

City of Hagerstown, Maryland

Status & Information Report No. 22 for 2015

June 5, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

JUNE 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2 4pm Work Session	3	4	5 Wind Down	6
7	8	9 4pm Work Session	10	11	12	13
14	15	16 4pm Work Session	17	18	19 Tour of Washington County – City Center : Hagerstown Criterium Race	20
21	22	23 7pm Regular Session	24	25	26	27
28	29	30 No Meeting – MML Convention/Ocean City				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**
 - The Washington County Playhouse celebrates their grand opening under new ownership on Friday, June 5 at 4:00 p.m.
 - Please mark your calendar now for a Grand Opening and Ribbon Cutting for the King Street Professional Center on Monday, June 8 at 4:30 p.m. Four small businesses currently operate out of the center at 119 King Street, and the project was supported by the City's First-Third Grant program.
 - A Grand Opening & Ribbon Cutting for Farmers Insurance B. Todd Stocks Agency, LLC now located at 22 N. Mulberry Street, Suite 120 in City Center will be held on Thursday, June 11, 2015 at 4:30 p.m.

2. **Events**
 - St. Mary Catholic Church will be doing a procession again this year in observance of Corpus Christi Sunday. They expect about 100 people for this walk using W. Washington St., S. Potomac St., W. Franklin St. and Prospect St. back to St. Mary. They expect the procession to take approximately 30 minutes, beginning at approximately 12:30 p.m. on June 7. While the group will be using sidewalks, they are also working with the police department to make sure crossing streets is done safely.
 - **Fishin' Frenzy**
June 13, 8:00 a.m. at Pangborn Park
10:00 a.m. Special Flag Day Ceremonies
301.745.6444 [MIHI]

This delightful day in the park will feature excellent food and a fishing extravaganza open to all senior citizens, children, and people with disabilities. This special day is a cooperative effort between MIHI, the City of Hagerstown, the Maryland Department of Natural Resources, and the Antietam Bassmasters.

- **Tour of Washington County Bike Race**

June 19, 5:00 p.m., City Center Hagerstown

Two-wheeled speedsters will take to the streets to the kick off the Tour of Washington County bike races. The event gets under way with the Kick-Off Classic Criterium in the City Center's A&E District. The Tour of Washington County continues Saturday and Sunday, when cyclists participate in races in and around Smithsburg, Boonsboro and Williamsport. For more information, visit www.avcracing.com.

- **Shakespeare in the Park**

June 19-21, University Plaza

Friday & Saturday - 8:00 p.m. | Sunday - 6:00 p.m.

Maryland Entertainment Group brings to you the 2nd Annual Free Shakespeare in the Park with their production of Romeo & Juliet! Co-sponsored by the City of Hagerstown.

- **Miss Maryland and Miss Maryland's Outstanding Teen Pageants**

Wednesday - Friday, June 24-26

7:30 p.m. - Preliminaries

Saturday, June 27, 2015.

7:00 p.m. - Final Night

Miss Maryland and Miss Maryland's Outstanding Teen

Come watch Maryland's best as they vie for the title of Miss Maryland and Miss Maryland's Outstanding Teen. The Miss Maryland/Miss Maryland Outstanding Teen Pageants are official preliminaries to Miss America and Miss America's Outstanding Teen competitions, the world's largest scholarship organization for women. For more information please visit www.missmd.info.

- **Fireworks at Fairgrounds Park**

July 4, Fairgrounds Park, Hagerstown

Opening ceremonies begin at 6:00 p.m.; entertainment at 6:30 p.m. Fireworks at 9:30 p.m. with 15,996 shells in 30 minutes.

- **Wind Down Downtown Hagerstown**

Relax in City Center while enjoying great local musical talent, children's activities, vendors and plenty more at the Maryland Theatre. Event occurs rain or shine. For dates and more, visit www.mdtheatre.org.

June 5, 6:00 p.m. - 9:00 p.m.

Celebrating 100 Years, featuring Staff Infection

July 17, 6:00 p.m. - 9:00 p.m.

Rev It Up, featuring River Knot

August 21, 6:00 p.m. - 9:00 p.m.

