							9
TOTAL	55		20		20		6	51
<u>Est. Value of Issued Building Permit Projects:</u>					<u>Fiscal Year Totals:</u>			
Residential	\$ 21,000.00				\$ 2,306,292.00			
Commercial	\$ 224,000.00				\$ 5,401,589.00			
Apartment	\$ 1,300.00				\$ 519,250.00			
Sign	\$ 36,830.00				\$ 235,980.00			
TOTAL	\$ 283,130.00				\$ 8,463,111.00			

Projects of Interest		
- Tenant fit-out for Harbor Freight at 1455 Wesel Boulevard - \$220,000		
- Install sign for Community Rescue Service at 110 Eastern Boulevard - \$36,830		
RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015		
	PROPERTIES	UNITS
Registrations received week of Nov. 9 – Nov. 13	15	18
New applications issued week of Nov. 9 – Nov. 13	5	6
Total 2015-2016 registered (includes changes since 5/1/15)	3,314	8,879
Percentage of total invoiced that have registered	98.6 %	98.6 %
Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. Notices of Violation were mailed to owners of 38 properties that remain unregistered. Failure to register (or explain why not) by December 1 will result in fines.		
PAYMENT		
Weekly payment received	\$ 1,612.50	
Weekly adjustment/credits	\$ 0	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	27	
Electrical	35	
Plumbing	21	
Mechanical	1	
Safety	60	
Neighborhood Vitality	38	
Quality of Life	13	
Preventive Maintenance	11	
Planning & Zoning	25	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,469	Field Interviews:	39
Arrests/Warrants Served:	11	Moving Violations:	39
Domestic Violence Calls:	68	Parking Violations:	227
DUI Arrests:	4	Safety Repair Orders:	3
Reports Filed:	153	Warnings:	40

2. REPORTS

- **11/13/15:** Officer Salahov responded to East Antietam Street for a reported assault. The victim stated she was assaulted by an unknown white female in her 20's, with blonde hair, wearing a gray sweater and white shoes. The unknown female wanted to enter the building to see a resident. However, only residents are to enter through the main hallway. The suspect pushed her way in and a scuffle ensued. The victim stated that the resident the female wanted to see receives random visitors at all hours, both day and night. The incident was captured on camera and officers will attempt to identify her.
- **11/15/15:** Officer C. Kelley was dispatched to Noland Drive for a possible burglary. The victim stated when she entered her residence she found her furniture was in disarray. She did not find anything missing from the house. Prints were lifted from a window sill. No further information is available at this time.
- **11/16/15:** Officer Walck responded to West Franklin Street for an intoxicated female. The female was approaching citizens asking for money. When placed under arrest she resisted and refused to get into the police cruiser. The female eventually got into the vehicle but then began kicking the window and partition. She was transported to Washington County Detention Center for booking.
- **11/16/15:** Officer Cline responded to West Franklin Street for a report of a theft. The victim stated his black Taotao scooter was stolen. The scooter was secured with a chain in his backyard. Officers searched the area for the scooter but were unsuccessful in locating it.
- **11/17/15:** Officer Lucas was dispatched to North Cannon Avenue for a report of a male using a controlled dangerous substance inside a maroon sedan with a child in the back seat. The officer located the vehicle and shined his flashlight and observed two males seated in the front of the vehicle. The officer asked the males to exit the vehicle. The two males exited the vehicle and appeared extremely nervous. The child was then removed from the vehicle for safety reasons. In plain view, drugs and drug paraphernalia were located. One male was transported to Washington County Booking and charged with Possession of Marijuana and other drug related charges.

3. PRESS RELEASE

- **Hagerstown Police Department, Robert W. Johnson Community Center and Antietam Academy Host Juvenile 'Call-In':** On Thursday, November 19, 2015, at 1 p.m., the Hagerstown Police Department will host its 1st Juvenile Call-In. This event will be held at Antietam Academy. The goal of the Juvenile Call-In is to motivate youth to become involved in positive activities and adopt positive behaviors.

