

# City of Hagerstown, Maryland Status & Information Report No. 23 for 2015

June 12, 2015

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

JUNE 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 4pm Work Session	3	4	5 Wind Down	6
7	8	9 4pm Work Session	10	11	12	13
14	15	16 4pm Work Session	17	18	19 Tour of Washington County – City Center : Hagerstown Criterium Race	20
21	22	23 7pm Regular Session	24	25	26	27
28	29	30 No Meeting – MML Convention/Ocean City				

## PARKS & ENGINEERING

1. **Burhans Boulevard Sidewalks.** The State Highway's contractor is completing the work on South Burhans between Sherman Avenue and Wesel Boulevard. Next week, the crews will move to North Burhans and install or replace sidewalk from Church Street to the first bridge north of the TBH concrete plant. Both of these projects were requested by City staff.
  
2. **806-808 West Washington Street.** This vacant lot is now owned by the City of Hagerstown. Park crews cleaned up the old furniture, garbage, and debris from collapsed wall. We are also spraying extensive poison ivy. We are starting the design work, surveying the property, and making plans for a public meeting to discuss future use of the land.
  
3. **Construction Starts** The week of June 22<sup>nd</sup> will see three projects start:
  - Exterior renovations to 170 West Washington Street
  - Green Streets at Park Circle
  - Railroad track removal in the Southend by CSX
  
4. **Pool Update.** Pool season begins in earnest now that school is out for summer. Numerous camps are registered to use the pool. The pool is in excellent condition and the management company is doing a great job cleaning and managing. Since opening on May 23<sup>rd</sup>, we have taken in \$9,712 in revenue and 2538 people have visited the pool.
  
5. **Fishin' Frenzy.** Our crews are preparing for the annual Fishin' Frenzy scheduled for June 13<sup>th</sup> at Pangborn Park.
  
6. **Recreation News**
  - City Park Outdoor Movie Series - Join us this Friday for a free showing of "Big Hero 6" at the Band Shell, Sponsored by FedEx Ground.

- Golf Course - The course is hosting two tournaments this weekend. Switchback Ministries will be bringing golfers on Friday to enjoy nine holes of golf in the early evening and nine holes of Glow Ball in the dark. St. Joseph Catholic Church will be enjoying a golf outing on Saturday morning for a nine-hole tournament.
- Hager House - Staff is preparing for a new program, the American Doll House Tours, which begin this Friday at the Hager House. Tours continue all weekend and next, and over 130 people have pre-registered online. Children and their families will learn how American boys and girls lived back in the days of Jonathan Hager and with their dolls in hand, will be treated to an old fashioned writing activity following the tour and served refreshments.
- Railroad Museum - Tommy 202 rides will be taking place Friday - Sunday of this weekend as our Museum hosts our new monthly program "Ride Along Weekends with Tommy 202."

7. **Engineering Division Items**

Traffic issues		
Description	Week of 6/5/15	Calendar Year-to-date
Traffic complaints received	7	74
Work Orders completed	4	52
Traffic counts completed	2	20
Construction Projects		
Description	Week of 6/5/15	Calendar Year-to-date
Projects advertised for bids	0	17
Projects under construction	7	
Projects completed	2	3

**POLICE DEPARTMENT**

1. **STATS**

Calls for Service:	1,779	Field Interviews:	71
Arrests/Warrants Served:	18	Moving Violations:	71
Domestic Violence Calls:	21	Parking Violations:	199
DUI Arrests:	0	Safety Repair Orders:	23
Reports Filed:	176	Warnings:	124

2. **REPORTS**

- 06/04/15: Officer Young was dispatched to Antietam Street for a report of a robbery. The victim advised that an unknown female and a Hispanic male robbed him of US currency and his cell phone. No further details are currently available.
- 06/04/15: Officer Reese responded to Lindsey Lane in reference to a burglary. The owner of the residence stated that he is remodeling and no one lives inside the property at this time. He advised that when he arrived at the residence on June 4 the garage door was not completely shut. Upon further investigation he noticed his tools were missing from the garage. The townhouse and garage were secured the previous night. No other person has keys to the residence except the house keeper and she is not a suspect. No additional information is available at this time.
- 06/05/15: Officer G. Anderson was dispatched to the Golden Living Center located on the Dual Highway in reference to a theft from a motor vehicle. The victim stated that someone had broken into her vehicle and stole her purse. The suspect had broken out her passenger side window and a rock was found on the driver's seat. She was advised to contact her bank and have her cards cancelled. There are no suspects at this time.

