

# City of Hagerstown, Maryland

## Status & Information Report No. 26 for 2015

July 2, 2015

To Mayor Gysberts and Members of the City Council:

### UPCOMING MEETINGS

JULY 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 <b>HOLIDAY CITY OFFICES CLOSED</b>	4 6pm Fireworks at Fairgrounds Park
5	6	7 No M&C Meeting	8 8pm Dive In Movie @ Potterfield Pool	9	10	11
12	13	14 No M&C Meeting	15	16	17 6-9pm Bike Night @ City Center	18
19	20	21 4pm Work Session	22	23	24	25
26	27	28 7 pm Regular Session	29	30	31	

### DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

#### BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Events**

- **Fireworks at Fairgrounds Park**  
 July 4, Fairgrounds Park, Hagerstown  
 The City of Hagerstown will host Fireworks at Fairgrounds Park on Saturday, July 4, 2015. Free bus service is being provided from downtown Hagerstown to the park beginning at 6 p.m. The event at Fairgrounds Park will begin at 6 p.m. with opening ceremonies hosted by Lou Scally. Entertainment will follow at 6:30 p.m. on the stage, featuring Inside Out with the Kickin' Brass Horns and MPG-High Octane Blues. Free children's activities, including crafts, will also be available from 6 p.m. to 9:30 p.m. (while supplies last) as well as an inflatable slide and moonbounce. This all leads up to our fireworks display at 9:30 p.m. featuring 15,966 shells in 30 minutes.
  
- **Wind Down Downtown Hagerstown**  
 Relax in City Center while enjoying great local musical talent, children's activities, vendors and plenty more at the Maryland Theatre. Event occurs rain or shine. For dates and more, visit [www.mdtheatre.org](http://www.mdtheatre.org).
  - **July 17, 6:00 p.m. - 9:00 p.m.**  
 Rev It Up, featuring River Knot - Bike Night  
 City Staff are working with the Wind Down Committee on this event. Motorcycles will line the downtown streets along with motorcycle vendors. This year the event

will host a motorcycle show with prizes, the Roller Vixens, music by River Knot and children's entertainment.

- August 21, 6:00 p.m. - 9:00 p.m.  
Dog Days of Summer, featuring Prophets of the Abstract Truth
- September 25, 6:00 p.m. - 9:00 p.m.  
Thunder in the Square, featuring The Cruisers
- October 16, 6:00 p.m. - 9:00 p.m.  
Freaky Friday, featuring The Tone Hounds

- **Music By The Lake**

7:00 p.m. City Park Bandshell

Saturday, July 11 will feature Davis Bradley Duo; Saturday, July 18 will feature Circa Blue; Saturday, July 25 will be Patent Pending Bluesgrass Band and the series will end on Saturday, August 1 with Ernie Bradley and The Grassy Ridge Band.

- **Sounds of the Square**

The Arts and Entertainment Board is working with Michael Jonnes to gear up for Sounds of the Square. This music program will begin on July 31 and will be held on Fridays until October 9.

- **Augustoberfest**

August 22 & 23 -- City Center, Hagerstown

Saturday, 11:00 a.m.–10:00 p.m.

Sunday, 11:00 a.m.– 5:00 p.m.

This Hagerstown tradition, now in its 20th year, features Bavarian entertainment and food.

[www.augustoberfest.org](http://www.augustoberfest.org)

- **Downtown Summer Slide Festival**

August 29th in Downtown Hagerstown

11:00 a.m. to 4:00 p.m.

Featuring an 825 foot water slide, beer garden, live bluegrass music, kid's activities, food and fun! For information visit [www.whatsnxt.com/slide](http://www.whatsnxt.com/slide).

2. **Arts and Entertainment District:** The Hagerstown A & E Management Team is planning to meet on Tuesday, July 14. They will be discussing Public Art Projects, Main Street and Sounds of the Square.
3. **Fundraising:** City Staff is now working on fundraising for Augustoberfest and the fall and holiday events.
4. **This Week's Headlines and Media Releases:**
  - New Exhibit at Engine Room Art Space Gallery
  - Parks and Recreation Hosts Zumba in the Park
  - Traffic Advisory: CSX Railroad Line Removal
  - Traffic Advisory: Fireworks at Fairgrounds Park
  - Traffic Advisory: Kenwood Drive
  - E-casts:
    - Fourth of July Celebration Hosted at Fairgrounds Park
5. **Channel 25**
  - Watch the City Newsroom at the top of every hour. This week's news stories include:
    - July is Parks & Rec Month promotion
    - Potterfield Pool Splash Pad promotion

