

# City of Hagerstown, Maryland Status & Information Report No. 45 for 2015

November 13, 2015

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

<b>NOVEMBER 2015</b>						
<i>For more information on City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Daylight Savings Time (Set clocks back one hour)	2	3 4pm Work Session	4	5	6	7
8	9	10 3pm Executive Session  4pm Work Session	11 <b>HOLIDAY CITY OFFICES CLOSED</b>  3pm Veterans Day Dedication of Blue Star Memorial @ Long Meadow Rotary Park	12 4pm Board of Traffic & Parking  4:30pm Historic District Commission Meeting	13	14
15	16	17 12pm Boards & Commissions Luncheon @ Academy Theater  3pm Executive Session  4pm Work Session	18 7pm Board of Zoning Appeals  7pm Planning Commission	19	20 7:30pm Public Square Tree Lighting  8pm Holly Fest @ MD Theatre	21
22	23	24 7pm Regular Session	25	26 <b>HOLIDAY CITY OFFICES CLOSED</b>	27 <b>HOLIDAY CITY OFFICES CLOSED</b>	28
29	30					

## COMMUNITY & ECONOMIC DEVELOPMENT

1. **Main Street:** Hagerstown hosted the Main Street Quarterly Meeting this week. Main Street managers from across the state met November 10 at the Washington County Free Library and toured various projects in City Center. Staff coordinated the agenda and activities.
2. **A&E District:** Staff attended the A&E Management Board on Tuesday, November 10. Items discussed included an A&E Trail update; City staffing updates and upcoming events to include Taste of the Arts 2016 and Sounds of the Square.
3. **Events**
  - The 14th Annual Hagerstown Gridiron Championship Classic was played on Friday, November 6 at 7:00 PM at North High's Mike Callas Stadium. At the end of the game, Mayor Gysberts presented the trophy to South High. As the winning team the trophy will be kept at their school throughout the year. MVP from each school will be announced at a future Mayor & Council meeting. This was the 59<sup>th</sup> year of the City rivalry. The series record favors North: 30-28-1
  - Upcoming events include:
    - **Second Saturday Event**  
November 14, 2015, 3:00 – 7:00 PM  
  
Main Street Hagerstown & Downtown Movement present the Second Saturday: For the Love of Fall on November 14. Special features include music by The Plate Scrapers; free kids' activities; fall themed vendors; Main Street shop deals; fall restaurant specials and more. For more information visit: [www.downtownmovement.org](http://www.downtownmovement.org)
    - **Tree Lighting in Public Square**  
Friday, November 20, 5:30 PM to 7:00 PM  
Public Square, City Center Hagerstown  
  
Local school bands and singing groups begin the evening's activities which end with the arrival of Santa and the lighting of the Christmas Tree on the Square. Mayor David Gysberts will light the Christmas Tree. Free hot chocolate courtesy of Bulls & Bears and free popcorn courtesy of Otterbein United Methodist Church.
    - **Hollyfest**  
Friday, November 20, 8:00 PM | Maryland Theatre  
  
A free holiday event with entertainment by local childrens' groups. No tickets required. Hollyfest is sponsored by Columbia Bank, Hagerstown Trust Division and Antietam Cable Television.
4. **Volunteers:** Staff are working on the Snow Angel Program matching those in need with volunteers to shovel.

## FIRE

1. **708 Jefferson Boulevard House Fire:** On Tuesday, November 10th, the Hagerstown Fire Department responded to the 700 block of Jefferson Boulevard for a reported house on fire. Units responding found smoke coming from the windows and had the fire knocked down in about 10 minutes. The house was checked for additional fires, in which none were found. The house was then ventilated for smoke trapped in the house. After firefighters checked the house for hot spots and air quality, the Hagerstown Fire Marshal's were permitted to go in to start their investigation as to the cause of the fire. The Fire Marshal's office has not yet reported the cause of the fire. An after-the-fire neighborhood canvassing will be completed Friday, November 13<sup>th</sup>.

2. **After-Fire-Neighborhood Canvassing:** The following are the results of the after-the-fire neighborhood canvassing surrounding the fire at 416 Virginia Avenue.