Dog Days of Summer, featuring Prophets of the Abstract Truth

September 25, 6:00 p.m. - 9:00 p.m.

Thunder in the Square, featuring The Cruisers

October 16, 6:00 p.m. - 9:00 p.m.

Freaky Friday, featuring The Tone Hounds

- **Bike Night**

July 17, 6:00 p.m.

City Center will roar with the sound of revved engines as motorcycles roll into Hagerstown. Enjoy a variety of "bikes," entertainment and vendors while visiting our local restaurants and establishments. The event benefits the Maryland Theatre.

- **Music By The Lake**
July 11, 18, 25 & August 1, 7:00 p.m. City Park Bandshell

- 3. **A&E District:** The Hagerstown A & E Management Team is planning the upcoming Sounds of the Square Event and a calendar listing will soon be released.

- 4. **Volunteers:** The Volunteer Program is continuing. Bev David has been speaking with general volunteers, event volunteers and others. A number of people want to assist in enhancing the City. We are now focusing on getting volunteers for summer events.

- 5. **This Week's Headlines and Media Releases:**
 - American Doll House Tours Offered at Hager House
 - Washington County Playhouse Celebrates Grand Opening Under New Ownership
 - MELP Demolition Status Update
 - Traffic Advisory: Wind Down Friday
 - E-casts:
 - ▶ Grand Opening and Ribbon Cutting for Washington County Playhouse

- 6. **Channel 25:**
 - Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Emerald Ash Borer Public Information
 - Month in Review segment
 - In production:
 - Memorial Park/Circle of Achievement Overview
 - Police Support Literacy with Books in Cruisers

- 7. **Websites**
 - *City Website:*
 - About 9,300 users visited www.hagerstownmd.org for the week of May 25, 2015 - May 31, 2015.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 3,083 users
 - ▶ Jobs page 367 users
 - ▶ Utility billing page 307 users
 - ▶ Potterfield Pool page 291 users
 - Top Searches:
 - ▶ "trash"
 - ▶ "outdoor movies"
 - ▶ "holiday trash schedule"
 - ▶ "pop up shops"
 - *engageHagerstown:*
 - Total Participants 482
 - Unique Visitors 10,909
 - Page Views 50,375
 - Current topics:
 - ▶ How can we enhance pedestrian safety along Dual Highway?

- ▶ What are some creative ways to incentivize pop-up businesses to make the City Center their permanent home?

PLANNING & CODE ADMINISTRATION DIVISION

- Zoning Certificates Issued**
 - 18 West Franklin Street - Atomic Comics - retail sales of comic books, toys, posters, T-shirts (change of location only).
- Planning Commission:** The Planning Commission is scheduled to discuss the following on Wednesday, June 10:
 - 15-16 Public Square (Lots 1-4) - High Rock Investment - Final Plat
 - Long Meadow Shopping Center Sears Building Rehabilitation - 1501 Potomac Avenue - Re-Use Site Plan
 - Workshop: 500 South Burhans Boulevard - David Fisher/Fisher Sheds
 - Home Day-Care Regulations/Limitations – Discussion
 - Comprehensive Plan - Future Land Use Amendments - Discussion
- Historic District Commission:**

The HDC took the following action on May 28:

 - 993 Potomac Avenue - Tanner and Roberto Rebeil - approved an application for a rear fence.
 - 67 West Franklin Street - Camel LLC - approved a revision to a previously approved application for window replacement.
 - 61 East North Avenue - Terry Jenkins (representing the owners) - approved rear alterations, including a replacement window, new porch, new gutters.