- 06/06/15: Officer Goggin responded to Manor Drive for individuals disturbing the peace and acting disorderly. The officer knocked on the door and it was apparent that the person answering the door had been drinking. The officer advised the individual to stop yelling and disturbing his neighbors. While at this location, the officer found an abandoned vehicle with a flat tire in the middle of Manor Drive. Dispatch ran a check on the tag and the owner of the vehicle was the same individual disturbing the peace. When the officer questioned the owner about his vehicle, he became uncooperative and told the officer to tow the vehicle. The officer advised the owner to stop yelling and remain in his apartment for the rest of the night. The vehicle was towed. No is no additional information.
- 06/08/15: Officer Goggin was dispatched to Meritus Medical Center for a person who had been thrown out of a moving vehicle. The victim stated the driver became angry at her and began to strike her with a closed fist. He accelerated his speed and pushed her from the vehicle. The victim had no broken bones but did show signs of road rash and holes in the knees of her pants. The officer will continue to gather information regarding this incident.

3. **OTHER NEWS/INFORMATION**

- New Patrol Unit at HPD: The Hagerstown City Police has a new unit, Directed Patrol Unit (DPU), which will be implemented soon. DPU will be assigned to high crime areas, drug trafficking/dealing, weapons violations and areas periodically inundated with specific crime or disorder problems within the City.

Additional responsibilities will include serving as gang specialists, keeping current with gang activity, and participating in the formulation and execution of tactics in response to Safe Streets Program strategies.

Sgt. Wayne Zimmerer will be the supervisor of this Unit. He is currently receiving letters of interest for those officers desiring to serve in this Unit. There will be interviews scheduled and then the selection process will follow.

- Congratulations:
  - Officer Zachary McKoy was certified for solo patrol and assigned to the Patrol Division effective Monday, June 1, 2015.
  - Officer Z. McKoy has been assigned to the Baker Platoon under the command of Lt. Rebecca Fetchu. We wish him well as he begins his police career at the Hagerstown Police Department.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	263	264
	University District Deck	307	306
	Downtown Parking Lots	408	408
<b>Number of Patrons Using Decks</b>	A & E Deck	1,943	1,811
	University District Deck	1,572	2,466
<b>Sales of Discount Coupons</b>		0	0
<b>Number of Citations Issued</b>	(Includes Warnings)	172	156
<b>Number of Late Payment Notifications</b>		51	31
<b>Number of Cars Booted</b>		0	0
<b>Peak Occupancy (%)</b>	A & E Deck	67% (Tue @ noon)	66% (Thu @ 2 pm)
	University District Deck	50% (Wed @ 2 pm)	95% (Sat @ 4 pm)

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	1
Fire	2	2
Human Resources	0	1
Light	2	2
Parks & Engineering	2	1
Police	12	10
Public Works	5	3
Wastewater	4	4
Water	11	6
Weekly Totals	38	30

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas.** Recent call-outs included:

- Thur. 6/4 - 515 Surrey Avenue- total outage; customer's main breaker was tripped. Time Out: 18.5-20.1
- Fri. 6/5 - 479-481 Mitchell Avenue- total outage; tree trimmer had a large tree limb fall on secondary wires. Time Out: 18.9-20.7
- Sat. 6/6 - 41 Avalon Avenue- partial outage; all HLD facilities were found to have no issues and customer was advised to contact electrician for an internal problem. Time Out: 13.8-14.5
- Sun. 6/7 - 741 Summit Avenue- tree on line; tree limb fell onto service wires. Time Out: 14.4-15.5
- Mon. 6/8 - 1150 Outer Drive- tree on lines; tree branches were trimmed and cleared from secondary conductors. Time Out: 17.0-18.5
- 309 North Mulberry Street- lines down; lines were found to belong to Antietam Cable Television and Verizon Phone Company. Time Out: 19.5-20.5
- Wed. 6/10 - 807 South Potomac Street- partial outage; blown fuse. Time Out: 23.0-0.0

**Distribution:** Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.
- Work for the new Senior Center, located at 21 Willard Street, including upgrade of our system is progressing with completion in the near future.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	0	0	0

**Engineering** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed.

- The Staff Engineer coordinated GIS correction processes with Milsoft Utility solutions.
- Engineering Staff coordinated multiple safety training programs for the next few months to assist HLD employees with safety consciousness while on the job.

