

# City of Hagerstown, Maryland Status & Information Report No. 35 for 2015

September 4, 2015

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

<b>SEPTEMBER 2015</b> <small>For more information on City events, please visit our Calendar of Events on the City's website at <a href="http://www.hagerstownmd.org/calendar.aspx">http://www.hagerstownmd.org/calendar.aspx</a></small>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 4pm Work Session	2	3	4	5
6	7 <b>HOLIDAY CITY OFFICES CLOSED</b>	8 No M&C Meeting 6pm Remembrance In The Park @ City Park	9 4pm Planning Commission Meeting	10 4pm Board of Traffic & Parking  4:30 pm Historic District Commission Meeting	11	12 9am Color Splash @ Fairgrounds Park
13	14	15 4pm Work Session	16 7pm Board of Zoning Appeals	17	18	19
20	21	22 3pm Work Session	23	24 4:30pm Historic District Commission Meeting	25 5pm Thunder In The Square 6pm Wind Down @ MD Theatre	26
27	28	29 7pm Regular Session	30 7pm Planning Commission Meeting			

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Mayor Honors Baseball.** Mayor Gysberts joined municipalities across the country and the U.S. Conference of Mayors to build enthusiasm for baseball by observing August as Play Ball Month. The Mayor threw out the first pitch at the Hagerstown Suns game on Friday, August 21<sup>st</sup> and presented the Hagerstown PONY League with a proclamation in honor of their trip to the World Series. The West End Little League was also presented a proclamation at the Mayor & Council's August 25<sup>th</sup> Regular Session in recognition of winning their district this season. Finally, Mayor Gysberts played a pick-up game of baseball with students from the Robert W. Johnson Community Center at Wheaton Park.
  
2. **Events**
  - Wind Down Downtown Hagerstown  
Relax in City Center while enjoying great local musical talent, children's activities, vendors and plenty more at the Maryland Theatre. Event occurs rain or shine. For dates and more, visit [www.mdtheatre.org](http://www.mdtheatre.org).

- September 25, 6:00 p.m. - 9:00 p.m.  
Thunder in the Square, featuring The Cruisers
- October 16, 6:00 p.m. - 9:00 p.m.  
Freaky Friday, featuring The Tone Hounds

- Downtown Summer Slide Festival - August 29  
Over 1,500 people attended this first ever event in downtown Hagerstown. Mayor Gysberts faced Chambersburg Mayor Darren Brown in the inaugural Mason-Dixon Mayors Slide-Off and came out victorious after two slides.

3. **This Week's Headlines and Media Releases:**

- Learn the Ropes of Geocaching with FREE Introductory Course
- Traffic Advisory: Porchfest

4. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Month in Review for August 2015
  - Kickball League Promotion
  - Historic Heights Porchfest 2015
  - History of Peter Buys Bandshell at City Park
  - Citizen's Police Academy Overview
- In production:
  - Downtown Summer Slide Festival Highlights
  - Partnership to Bring USMH Student Housing Downtown

5. **Websites:**

- City Website:
  - About 9,100 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of August 24, 2015 - August 30, 2015.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page                    3,438 users
    - ▶ Jobs page                     445 users
    - ▶ Utility billing page        405 users
  - Top Searches:
    - ▶ "accountant"
    - ▶ "birth certificate"
    - ▶ "police"
    - ▶ "property taxes"
    - ▶ "summer slide"
- engageHagerstown:
  - Current topics:
    - ▶ Why do you get involved online? Why is a digital format beneficial for you?
    - ▶ What are our community's priorities for planning our city's future?