The following cases have been filed for the June 11 HDC meeting:

 - 1009 Oak Hill Avenue - Patricia Wiley - Extend Rear Deck
 - 20 West Washington Street - The Grand Piano Building LLC/Michael Fitzgerald - Alterations
 - 208 South Potomac Street - Paul Drnec - new roof and siding on dormers
 - Workshop: 1019 Oak Hill Avenue - Robert Miller - Demolish and Rebuild Rear Garage
 - Workshop: 927-929 Oak Hill Avenue - Varner Paddack - Porch Repairs
 - Staff-Approved Work - Discussion
- Weekly Activity Report:** May 26–29, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	11	Residential -	9	Commercial -	2	Other -	0	7
Electric	13	Residential -	11	Commercial -	2	Other -	0	14
Plumbing	7	Residential -	6	Commercial -	1	Other -	0	7
Mechanical	10	Residential -	3	Commercial -	7	Other -	0	10
Engineering Dept.	4							4
TOTAL	45		29		12		0	42

<u>Est. Value of Issued Building Permit Projects:</u>		<u>Fiscal Year Totals:</u>
Residential	\$ 12,400.00	\$ 4,934,910.00
Commercial	\$ 87,110.00	\$ 42,346,299.00
Apartment	\$ 0.00	\$ 8,059,915.00
Sign	\$ 0.00	\$ 317,769.00
TOTAL	\$ 99,510.00	\$ 55,658,893.00

Projects of Interest

- Interior renovations to existing Kerstein Gallery at 401 Museum Drive - \$60,273

RENTAL LICENSING PROGRAM YEAR EFFECTIVE JULY 1, 2015

	<u>PROPERTIES</u>	<u>UNITS</u>
Registrations received week of May 26 - 29	178	411
New applications issued week of May 26 – May 29	5	7
Total 2015-2016 registered (includes changes since 5/1/15)	681	1,372
Percentage of total invoiced that have registered	20.3 %	15.2 %

Notes: The 2015-2016 rental license renewals for 9,002 units in 3,360 properties were printed and mailed on May 1, 2015.

PAYMENT

Weekly payment received	\$ 30,825
Weekly adjustment/credits	\$ 1,350

INSPECTIONS

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	40
Electrical	42
Plumbing	31
Mechanical	7
Safety	33
Neighborhood Vitality	108
Quality of Life	4
Preventive Maintenance	1
Planning & Zoning	5

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **Potterfied Pool Splash Pad.** Join us on Saturday at 1pm for the Splash Pad Grand opening! All those that attend will receive a free snow cone and cool pair of sunglasses! We will also provide temporary tattoos on-site from 12:45-1:45 p.m. Staff will be promoting all the great amenities the pool is offering this season including the new Splash Pad with water jets and dump buckets, new shaded pavilions, the Slidewinder, double tube slide, private pool party rentals, swim lessons, Dive-In Movie Nights, recreation fitness swims, and new water aerobics!
2. **Golf Course.** Based on user data, we designed new specials for June and July and new banners will be hung along the Dual Highway (see attached). Staff will be preparing a summer ad campaign with VerStandig BroadCasting that will include radio spots on ESPN Radio 1380 as well as other media outlets.
3. **Construction.** Park Circle work and the removal of several CSX rail crossings in the south end are scheduled to start the week of June 22nd.
4. **Ice & Sports Complex.** New cooling towers were delivered for the Ice Rink. We will assist with installation in January 2016.
5. **Upcoming Recreation Events & Programs**
 - Water Aerobics at the Pool beginning June 8
 - Switchback Ministries Golf Tournament on June 12, hosted by The Greens at Hamilton Run
 - St. Joseph Golf Tournament on June 13, hosted by The Greens at Hamilton Run
 - City Park Outdoor Movie on June 12
 - American Doll House Tours at the Hager House, beginning on June 12
 - Adult and Youth Summer Sports Leagues beginning in the month of June
6. **Engineering Division Items**

Traffic issues		
Description	Week of 5/29/15	Calendar Year-to-date
Traffic complaints received	4	67
Work Orders completed	3	48
Traffic counts completed	2	18
Construction Projects		
Description	Week of 5/29/15	Calendar Year-to-date
Projects advertised for bids	2	18
Projects under construction	10	
Projects completed	2	2

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,723	Field Interviews:	81
Arrests/Warrants Served:	23	Moving Violations:	43
Domestic Violence Calls:	12	Parking Violations:	168
DUI Arrests:	1	Safety Repair Orders:	12
Reports Filed:	189	Warnings:	115