**Administration:**

- Staff is in the process of reviewing the tree trimming and right-of-way clearing specifications to conform to the overall City processes in addition to improved modifications.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 3, 2015	7.90	0.00
Thursday, June 4, 2015	7.80	0.25
Friday, June 5, 2015	7.37	0.00
Saturday, June 6, 2015	7.05	0.02
Sunday, June 7, 2015	6.99	0.00
Monday, June 8, 2015	7.24	0.16
Tuesday, June 9, 2015	7.16	0.01
Weekly – Avg. Flow / Total Rainfall	7.36	0.44
June – Avg. Flow /Total Rainfall	7.54	1.79

**Miscellaneous**

- Replace SEW Eurodrive on the #2 screw classifier.
- Replace Auma actuator on City water valve to utility water vault.
- Rebuild waste pump in ASPS building.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	10	342	20	1
Flushing	16, 23	7,179		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only	21	1	Roots	8
Lateral Only	54	1	Broken Force Main	7.5

**Collection System Maintenance Task**

- Main line cleaning in district 16 and 22 from 5 corners to Mill Street.
- Dropped Bio-Bags throughout collection system to control FOG.
- Repaired check valve arm on #2 pump at Station 8.
- Cleaned impellers twice and wet well once at Station 1.
- Replaced grinder pumps at 1511 Kensington and 11110 Mahogany.

- Exercised all emergency generators, downloaded Newgate flow meter and changed batteries at two flow meter locations.
- Inspected a few runs in district 22 but someone keeps moving our no parking signs.
- Took Unit 527 to Maryland Industrial Truck for water tank repairs.
- Ordered 48" x 48" box for Station 8 VFD controls.
- Ordered new couplers from JWC for Station #23 muffin monster and gasket for Station #19 from STH.
- Replaced 8 ft of root infested main at 815 Summit Avenue and 7.5 ft of broken LPFM at 20001 Boxwood.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	3	0	0	0	0	3
YTD 2015	35	43	4	5	2	28	117

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff met with a consultant regarding final approval of a commercial expansion site plan.

**Wastewater Laboratory**

- Notified Wastewater Plant Superintendent of composite sample collection issue and the regulatory agency was notified with no permit violation ramifications.
- Analyzed Water Plant's Lagoon discharge for total suspended solids.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
6/04/15	12.35		12.35
6/05/15	12.47		12.47
6/06/15	12.38		12.38
6/07/15	12.19		12.19
6/08/15	12.54		12.54
6/09/15	12.40		12.40
Average			12.38

**Water Production at R C Willson**

- The Phase IV Chemical Feed Upgrade - Corrosion Inhibitor system is being tested and it is anticipated that this system will be placed in operation June 15, 2015. Work continues on the Phase IV Project and it is anticipated the construction will be complete this summer.
- *Operations:*
  - All work was routine and included completion of preventive maintenance work and general facilities maintenance.

- *Maintenance*

- Routine preventive maintenance requirements were completed at Willson. High Service Pump 1 is currently out-of-service due to pump failure. Staff is working with the supplier and installers for the purchase and installation of a new pump.

- *Instrumentation*

- Staff continues to work with ABB on the new SCADA system – the focus is on primary alarms. Staff is also working on setting up the new maintenance office at Willson.

**Water Production at Breichner**

- The Edgemont Reservoir is currently being maintained at -11.1 feet below crest with the bypass valve open slightly and the hydrant closed. Staff continues to work with Triad Engineering on the Breach Analysis and on the ongoing work to determine the toe and spillway seepage. Reports are expected to be completed in late June.

**Water Distribution**

- Distribution crews are working throughout the system addressing customer service requirements. Crews continue to install radio read meters and transceiver units throughout the distribution system. The large meter testing program is on-going – approximately three large meters are tested daily. Water main replacement work continues on Buford Drive. The hydrant flushing program is underway and crews started flushing hydrants in the Dual Highway area.

**Laboratory**

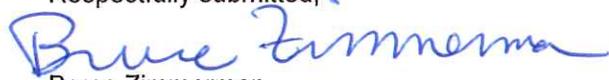
- Resampled for SOCs by method 525 on the Willson Breichner Plant.
- Collected monthly THM samples.
- Collected 1<sup>st</sup> half-of-the-year distribution system water quality parameters samples.
- Compared phosphate in-line monitor results with those of the Lachat.
- Collected Lagoon discharge composite sample.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plans	1	1
Preliminary Plats	0	0
Final Plats	0	0
Building Permits	13	7

- Staff met with the manager of an apartment complex regarding water usage of a clubhouse.
- Staff attended a Water Planning meeting with the Water Division staff.
- Staff met with the City Fire Marshall to discuss fire protection water demands.
- Staff met with a consultant regarding final approval of a commercial addition site plan

Respectfully submitted,

  
Bruce Zimmerman  
City Administrator