- YouTube:
  - Subscribers: 251
  - Top August Video Views:
    - ▶ Augustoberfest Preview 451 views
    - ▶ August 4, 2015 Mayor & Council Meeting 237 views
    - ▶ Fall Kickball Rec League Promotion 149 views

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Planning Commission:** The Planning Commission will review the following on September 9:
  - Centre at Hagerstown – Lot 6 – ESD Concept Plan
  - North Market Plaza – Northeast Corner of Salem Avenue and Broadfording Road – site plan amendment for signage at proposed AC&T
  - Washington County Roads – 601 Northern Avenue – site plan for fuel center upgrades
  - Indoor Plant Cultivation and Processing Facilities Text Amendment – recommendation to Mayor and City Council
  
2. **Historic District Commission:** The following cases were filed for the September 10 HDC meeting:
  - 903 The Terrace – Ann and Sarah Wolfe – porch alterations
  - 213 South Prospect Street – Winslow and Judith Wheeler – driveway repair and trash enclosure
  - 658-660 Oak Hill Avenue – Emory Rose for Martha Bristow – porch alteration
  
3. **Code Administration Weekly Activity Report:** August 24–28, 2015

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	6	Residential -	2	Commercial -	2	Other -	2	4
Electric	16	Residential -	11	Commercial -	4	Other -	1	16
Plumbing	14	Residential -	9	Commercial -	3	Other -	2	14
Mechanical	8	Residential -	7	Commercial -	1	Other -	0	8
Engineering Dept.	5							6
<b>TOTAL</b>	<b>49</b>		<b>29</b>		<b>10</b>		<b>5</b>	<b>48</b>
<b>Est. Value of Issued Building Permit Projects:</b>					<b>Fiscal Year Totals:</b>			
Residential	\$ 84,235.00				\$ 1,093,527.00			
Commercial	\$ 69,000.00				\$ 1,927,531.00			
Apartment	\$ 0.00				\$ 136,000.00			
Sign	\$ 0.00				\$ 140,300.00			
<b>TOTAL</b>	<b>\$ 153,235.00</b>				<b>\$ 3,297,358.00</b>			
<b>Projects of Interest</b>								
- Construct concrete pad and antennas for 4G LTE service at 251 Eutaw Street - \$49,000								
- Installation of 47 roof mounted solar panels at 455 Thames St. - \$64,860								

<b>RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015</b>		
	<b>PROPERTIES</b>	<b>UNITS</b>
Registrations received week of August 24 – August 28	26	52
New applications issued week of August 24 – August 28	9	14
Total 2015-2016 registered (includes changes since 5/1/15)	3,083	8,218
Percentage of total invoiced that have registered	91.8 %	91.3 %
<b>Notes:</b> The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015. A 2 <sup>nd</sup> past due notice for those still not registered was mailed on Aug 6. A \$50 per structure late fee was added to those accounts still not in compliance.		
<b>PAYMENT</b>		
Weekly payment received	\$ 4,600	
Weekly adjustment/credits	\$ 1,350	
<b>INSPECTIONS</b>		
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>	
Building	46	
Electrical	52	
Plumbing	17	
Mechanical	7	
Safety	92	
Neighborhood Vitality	77	
Quality of Life	4	
Preventive Maintenance	63	
Planning & Zoning	0	
<b>INSPECTIONS KEY:</b>		
<b>Categories of Conditions</b>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

**PARKS & ENGINEERING**

**1. Golf Course**

- Plans are underway for the 3<sup>rd</sup> annual Par Fore Pink Tournament on Friday, October 2<sup>nd</sup>. This tournament is in partnership with Meritus Health's Make a Difference Breast Cancer Screening Program. Information is attached.
- New Golf Specials for the months of September and October:
  - Weekday Special (Mon-Thurs) - 9 holes/cart \$15; Seniors \$10
  - Ladies Tee Party (7 days/week) - 9 holes/Duo/Walking - \$15
  - Fall Special (Mon-Thurs) – 18 holes w/cart \$20; Seniors \$15

2. **Pool.** The pool is open for public swim this weekend and the last day open for the season will be Labor Day, Monday, September 7<sup>th</sup>. The pool is hosting the annual Pooch Plunge, organized by the Humane Society, on Sept 9<sup>th</sup> and a flyer is attached.

3. **Rec Programs**

- New Program. Geocaching in the Parks (Intro to Geocaching)
  - Sunday, Sept. 13 – City Park
  - Saturday, Oct. 24 – Hellane Park
  - Saturday, Nov. 21 – Mills Park
  - Saturday, Dec. 12 – Greens at Hamilton Run Golf Course Clubhouse 1-2:30 p.m.

