

City of Hagerstown, Maryland

Status & Information Report No. 27 for 2015

July 10, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

JULY 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 HOLIDAY CITY OFFICES CLOSED	4 6pm Fireworks at Fairgrounds Park
5	6	7 No M&C Meeting	8 8pm Dive In Movie @ Potterfield Pool	9	10	11
12	13	14 No M&C Meeting	15	16	17 6-9pm Bike Night @ City Center	18
19	20	21 4pm Work Session	22	23	24	25
26	27	28 7 pm Regular Session	29	30	31	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Events**

- **Fireworks at Fairgrounds Park.** The City of Hagerstown hosted Fireworks at Fairgrounds Park on Saturday, July 4, 2015. Thousands of people attended the event. The weather did cooperate and all enjoyed the fireworks display at 9:30 p.m. which featured 15,966 shells in 30 minutes.
- **Chick-fil-A 5k event**
July 25th, 2015 – 9:00 a.m.
This course starts at City Park and follows the 5k route of the St. Patrick's Day Run through City Center.
- **Believer's Unity Walk**
July 25th – 10:00 a.m.
This is the 3rd Annual Believer's Unity Walk sponsored by Asbury UMC. It is through downtown however no road closures are necessary. Captain Kifer is working out the details of this event in coordination with the Chick-fil-A run.

- ▶ “schools”
- ▶ “trash pickup”
- engageHagerstown:
 - Total Participants: 518
 - Unique Visitors: 12,647
 - Page Views: 53,688
 - Current topics:
 - ▶ What is your current perception of the Alms House?
 - ▶ What do you think the Alms House neighborhood needs?
 - ▶ The City is exploring future uses of the Alms House property. What is your idea for what the property should become?
 - ▶ Which local, emerging artists should be considered to include in our upcoming gallery?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued:**

- 1029 Concord Street – Matthew Douglas Stull t/a StullScapes – home work station for a landscaper’s office
- 32 Summit Avenue – Genesis Hair Gallery – hair salon including retail sales of hair care products.
- 67 Eastern Boulevard North – Pho D’Lite – restaurant

2. **Planning Commission:** The Planning Commission took the following action on July 8:

- Twigg Cycles Building Addition – approved the ESD Concept Plan
- Approved the following site plan renewals:
 - Scarlet Hills Apartments – 1152 South Potomac Street
 - Oak Ridge Mills – 1362 South Potomac Street
 - Collegiate Acres (Phase I, Apartments) – Terps Boulevard
 - ProBuild – 1743 Dual Highway
- Discussed a list of items that the developer of CortPark must address for the remanded concept plan review.
- Comprehensive Plan – Future Land Use Amendments. The Planning Commission continued discussion on proposed future land use amendments for the Comprehensive Plan update. The proposed amendments discussed included designating Terrapin Park, MELP, and Winter Street School as Parks, Recreation, Open Space. The Commission also recommended that the City should have conversations with the County and Board of Education about opportunities for park space on the Winter Street site when the school closes in 2016.

3. **Weekly Activity Report:** June 29 – July 3, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	8	Residential -	3	Commercial -	5	Other -	0	11
Electric	12	Residential -	10	Commercial -	1	Other -	1	12
Plumbing	6	Residential -	5	Commercial -	1	Other -	1	6
Mechanical	3	Residential -	2	Commercial -	1	Other -	0	5
Engineering Dept.	10							12
TOTAL	39		20		8		1	46

Est. Value of Issued Building Permit Projects:		Fiscal Year 2015 End Totals:	
Residential	\$ 65,550.00		\$ 5,963,790.00
Commercial	\$ 158,800.00		\$ 43,275,944.00
Apartment	\$ 120,000.00		\$ 8,091,915.00
Sign	\$ 0.00		\$ 330,769.00
TOTAL	\$ 344,350.00		\$ 57,662,418.00

Projects of Interest
 -- Repairs to four unit apartment building due to fire damage at 349 West Side Avenue - \$120,000
 -- Interior renovations to Middletown Valley Bank at 1101 Professional Court - \$135,000
 -- Adding laundry room and enclose garage door at 414 Guilford Avenue - \$40,000

RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015		
	PROPERTIES	UNITS
Registrations received week of June 29 – July 3	695	1,855
New applications issued week of June 29 – July 3	6	7
Total 2015-2016 registered (includes changes since 5/1/15)	2,518	6,010
Percentage of total invoiced that have registered	74.9 %	66.7 %

Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015.

PAYMENT	
Weekly payment received	\$ 139,125
Weekly adjustment/credits	\$ 1,735

INSPECTIONS	
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	46
Electrical	41
Plumbing	14
Mechanical	7
Safety	51
Neighborhood Vitality	93
Quality of Life	4
Preventive Maintenance	2
Planning & Zoning	1

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **Pangborn Trellis/Gazebo.** Construction of the new trellis/gazebo is now complete and ready for use; the only thing left to do is update the landscaping, and re-coat the stamped blacktop. This will be an excellent place for wedding ceremonies or family gatherings.



