

# City of Hagerstown, Maryland Status & Information Report No. 19 for 2015

May 15, 2015

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

<b>MAY 2015</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5 3pm Special Session 4pm Work Session	6	7	8	9
10	11	12 4pm Work Session 7pm Public Hearing – Proposed Budget	13	14	15 National Bike To Work Day	16 10:30am Memorial Park Dedication  12pm Neighborhood Day of Hope @ Wheaton Park
17	18	19 3pm Executive Session 3:45pm Special Session & Work Session	20	21	22	23
24	25 <b>HOLIDAY CITY OFFICES CLOSED</b>	26 5pm Work Session 7pm Regular Session	27	28 5-7pm Western MD Blues Fest @ University Plaza	29 5:30-10pm Western MD Blues Fest @ City Center Lot	30 12-9:30pm Western MD Blues Fest @ City Center Lot
31 12-5pm Western MD Blues Fest @ City Park						

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**
  - A Ribbon Cutting and Grand Opening for Good Guys Delivery Service was held on Monday, May 11 at 4:30 PM. Since they do not have a specific business location, the celebration was held in Public Square. Also, Atta Pup! Dog and Puppy Training held a Ribbon Cutting Ceremony this week. The business is located at 22 North Mulberry Street, Suite 117, in Hagerstown. The owner is Laura Nalven CPDT-KA, PMCT.
  - Please mark your calendar now for a Grand Opening and Ribbon Cutting for the Washington County Playhouse. The business is located at 44 North Potomac Street (please use back entrance) in City Center Hagerstown. The event will take place on Friday, June 5 at 4:00 PM.

- Alsip and Associates, PC will be hosting a Grand Opening and Ribbon Cutting on June 8 at 4:30 PM. It is an architectural, planning and consulting firm. It is located at 119 King St. in Hagerstown, Maryland. The business is located at 119 King Street in Hagerstown.

2. **Events**

- Wind Down Fridays began this week for the season. The theme of the first event was Blues, Brews and BBQ. It will be held from 6 p.m. to 9 p.m. Wind Down and it celebrated one of the biggest events in Downtown Hagerstown, The Western MD Blues Fest. The first block of South Potomac Street for true blues music, cold beer and hot bar-b-que! Moondog Medicine Show will be performing live!
- The Western Maryland Blues Fest is continuing its fundraising campaign, and a number of sponsors have committed. The group has met its sponsorship goal and has raised over \$107,000 to date. Tickets are on sale. All details of the festival are being worked on by the Community Affairs Office.

3. **A&E District:** The Hagerstown A & E Management Team is planning the upcoming Sounds of the Square Event and a calendar listing will soon be released.

4. **Volunteers:** The Volunteer Program is continuing. Bev David has been speaking with general volunteers, event volunteers and others. A number of people want to assist in enhancing the City. We are now focusing on getting volunteers for the Blues Fest, Railroad Heritage Days and other events.

5. **This Week's Headlines and Media Releases:**

- Tree Tags Will Share Information About Emerald Ash Borer
- New Business Brings Delivery Option to Area Restaurants
- Traffic Advisory: Memorial Park Dedication
- Traffic Advisory: Wind Down Friday
- E-casts:
  - Meet Descendants of Hagerstown's History at Memorial Park Dedication
  - Grand Opening and Ribbon Cutting for Good Guys Restaurant Delivery
  - Parks & Rec Spring Programs

6. **Channel 25**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Day of Hope Promotion
  - Bike Month Promotion
  - Month in Review segment
  - Blues Fest Previews - Thursday, Friday, Saturday, Sunday
  - Pop-Up Shops May Promotion

7. **Websites**

- City Website:
  - Website analytics were not available this week.
- engageHagerstown:
  - Total Participants: 482
  - Unique Visitors: 10,217
  - Page Views: 49,280

- Current topics:
  - ▶ What would you like to see on the big screen for this year's Movies in the Park series?
  - ▶ What is the best way to make a splash and enhance the Potterfield Pool experience this summer?
  - ▶ What do you believe is key for creating positive change in Hagerstown's future?

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **New Development Cases**
  - 1591 Potomac Avenue – FB Hagerstown, LLC – site plan for Sears Building Re-Use.
2. **Planning Commission:** The Planning Commission considered the following items on May 13:
  - 276 East Memorial Boulevard – City of Hagerstown – **Approved** site plan for stormwater management improvements.
  - One Clean Water Circle – City of Hagerstown – **Approved** site plan for stormwater management facility.
  - 1591 Potomac Avenue (Former Sears Building) – FB Hagerstown, LLC – **Approved** Environmental Site Design sketch plan and request for site design waivers.
  - Commonwealth Avenue – Washington County Board of Education – **Approved** Environmental Site Design sketch plan for parking lot improvements, with discussion about expectations of landscaping improvements across the front of the site when the site plan is processed.
3. **More Lightning Fast Review:** In keeping with our desire to be viewed as the best planning review process in the region to navigate, the following time frames were accomplished in reviewing the plans that were approved by the Planning Commission on May 13:
  - WCBOE – Commonwealth Avenue – ESD Sketch Plan – 5 business days from submission.
  - Longmeadow Shopping Center – Sears – ESD Sketch Plan – 7 business days from submission.
  - 276 East Memorial Boulevard (Hager Park) – Site Plan - 40 business days from submission.
  - One Clean Water Circle (City of Hagerstown) – Site Plan – 40 business days from submission.
4. **Weekly Activity Report:** May 4–8, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	18	Residential -	7	Commercial -	9	Other -	2	12
Electric	11	Residential -	10	Commercial -	1	Other -	0	11
Plumbing	13	Residential -	8	Commercial -	5	Other -	0	13
Mechanical	5	Residential -	2	Commercial -	3	Other -	0	5
Engineering Dept.	4							3
<b>TOTAL</b>	51		27		18		2	44