	Total Houses	Not Home (Left Brochure)	Operational	Repaired/ Replaced	Refused Access Occupant Checked
Engine1	23	15	4	0	6
Engine 4	17	12	6	0	6
Engine 5	23	14	9	0	0
Truck 1	18	13	10	2	0
Truck 4	24	17	8	1	3
Batt 1	11	4	4	2	2
<b>Total</b>	<b>116</b>	<b>75</b>	<b>35</b>	<b>5</b>	<b>17</b>

3. **Fire Marshal's Office:** Scott Anthony Hoerl, was arrested and charged with threatening to "torch" several buildings in Hagerstown. In Mr. Hoerl's case, the threats were found written on notes he allegedly left behind after checking out of Motel 6 on Massey Boulevard on November 3, according to the application for statement of charges filed by Hagerstown Fire Marshal Doug DeHaven. The notes listed the Coffman Funeral Home, the Dagmar Hotel and the Washington County Department of Social Services. Each target included the word "torch" and the dates November 3- 5, the documents said. Hagerstown Police and Fire Marshal DeHaven were notified. Fire Marshal DeHaven contacted the listed targets. Mr. Hoerl is currently being held on \$250,000 bail.

## INFORMATION TECHNOLOGY & SUPPORT SERVICES

1. **This Week's Headlines and Media Releases**

- Mayor & Council Participating in Veterans Day Observances
- Advisory: Trash & Recycling Collection Delay for Thanksgiving Holiday
- UPDATED Traffic Advisory: U.S. Route 40 Paving
- E-casts:
  - Participate in the Search for a New Police Chief
  - Playin' Thru Newsletter for The Greens at Hamilton Run

2. **Channel 25**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Month in Review for October 2015
  - Downtown Tour Highlighting Revitalization Efforts and Partnerships
  - Partnership to Bring USMH Student Housing Downtown
  - Small Business Saturday Promotion
- In production:
  - Public Information for Police Body-Worn Cameras

3. **Websites**

- City Website:
  - About 7,500 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of November 2, 2015 – November 8, 2015.

- Top entrances (first page users accessed on the website):
  - ▶ Home page 3,160 users
  - ▶ Utility Billing page 483 users
  - ▶ Jobs page 335 users
- Top Searches:
  - ▶ “property taxes”
  - ▶ “forms”
  - ▶ “zoning map”
  - ▶ “artist lofts”
- engageHagerstown:
  - Current topics:
    - ▶ What three factors are most central to Hagerstown’s heritage or identity?
    - ▶ What kinds of attributes, skills and experience should a new Chief of Police have?
    - ▶ Why do you get involved online? Why is a digital format beneficial for you?
    - ▶ What are our community's priorities for planning our City's future?

4. **Technology**

- Antietam Cable announced their initiative to install fiber connections opportunities to approximately 3,200 businesses and residences in the City Center and immediate surrounding area at prices affordable to current municipal broadband standards. This initiative is very similar to the parameters put out in the Request for Interest the City distributed in January, 2015. This project presents an excellent economic development opportunity for the City and discussions will begin immediately on capitalizing on the project. The first fiber connections are scheduled to be installed in late Spring, 2016.

**PARKS & ENGINEERING**

1. **Community Garden Annual Meeting.** Plot holders that are all members of the Association met last Saturday at the library to discuss the first year, ideas for improvements, and plans for 2016. A very productive discussion was held and new officers were elected for the upcoming year. Overall, the vast majority of plot holders will be returning and we are already getting inquiries from the general public.
2. **Park Circle Millstones.** Joe Hannibal, with the Cleveland, Ohio Museum of Natural History, studies millstones and was in Hagerstown last week at Park Circle. Mr. Hannibal took photos and sketches of the millstones, and gave us a quick history on the various designs of Millstones from various countries, and how they worked, etc. Mr. Hannibal was impressed that our millstones have plates that tell the year and which mill they came from. He was excited when he saw two millstones at City Park that are a matching pair. These two are evidently lava rock and the many holes in them are desirable because the edges of the small holes help grind the wheat. We requested a copy of his report when done.
3. **Rotary Club of Long Meadows Park.** We assisted the Long Meadows Rotary Club by installing a Blue Star Memorial Marker and mulching the area to meet the deadline for their Veteran’s Day Dedication held on November 11<sup>th</sup>.