2. REPORTS

- 05/28/15: Officer Batistig was dispatched to Pennsylvania Avenue in reference to a stolen motor vehicle report. The victim advised her vehicle was locked however a window was left down. The suspect gained access to the vehicle through this window. A set of keys was left on the console in this vehicle and the suspect matched the set of keys to the correct vehicle and apparently drove off with a Subaru station wagon. There are no suspects at this time.
- 05/29/15: Officer Hostetter responded to Buena Vista Avenue for a report of a burglary. The victim stated someone had stolen two GE air conditioners from a secured area on his property. The victim further advised that a homeless male had been seen on this property and was told to leave. At this time it is not certain if this homeless individual is connected to the theft. No additional information is available at this time.
- 0/31/15: Officer Koontz responded to Dominos on Prospect Street for a reported robbery. The Dominos shift manager stated a delivery was to be made to Elizabeth Street. The driver was flagged down by a black male on Elizabeth Street indicating where he should stop to make the delivery. The driver went to the side entrance where he was met by three white males who demanded his money. The driver complied and the three males took the money and the pizza and fled the area. The driver could not describe the males due to the ski masks they were wearing. The officer was unable to locate the suspects or any witnesses. This case remains open.
- 06/01/15: Officer Koontz was dispatched to Hager Street for a reported theft in progress. Dispatched advised the officer that an unknown female was rummaging through the caller's vehicle. The owner of the vehicle approached the suspect and she fled the area. The suspect had taken pocket change from the console and a ring. The officer searched the area but was unsuccessful in locating the suspect. No further details are available at this time.

3. OTHER NEWS/INFORMATION

- HPD Participates in the Maryland Highway Safety Programs: Maryland grant money affords the Hagerstown Police Department to be actively involved in a variety of safety programs. These programs have been proven to reduce traffic accidents and save lives.
 - ▶ Smooth Operator: This program targets aggressive driving which occurs when an individual commits a combination of moving traffic offenses that endangers other people or property. Behaviors include a variety of dangerous driving maneuvers: speeding, tailgating, running red lights and stop signs, improper passing and weaving in and out of traffic.
 - ▶ Click It or Ticket: This program cites those who are not buckled up. Not only are tickets issued to unbelted motorists, the effort also publicizes the fact that people are likely to get a ticket.
 - ▶ Checkpoint Strikeforce: This program is part of the national Drive Sober or Get Pulled Over Program. This initiative is designed to get impaired drivers off our roads using sobriety checkpoints and saturation patrols when and where drunk driving is most likely to occur.
 - ▶ Distracted Driving: Many recent campaigns focus on cell phone use, yet traditional interruptions such as changing the music, eating, or settling arguments between children can be just as distracting and just as deadly. Keep yourself and your passengers safe by keeping your hands on the wheel and eyes on the road at all times.

The Maryland Strategic Highway Safety Plan is a statewide, coordinated, comprehensive, traffic safety plan that provides the framework for reducing highway fatalities and serious injuries on all public streets and highways. The Hagerstown Police Department is committed to these safety plans and will be diligent in its efforts to keep Hagerstown citizens safe on our streets.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	264	254
	University District Deck	306	296
	Downtown Parking Lots	408	404
Number of Patrons Using Decks	A & E Deck	1,811	1,533
	University District Deck	2,466	1,637
Sales of Discount Coupons		0	125
Number of Citations Issued	(Includes Warnings)	156	146
Number of Late Payment Notifications		31	58
Number of Cars Booted		0	0
Peak Occupancy (%)	A & E Deck	66% (Thu @ 2 pm)	68% (Thurs @ 2 pm)
	University District Deck	95% (Sat @ 4 pm)	50% (Mon @ noon)

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	2	0
Human Resources	1	0
Light	2	2
Parks & Engineering	1	0
Police	10	6
Public Works	3	4
Wastewater	4	1
Water	6	5
Weekly Totals	30	18

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

¹AFTER-HOURS CALL OUT DATA

	Issues for May 2015	May	April
Street Issue	Tree in street, debris in street	4	1
Parking System	A&E Deck	1	
Traffic Signal	On flash, non responsive	3	
Traffic Signs	Stop sign knock down		1
Building Maintenance			
Fleet Maintenance	HFD truck repairs		2
Weather Related			
Property Issues			
Misc.	Wind Down Friday debris	1	
Total		9	4