<b>Est. Value of Issued Building Permit Projects:</b>		<b>Fiscal Year Totals:</b>
Residential	\$ 238,800.00	\$ 4,883,157.00
Commercial	\$ 1,873,500.00	\$ 42,010,320.00
Apartment	\$ 122,300.00	\$ 8,057,415.00
Sign	\$ 17,750.00	\$ 313,479.00
<b>TOTAL</b>	<b>\$ 2,252,350.00</b>	<b>\$ 55,264,371.00</b>

**Projects of Interest**

- Construct two new attached single family homes at Greenwich Village - \$205,000
- Demo portions of building and relocate Health Suite at North Hagerstown High School - \$200,000
- Construct in-ground swimming pool for club house at Collegiate Acres - \$100,000
- Rehabilitate the second through fourth floors for apartments at 50 Rochester Place - \$750,000
- Tenant fit-out on first floor for Progressive Radiology at 1185 Imperial Drive - \$400,000

**RENTAL LICENSING PROGRAM**

	<b>PROPERTIES</b>	<b>UNITS</b>
Total invoiced for 2015-2016 program (mailed week of May 4)	3,360	9,002
Registrations received weeks of May 4 – May 8	4	7
New applications issued weeks of May 4 – May 8	7	10
Percentage of total invoiced that have registered & paid	0.1 %	0.1 %

**PAYMENT**

Weekly payment received	\$ 525
Weekly adjustment/credits	\$ 75

**INSPECTIONS**

<b>TYPE</b>	<b>NUMBER CONDUCTED</b>
Building	44
Electrical	35
Plumbing	18
Mechanical	15
Safety	69
Neighborhood Vitality	34
Quality of Life	0
Preventive Maintenance	8
Planning & Zoning	4

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

## PARKS & ENGINEERING

1. **Marsh Run Trail Grant Applications.** The concept plans are sufficiently complete so we applied for Transportation Alternatives Program (TAP) grant from the State Highway Administration to complete the design. We requested \$200,000 from TAP and in two weeks, we will apply for a \$50,000 grant from the Maryland Bikeways Program to be the match to the TAP grant. In May 2016, with Mayor & Council approval, we can apply for TAP funds for construction of the trail from Summit Avenue to Potomac Street, which will likely be over \$2 million. TAP pays 80% of all costs.
2. **Garland Groh Boulevard.** The new Garland Groh Boulevard signs were installed this past Friday, so Broadfording Road is now officially "Garland Groh Boulevard" the whole way to Salem Avenue extended (Rt. 58). Contractor is completing the construction punch list. Developers were billed for their first of four annual payments per the MOU.
3. **Electronic Recycling Grant.** Staff contacted MDE and we were told they will not be offering grants in the next two years. We immediately contacted Waste Management to see if they had a source for third party funding so we can build off the success of last year's event.
4. **Street Tree Contract.** The contractor is planting the trees that they did not complete last Fall due to cold weather. We have noticed some trees that were planted in the Fall that look like they may be dead, and we will monitor them. We will inspect the trees at the end of the one-year warranty and any dead trees will be replaced by the contractor at no cost to the City.
5. **Safe Routes to School.** Bester Elementary construction is scheduled to begin on May 26<sup>th</sup>. We have sent the attached flyer to the school principal to distribute to parents and we will deliver flyers to the residents in the area to let them know the work schedule
6. **Recreation Updates**
  - Railroad Museum – Join us for Railroad Heritage Days this weekend! The City Park Railroad Museum will feature activities and entertainment on Saturday, May 16 from 10am – 5pm and on Sunday, May 17 from 12-5 p.m. Rock climbing wall, inflatables, face painting, model train displays, kids' activities, a performance by the Mason-Dixon Barbershop Chorus, and barrel cart and NEW Tommy 202 rides will be featured! Tommy passed his State "amusement ride" inspection on Wednesday.
  - Benny's Pubcycle – 25 participants have registered for the 1<sup>st</sup> Annual Benny's Pubcycle event in partnership with the Bicycle Advisory Committee. Cyclists will rally outside Benny's Pub on Friday, May 15 at 6 p.m. to ride the Hub City Bike Loop, meeting back at Benny's for dinner, a tour and 10% off their food purchase. The first 40 registered receive a free t-shirt. You can still register at the following link:  
[https://apm.activecommunities.com/hagerstownparksandrec/Activity\\_Search/132](https://apm.activecommunities.com/hagerstownparksandrec/Activity_Search/132)
  - Fitness Boot Camps – Five have registered for this program running every Monday and Wednesday at Fairgrounds Park from 7-8 p.m. through June 10.
  - Potterfield Pool – The new 2015 brochure is attached! New this year is the Splash Pad and a 4-week Water Aerobics program running from June 8 – July 1. Classes will be held on Mondays and Wednesdays from 8–9 a.m. Three dive-in movies have been scheduled for June 24, July 8 and August 5. Cashiers are being trained this week and the first day open for public swim is on Saturday, May 23. The pool passed Health Department inspection this week.
  - 2015 City Park Events – The 2015 brochure for events in City Park at the Hager House and Train Museum is attached! Event highlights include: Three outdoor movies this summer in the City Park Band Shell, new Tommy 202 Ride-Along Weekends at the Railroad Museum, and a new American Doll House Tours program at the Hager House.