2. **Grounds Maintenance.** In addition to cleaning up the debris from the July 4th fireworks, our crews are very busy spraying weed control, trimming shrubs and other grounds maintenance.
3. **Rail line Abandonment.** CSX's contractor has started removing the rails and ties for the line that crosses First Street, Oak Street, East Wilson Boulevard, and Kuhn Avenue. Their work should be done in a few weeks. Public Works has started taking down the lights at the crossing on South Burhans Boulevard at Steffey & Findley, and will be taking down the lights at the Frederick Street and Eastern Boulevard crossings in the next few weeks. We are still trying to get the Burhans, Frederick, and Eastern crossings removed and repaved before school starts again.

4. **Recreation Programs and Number of Participants:**
 - Benny's Pubcycle (City biking tour) 30
 - Bird Watching Walks in the Park 23
 - Fitness Boot Camp at Fairgrounds Park 5
 - Adult Kickball League 146
 - City Park Geocache Walking Trail, May 22 800
 - Yoga at Robinwood Atrium Community Room 126
 - Hub City 100 Miler, 100 miles in 100 days 779
 - Yoga at Golf Course Club House 120

5. **Recreation News:**
 - **Zumba in the Park**, an eight week series, begins this Saturday, July 11.
 - Four new **Yoga programs** will be launched in late August.
 - **Adult Kickball** – has registered 87 participants!
 - **Fit Fido** -- Dog Adventure courses will return in late August.
 - **Hager House** – Staff is preparing for the Civil War Memories tours the weekend of July 24-26 and Ghost Tours on August 4th.

- **Pool** – our second evening swim of the season and Dive-In Movie was Wednesday, July 8. Weather ‘dampened’ the crowd in more ways than one!
- **Golf Course** – Staff is preparing for the 3rd Annual City Championship on August 22 and Par Fore Pink on October 2nd. Registration forms will be available soon and staff is seeking sponsorships.
- **Train Museum** – Staff is preparing for Christmas in July weekend coming up on July 17-19. The program will feature face painting, kid’s activities, Tommy 202 rides and an outdoor movie on Saturday evening. See attached flyer.

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,666	Field Interviews:	67
Arrests/Warrants Served:	24	Moving Violations:	34
Domestic Violence Calls:	28	Parking Violations:	139
DUI Arrests:	1	Safety Repair Orders:	8
Reports Filed:	174	Warnings:	39

2. REPORTS

- **07/02/15:** Officer Bobetich responded to Walmart on Garland Groh Boulevard for a theft from a motor vehicle report. The victim stated that someone had entered her vehicle and had stolen her purse and cell phone. The surveillance camera at Walmart revealed two black individuals entering the vehicle and they left the parking lot in a Ford Ranger pick-up truck with a white cap on the bed. She was advised to contact the police if the cards were used or attempted to be used.
- **07/03/15:** Officer Vanderwall was dispatched to the Little League field on Northern Avenue for a burglary. Upon arrival the officer spoke with Michael Conroy. Mr. Conroy advised the concession stand had been broken into and someone spray painted on the stainless steel table “Crip Gang”. There were numerous items broken as well as US currency taken. The total value of damaged items is approximately \$2,000 and over \$300 taken in US currency. Fingerprints were lifted from the broken window. No further details are available.
- **07/04/15:** Officer Biddle responded to Liberty Street on a report of a robbery involving a handgun. The victims stated they were walking home on Liberty Street when they were approached by a black male who pulled a small black handgun from his waist and demanded all their money. The victim’s complied and the suspect fled northbound on Liberty Street. The victims were not harmed. The suspect is described as a black male in his mid 30’s with short hair and a thin moustache. A canine search was conducted with negative results.
- **07/06/15:** Officer St. Clair responded to Liberty Street in reference to a white male carrying a knife. The officer commanded the male to drop the knife. The male continued to walk and at that point Officer Kreigh wrapped his arms around the male and he then dropped the knife. The male was unable to answer any questions and it appeared he may have used PCP. He was transported to Mertius Medical Center. No further details are available.

3. PRESS RELEASES

- On Tuesday, June 30th, at approximately 10:37 p.m., HPD was alerted by Community Rescue Service concerning the serious physical assault of a juvenile male at 506 Lynnhaven Drive, Apt E; the juvenile was unconscious, unresponsive, and not breathing. The juvenile was found to have numerous bruises, contusions, and abrasions on the following areas of his body: face, neck, back, buttocks, legs and abdomen.