4. **Emerald Ash Borer.** Around the City Park Band Shell, our crews continue to remove some of the trees that were scheduled to come down due to the emerald ash borer.

5. **Recreation Events**

- Staff is preparing for German Christmas tours the first two weekends in December. Attached is the flyer.
- Staff is making preparations for the annual City Park Tree Lighting coming up on Friday, December 4<sup>th</sup> beginning at 6:15pm. The stage location will change from Park Circle to Key Street to alleviate traffic and pedestrian concerns at Park Circle. Key Street will be closed from Virginia Avenue to Museum Drive between 6-7:15 p.m. Increased children's activities will take place in front of the Hager House including the winter petting zoo, pictures with Tommy 202 Tractor Train, free candy canes, appearances by The Grinch and Frosty the Snowman and Holiday Storytelling. Attached is an event flyer.
- Registrations are open online for The Turkey Cup coming up on Friday, November 20<sup>th</sup>.

6. **Engineering Division Items**

Traffic issues		
Description	Week of 11/6/15	Calendar Year-to-date
Traffic complaints received	2	133
Work Orders completed	2	95
Traffic counts completed	0	41
Construction Projects		
Description	Week of 11/6/15	Calendar Year-to-date
Projects advertised for bids	0	29
Projects under construction	7	
Projects completed	0	9

**PLANNING & CODE ADMINISTRATION**

1. **Planning Commission:** The Planning Commission will be considering the following items on November 18:
- 362 Virginia Avenue – Byers Commercial Properties, LLC – final plat.
  - 540 and 520 Western Maryland Parkway (Lots 1A-R and 2A-R) – Exeter Property Group, minor subdivision.
  - Brethren Mutual – South Side Mt. Aetna Road – Stormwater Management Concept Plan.
  - Workshop: 733 Dual Highway – Michael Vance – Landscaping Requirements for a Produce Stand.
  - 702 West Washington Street – Alex Kreyn – Local Conversion District Overlay - recommendation to Mayor and City Council.
  - 2015 Land Management Code Amendments.
  - 2015 Shopping Center Occupancy Study.

2. **Weekly Activity Report:** November 2–6, 2015

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential -	2	Commercial -	2	Other -	1	4
Electric	11	Residential -	6	Commercial -	4	Other -	1	11
Plumbing	7	Residential -	4	Commercial -	2	Other -	1	7
Mechanical	4	Residential -	3	Commercial -	0	Other -	1	4
Engineering Dept.	3							2
<b>TOTAL</b>	30		15		8		4	28

<u>Est. Value of Issued Building Permit Projects:</u>	<u>Fiscal Year Totals:</u>	
Residential	\$ 211,200.00	\$ 2,285,292.00
Commercial	\$ 370,000.00	\$ 5,127,589.00
Apartment	\$ 0.00	\$ 517,950.00
Sign	\$ 350.00	\$ 199,150.00
<b>TOTAL</b>	<b>\$ 581,550.00</b>	<b>\$ 8,129,981.00</b>

**Projects of Interest**  
 - Change of use from Gym to Massage Envy Spa at 12814 Shank Farm Way - \$350,000  
 - Construct two single family homes in Greenwich Park - \$208,000

<b>RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015</b>		
	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of Nov. 2 – Nov. 6	13	29
New applications issued week of Nov. 2 – Nov. 6	6	6
Total 2015-2016 registered (includes changes since 5/1/15)	3,299	8,861
Percentage of total invoiced that have registered	98.2 %	98.4 %

**Notes:** The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. Notices of Violation were mailed to owners of 38 properties that remain unregistered. Failure to register (or explain why not) by December 1 will result in fines.

<b>PAYMENT</b>	
Weekly payment received	\$ 2,100
Weekly adjustment/credits	\$ 175

<b>INSPECTIONS</b>	
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	48
Electrical	36
Plumbing	18
Mechanical	14
Safety	33
Neighborhood Vitality	78
Quality of Life	4
Preventive Maintenance	6
Planning & Zoning	3

<b>INSPECTIONS KEY:</b>	
<u>Categories of Conditions</u>	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**POLICE DEPARTMENT**

**1. STATS**

Calls for Service:	1,549	Field Interviews:	42
Arrests/Warrants Served:	17	Moving Violations:	32
Domestic Violence Calls:	22	Parking Violations:	118
DUI Arrests:	2	Safety Repair Orders:	1
Reports Filed:	141	Warnings:	46