- Month in Review segment for June
- Memorial Park/Circle of Achievement Overview
- In production:
  - Code Tips: Properly Installing a Swimming Pool

6. **Websites**

- City Website:
  - About 8,900 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of June 22, 2015 - June 28, 2015.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page 3,005 users
    - ▶ Electric Division page 313 users
    - ▶ Jobs page 356 users
  - Top Searches:
    - ▶ "power outage"
    - ▶ "fireworks"
    - ▶ "zoning"
    - ▶ "4<sup>th</sup> of July"
- engageHagerstown:
  - Total Participants: 513
  - Unique Visitors: 12,200
  - Page Views: 52,893
  - Current topics:
    - ▶ What is your current perception of the Alms House?
    - ▶ What do you think the Alms House neighborhood needs?
    - ▶ The City is exploring future uses of the Alms House property. What is your idea for what the property should become?
    - ▶ Which local, emerging artists should be considered to include in our upcoming gallery?

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Zoning Certificates Issued:**
  - 12814 Shank Farm Way, Suite C – DGLT Incorporated, d/b/a Great Clips – haircuts (no chemicals), including retail sales of hair care products.
  - 1037 Maryland Avenue – Taqueria Jalisco Authentic Mexican Grill – restaurant.
  - 1280-C Wesel Boulevard – Hands On Audio – installation of audio systems.
2. **Planning Commission:** The Planning Commission will meet on July 8 to discuss:
  - Twigg Cycles Building Addition – ESD Concept Plan

- Site Plan Renewals:
  - Scarlet Hills Apartments – 1152 South Potomac Street
  - Oak Ridge Mills – 1362 South Potomac Street
  - Collegiate Acres (Phase I, Apartments) – Terps Boulevard
  - ProBuild – 1743 Dual Highway
- CortPark Decision Remand
- Comprehensive Plan – Future Land Use Amendments

3. **Historic District Commission**

- The HDC took the following action on June 25:
  - 170 West Washington Street – City of Hagerstown – approved a revision to replace a window on the second floor porch and brick in the bottom portion of the window.
  - 20 West Washington Street – Michael Fitzgerald – approved the creation of a window on the second floor east façade and a Façade Grant.
  - 43-53 West Washington Street – City of Hagerstown – approved an application to replace gutters on the rear of the building.
  - 25-27 West Franklin Street – Facelift Remodeling, Inc. (for the owner) – approved repairs to the rear deck.
  - Workshop: 12810 Shank Farm Way – Norman Morin/BFM Architects – proposed porch repairs.
- The HDC will consider the following on July 9:
  - 825 Forest Drive – Marcia Toder – fence
  - Workshop: 1019 Oak Hill Avenue – Robert Miller – garage demo and rebuild
  - Staff-Approved Work – discussion

4. **Code Administration Weekly Activity Report:** June 22 – June 26, 2015

<b>PERMITS</b>								
<b><u>TYPE</u></b>	<b><u>NUMBER OF NEW APPLICATIONS</u></b>							<b><u>NUMBER ISSUED</u></b>
Building	10	Residential -	9	Commercial -	0	Other -	1	8
Electric	17	Residential -	10	Commercial -	7	Other -	0	18
Plumbing	8	Residential -	5	Commercial -	1	Other -	2	7
Mechanical	10	Residential -	5	Commercial -	5	Other -	0	8
Engineering Dept.	12							10
<b>TOTAL</b>	<b>57</b>		<b>29</b>		<b>13</b>		<b>3</b>	<b>51</b>
<b><u>Est. Value of Issued Building Permit Projects:</u></b>					<b><u>Fiscal Year Totals:</u></b>			
Residential	\$ 661,546.00				\$ 5,912,740.00			
Commercial	\$ 325,000.00				\$ 43,120,944.00			
Apartment	\$ 2,000.00				\$ 8,091,915.00			
Sign	\$ 0.00				\$ 330,769.00			
<b>TOTAL</b>	<b>\$ 988,546.00</b>				<b>\$ 57,456,368.00</b>			
<b>Projects of Interest</b>								
- Construct three single family homes at Collegiate Acres - \$615,785								
- Tenant fit out for Ella Health at 1165 Imperial Drive - \$325,000								