The event is the product of numerous community stakeholders working together to prevent crime. Unlike adult call-ins, this juvenile call-in will be "assembly style" at Antietam Academy, a local school for youth with behavioral and emotional issues.

During the juvenile call-in, the entire school will listen to the presentation of Mr. Victor Woods, engage in positive discussion with law enforcement officers, and then be given the opportunity to meet with stakeholders from different community resources that can assist them with their various needs.

The Hagerstown Police Department, in collaboration with Washington County Public Schools and the Robert W. Johnson Community Center, Inc., worked together to bring Victor Woods, a nationally recognized expert on redirecting youth behaviors, and founder of the Victor Woods Corporation, to Hagerstown.

While this juvenile call-in will be held during the school day, Mr. Woods will also lead an evening discussion for families and parents.

This entire call-in is focused on presenting and providing Antietam Academy students with critically important developmental assets. These include individual support, empowerment, a caring school climate, a caring community base, opportunities to participate in youth programs, and positive identity development.

We seek with this program to motivate and direct our youth so that all can fulfill their potentialities while becoming responsible members of our community.

4. OTHER INFORMATION

- The Hagerstown Police Department has two boxes for charity contributions in their front lobby; one for warm coats and one for warm blankets. The Homeless Coalition is collecting lightly used or new warm coats. The American Turkish Friendship Association is collecting clean new and used blankets labeled "Gift from the U.S.A." and shipping to refugee camps in Turkey. For those who might not be aware, Turkey is and has been our strong and militarily active ally in the fight against ISIS. Turkey is currently inundated with refugees.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	259	290
	University District Deck	468	468
	Downtown Parking Lots	474	474
Number of Patrons Using Decks	A & E Deck	2,067	1,797
	University District Deck	1,919	2,043
Sales of Discount Coupons		50	100
Number of Citations Issued	(Includes Warnings)	161	163
Number of Late Payment Notifications		47	31
Number of Cars Booted		2	0
Peak Occupancy (%)	A & E Deck	*98% (Mon @ 6 PM)	**75% (Sat @ 10 PM)
	University District Deck	*65% (Mon @ noon)	57% (Tue @ noon)

*MD Theater Event **MSO Concert

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	3	7
Human Resources	0	0
Light	0	3
Parks & Engineering	2	1
Police	5	7
Public Works	5	9
Wastewater	5	2
Water	2	1
Weekly Totals	22	30

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 11/12 - 1091 Marshall Street- disconnected service for tampering of HLD facilities.
Time Out: 15.3-16.4
- Fri. 11/13 - 929 Frederick Street- lines down; service wires pulled loose from residence.
Time Out: 16.3-16.9
- 641 Highland Way- blinking lights; customer's meter socket was found to have burnt up. Customer advised to contact electrician for needed repairs.
Time Out: 16.3-16.8
- Sat. 11/14 - 35 West Side Avenue- total outage; customer's main breaker was found to have tripped. Time Out: 7.4-8.4
- 641 Highland Way- disconnected service for electrician to make emergency repairs. Time Out: 8.7-9.3
- 641 Highland Way- reconnected service following repairs to customer's main breaker. Time Out: 10.3-10.9
- 417 Linganore Avenue- Miss Utility locate; emergency locate for Columbia Gas Company to make repairs to gas main break. Time Out: 10.9-11.1
- Sun. 11/15 - Rear of, 38-50 West Antietam Street- Scheduled outage to replace three junction cabinets that were previously reported to be in poor condition. Time Out: 7.5-9.7
- 322 Bryan Place- disconnect service for an emergency repair. Time Out: 9.9-10.8
- 322 Bryan Place- reconnected service following repairs & electrical inspection. Time Out: 12.5-12.9
- Mon. 11/16 - 927-929 Oak Hill Avenue- lines down; tree trimmers tore service wires from house. Triplex service replaced and reattached to residence to restore power. Time Out: 16.1-17.1
- 701 Park Lane- Miss Utility locate; emergency locate for Columbia Gas Company to make repairs to gas main break. Time Out: 18.2-19.0
- Rear of 800 Frederick Street- total outage; large tree branch tore service from house. Wires reattached to correct problems & restore power. Time Out: 19.7-21.7
- Tues. 11/17 - 71-73 West Side Avenue- building fire; service disconnected and meters were removed until repairs are made and service has been inspected. Time Out: 16.2-17.7
- Wed. 11/18 - Area of, East First Street- lines down; tree branch tore service wires down. Triplex replaced and reattached to correct issues. Time Out: 17.0-19.0