**2. REPORTS**

- 11/02/15: Officer Routhier responded to the Sprint Store located on Wesel Boulevard for a report of a shoplifting incident. The store manager stated that an unattended customer reached over the counter and grabbed a brand new Apple Iphone 6s, placed it in her pocket, and then left the store. The Hagerstown Police Department identified the suspect from the store's video surveillance camera. The officer will be filing theft charges on this suspect at District Court. No additional information is available.
- 11/06/15: Officer Biddle was dispatched to the Comfort Suites on Dual Highway for a report of a suspicious vehicle that has been on the parking lot for several weeks. The officer was able to confirm the vehicle was stolen from the state of Massachusetts. The vehicle was towed to an impound lot waiting for the registered owner to claim. The Natick Police Department in Massachusetts was contacted and that agency will contact the owner and handle the case from this point.
- 11/07/15: Officer Goggin responded to the Sportsman's Den on Franklin Street for a report of a large fight in progress. The victim stated she was in a verbal argument with an unknown male while in the Sportman's Den, but that incident had settled down. Later when she was leaving the establishment that same male followed her out and punched her in the face. Other individuals joined in and the fight moved to the parking lot across the street. It should be noted that no one on the scene would give names.
- 11/08/15: Office Bobetich was dispatched to Church Street for a report of theft from a motor vehicle. The victim advised she had come home from the grocery store and left her wallet and keys in her van. The following morning the keys and the wallet were gone. The officer advised her to contact her bank and have her credit cards closed. Neighbors were contacted but no one heard or saw anything suspicious. No further information is available.

**3. OTHER NEWS/INFORMATION**

**Message to All Veterans and HPD Sworn Personnel from Captain Paul "Joey" Kifer:  
Acting Chief of Police:**

*At eleven o'clock on the morning of November 11, 1918, guns stopped firing across no-man's land, marking the end of World War I. November 11th has come to be a day of recognition of service and sacrifices made by all US veterans -- from World War I to our most recent actions in the Middle East. To all veterans, both men and women, I honor and salute you.*

On this date I also want to take the opportunity to thank all our HPD sworn personnel for their service and sacrifices to Hagerstown. As the veteran serves the country, the sworn officer serves the city -- standing ready to protect life and property. No single person guarantees the rights of citizens more than the officer on the street.

On this day of recognition of service and sacrifice, to the HPD veterans, both men and women, both sworn and civilians of the Hagerstown Police Department, I honor and salute you.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	290	290
	University District Deck	468	469
	Downtown Parking Lots	474	469
<b>Number of Patrons Using Decks</b>	A & E Deck	1,797	1,733
	University District Deck		2,037
<b>Sales of Discount Coupons</b>		100	0
<b>Number of Citations Issued</b>	(Includes Warnings)	163	182
<b>Number of Late Payment Notifications</b>		31	55
<b>Number of Cars Booted</b>		0	2
<b>Peak Occupancy (%)</b>	A & E Deck	*75% (Sat @ 10 PM)	**77% (Sat @ 10 PM)
	University District Deck	57% (Tue @ noon)	64% (Tue @ noon)

\*MSO Concert    \*\*Mummers Parade

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Fire	7	5
Human Resources	0	0
Light	3	2
Parks & Engineering	1	2
Police	7	7
Public Works	9	7
Wastewater	2	1
Water	1	7
<b>Weekly Totals</b>	30	31

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas.** Recent call-outs included:

- Sat. 11/7 - 436 Virginia Avenue- total outage; bird caused transformer fuse to operate. (1) 10T fuse replaced to restore power. Time Out: 6.5-7.3
- 932 Rosehill Avenue- total outage; squirrel caused breaker to trip at Snook Substation. Time Out: 9.7-11.5

- 1023 Westport Drive- total outage; squirrel caused transformer fuse to operate. Time Out: 14.1-14.8
- 118 West Howard Street- total outage; squirrel caused transformer fuse to operate. (1) 10T fuse replaced to correct problem and restore power. Time Out: 15.6-16.1
- Tues. 11/10 - 708 Jefferson Boulevard- fire; service was disconnected and the meter was removed until repairs are completed and have been inspected by electrical inspector. Time Out: 17.5-17.9
- Wed. 11/11 - 211 East Washington Street- blinking lights; faulty connectors at the customer's service head. Time Out: 9.9-11.4