<b>RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015</b>		
	<b>PROPERTIES</b>	<b>UNITS</b>
Registrations received week of June 22 – June 26	343	652
New applications issued week of June 22 – June 26	1	1
Total 2015-2016 registered (includes changes since 5/1/15)	1,823	4,155
Percentage of total invoiced that have registered	54.3 %	46.2 %
<b>Notes:</b> The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015.		
<b>PAYMENT</b>		
Weekly payment received	\$ 48,900	
Weekly adjustment/credits	\$ 825	
<b>INSPECTIONS</b>		
<b>TYPE</b>	<b>NUMBER CONDUCTED</b>	
Building	48	
Electrical	38	
Plumbing	18	
Mechanical	14	
Safety	24	
Neighborhood Vitality	74	
Quality of Life	4	
Preventive Maintenance	2	
Planning & Zoning	2	
<b>INSPECTIONS KEY:</b>		
<b>Categories of Conditions</b>		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

**PARKS & ENGINEERING**

- Golf Course.** We pulled the following data from our POS reports from the start of the season (March 22<sup>nd</sup>) through June 30<sup>th</sup>:

  - 9-hole rounds started for the season is 8,165. That is a very good attendance figure compared to past years.
  - Gross revenue is \$94,640 for that period broken down as follows:
    - Golf: \$70,328.75
    - Carts: \$14,333.50

- Food: \$3,678.00
  - Alcohol: \$4,443.00
  - Merchandise/pull carts: \$1857.40
  - Most popular:
    - \$20 18-hole w/cart special (1274 9-hole rounds started)
    - Weekend/holiday 18-holes (866 9-hole rounds started)
    - 18-hole seniors with cart (860 9-hole rounds started)
    - M-Th senior special 18-holes (742 9-hole rounds started)
    - Weekend/holiday 9-holes (581 9-hole rounds started)
  - We are not selling steamers or pork sandwiches. We will scale back the menu to only hot dogs, sausage sandwiches, and pizza.
  - We sold six season passes to City residents only.
2. **Park Circle/Memorial Blvd Green Streets.** The contractor will begin construction on July 6<sup>th</sup>. We have met with adjacent residents to explain the project and review the "No Parking" restriction during the contract. We have met with the animal clinic owners several times and they prefer we convey the sliver of land to them rather than a License Agreement. We will bring this to City Council in July.
  3. **Pangborn Trellis/Gazebo.** Construction of the new trellis/gazebo is nearly complete; the only thing left to do is construct the hand rails and landscape. We plan to start renting this structure for weddings and reunions beginning August 1<sup>st</sup>.
  4. **Kiwanis Park.** Excavation for the new pavilion has begun; we are starting to form up for concrete footers and slab. We are also discussing the possibility of a Monarch butterfly way-station which they use on their migration to Mexico each fall. Grand opening of the park is set for Saturday, October 3<sup>rd</sup> at 11:00 a.m.
  5. **806/808 West Washington Street** Public meeting to solicit ideas for the property is set for Thursday, July 23<sup>rd</sup> at 6:00 pm at St. Marks Parish Hall.
  6. **Fall Fest.** Staff has been meeting with the Fall Fest Committee and plans are underway for the September 19<sup>th</sup> event at City Park. The wedding of Jonathan and Elizabeth Hager will be featured as the highlight of the event.
  7. **Engineering Division Items**

Traffic issues		
Description	Week of 6/26/15	Calendar Year-to-date
Traffic complaints received	4	83
Work Orders completed	4	54
Traffic counts completed	0	23
Construction Projects		
Description	Week of 6/26/15	Calendar Year-to-date
Projects advertised for bids	1	23
Projects under construction	7	
Projects completed	0	7

## POLICE DEPARTMENT

### 1. STATS

Calls for Service:	1,617	Field Interviews:	43
Arrests/Warrants Served:	21	Moving Violations:	40
Domestic Violence Calls:	23	Parking Violations:	136
DUI Arrests:	0	Safety Repair Orders:	6
Reports Filed:	190	Warnings:	49