Geocaching is a real-world, outdoor treasure hunting game using GPS-enabled devices. Participants navigate to a specific set of GPS coordinates and then attempt to find the geocache (container) hidden at that location. Come join us and learn about the hundreds and thousands of geocaches hidden all around you. Be a part of this adventure which will take you to hidden locations throughout our Hagerstown City Parks. Free. Registration is open on Active!

- Kickball. Monday night kickball began this past Monday, August 31<sup>st</sup> with 10 teams registered! Registration is open until September 7<sup>th</sup>.
- Yoga. Yoga continues at Robinwood with the weekly classes available and registration open in Active: Beginners Yoga, Yoga for Weight Loss and Fun Flow Yoga.
- Fall Fest at City Park. Staff continues to meet weekly with members of the Washington County Fine Arts Museum and Mansion House to plan the 2<sup>nd</sup> annual event to be held on Saturday, September 19<sup>th</sup> from 11 a.m. – 4 p.m. Highlights of the day include the wedding ceremony of Jonathan Hager and Elizabeth Kershner, Sailboats on the Lake, food vendors, musical entertainment, Tommy 202 and barrel cart rides, historical reinactors and more! A full schedule of events will be available soon.

4. **Building Maintenance**

- Funkhouser Park. We continue to make minor repairs and repaint the residence.
- Wheaton Park. We are replacing the floor and repainting the Band Shell.
- Fairgrounds Park. We are making minor repairs to the stables and repainting the side facing the alley.

5. **Kiwanis Park.** Construction continues on the second of two boardwalks as well as cleaning up around the new pavilion, grading and seeding.

6. **Engineering Division Items**

Traffic issues		
Description	Week of 8/30/15	Calendar Year-to-date
Traffic complaints received	0	104
Work Orders completed	1	74
Traffic counts completed	0	32
Construction Projects		
Description	Week of 8/30/15	Calendar Year-to-date
Projects advertised for bids	1	27
Projects under construction	7	
Projects completed	0	7

## POLICE DEPARTMENT

### 1. STATS

Calls for Service:	1,695	Field Interviews:	57
Arrests/Warrants Served:	28	Moving Violations:	40
Domestic Violence Calls:	33	Parking Violations:	161
DUI Arrests:	3	Safety Repair Orders:	1
Reports Filed:	165	Warnings:	82

### 2. REPORTS

- 08/27/15: Officer Young was dispatched to Elm Street for a possible robbery. The victim stated that an acquaintance stopped his vehicle at the residence and exited waiving a small handgun. The individual told the victim to empty his pockets. A friend then came outside to see what the commotion was. The suspect then jumped back into his car and left the area. There are no further details.
- 08/28/15: Officer Bartles responded to North Locust Street for a report of a burglary. The victim stated she had been visiting family and had not been at her residence for several days. The victim had given her friend a key to her home so that the friend could check on her residence while she was gone. When the friend arrived she noticed that someone had broken into the house. She called the victim and advised that there were two males in the apartment. One of the males was the son of the victim and the other was his friend. At this time the victim called the police. The males gained access by kicking the door in by the door lock. This action caused the door to hit and damage the kitchen counter top. The damage/loss is approximately \$400. Charges are forthcoming for the two males.
- 08/29/15: Officer Delicati was dispatched to East Washington Street for a report of an overdose. CRS arrived first and the medics were providing treatment to a black male for a possible Spice overdose. The individual was stable but agitated. CRS transported him to Meritus Medical Center. No further details are available at this time.

### 3. PRESS RELEASES

- On 08/23/15 at 9:58 a.m., officers responded to the Clarion Hotel, 901 Dual Highway, for a report of a theft. Officers learned that at approximately 2:45 a.m., a file containing credit card receipts and reservation forms from *booking.com* were stolen from behind the front counter of the hotel. The suspect was seen on the video surveillance stealing the file.

Officers obtained a picture of the suspect from the hotel video surveillance. If anyone can identify the female in the photo please contact Officer Biden of the Hagerstown City Police Department at 301-790-3700.