**Distribution:** Recent activity included:

- Metering Staff received one high bill complaint this week. Upon testing, meter was found to have met all Public Service Commission requirements.
- Line crews continue trimming trees in various residential locations.
- Primary work has been completed at the Fairgrounds to the Grandstand.
- Crews began installing the hardware for the fiber optic run to connect Wesel substation to SCADA. There has been difficulty improving the communication signal strength with the County's 900 MHz network.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
6	0	1	0

**Engineering** Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
- The Substation Technician made repairs to the 15 kV breaker that was removed from service this past September due to an intermittent outage caused by a faulted closing coil.

**Administration:**

- Staff finalized the lease agreement language for proposed energy storage systems located at two of our substations.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
11/05/15	12.46		12.46
11/06/15	12.13		12.13
11/07/15	11.77		11.77
11/08/15	11.91		11.91
11/09/15	12.02		12.02
11/10/15	11.88		11.88
11/11/15	12.19		12.19
Average:			12.05

**Water Production at R C Willson**

- The Phase IV work is nearing completion – Substantial Completion is October 13<sup>th</sup> with Final Completion on November 13, 2015. Staff continues to work with the general contractor and the SCADA contractor to complete the SCADA upgrade. A final progress close-out meeting is scheduled for November 17<sup>th</sup>.

- Operations
  - Operations were routine this week with operators continuing to assist with the SCADA system upgrades. Operators assisted with the installation of a trial de-icing system on the basins. Winterization of facilities and equipment was initiated.
  - Staff implemented a plant outage to facilitate SCADA work and to test the functionality of the new SCADA system.
- Maintenance
  - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed. Staff also assisted with the de-icing units.
- Instrumentation
  - Instrumentation staff continues work with ABB on the new SCADA system. Staff also began the replacement of the actuator on the basin trac-vac transfer line.

**Water Production at Breichner**

- The Edgemont Reservoir pool elevation is -9.5 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the reservoir. Staff continues to work with Triad Engineering regarding the ongoing Study and seepage evaluation. Triad submitted the Final Draft Study – staff will schedule a time to meet with Triad over the next two weeks to discuss some minor amendments to the final report. Staff submitted the Breach Analysis and Danger Reach Mapping Report to MDE for review and comment. Once comments are received, staff will work with Triad to finalize the Emergency Action Plan. Site evaluation is on-going to track and document seepage associated with recent precipitation and natural fluctuation of the reservoir.

**Water Distribution**

- Distribution crews are working on customer service, meter exchanges, meter testing and hydrant flushing throughout the system. We have installed approximately 200 feet of new water main on Diane Drive. Crews also repaired two leaks - one on Manse Road and one on Nottingham Road.

**Laboratory**

- Collected distribution system samples.
- Updated spreadsheet for monitoring for nitrification in our distribution system.
- Distributed and collected Lead and Copper samples.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson Plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	3
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	8	-

- Staff attended a Yale Drive construction progress meeting on site.
- Staff attended a Plan Review committee meeting at City Planning.
- Staff met with a Mealey Parkway property owner regarding a proposed garage near a water main.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Nov 4, 2015	5.25	0.00
Thursday, Nov 5, 2015	5.25	0.00
Friday, Nov 6, 2015	5.58	0.00
Saturday, Nov 7, 2015	5.58	0.00
Sunday, Nov 8, 2015	5.66	0.00
Monday, Nov 9, 2015	5.71	0.00
Tuesday, Nov 10, 2015	6.40	0.54
Weekly – Avg. Flow / Total Rainfall	5.63	0.54
Nov - Avg. Flow/Total Rainfall	5.75	0.56

**Miscellaneous**

- Worked with Collections personnel to set up necessary pumping equipment to bypass effluent around UV outfall so we could clean/remove sponges from the outfall walls and utility water supply pipe. CCTV'd the utility water supply pipe to verify obstructions (sponges) were removed. Will be a recurring issue until we can find a way to control their growth.
- Worked with OCC to get the new blower PLC's integrated in our SCADA System.
- Installed power and communication wiring for Polymer system.
- Pulled and cleaned UV bulbs in channels 1-3.
- Routine maintenance (MP2 Program) and Corrective Work Orders