### 2. REPORTS

- 06/28/15: Officer Biden responded to Hamilton Boulevard for a reported theft of a motor vehicle. The victim stated that her vehicle had been stolen from the front of her residence. The keys may have been left in the vehicle. There are no suspects at this time.
- 06/29/15: Several Hagerstown Police officers responded to Rose Hill Avenue for a reported robbery with a subject stabbed. The victim stated he had been stabbed and hit with a bat/ axe handle several times. The victim had a large laceration to his right triceps and another entry wound into his right rib cage. There was also swelling to the back of his head. Photos were taken of the crime scene, both inside and outdoors. There are no suspects at this time.
- 06/29/15: Officer Daveler was dispatched to Berkson Avenue to assist Emergency Medical Service. Upon officer's arrival a white female was unconscious on her sofa. The female regained consciousness and stated that she was smoking spice. She also stated a friend was also smoking spice and fled to Jonathan Street. Other units were dispatched to Jonathan Street and the friend was located at his residence. He was seated on the floor and was under the influence of a controlled dangerous substance. Community Rescue Service responded to the scene and transported both individuals to Meritus Medical Center. No further details are available at this time.

### 3. PRESS RELEASES

- On 06/26/15 officers from the Hagerstown City Police Department responded to the 400 block of the Dual Highway for a struck pedestrian. The pedestrian, a 45 year old male, was taken to the hospital to be treated for his injuries. At this point, the investigation is showing the pedestrian to be at fault for the accident.
- On 6/30/15 contact was made with two males seated inside a vehicle in the 100 block of South Potomac Street. The officer was investigating a possible wanted subject in the area. One male seated in the vehicle matched the description of the wanted subject. When the officer asked for identification the vehicle took off. Another officer attempted to stop the vehicle at South Potomac Street and Memorial Boulevard. The driver refused to stop and wrecked at Chestnut Street and Reynolds Avenue. Both driver and passenger exited the vehicle and a foot pursuit began. Officers believed one male to be carrying a handgun when he exited the vehicle. Two separate K-9 tracks were set up and the first suspect (the passenger) identified as Wesley Cherry was arrested. The second suspect (the driver) identified as Shawn Oliver was tracked to the 500 block of Guilford Avenue. When Oliver was located he immediately rushed the officer and a struggle began. The ensuing struggle caused the officer's weapon to discharge. Oliver continued to struggle with officers and at that time a Taser was deployed. No one was injured during this incident. Oliver was transported to Meritus Medical Center to have the Taser probes removed.

**A quote from Councilman Don Munson regarding this incident, "Another truly great job done by our police. As a community, we can take great pride in this outstanding quality of police work and community protection. To the officers who were involved with this particular incident, my heart-felt thank you. Thank you, too, to all the police who work so hard to keep our community safe, day and night. As a resident of Hagerstown and as a city councilman, the professionalism of our police department makes me proud."**

4. OTHER NEWS/INFORMATION

- **Congratulations:** Officer Emily Daveler and Officer Andrey Kidd graduated from the Hagerstown Community College Police Academy on Friday, June 26, 2015. The officers will now begin their Filed Training and Evaluation Program at the Hagerstown Police Department. Officer Daveler was assigned to the Delta Squad under the command of Sgt. Andrew Lewis and Officer Kidd was assigned to the Baker Squad under the command of Sgt. Doug Hay. We wish them well as they begin their field training and begin their police career.
  
- **Selected Officers for the new Directed Patrol Unit:** The interviews for a position on the new Directed Patrol Unit have been completed. This unit will be assigned to high crime areas, drug trafficking/dealing, weapons violations and areas periodically inundated with specific crime or disorder problems within the City. The officers selected for this unit are Kevin Brashears, Mitch Filges, Andrew Koontz and Kevin Rutkowski. These officers will be under the command of Sgt. Joe Zimmerer. We want to thank all those officers that took the time to interview for this new unit.
  
- **Hagerstown Police Department Recommendations for July 4<sup>th</sup>:** The Hagerstown Police Department is committed to making this year's July 4<sup>th</sup> celebration enjoyable. The Hagerstown Police ask celebrants to act thoughtfully and responsibly. Designate a non-drinking driver and be safe on the roads. Fireworks are a second case of accidents and injuries for the July 4<sup>th</sup> celebrants. Even sparklers can be dangerous, causing burns. The Department encourages the community to visit downtown and then ride the free shuttle to the fairgrounds for the firework display. The shuttle will initiate at the Visitor's Center on Potomac Street and travel to the Fairground fireworks viewing area and return. The shuttle will start operating at 6 p.m. and remain as late as necessary to clear the Fairgrounds. The event should end at approximately 10:30 p.m. As always, the Department asks citizens to call 911 to report accidents, medical emergencies and suspicious activity.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	262	262
	University District Deck	308	308
	Downtown Parking Lots	420	419
<b>Number of Patrons Using Decks</b>	A & E Deck	1,102	1481
	University District Deck	1,458	1526
<b>Sales of Discount Coupons</b>		0	110
<b>Number of Citations Issued</b>	(Includes Warnings)	62	133
<b>Number of Late Payment Notifications</b>		34	43
<b>Number of Cars Booted</b>		0	0
<b>Peak Occupancy (%)</b>	A & E Deck	75% (Fri @ 10PM)	75% (Fri @ 10PM)
	University District Deck	49% (Thu @ 2PM)	50% (Thu @ noon)