The Police Department is alerting citizens who were guests at the Clarion Hotel in the month of August to keep watch for possible fraud/identity theft. If you used *booking.com* to book your room or you paid with a credit card at the hotel, your receipts and reservation forms from *booking.com* may have been stolen.

- On 08/29/15 at 10:11 p.m. officers from the Hagerstown City Police Department observed a vehicle traveling south at the intersection of Salem Avenue and North Burhans Boulevard. The officers noticed the vehicle had the flashers on, and the driver, later identified as 41 year old Toby Wayne Snyder of 1236 Salem Avenue, to be driving erratically. When officers attempted to stop the vehicle, Snyder accelerated and hit a parked car on Salem Avenue. Officers then observed the vehicle turn right onto Kinslow Street and hit two more parked vehicles before Snyder's vehicle rolled over and caught fire. Officers rushed to the vehicle and pulled both Snyder and a female passenger, 31 year old Nicole Renee Marshall of 320 South Burhans Boulevard out of the vehicle.

Officers were notified by dispatch that the vehicle Snyder was driving had been reported stolen. Snyder and Marshall sustained no injuries during the accident and were taken into custody at the scene.

Snyder is being charged with Theft of Motor Vehicle, CDS Possession of Paraphernalia and numerous traffic related offenses.

Marshall is being charged with Theft of Motor Vehicle and CDS Possession of Paraphernalia.

4. **OTHER NEWS/INFORMATION**

- **Emergency Preparedness Day:** The Hagerstown Police Department is assisting the Washington County Health Department in the organizing of the "Washington County Citizens' Emergency Preparedness Day". This event will be held on Saturday, September 19, 2015 at the Lowe's Home Improvement Store on Wesel Boulevard. The event will begin at 10 a.m. and close at 2 p.m. September is "National Preparedness Month" and this event will share ways to keep you and your family safe during an emergency. Citizens will learn how to use a Ham Radio, have a one on one opportunity to learn more about community preparedness and how you can help during an emergency or disaster, and learn how to keep your family safe by writing an emergency plan. There will be food vendors, appearances by Eddie Eagle, McGruff the Crime Dog and the Crash Dummy. Free Lowe's bags will be given to the first 100 attendees, plus additional free giveaways from exhibitors to help you start your family emergency preparedness kits. HPD will be conducting a Canine Demonstration as well. Kids' activities will include building a fire truck provided by Lowe's and the Pillowcase Project provided by the American Red Cross. Questions about this event should be directed to Officer Gerry Kendle at 301.739.8577, Ext. 308.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	275	275
	University District Deck	439	335
	Downtown Parking Lots	443	443
<b>Number of Patrons Using Decks</b>	A & E Deck	1,488	1,761
	University District Deck	1,722	2,461
<b>Sales of Discount Coupons</b>		1,000	0
<b>Number of Citations Issued</b>	(Includes Warnings)	162	143
<b>Number of Late Payment Notifications</b>		49	39
<b>Number of Cars Booted</b>		3	2
<b>Peak Occupancy (%)</b>	A & E Deck	56% (Wed @ 2 PM)	62% (Fri @ 10 PM)
	University District Deck	63% (Wed @ noon)	60% (Sat @ 6 PM)

### CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	4	2
Human Resources	0	0
Light	2	0
Parks & Engineering	1	2
Police	11	7
Public Works	5	8
Wastewater	0	0
Water	9	9
Weekly Totals	32	29

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

### <sup>1</sup>AFTER-HOURS CALL OUT DATA

	Issues for August 2015	August	July
Street Issue	Tree in street Memorial Blvd	1	
Parking System			
Traffic Signal			1
Traffic Signs	Stop sign graffiti	1	
Building Maintenance			
Fleet Maintenance			
Weather Related			
Property Issues			
Misc.	Special events: electric, needed item	2	1
Total		4	2

<sup>1</sup>After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

### STREET SWEEPING DATA

Month 2015	Number of Miles of Streets Swept
January	358
February	266
March	664
April	1,787
May	1,067
June	1,233
July	1,040
August	680