7. **Engineering Division Items**

<b>Traffic issues</b>		
Description	Week of 5/8/15	Calendar Year-to-date
Traffic complaints received	30	55
Work Orders completed	1	41
Traffic counts completed	2	16
<b>Construction Projects</b>		
Description	Week of 5/8/15	Calendar Year-to-date
Projects advertised for bids	0	15
Projects under construction	8	
Projects completed	0	0

**POLICE DEPARTMENT**

1. **STATS**

Calls for Service:	1,728	Field Interviews:	69
Arrests/Warrants Served:	14	Moving Violations:	44
Domestic Violence Calls:	25	Parking Violations:	156
DUI Arrests:	0	Safety Repair Orders:	7
Reports Filed:	179	Warnings:	77

2. **REPORTS**

- **05/07/15:** Officer T. Helman responded to Sheetz located on East Washington Street for a report of stolen cigarettes. The manager stated a white female entered the store and requested four cartons of cigarettes and requested they be placed in a bag. The manager bagged the cartons and the female grabbed the bag and fled the store. She entered a Toyota Tacoma with Missouri tags. The total loss is \$236. There are no suspects.
- **05/08/15:** Officer Rutkowski was dispatched to Green Light Speed Shop located at 100 Charles Street for a controlled dangerous substances found in a vehicle. Approximately two months ago three black males dropped off this green Cadillac for some repairs. The repair work was completed but the owner never paid his bill and a judge awarded the vehicle's ownership to the Shop. The new owner began to clean up the vehicle and discovered the drugs in the glove box. The suspected cocaine was placed into HPD property to be disposed of properly. No further information is available.
- **05/09/15:** Officer Goggin was dispatched to the Dagmar located on Summit Avenue for a reported burglary. The victim advised she was gone from her residence for several days and when she returned she discovered missing items including her medication. It should be noted this victim was found to have an active warrant from York, PA. The victim was transported to Washington County Central Booking and held since York County was willing to extradite. No additional information is available.
- **05/11/15:** Officer Culp responded to Berner Avenue for a report of Malicious Destruction of Property. The property owner stated that a white male juvenile on a scooter struck her outside water faucet causing the faucet to no longer work properly. Officer Culp located the main shut off valve to stop the water flow. The juvenile could not be located. No further information is available at this time.
- **05/13/15:** Officer Decker was dispatched to South Cannon Avenue for a reported theft from a motor vehicle. The victim advised her vehicle was parked in front of her house but unsecured. When she entered the vehicle to go to work, she noticed the vehicle had been ransacked. The value of missing items is approximately \$50. There are no suspects at this time.

3. **PRESS RELEASE**

- On Monday May 11, 2015 Leandra Renee Blunt, 40 years old was indicted by a Washington County Grand Jury in the death of William Edward Carter. Through investigation of the incident it was learned that Blunt resided with Carter prior to his death.

On Thursday May 14, 2015 members of the Hagerstown City Police Criminal Investigation Unit along with the Maryland State Police Apprehension Team located Blunt in the unit block of West Bethel Street. She was taken into custody without further incident.

Leandra Renee Blunt is being charged with 1<sup>st</sup> Degree Murder, 2<sup>nd</sup> Degree Murder, 1<sup>st</sup> Degree Assault, 2<sup>nd</sup> Degree Assault, Robbery and Theft.

The Hagerstown City Police Department is asking that anyone with information concerning this investigation please contact the Criminal Investigations Unit at 301-790-2700 x234.

4. **OTHER NEWS/INFORMATION**

- **Reassignment:** Effective Monday, May 11, 2015, Officer Michael Kovac will be assigned to Special Operations under the command of Lt. Chad Woodring. Officer Kovac has been employed by the City of Hagerstown for 13 years. We wish him well with his new assignment.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	253	253
	University District Deck	426	426
	Downtown Parking Lots	402	397
<b>Number of Patrons Using Decks</b>	A & E Deck	2,023	1,989
	University District Deck	2,142	2193
<b>Sales of Discount Coupons</b>		0	0
<b>Number of Citations Issued</b>	(Includes Warnings)	165	163
<b>Number of Late Payment Notifications</b>		54	60
<b>Number of Cars Booted</b>		0	1
<b>Peak Occupancy (%)</b>	A & E Deck	67% (Tues @ noon)	80% (Thur @ noon)
	University District Deck	71% (Thur @ 4 pm)	73% (Thur @ noon)

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	1	0
Fire	2	0
Human Resources	0	0
Light	6	3
Parks & Engineering	1	1
Police	3	6
Public Works	4	2
Wastewater	4	0
Water	1	3
<b>Weekly Totals</b>	<b>22</b>	<b>15</b>