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2015	Number of Miles of Streets Swept
January	358
February	266
March	664
April	1,787
May	1,067

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 5/28 - 211 Alexander Street- lines down; large tree branch had fallen on primary conductor. Time Out: 18.1-19.0
- Sat. 5/30 - 55 South Potomac Street- total outage; bird caused line fuse to operate. Time Out: 6.4-7.0
- Sun. 5/31 - 527 Summit Avenue- tree on line; large tree branch tore service loose from residence. Time Out: 11.9-13.4
- 34-36 South Mulberry Street- total outage; bird cause line fuse to operate. Time Out: 19.1-19.8
- Mon. 6/1 - 1017 West Washington Street, #2N-total outage; customer’s main breaker had tripped. Time Out: 17.0-17.7
- Rear of, 30 Berner Avenue- lines down; lines were found to belong to Verizon Phone Company. Time Out: 18.1-18.8
- Tues. 6/2 - Willow Circle and Frederick Street- lines arcing; tree branch removed from secondaries. Time Out: 6.1-7.2
- 535 West Howard Street- partial power; bad connector at the house. Time Out: 15.0-15.7

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.
- Crews continue with the service upgrade to the Patterson located at 100 N Potomac.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
12	0	3	0

Engineering Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed.
- The Staff Engineer continued support of the installation of underground electrical facilities to 7 North Potomac Street.

- Engineering staff specified tool purchases to equip a new HLD bucket truck for use when it arrives.
- The Staff Engineer continued review of updated OSHA mandate 1910.269 and what changes will need to made to comply.
- The Staff Engineer researched replacements for HLD's standard underpass lighting fixture.

Administration

- Staff coordinated repair of HLD Fiber Optic facilities damaged during the demolition of the former MELP facility. These repairs will restore communications to SCADA at the Frederick Street substation and restore the City's Network ring.
- The bid opening for the roof replacement was publically opened. Staff is in review of the five proposals received and will make recommendations to Mayor and Council in June.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 27, 2015	7.02	1.29
Thursday, May 28, 2015	6.60	0.28
Friday, May 29, 2015	6.36	0.00
Saturday, May 30, 2015	6.42	0.31
Sunday, May 31, 2015	6.85	0.67
Monday, June 01, 2015	7.79	0.95
Tuesday, June 02, 2015	8.58	0.40
Weekly – Avg. Flow / Total Rainfall	7.08	0.55
May – Avg. Flow /Total Rainfall	6.46	3.56
Jun – Avg. Flow/Total Rainfall	8.19	1.35

Miscellaneous

- The plant experienced two power flickers on 06/02/2015, one and about 6 a.m. and the other at about 12:40 p.m. The plant did not experience any major problems.
- Rebuilding Penn Valley Double Disc pump in ASPS building.
- Revised wiring and pump seals to accommodate new Primary sludge pump.
- Start excavating area around fermenter to locate and repair utility water line.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	22	350	25	3
Flushing	16	5,857		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
LPFM	54	1	Broken pipe	6
Manholes	22	2	Replaced lids	

Collection System Maintenance Task

- Weed control pumping Stations 3, 4, 8, 22 & 26.
- Fueled Water Departments field Equipment at Van Lear and City Reservoir.
- Hydro excavated to replace discharge valve assemblies at 11326 Eastwood Drive, top soiled and seeded.
- Replaced pump core at 1511 Kensington Drive and repaired broken LPFM at 20001.
- Boxwood Circle, top soiled, seeded and spread straw.
- Brightwood Acres; two locations will be excavated for new discharge valve assemblies.
- Replaced grinder pumps at 11320 Eastwood Drive, 20119 Teakwood Drive and responded to 1651 Woodlands but found no issue with pumps.
- Plugged force main at manhole 01014 to prevent backflow while contractor installed new pump station discharge manifold at Volvo industries.
- Backfilled test pit at station # 26 top soiled and seeded.
- Opened manholes 22100 and 22101 for CCTV crew, had to install new risers and lids.
- Took Unit 526 to CMG for DOT inspection.
- Leveled off spoil site, filled fuel cans for small engines and marked future repairs on Summit and Highland Way.
- Completed installation of second new pump at Station 8, both online now, control work to follow.
- Cleaned pump control floats at Station 26.
- Installed Bio-bags throughout collection system to control FOG.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	4	0	1	0	1	0
YTD 2015	35	40	4	5	2	28	114

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a Wellness Committee meeting at Human Resources.
- Staff attended a progress meeting for the Patterson Building Redevelopment Project.
- Staff attended a Yale Drive Progress meeting.