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

**Problem Areas.** Recent call-outs included:

- Sat. 8/29 - 59 North Potomac Street- scheduled overtime for line crews to replace an underground transformer. Time Out: 7.0-10.7
- 600 Block of Chestnut Street- total outage; bird caused transformer fuse to operate, (1) 10T fuse replaced to correct problem and restore power. Time Out: 21.0-21.2
- Area of Central Parking Lot- lines down; lines were found to belong to Verizon. Time Out: 21.3-22.0
- Sun. 8/30 - 665 Highland Way- lines down; large tree branch tore service wires down; lines were reattached to restore power. Time Out: 15.0-16.2

**Distribution:** Recent activity included:

- Metering staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
18	0	5	0

**Engineering:** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by Engineering staff.
- The Staff Engineer prepared materials, plans, and crews for HLD's subtransmission and distribution project over the CSX Rail Yard at Burhans Blvd. This work will take place on a Saturday in conjunction with CSX during low rail traffic volume times.
- Engineering staff coordinated fitting of new fall arrest harnesses for HLD line crews by Altec Supply. The new harnesses will further protect HLD crews during a fall arrest event.

**Administration**

- Staff has organized the use of Generation services for PAL's Country Music Festival to be held at the end of the month. There are significant cost savings with this approach as opposed to the alternative method of construction between HLD and an electrician.

### WATER DIVISION

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
8/27/15	12.84		12.84
8/28/15	13.09		13.09
8/29/15	13.03		13.03
8/30/15	12.47		12.47
8/31/15	13.59		13.59
9/01/15	13.22		13.22
9/02/15	12.92		12.92
<b>Average</b>			<b>13.02</b>

**Water Production at R C Willson**

- The Phase IV work is nearing completion with final paving to occur the week of September 7<sup>th</sup>. Distribution crews continue to work throughout the system to pull the Chloraminated water through the water distribution system and tanks. SCADA work is ongoing.
- Operations
  - Operators primarily focused on new operations for the Chloramination system. Routine preventative maintenance work was also completed.
- Maintenance
  - Maintenance staff worked on routine preventive maintenance and continues to provide assistance with plant operations, as needed.
  - Crews placed the Henson Tank back in service and isolated and drained the Showalter Tank – this tank will be placed back in service the week of September 7<sup>th</sup>.
- Instrumentation
  - Instrumentation staff continues work with ABB on the new SCADA system. Staff also worked on the relocation of the intermediate clear-well analyzer.

**Water Production at Breichner**

- The Edgemont Reservoir pool elevation is -6.8 feet below crest and the bypass valve and the hydrant are closed to allow for natural fluctuation of the pool elevation and seepage evaluation. Staff will meet with Triad Engineering on August 28<sup>th</sup> to discuss the findings from the ongoing seepage evaluations – Triad is editing the report to include cost estimates and a prioritized sequence for future work.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. Crews are working on the overlay projects and repairing roadway boxes & service settings throughout the system. Crew also installed a new 4" service on Volvo Way. Routine hydrant flushing continues throughout our service area.

**Laboratory**

- Collected distribution system samples for conversion to chloramines.
- Updated spreadsheet for monitoring for nitrification in our distribution system.
- Spoke with the Town Smithsburg regarding the flushing of their distribution system.
- Collected samples from the Town of Smithsburg and Funkstown.
- Collected 3<sup>rd</sup> quarter DBPs samples.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	-	1
Preliminary Plats	-	-
Final Plats	-	-
Building Permits	12	3

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a progress meeting for the Yale Drive Extended construction project.

- Staff met with Triad Engineering, the Utilities Director and Water Division staff to discuss the Edgemont Reservoir Study.
- Staff met with a consultant on final approval of a commercial expansion site plan.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Aug 26, 2015	6.14	0.00
Thursday, Aug 27, 2015	6.01	0.00
Friday, Aug 28, 2015	5.82	0.00
Saturday, Aug 29, 2015	5.68	0.00
Sunday, Aug 30, 2015	5.77	0.00
Monday, Aug 31, 2015	5.80	0.00
Tuesday, Sept 1, 2015	5.71	0.00
Weekly – Avg. Flow / Total Rainfall	5.84	0.00
Aug – Avg. Flow/Total Rainfall	6.05	3.32
Sept - Avg. Flow/Total Rainfall	5.71	0.00