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**New Mechanic at Central Maintenance Garage:** Mechanic Scott Kiser vacated a position in the shop several months ago to take over the duties of the CMG Supervisor. His vacated position has been filled by Mitch Leizear who will start on Tuesday May 19<sup>th</sup>. Mitch trained at the Universal Technical Institute for diesel engine repair and brings a good background in diesel engines, hydraulics and electrical repairs. We look forward to bringing Mitch into the garage and bringing the staffing level back to a full crew.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas.** Recent call-outs included:

- Fri. 5/08 - 1005 Salem Avenue- partial outage; connectors were replaced at both house and pole. Time Out: 22.9-0.7
- Sat. 5/09 - 262 South Potomac Street- total outage; bird caused line and transformer fuses to operate. Time Out: 7.6-8.6
- Sun. 5/10 - 645 Security Road- pole damaged, no damage was found to our facilities. Time Out: 0.6-2.1

**Distribution:** Recent activity included:

- Metering Staff received four high bill complaints this week; upon testing, meters were found to have met all Public Service Commission requirements.
- Line crews continue trimming trees in various residential locations.
- Work for the new senior center located at 21 Willard Street, including the upgrade of our system, is progressing with completion in the near future.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
10	0	2	0

**Engineering** Staff worked on the following projects:

- Multiple permit reviews, underground locates, and service upgrade requests have been reviewed and/or completed.
- The Staff Engineer continued work on the pedestrian lighting and electrical infrastructure plan for the proposed A&E Trail.
- Engineering staff installed a new antenna to provide more reliable wireless SCADA communications to one of HLD's outlying substations.

**Administration:**

- Staff completed a Data Request for the Public Service Commission regarding HLD meter reading practices. Thanks to the extensive effort put forth by our Meter Readers, the average rate in Calendar Year 2014 is 101 meters per hour.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May 6, 2015	6.85	0.41
Thursday, May 7, 2015	7.16	0.00
Friday, May 8, 2015	6.76	0.00
Saturday, May 9, 2015	6.40	0.00
Sunday, May 10, 2015	6.44	0.00
Monday, May 11, 2015	6.41	0.00
Tuesday, May 12, 2015	6.17	0.05
Weekly – Avg. Flow / Total Rainfall	6.59	0.46
May – Avg. Flow /Total Rainfall	6.69	0.46

**Miscellaneous**

- Replaced airlift on filter cell #4; module #5.
- Replaced airlift on filter cell #1; module #9.
- Replaced wiring to outdoor lights at O2 Building.
- Rebuilt plunger on 6M transfer pump.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	12	208	20	
Flushing	15	12,072		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only	21	1	Roots Broken Pipe	14
Manholes	15	1	Broken Frame/Lid	New Frame/Lid

**Collection System Maintenance Task**

- Cleaned rags from impeller at Station 3; cleaned wet well grates and Installed rebuilt pump motor.
- Installed new pump and motor at Station 8.
- Replaced grinder pumps at 11110 Mahogany Drive, 1518 Kensington Drive and 11117 Parkwood Drive.
- Inspected one short run in District 12.
- Unit 527; rebuild hose swivel and had B maintenance preformed.
- Replaced Frame and Cover on manhole 15042.
- Installed Bio-Bags in collection system to control FOG.

**Administration**

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	0	0	1	0	3
YTD 2015	32	30	4	4	2	27	99

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended Miss Utility and LGIT-sewer back up training.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a commercial development manager regarding the redevelopment of the former Sharrett Automotive site on then Dual Highway.

**Wastewater Laboratory**

- Analyzed TSS sample from R.C. Willson lagoon discharge.
- Collected Industrial wastewater sample from HBP.
- Contacted ALS to schedule sample pickup.
- Contacted the Industrial Pretreatment Manager regarding Amcor's use of a new cleaning product in their facility. Sample of discharge was collected. Results should be ready in about 3-4 weeks. Due to the relatively small amount of discharge, it is anticipated that any impact on our POTW will be minimal.
- Continued to analyze DMR-QA samples. Results are to be reported by July 10<sup>th</sup>.
- Continued training lab technician as the next industrial pretreatment sampler.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
5/7/15	12.27		12.27
5/8/15	12.46		12.46
5/9/15	12.48		12.48
5/10/15	12.28		12.28
5/11/15	12.91		12.91
5/12/15	12.86		12.86
5/13/15	12.37		12.37
<i>Average</i>			<i>12.51</i>

**Water Production at RC Willson**

- AAM is cleaning the south clear-well as part of the Phase VI Willson Plant Improvements
- *Operations*
  - Routine Facilities Maintenance
  - Routine Preventive Maintenance
- *Maintenance*
  - RC Willson – Routine Preventive Maintenance

- Instrumentation
  - RC Willson – Working in the new Instrumentation and Maintenance Coordinator’s office
  - RC Willson – Working on the low service valve actuators

**Water Production at Breichner**

- The Edgemont Reservoir is currently -9.6’, the bypass is slightly opened and the hydrant is closed.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. We are installing meters throughout the system and are working on our large meter testing program. The water main replacement on Buford Drive is underway. Crews repaired a leak on the 24” transmission main on Virginia Avenue.