During the course of the investigation, detectives learned the juvenile had been handcuffed and severely beaten by his mother's boyfriend, Robert Leroy Wilson, earlier that day for eating a piece of birthday cake without permission. Detectives also learned the juvenile had been denied medical attention by his mother and Wilson for approximately four hours despite another adult male, who was in the residence at the time of the assault, calling 911 for assistance. When CRS arrived at the residence the first time, they were met outside by the juvenile's mother who told paramedics that he was simply "congested" and service not needed. CRS would be called back to the residence at 10:37 p.m. after the juvenile stopped breathing. The juvenile was eventually transported to Children's National Hospital in Washington, DC due to the severity of his injuries.

Wilson was arrested and charged with 1st and 2nd Degree Assault, Child Abuse, and Reckless Endangerment. He is currently being held at the Washington County Detention Center on a \$600,000.00 bond.

In the early afternoon of Sunday, July 5th, 2015 the juvenile male in this case died at Children's Hospital from his injuries. He is identified as Jack Kirby Garcia, age 9. His body has been sent to the Office of the Chief Medical Examiners in Baltimore for an autopsy. The investigation is ongoing and any new charges to be filed will be coordinated with the State's Attorney's Office in the coming weeks.

4. OTHER NEWS/INFORMATION

- **Congratulations and Best Wishes:** The City of Hagerstown hired five recruits for the Hagerstown Police Department. The recruits, Michael Hill, Andrew Main, Mark Morris, Shawn Weaver and Thomas Wolfe started their training on July 6, 2015 at the Hagerstown Community College Police Academy. We wish them well as they begin the police training program.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	262	262
	University District Deck	307	308
	Downtown Parking Lots	431	420
Number of Patrons Using Decks	A & E Deck	937	1,102
	University District Deck	1,207	1,458
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	118	62
Number of Late Payment Notifications		59	34
Number of Cars Booted		0	0
Peak Occupancy (%)	A & E Deck	48% (Wed @ 2 PM)	75% (Fri @ 10PM)
	University District Deck	48% (Mon @ noon)	49% (Thu @ 2PM)

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	3
Fire	4	4
Human Resources	0	1
Light	0	3
Parks & Engineering	0	0
Police	4	8
Public Works	6	8
Wastewater	3	3
Water	2	4
Weekly Totals	19	34

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

¹AFTER-HOURS CALL OUT DATA

	Issues for June 2015	June	May
Street Issue			4
Parking System			1
Traffic Signal	On flash	3	3
Traffic Signs			
Building Maintenance	Water heater, overhead door	2	
Fleet Maintenance	HFD truck repairs	2	
Weather Related	Memorial Blvd. flooded	1	
Property Issues			
Misc.			1
Total		8	9

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2015	Number of Miles of Streets Swept
January	358
February	266
March	664
April	1,787
May	1,067
June	1,233

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 7/2 - 10 Wabash Avenue- total outage; squirrel caused (1) line and (1) transformer fuse to operate. Time Out: 6.5-7.0

- Mon. 7/6 - 640 Security Road- total outage; Bad underground service. Temporary repairs were made to restore power until follow-up repairs were completed the following business day. Time Out: 15.7-17.3

- Wed. 7/8 - North Cleveland Avenue and East Franklin Street- pole damaged; vehicle struck utility pole in accident; however, no damage was done to our facilities. Time Out: 3.5-4.5

Distribution: Recent activity included:

- Metering staff received one high bill complaint this week; upon testing, meter was found to have met all Public Service Commission requirements.

- Line crews continue trimming trees in various residential locations.
- Crews has completed primary upgrades in preparation of the secondary service upgrades to the rear of 100 North Potomac. The streetlight circuit has also been re-installed at the front of the building following conduit relocation for the water vault.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
17	0	0	0

Engineering Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- Engineering staff continued vegetation management spraying in and around HLD substations and electric utility rights-of-way.
- The Staff Engineer released bids for materials involving HLD's newest SCADA communications project.
- The Staff Engineer and Electric Operations Manager met with WESCO distributors to discuss Duratel Composite Utility Poles and how they could be utilized by HLD for application in rear yard installations where standard wood utility poles currently exist. In many cases these composite poles are stronger than wood and obviously much easier to carry in at 1/3 of the weight. Life expectancy is to exceed 80 years.