**Miscellaneous**

- Replaced airlift in sand filter cell #6; module #10.
- Replaced Milltronics level indicator on grease sump pit for Primary Clarifiers.
- Pulled DO probes from OAB deck so maintenance can clean, calibrate and verify the air blasts are working properly.
- Continued with installation of new Polymer system.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	30	501	251	12
Flushing	20	10,091		

**Collection System Maintenance Task**

- Assisted Water Department opening manholes at the Barn.
- Call from 1021 Mt Aetna Road; found no issues.
- Pulled ATS from station #13 to be used at Station #2.
- Call from 915 View Street; water in basement, found to be rain water not sewage.
- Replaced Duplex assembly at 11025/11029 Eastwood Drive, replaced grinder at 11025 due to non-standard discharge nipple.
- Removed rust, primed and painted generator unit for Station #2.
- Installed 1 KW inverter on unit #525.

- Pump Station #7; repaired light fixture and prepared extended shaft poles for safety plate installation.
- Mowed and weed whipped sidewalk area on Frederick Street adjacent to Collections entrance.
- Replaced single discharge for grinder unit at 11125 Parkwood Drive.
- Exercised all generators at Pump Stations; discovered some issues at #7 and #21, issues will be addressed.
- Checked out 11024 Plumwood Circle for new home installation, cut back bushes to gain access to grinder unit.
- Collected Newgate flow data.
- Installed Flow meter in manhole #11040.
- Repaired Jetter hose on Unit #528.
- Dropped Enzyme bags at Stations to control FOG.
- Pump Station #8; moved hertz up to 49 on drive units in attempt to get new drive units dialed in.
- Began installation for new generator on CCTV unit #518.
- Call at 20123 Teakwood Drive; reset smart switch.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	1	3
YTD 2015	40	59	9	7	9	43	167

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a progress meeting for the Yale Drive Extended construction project.

**Wastewater Laboratory**

- Analyzed water distribution samples for ammonia, nitrite, and orthophosphate.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means  
City Administrator

# PAR FORE PINK

## WHEN

# October 2, 2015

Lunch and registration will be from 11:30am-12:30pm with a 1:00pm shotgun start to begin the tournament

## WHERE

# The Greens at Hamilton Run

2 S. Cleveland Ave – Hagerstown, Maryland  
301-733-8630

Visit: [www.hagerstowngreens.com](http://www.hagerstowngreens.com) to register

Please consider supporting this fundraising event with a sponsorship or prize donation. Make a Difference offers free breast health education, screenings and assistance with mammograms for uninsured men and women in our community.



PARKS & RECREATION  
CITY OF HAGERSTOWN

4 Man-Scramble Golf  
Tournament



## ENTRY FEE

\$50/person

\$200/foursome

\*includes – 18-holes w/cart, catered lunch, raffle ticket, player gift bag, fun contest, and great prizes.

## BENEFITING

Meritus Health's  
Make A Difference  
Breast Cancer  
Screening Program

*50% of entry fee directly supports the program*

## FUNDING

The Make a Difference program is funded by a grant from Susan G. Komen © Maryland and the Avon Foundation for Women



AVON  
Foundation  
for Women

HUMANE SOCIETY OF WASHINGTON COUNTY  
PRESENTS OUR ANNUAL  
**POOCH PLUNGE**

**WEDNESDAY SEPTEMBER 9TH**

POTTERFIELD POOL  
730 FREDERICK STREET  
HAGERSTOWN, MD  
6:00 PM—8:00 PM

**MONDAY SEPTEMBER 14TH**

MARTY SNOOK POOL  
17901 HALFWAY BLVD  
HAGERSTOWN, MD  
6:00 PM—8:00 PM

Admission is \$5 per dog  
People by donation

**COME JOIN IN THE FUN!**

FOR MORE INFORMATION VISIT OUR WEBSITE AT [WWW.HSWCMD.ORG](http://WWW.HSWCMD.ORG)  
OR CALL 301-733-2060 EXT. 239