**Laboratory**

- Continued comparing pH units to determine the cause of the variance in pH results. The issue appears to be related to the Hach portable pH unit inaccurately measuring temperature. The lab will continue to use the Oakton portable unit for field measurements of pH.
- Collected 2<sup>nd</sup> quarter DBP samples.
- Collected aluminum sample from our lagoon discharge.
- Requested quotes for our upcoming SOC/VOC monitoring of R.C. Willson and Breichner WTPs. Monitoring is to be conducted during the 2<sup>nd</sup> quarter.
- Contacted laboratories certified to analyze compliance samples for LT2ESWTR Round 2. The analysis that will need to be outsourced is *Cryptosporidium*. We will be conducting 24 months of source water monitoring for both the Potomac River and the Edgemont Reservoir for a total of 48 samples. Sampling begins October 2015.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson Plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	3	4
Preliminary Plat	0	0
Final Plat	0	1
Building Permit	24	4

- Staff met with a commercial building owner regarding sub-metering cooling tower make-up water.
- Staff attended Miss Utility and LGIT-sewer backup training.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a commercial business development manager regarding the redevelopment of the former Sharrett automotive property on the Dual Highway.

Respectfully submitted,

  
 Bruce Zimmerman  
 City Administrator

# Dive-inNights Movie

**7:00pm - 10:00pm** JOIN US for a fun night of **SWIMMING** and a **poolside MOVIE** on an inflatable movie screen! Movie begins about 8:00pm. Movie titles to be announced on our website at [hagerstownmd.org/potterfieldpool](http://hagerstownmd.org/potterfieldpool).

## Save-the-Dates:

Wednesday, June 24 (rain date Thurs. June 25)  
 Wednesday, July 8 (rain date Thurs. July 9)  
 Wednesday, August 5 (rain date Thurs. August 6)

Concessions will be available.  
 Bring a blanket or chair to sit on the deck!

## Admission:

Kids (4 & under)	FREE
Students (5-12)	\$ 3.00
Seniors (62+)	\$ 3.00
Youth/Adults (13-61)	\$ 4.00
Family (up to five members)*	\$12.00

# \*Private Party Pool Rental

Reserve the pool for birthday parties! A rental application must be completed. Pool is available Monday-Friday, 7:00pm-9:00pm and Saturday & Sunday 6:00pm-9:00pm. Reserve online at <http://communitypools.com/pool-management/pool-party-request-form/> or call 301.948.2400.

**RATES:** \$75/hour ..... (1-50 Patrons)  
 \$100/hour ..... (51-75 Patrons)  
 \$125/hour ... (76-100 Patrons)

(Special quote needed for over 100 patrons.)

# water aerobics

**JUNE 8 - JULY 1 (Four Week Series)**

**Mondays & Wednesdays** \$30 adult/\$25 senior  
 8:00am - 9:00am

**DIVE INTO A HEALTHIER YOU!** Our aqua classes are designed to build cardiovascular fitness and strength. Our water aerobics classes are easy on your joints, yet challenging enough to help you reach new levels of fitness. Because of their low-impact format, water aerobics classes are suitable for every fitness level, from beginning exercisers through elite athletes. *Participants may bring and use their own water shoes and gloves. Ages 18+.* Rain makeup on Thursdays.

**To Register:** <https://www.eventbrite.com/e/water-aerobics-potterfield-pool-tickets-16849282658>

Claude M. Potterfield  
 Swimming Pool at Staley Park  
 730 Frederick Street  
 Hagerstown, MD 21740  
 Pool Office: 301.733.2599

MANAGED BY:



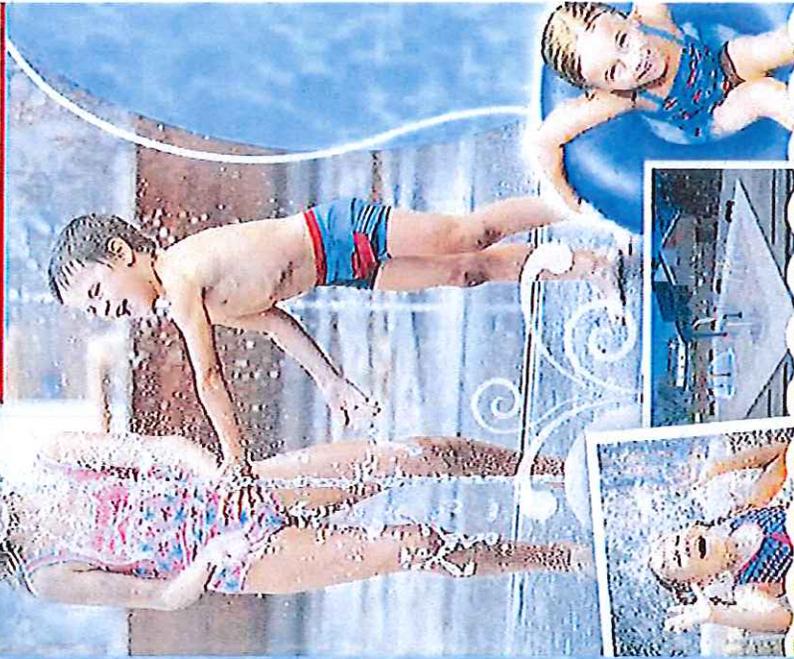
COMMUNITY POOL SERVICE



Dept. of Parks & Engineering: 301.739.8577 x169  
[parks&rec@hagerstownmd.org](mailto:parks&rec@hagerstownmd.org)  
[www.hagerstownmd.org](http://www.hagerstownmd.org)

All parks in the City of Hagerstown are smoke-free... thanks for your cooperation.