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	3	0
Fire	4	4
Human Resources	1	0
Light	3	1
Parks & Engineering	0	3
Police	8	6
Public Works	8	15
Wastewater	3	1
Water	4	4
<b>Weekly Totals</b>	<b>34</b>	<b>34</b>

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas.** Recent call-outs included:

- Sat. 6/27 - 200 South Potomac Street- lines arcing; Lineman checked area for arcing wires; however, no problems were found with our facilities. Time Out: 21.5-21.9
- Sun. 6/28 - Various locations- total outages; Potomac Edison had problems with a substation causing numerous outages in City of Hagerstown territory. Time Out: 7.5-9.8
- 55 Elizabeth Street- total outage; customer’s main breaker was found to have tripped, Lineman reset breaker to correct problem. Time Out: 10.2-10.5
- Mon. 6/29 - 615 North Locust Street- partial outage; Connectors were replaced on pole to restore power. Time Out: 18.0-19.1
- Wed. 7/1 - 53 Broadway- total outage; squirrel caused (1) transformer and (1) line fuse to operate, both fuses were replaced to correct problem and restore power. Time Out: 6.0-6.8

**Distribution:** Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
15	0	1	0

**Engineering:** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed by engineering staff.
- HLD staff accepted delivery of a new ETI bucket truck that was designed for operation on the electric distribution system. ETI was on site to perform the in service demonstration to HLD line workers and discuss maintenance aspects with employees from CMG. We anticipate having the truck in service shortly and are anxious to put it to use.
- The Staff Engineer continued work on fiber optic design for HLD SCADA communications.
- The Staff Engineer met with City Engineering and Skyline Technologies to further discuss lighting and security along the proposed A&E Trail.
- The Staff Engineer coordinated the completion of the underground electric facilities to the rear of 7 North Potomac Street.

**Administration**

- Staff prepared several responses to inquiries and Data Requests for the Public Service Commission.
- A tariff revision has been requested by the Hagerstown Light Department to the Public Service Commission to reflect this commission-ordered adjustment of the environmental surcharge on customer bills.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 24, 2015	7.54	0.00
Thursday, June 25, 2015	7.70	0.61
Friday, June 26, 2015	7.80	0.00
Saturday, June 27, 2015	10.56	1.25
Sunday, June 28, 2015	11.41	0.22
Monday, June 29, 2015	10.02	0.00
Tuesday, June 30, 2015	9.16	0.15
Weekly – Avg. Flow / Total Rainfall	9.17	2.23
June – Avg. Flow / Total Rainfall	7.93	8.73

**Miscellaneous**

- Pulled mixer #13 from BNR and replaced.
- Rebuilt and replaced waste sludge pump in ASPS building.
- Annual Inventory.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	18	299	55	5
Flushing	17	8002		

**Collection System Maintenance Task**

- Replaced grinder pumps at 11003 and 11011 Eastwood Drive.
- Installed Bio-Bags throughout infrastructure to control Fog.
- Finished and tested bypass at pumps station #4 and reinstalled fence.
- Stockpiled and hauled stone from quarry.
- Odor complaint at 206 East Irvin, cleaned line.
- Cleaned floats at pump station #9.
- Generator at pump station #23 ran for 1.5 hours on 6/27.
- Call out at pump station #7 for power failure and generator failure on 6/28.
- Downloaded flow meters and replaced batteries at manholes 12061 and 20005.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	1	0	4	1	7
YTD 2015	35	47	5	6	7	31	131

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a progress meeting for the Yale Drive Extended construction project.
- Staff attended a Patterson Building redevelopment progress meeting.

**Wastewater Laboratory**

- Analyzed water distribution samples for ammonia, nitrite, and orthophosphate.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Valerie Means  
City Administrator