Administration:

- Staff has completed Public Service Commission data requests for net energy metering and pole attachment space rental from a second party.
- Staff has been in communication with all parties involved with the energy storage system project on the HLD system. The obstacle of communication has been tackled.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, July 1, 2015	8.86	0.01
Thursday, July 2, 2015	8.46	0.00
Friday, July 3, 2015	7.83	0.01
Saturday, July 4, 2015	7.67	0.19
Sunday, July 5, 2015	7.47	0.00
Monday, July 6, 2015	7.58	0.19
Tuesday, July 7, 2015	7.33	0.00
Weekly – Avg. Flow / Total Rainfall	7.89	0.40
July – Avg. Flow /Total Rainfall	7.89	0.40

Miscellaneous

- Install emergency potable water bypass connections in the utility water line so all five (5) effluent pumps continue to run during power outages.
- Disconnect seal water lines from effluent pumps. Clean solenoid valves, PRV screens and filters.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	18	414	111	8
Flushing	17	8272		

Collection System Maintenance Task

- Installed rebuilt pump motor and reconnected drive unit at pump station #4.
- Installed Bio-Bags throughout infrastructure to control Fog.
- Grinder Pump call at 1526 Woodlands where the controller needed reset.
- Callout at pump station #26 where the pressure transducer failed and needed switched over to float system.
- Grinder pump bench work at shop.
- Installed seal tight and grouted manhole 08014, rebuilt bench.
- Installed seal tight and grouted manhole 06051 where a total of 2 GPM infiltrations were removed.
- Repaired road to pump station #4 with millings.
- Installed conversion risers at manholes 17099 and 17087.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	1	2	4
YTD 2015	35	48	5	6	8	33	135

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
7/2/15	12.00		12.00
7/3/15	12.13		12.13
7/4/15	11.52		11.52
7/5/15	12.05		12.05
7/6/15	12.19		12.19
7/7/15	12.43		12.43
7/8/15	12.40		12.40
Average			12.10

Water Production at R C Willson

- The Phase IV work continues with a start-up date in late July. The General Contractor continues to complete the critical path items as well as punch list items. Weekly conference calls have been scheduled to ensure all project needs are met. A construction Progress Meeting was held and City staff, Project Engineer, and the General Contractor have agreed to begin the project close-out procedure.
- *Operations:*
 - Crews primarily worked on routine facilities maintenance and routine preventive maintenance. Training is ongoing on the new chemical feed systems as well as the new SCADA system.
- *Maintenance*
 - Maintenance staff worked on routine preventive maintenance and continues to participate in employee training for the new equipment. AR&E was on-site to begin emergency repair on High Service Pumps 1 and 3.
- *Instrumentation*
 - Instrumentation staff continues work with ABB on the new SCADA system. Staff is also working on the installation of a new valve and new pump at Pump Station 2 on Northern Avenue. Conduit is being installed for the enunciation system at the Willson Plant.

Water Production at Breichner

- The Edgemont Reservoir pool elevation is -9.4 feet below crest and the bypass valve and the hydrant are closed. As a result of recent storm events, staff operated the valve and hydrant to slow pool elevation increase. Staff continues to work with MDE and has developed a Standard Operating Procedure to allow for natural fluctuation of the reservoir level to allow Triad Engineering to continue with the ongoing seepage study.

Water Distribution

- Crews continue to work on the water main project on Buford. Crews continue to work with the various government agencies to ensure water system infrastructure repairs are complete in advance of street overlays. Crews continue with the annual hydrant flushing program.

Laboratory

- Laboratory work was routine for the week. System samples were collected for the Chloramination conversion and the corrosion inhibitor addition. Bids were received for the Cryptosporidium monitoring required by the Safe Drinking Water Act (LT2ESWTR).

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	2	3
Preliminary Plats		
Final Plats	1	1
Building Permits	9	14

- Staff attended a progress meeting for the Yale Drive Extension construction project.
- Staff attended a Patterson Building Redevelopment progress meeting.
- Staff attended a development review meeting at the County Planning Office.

Respectfully submitted,


 Valerie Means
 City Administrator

Christmas in July Weekend

Hagerstown Railroad Museum
& Engine 202 at City Park

Friday, July 17 – Sunday, July 19



Schedule of Events*:

Friday, July 17, 10am – 4pm

Tommy 202 Rides, Caboose on Interactive Display & Museum Tours

Saturday, July 18, 10am – 4pm

Tommy 202 Rides, Caboose on Interactive Display & Museum Tours

Saturday, July 18, NIGHT AT THE MUSEUM! 6pm - dusk

Face Painting, Kids Activities, Tommy 202 Rides, Model Train & Caboose on Interactive Displays, Museum Tours & an Outdoor Movie! Movie begins at dusk – bring your own blankets and lawn chairs for movie seating. Concessions Available!



Featured film

“Dr. Seuss’ How the Grinch Stole Christmas” –rated PG

Sunday, July 19, Noon – 5pm

Tommy 202 Rides, Caboose on Interactive Display & Museum Tours

**Standard Museum Admission Rates Apply:*

Adults \$2, Seniors/Students \$1, Children 6-12 \$.50, and 5 & under free

Movie rain date: Sunday, July 19th; decision to postpone movie will be made by 3pm on Saturday, July 18 and posted on Facebook – like us on Facebook at ‘Hagerstown Parks and Recreation’



PARKS & RECREATION
CITY OF HAGERSTOWN

For more information
301-739-8577 x 169
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