2015 Swim Lessons  
 & Pool Information



**NEW** SPLASH PAD!

# PLUNGE INTO SUMMER FUN!

Claude M. Potterfield  
 Swimming Pool

2015 POOL SEASON

# SUMMER SWIM RATES

NOW ACCEPTING CREDIT CARDS

## Daily Rates

Kids (2 & under)	FREE
Preschool (3-4)	\$1.50
Student (5-12)	\$3.00
Youth/Adult (13-61)	\$3.50
Senior (62+)	\$3.00
Family*	\$10.00

## Season Pass Rates

	CITY RESIDENT	NON-CITY RESIDENT
Kids (2 & under)	FREE	FREE
Preschool (3-4)	\$25	\$40
Student (5-12)	\$55	\$80
Youth/Adult (13-61)	\$75	\$100
Senior (62+)	\$50	\$70
Family*	\$125	\$175

\* Family is defined as one or two adults and their unmarried dependents—natural, adopted, or foster children—who permanently reside at the address set forth on the pool pass application form. Children must be 15 years of age and under or their legal dependents.

Family rate applies for up to five members and an application must be completed. Season pass can be used during public swim times and adult fitness swims.

# POOL info

## PUBLIC SWIM LONGER WEEKDAY HOURS!

OPEN 7 DAYS A WEEK 12:30 pm–6:00 pm, Monday - Friday and 12:30 pm–5:30 pm, Saturdays and Sundays. Open Saturday, May 23 through Sunday, Aug. 16. Then, Aug. 22, 23, 29, 30 and Sept. 5, 6, and Mon. Sept. 7.

Management reserves the right to close the pool due to weather, low attendance, or other circumstances beyond our control.

## ADULT FITNESS SWIM

For adults 18 years of age or older. 7:00am–8:30am, Monday through Friday.

## SUPERVISION REMINDER

Parents and guardians are responsible for supervising children. Lifeguards are on duty to enforce rules and respond to aquatic emergencies. Children ages 12 and under must be supervised by a guardian who is at least 17 years of age or older.



# CONCESSION STAND

Enjoy delicious treats, drinks and sandwiches during public swim time.



## LESSON SCHEDULE

# 2015 SUMMER SWIM LESSONS

AGES 3-14. Lessons held Mondays - Thursdays (Rain makeup on Fridays)

### SESSION I: June 15 to June 25

Fish/Sharks: 9am-9:30am; 6:15pm-6:45pm  
Guppies/Minnows: 9:30am-10am

### SESSION II: June 29 to July 9

Fish/Sharks: 9am-9:30am; 6:15pm-6:45pm  
Guppies/Minnows: 9:30am-10am; 5:45pm-6:15pm

### SESSION III: July 13 to July 23

Fish/Sharks: 9am-9:30am; 6:15pm-6:45pm  
Guppies/Minnows: 9:30am-10am; 5:45pm-6:15pm

### SESSION IV: July 27 to August 6

Fish/Sharks: 9am-9:30am; 6:15pm-6:45pm  
Guppies/Minnows: 9:30am-10am; 5:45pm-6:15pm

**LEVEL 1. GUPPIES:** Develop safe pool behavior and become comfortable in the water fully submerged.

**LEVEL 2. MINNOWS:** Gain greater independence in water; develop basic propulsive strokes (gliding, floating, basic movement).

**LEVEL 3. FISH:** Develop freestyle and backstroke; develop flutter, dolphin, breaststroke kick; dive in deep water.

**LEVEL 4. SHARKS:** Learn breaststroke and butterfly; Flip turns.

\$50 for eight, thirty minute sessions. Classes will meet four times per week for two weeks, 30 minutes each. Parents are not permitted in the water with their children during the lesson.

**To Register:** (on a first-come, first-served basis)  
GO TO: <http://www.eventbrite.com/o/community-pool-service-579704208>

**CLASS SIZE IS LIMITED.** Payments must be made at the time of registration. All questions regarding lessons can be directed to 301.948.2400.

**Refund and Cancellation Policy:** A refund will be given (minus a 25% handling fee) and must be requested by the second class. No make-up classes or credits will be provided for missed classes. We reserve the right to cancel any class that does not meet minimum enrollment requirements. Cancelled classes will be refunded in full. Classes will not be held in inclement weather.

Swim Lessons Sponsored by  
City of Hagerstown and Community Pool Service, Inc.