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
25	0	1	0

Engineering Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff developed new signage for installation on HLD electrical substation fencing to comply with updated ANSI standards. These signs will replace existing ones that have deteriorated over the years.

Administration:

- Staff completed a data request for the Public Service Commission of Maryland regarding pole attachments, auditing, and repairs.
- Staff finalized review of the Lease Agreement between the City of Hagerstown and Alevo. In the event that the project moves forward, the agreement will generate additional revenues from property rental.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
11/12/15	11.88		11.88
11/13/15	11.97		11.97
11/14/15	11.96		11.96
11/15/15	11.93		11.93
11/16/15	12.80		12.80
11/17/15	12.02		12.02
11/18/15	12.45		12.45
<i>Average</i>			12.14

Water Production at R C Willson

- The Phase IV work is nearing completion – Substantial Completion is October 13th with Final Completion on November 13, 2015. Staff continues to work with the general contractor and the SCADA contractor to complete the SCADA upgrade. A final progress close-out meeting was held on November 17th.
- Operations
 - Operations were routine this week with operators continuing to assist with the SCADA system upgrades. Staff worked on facility maintenance and routine preventative maintenance.
- Maintenance
 - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff also installed new stainless steel lines on the ammonia system.
- Instrumentation
 - Instrumentation staff continues work with ABB on the new SCADA system. Staff also repaired the trac-vac system and cleaned the SCADA Operations Center.

Water Production at Breichner

- The Edgemont Reservoir pool elevation is -8.3 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the reservoir. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad submitted the final draft Study – staff provided comments to Triad and will meet with Triad once the comments are incorporated into the final report. Staff submitted the Breach Analysis and Danger Reach Mapping Report to MDE and once comments are received staff will work with Triad to finalize the Emergency Action Plan. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

Water Distribution

- Distribution crews are working on customer service, meter exchanges, meter testing and hydrant flushing throughout the system. Crews have installed approximately 500 feet of new main on Diane Drive. Crews also repaired a leak behind 704 Northern Avenue and will be repairing a leak at 800 Monroe Avenue this week.

Laboratory

- Collected 4th quarter DBPs samples.
- Received results for 15 of the 42 Lead and Copper samples. All results are well below the action level. Distributed and collected additional Lead and Copper samples.
- Discussed reporting requirements for LT2 with MDE.
- Discussed our certification for *E.coli* enumeration with MDE Laboratory Certification Officer.
- Reviewed triennial laboratory inspection report and began making all required changes to our current operations.
- Collected distribution system samples.
- Updated spreadsheet for monitoring for nitrification in our distribution system.
- Collected a composite sample for aluminum and TSS from R.C. Willson Lagoon discharge.
- Installed new incubator and conducted quality control.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	-	1
Final Plats	-	-
Building Permits	15	-

- Staff attended a Water and Wastewater Operators Association meeting in Frederick.
- Staff met with the Distribution Superintendent to discuss a water main easement on a residential property.
- Staff met with a representative of the Student Trades Foundation regarding water service to a residential redevelopment lot.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Nov 11, 2015	6.13	0.00
Thursday, Nov 12 2015	6.19	0.23
Friday, Nov 13 2015	5.83	0.00
Saturday, Nov 14, 2015	5.64	0.00
Sunday, Nov 15, 2015	5.77	0.00
Monday, Nov 16, 2015	5.75	0.00
Tuesday, Nov 17, 2015	5.86	0.00
Weekly – Avg. Flow / Total Rainfall	5.88	0.23
Nov - Avg. Flow/Total Rainfall	5.80	0.79