**Wastewater Collection**  
**SSES Weekly Progress**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	8	53'	14'	2
Flushing	22 & 23	10,520'		

**Collection System Maintenance Task**

- Backup at 715 Virginia Avenue problem on homeowner side.
- Odor complaint at 36 Antietam Street (District Court), no odor in manholes or outside, spoke with maintenance man about filling traps with water.
- Pump Station #7; pulled, cleaned and reinstalled Muffin Monster, also installed new Triplex controller at station.
- Pump Station #27; hydro-excavated test pit on force main to install bypass piping.
- WWTP, removed plate and hydro-excavated around piping for Robbie.
- Assisted WWTP personnel for two days cleaning sponges from effluent chamber of treatment plant, using Vactor, and CCTV rig. Required 1 day of work prior to set up 10" & 6" bypass pumps.
- Grinder Pump call for 1627 Woodlands Run, pulled and replaced pump.

- HCC/Pump Station #8; pre-roll testing of access drive for unit #528; also met with County personnel over punch list items to be completed at station.
- Complaint from 297 B Frederick Street, water splashed in toilet while flushing the main, spoke to owner, cleaned up what little water there was.
- Continued to CCTV in district 8, and then had to take camera to Rausch for a locked front axle.
- Dropped Enzyme bags at various lift stations to control FOG.
- Processed 10 new Homa grinder pumps for inventory.
- Downloaded flow meter data from MH 15122 (Marshall Street).
- Backup at 444 Stratford Avenue, problem on homeowner side.
- Grinder Pump call at 1614 Woodlands Run; small hole in discharge piping, will repair Monday.
- Installed new phase sensing relay at Pump Station #2.
- Grinder Pump call at 11035 Eastwood, replaced pump.
- Worked on floor plates at Pump Station #4.
- Installed piping and poured concrete support for bypass at Pump Station #28.
- Installed 4 MH risers on Rhode Island Avenue for upcoming overlay.
- Moved shoring boxes and general cleanup around Pump Station #7, also hauled millings from back field at WWTP to grade the parking area.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	2	0	0	1	5
YTD 2015	43	82	20	7	9	60	221

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a Yale Drive construction progress meeting on site.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with the City Attorney regarding the ownership of sewer facilities in the Bethel Gardens area.

Respectfully submitted,

Valerie Means  
City Administrator

city park

# lighting

FRIDAY, DECEMBER 4, 2015

**6:15**

Hospice of Washington County — Reading of the names for Pathways of the Heart from Key Street Stage.

**7:00**

City Park and walkways are illuminated for the season! Join us at the Key Street Stage for Holiday merriment and the official lighting of the Christmas tree on the lake.

**7:15–8:30**

Reception at the Jonathan Hager House, a winter petting zoo, and free refreshments sponsored in part by We Care Neighborhoods First and Fairgrounds Crime Watch!

Reception at the Washington County Museum of Fine Arts featuring a Holiday Scavenger Hunt, free tours, exhibitions and refreshments.

Reception at the Mansion House Art Center featuring an art and craft sale, free refreshments, and pictures with Santa.

Free hayrides throughout the park. Special appearances by Frosty the Snowman, Rudolph and The Grinch.

Special Carolling by Historic City Park Neighborhoods 1st.

For more  
information,  
please call  
301-739-8577,  
ext. 170

Sponsored by  
The Columbia Bank —  
Hagerstown Trust Division



PARKS & RECREATION  
CITY OF HAGERSTOWN



[www.hagerstownmd.org/cityparklighting](http://www.hagerstownmd.org/cityparklighting)

# Jonathan Hager House & Museum

## German Christmas Tours



Learn how early settlers  
influenced the way we  
celebrate Christmas!  
German Christmas customs,  
superstitions, and house  
decorations in traditional  
German fashion.



December 4, 5, 6 & 11, 12, 13

Fridays & Saturdays 10:00 am- 4:00 pm Sundays Noon- 5:00 pm

Standard Admission Rates Apply

For more info, call 301-739-8577 x 170

[www.hagerstownmd.org/germanchristmas](http://www.hagerstownmd.org/germanchristmas)

Located at 110 Key Street in Hagerstown City Park