## LEVELS

## LESSON FEES & POLICIES



The City of Hagerstown Parks & Recreation Division Presents  
**2015 SPECIAL EVENTS AT CITY PARK**

**JONATHAN HAGER HOUSE & MUSEUM\***  
 301.739.8577 x170 | www.hagerstownmd.org

- May 22 Geocache Trail at City Park/Hager House/  
 Railroad Museum 1pm-5pm, Meet at Fine Arts  
 Museum to register. FREE tours all day, 10am-5pm
- June 12-14 American Doll House Tours  
 & 19-21 Fri & Sat, 10am-4pm; Sun, Noon-5pm  
 Reservations required
- July 24-26 Civil War Memorials  
 Fri & Sat, 10am-4pm; Sun, Noon-5pm
- August Hager Wedding Anniversary  
 (All Month) Tours & Museum Displays | Fri & Sat, 10am-4pm
- August 4 Ghost Tour Preview  
 8pm & 9pm; Reservations required
- September 19 Fall Fest 2015 | Tours, Living History & the  
 Hager Wedding Ceremony | 10am-4pm
- September 20 Service at the Hager House  
 11am; Open for tours Noon-5pm
- October 16, 17, Ghost Tours of Hager House & City Park  
 24, 30 & 31 7pm, 8pm, 9pm; Reservations required  
 Exclusive 11pm & Midnight Tour on October 31
- December 4 Holiday Tree Lighting in City Park  
 Open for FREE tours & refreshments, 5pm-7pm
- December German Christmas Tours  
 4-6 & 11-13 Fri & Sat, 10am-4pm; Sun, Noon-5pm

**OPEN FOR TOURS\* Friday's & Saturdays | 10am-4pm, April 10-October 31**

**Hagerstown Railroad Museum & Engine 202\***  
 301.739.8577 x170 | www.hagerstownmd.org

- May 16 & 17 Railroad Heritage Days **Meet the NEW Tommy 202!**  
 Kids Activities & Rides, Rock Climbing Wall & More!  
 Sat, 10am-5pm; Sun, Noon-5pm
- May 22 Geocache Trail at City Park/Hager House/  
 Railroad Museum 1pm-5pm, Meet at Fine Arts  
 Museum to register. FREE tours all day, 10am-5pm
- June 12-14 Ride Along Weekend  
 Take a wagon train ride on **Tommy 202!**  
 Fri & Sat, 10am-4pm; Sun, Noon-5pm
- July 17-19 Christmas in July Weekend **Tommy 202 rides!**  
 Fri & Sat, 10am-4pm; Sat, 6pm-dusk; Sun, Noon-5pm
- July 18 Christmas in July, Night at the Museum  
 Kids Activities, **Tommy 202 rides** & Outdoor Movie  
 6pm-dusk; Movie begins at dusk. *Rain date: July 19*
- August 7-9 Ride Along Weekend  
 Take a wagon train ride on **Tommy 202!**  
 Fri & Sat, 10am-4pm; Sun, Noon-5pm
- September 19 Fall Fest 2015  
 Kids Activities, **Tommy 202 rides** & Barrel Cart Rides!  
 10am-4pm

\* **ADMISSION RATES APPLY.** Events are weather permitting and subject to change. All parks in Hagerstown are smoke-free, thanks for your cooperation.

# FRIDAY OUTDOOR MOVIES AT CITY PARK

**FREE!** All movies begin at dusk in the Band Shell

Bring blankets or lawn chairs, or enjoy the new Band Shell seats.

Friday, June 12 Rain date: Tues., June 16

Friday, July 24 Rain date: Tues., July 28

Friday, August 7\* Rain date: Tues., August 11  
\* In partnership with the Bicycle Advisory Committee



MOVIE TITLES POSTED at [www.hagerstownmd.org/outdoormovies](http://www.hagerstownmd.org/outdoormovies)

## PLUS

### Dive-in Nights Movie at Potterfield Pool

Wednesdays – June 24, July 8 and August 5  
(rain dates are on the Thursday following the movie night)

7:00pm – 10:00pm JOIN US for SWIMMING and  
a POOLSIDE MOVIE on an inflatable movie screen!  
Movies will begin at dusk. Movie titles will be announced  
at [www.hagerstownmd.org/outdoormovies](http://www.hagerstownmd.org/outdoormovies)

### Bird Watching Walks in the Park



Learn to identify, by sight and sound, the many bird species that inhabit our urban parks. *Pre-registration required.*

**MAY:** Sunday, May 24 - City Park at 7:30am, Monday, May 25 - Mills Park at 8:00am; **JUNE:** Saturday, June 20 - City Park at 7:30am, Saturday, June 27 - Pangborn Park at 8:00am

## AND

### CITY PARK

FALL FEST 2015

Saturday, September 19 at 11am-4pm  
Activities, Living History, Sailboats on the Lake & More!

301.739.8577 x170 | [www.hagerstownmd.org/parks&rec](http://www.hagerstownmd.org/parks&rec)