Miscellaneous

- Installed new power wiring and receptacle for Polymer feed pump.
- Replaced 6" check valve on pressurization pump.
- Isolated Ferric feed line to chemical injection vault and repaired leaks.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	NA			
Flushing	24	5,405'		

Collection System Maintenance Task

- Grinder Pump at 1614 Woodlands Run; replaced pump, hydro-excavated tank to install new shut off valve and yoke.
- Trimmed tree limbs from lane at pump station #15.
- Installed new power wiring and receptacle for Polymer feed pump.
- Replaced 6" check valve on pressurization pump.
- Isolated Ferric feed line to chemical injection vault and repaired leaks.
- Routine maintenance (MP2 Program) and Corrective Work Orders.
- Continued to grade millings, clean brush and debris from around pump station #7.
- Removed tools and all equipment from "Old" Unit #526.
- Cleaned off construction trailer and repaired lights.
- Cleaned, organized, and inventoried all fittings in shop.
- Completed installation of control panel door at pump station #8.

- Cleaned wet well at Pump Station #10.
- Grinder Pump call for 1633/1635 Woodlands; found no issue, spoke to the resident.
- Grinder Pump call for 1533/1535 Woodlands; heavy grease in tank, replaced pump.
- Met with contractor and should be ready next week for new grinder installation at 11001 Palmwood.
- Continued processing new Homa grinder pumps for service, 20 total.
- General cleanup of pine needles etc. at Pump Station #23.
- Worked on CCTV unit #563; everything working except lateral shooter.
- Took Unit #528 to CMG for B maintenance.
- Down loaded flowmeter data at MH 15122 Marshall Street.
-
- Pulled flow meters at MH's 12048, 02158, and 16085; cleaned and replaced all desiccant.
- Disassembled both 6" & 10" bypass pumps from job at WWTP.
- AR&E called in for an emergency wet well cleaning at the end of the day Friday.
- Sunday, two calls for duplex grinder pump for 20016/20020 Mt Aetna Rd, first call replaced both pumps and pig tails; second call, check valve failed pumped down and shut off until repair can be made first thing Monday morning.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	5	0	0	0	2	0
YTD 2015	44	87	20	7	9	62	227

** Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality*

Engineering

- Staff attended a Water and Wastewater Operators Association meeting in Frederick.
- Staff met with Collections Supervisors regarding details of the planned 2016 Infiltration/Inflow project contract documents.

Wastewater Laboratory

- Analyzed sample for TSS from R.C. Willson Lagoon discharge.
- Analyzed drinking water samples for Nitrate, Nitrite, Ammonia, and Orthophosphate.
- Removed cabinets from storage area to make room for new HVAC system.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means, City Administrator

Hub City 100 Miler

100 MILES IN 100 DAYS

WALK, RUN,
BIKE, YOGA,
SPIN, HIKE

CHALLENGE RUNS FROM JANUARY 7 - APRIL 15

2016

HOW IT WORKS:

- Make it your New Year's Resolution - register for the challenge by January 7.
- Track your own miles - the goal is one mile a day for 100 days.
- Generate an ACTIVE and HEALTHY lifestyle while having FUN!
- 20 minutes of physical activity counts as one mile or simply walk or run a mile. It all counts!

— WEEKLY PRIZES —

Fitness Gear & Accessories, Gift Cards, Recreation Passes and more!

— GRAND PRIZES —

Specialized Fitness Bikes, GoPro Camera,
Fitness Trackers and more!



\$10 without t-shirt; \$20 with t-shirt

\$15 with my dog; \$25 with my dog w/t-shirt & bandana

hagerstownmd.org/hubcity100

parks&rec@hagerstownmd.org

301-739-8577 x 169



PARKS & RECREATION
CITY OF HAGERSTOWN