Wastewater Laboratory

- Met with the County's Industrial Pretreatment Manger to review sampling procedures for collection of industry samples. Sites visited include Volvo and Phoenix Color.

- Spoke with Wastewater Division Manager regarding composite sampling of the filter influent in the Enhanced Nutrient Removal building.
- Collected total cyanide from wastewater plant effluent.
- Collected ammonia and TOC sample on wastewater lab deionized water.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
5/28/15	12.50		12.50
5/29/15	12.70		12.70
5/30/15	12.57		12.57
5/31/15	12.22		12.22
6/1/15	12.38		12.38
6/2/15	12.54		12.54
6/3/15	11.96		11.96
<i>Average</i>			12.57

Water Production at R C Willson

- Weekly conference calls/progress meetings are occurring for the Phase IV construction project. The project is nearing completion with the Chloramination System scheduled to come on-line in late July 2015.
- *Operations:*
 - Staff continues to work the general contractor to assist with the Phase IV work. Staff has also completed the required equipment preventive maintenance.
- *Maintenance*
 - Maintenance and Instrumentation staff has also worked with both the general contractor and the SCADA contractor on Phase IV project requirements.
- *Instrumentation*
 - Staff is refining the primary SCADA alarms for the Willson Plant for the new SCADA software.

Water Production at Breichner

- The Edgemont Reservoir is currently 9.1 feet below the spillway crest. The by-pass valve is open and the hydrant is currently closed. Pool elevation is monitored daily. Staff met with Triad Engineering to discuss the current study and preliminary findings regarding seepage at the toe and under the spillway.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. Crews continue to install radio read meters throughout the system and continue to work on the large meter testing program. Work is going well on Buford Drive – approximately 750 feet of new 8" water main and one new hydrant have been installed. Crews are also continuing to work with the overlay projects with the City, County, and State.

Laboratory

- Compared pH units using a certified pH QC sample of known value. Both portable units are reading the sample within 0.1 pH units.
- Reviewed microbiological checklist for upcoming triennial inspection by MDE. The inspection is scheduled for October 2015.
- Sent final draft of the LT2 bid request to the Finance Department for advertisement.
- Collected annual SOCs on the Willson Plant and SOCs and VOCs on the Breichner Plant.
- Continued monitoring high chlorine residual in the O.O.S. section of clearwell at R.C. Willson WTP.
- Collected bacteriological samples from the front and back of the O.O.S. section of clearwell.
- Continued revising 2014 Consumer Confidence Report. Spoke with MDE regarding content of CCR. CCR must be distributed by July 1st.
- Sent final draft of the CCR to HBP to ensure revisions made do not impact the original quote.
- Collected biweekly NH3/TKN on the Potomac River and the Willson plant.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	1	1
Preliminary Plat	0	0
Final Plat	0	0
Building Permit	17	8

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a Wellness Committee meeting at Human Resources.
- Staff attended a progress meeting for the Patterson Building redevelopment project.
- Staff met with a consultant's representative for final approval of the Walmart Retail Store construction drawings.

Respectfully submitted,



Bruce Zimmerman
City Administrator



AT HAMILTON RUN

* Kids Golf Free
with a Parent
16 and under



NOW SERVING:

June & July Golf Specials

* **WEEKDAYS:** 18 Holes w/ Cart: \$20 | Seniors: \$15
Mon - Thurs

* **TWILIGHT RATES:** Single: \$15 | Duo: \$25
7 days/week; 6pm - dusk

www.hagerstowinggreens.com

2x) 3'H x 8'W banners