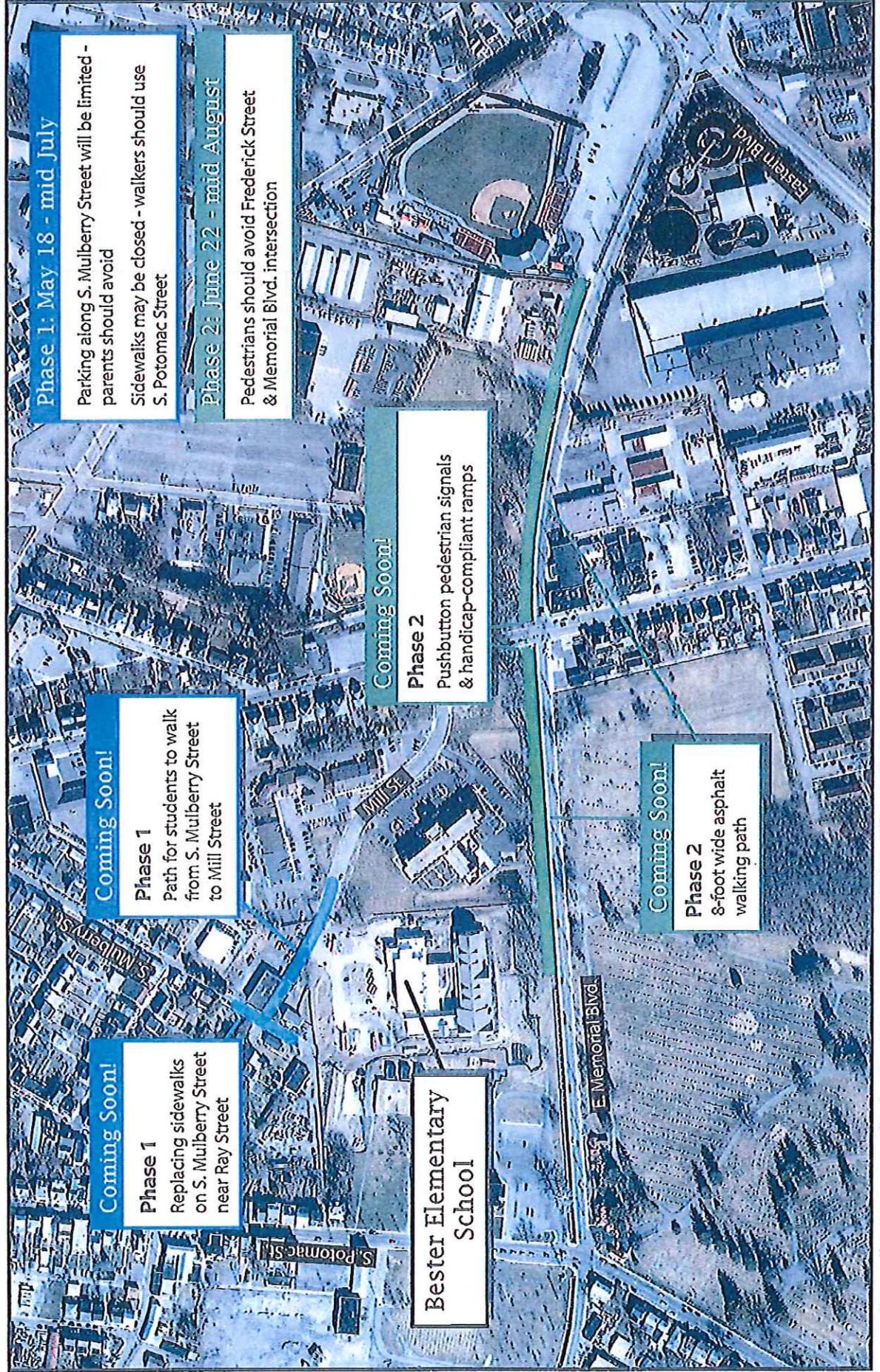
Like us on Facebook Hagerstown Parks and Recreation



All events are weather permitting and may be subject to change. All parks in Hagerstown are smoke free, thanks for your cooperation.

# SAFE ROUTES TO SCHOOL

The City of Hagerstown is making additions and enhancements to help your student walk or bike safely to and from Bester Elementary School. Construction will begin on S. Mulberry St. during the week of May 18th, and the project is expected to be substantially complete before school re-opens on August 19th. Review this map so you know what to anticipate while our contractor completes the project.





Here's how the City of Hagerstown, with the support of grant funding from the State of Maryland, is making a "Safe Route to School" for Bester Elementary students:

- Replacing the narrow walkway along Memorial Blvd. (between Bester and Municipal Stadium) with an 8-foot wide path
- Building a new asphalt path from the dead end of Mill St. to S. Mulberry St. to help students from the Mulberry St. neighborhood walk to the school
- Replacing portions of sidewalk on S. Mulberry St. (in the area of Ray St.)
- Constructing handicap-compliant ramps and pushbutton countdown pedestrian signals at the intersection of Frederick St. and Memorial Blvd.

The City is contracting with C.W. Hetzer, Inc. to complete the project. The contractor has provided the following schedule:

**Phase 1: (May 18 - mid July)**

Work will begin on South Mulberry Street and the path from the school to Mulberry Street. During that time parents should avoid South Mulberry Street as parking will be limited, and walkers to and from the school should use Potomac Street instead of Mulberry Street as the sidewalks will be closed at times. Walkers will be able to use the existing path along Memorial Blvd. and they will be able to cross the intersection of Frederick Street and Memorial Blvd. through the last day of school on June 22nd . Parents will still be allowed to pick up students at rear entrance from Mill Street.

**Phase 2: (June 23 - end of August)**

On or about June 23rd, construction will continue at the intersection of Frederick Street and Memorial Blvd. and for the proposed 8-foot wide path along Memorial Blvd. During this phase while school is closed, pedestrians will not be able to use the path while it is being reconstructed, and the intersection of Frederick Street and Memorial Blvd. should also be avoided.

For more information, please call the Engineering Division at 301-739-8577 Ext 128