

City of Hagerstown, Maryland Status & Information Report No. 15 for 2015

April 17, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

APRIL 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3 Holiday City Offices Closed	4
5	6	7 No M&C Meeting	8	9	10	11 7am Community Yard Sale @ Fairgrounds Park
12	13	14 3pm Work Session 5:30pm Celebration of Business @ Fountain Head Country Club	15	16	17	18
19	20	21 10:30am Earth Week Celebration @ USMH Plaza 4pm Work Session	22	23	24	25 10:30am Community Garden Ribbon Cutting @ 513 South Potomac Street
26	27	28 4pm Budget Work Session 7pm Regular Session	29	30 5-8pm Taste of the Arts @ City Center		

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**
 - Please mark your calendar now for a Grand Opening and Ribbon Cutting for TriBridge Partners, LLC. The business is located at 38 South Potomac Street, Suite 303 in City Center Hagerstown. The event will take place on Tuesday, May 5 at 11:30 AM. Light refreshments will be served after the Ribbon Cutting.
 - Please mark your calendar now for a Grand Opening and Ribbon Cutting for the Washington County Playhouse. The business is located at 44 North Potomac Street (please use back entrance) in City Center Hagerstown. A formal invitation will be emailed to you soon. The event will take place on Friday, June 5 at 4:00 PM.

2. Events

- The City of Hagerstown will have an Earth Week Celebration Ceremony on Tuesday, April 21, 2015 at 10:30 AM in the University Plaza. Students from area schools will take part in the event and participate in recycling games and activities. The public is invited to attend. The City of Hagerstown will have an Earth Week Celebration Ceremony on Tuesday, April 21, 2015 at 10:30 AM in the University Plaza. Students from area schools will take part in the event and participate in recycling games and activities. The public is invited to attend.
- In one evening, you can help three great organizations, enjoy delicious cuisine and be delighted by the sights and sounds of local artists. It happens at the Taste of the Arts in City Center Hagerstown on April 30, 2015 from 5:00 PM to 8:00 PM. Passport tickets are available for \$20 and the event benefits the Barbara Ingram School for the Arts Foundation, The Maryland Theatre, and the Washington County Arts Council. The Fifth Annual Taste of the Arts features 14 venues where you can sample delicious cuisine from 28 South, The Broad Axe, Bulls & Bears Restaurant, Burkett's Deli, El Paso Cantina and Grill, Flying Pie Co., Otterbein United Methodist Church's Popcorn Stand, Pretzel and Pizza Creations, Public Square Café, Thai Zap Restaurant, The Maryland Theatre featuring Leiters' Fine Catering, Inc., Schmankerl Stube, the Washington County Arts Council featuring The Plum and The Gourmet Goat and Yumminess Bakery & Café. At each venue, local artists from the Barbara Ingram School for the Arts and other talented artists will be performing. Also, visit four art sites and receive a free giveaway item! These include Just Lookin' Gallery, Shepherd University - Capstone Exhibit Senior student art; Studio on NoPo featuring artists from the City of Hagerstown art housing and studio project and the Washington County Museum of Fine Arts --- Pop-Up Site and more. Participants who have their passport stamped at every venue will be eligible to win one of five \$100 certificates from Anderson Photographs, \$200 in City Center Dollars or 2 two-person admissions to Wind Down Friday. Bring your stamped passport to the Washington County Arts Council, 34 South Potomac Street to be entered to win. Also, don't miss seeing the newly commissioned sculpture by Toby Mendez, "**Our Journey Transports us through Time**" at the rear plaza of the Washington County Free Library. The sculpture is being unveiled at 4:00 PM on April 30, 2015. Passport tickets cost \$20 and can be purchased by calling 301-790-2000 or stopping by the Maryland Theatre Box Office at 21 South Potomac Street. Passport tickets can also be purchased online at www.mdtheatre.org with applicable fees. Taste of the Arts is sponsored by the City of Hagerstown and the Downtown Alliance.
- Barbara Ingram School for the Arts will be performing their opening weekend of the play, "Shrek the Musical." Join Shrek and his loyal steed Donkey, as they set off on a quest to rescue the beautiful (if slightly temperamental) Princess Fiona. Add the diminutive Lord Farquaad, a gang of fairytale misfits and a biscuit with attitude. The play will be performed April 17, 18, 19, 24, 25 and 26.
- Staff met with the Wind Down Committee this week. They will be hosting this event monthly. Event dates are May 8, June 5, July 17, August 21, September 25 and October 16.
- The Western Maryland Blues Fest is just continuing its fundraising campaign, and a number of sponsors have committed. The committee has raised over \$90,000 to date. Tickets are on sale.

3. A&E District

- The City of Hagerstown is the home of the 2015 State of Maryland's Arts and Entertainment Districts Annual Meeting. The meeting will begin and end at the Washington County Free Library. Registration is at the Washington County Free Library on Monday, April 20 from 9:30 AM to 10:00 AM. Attendees will be touring The Maryland Theatre, Barbara Ingram School for the Arts, the Artist Housing on North Potomac Street and the Washington County Arts Council. The reason they selected Hagerstown was the fact that Hagerstown's Arts and Entertainment District won the Outstanding Achievement Award for 2014.

4. **Volunteers:** The Volunteer Program is continuing. Bev David has been speaking with general volunteers, event volunteers and others. A number of people want to assist in enhancing the City. We are now focusing on getting volunteers for the Blues Fest.

5. **This Week's Headlines and Media Releases:**
 - Students Celebrate Earth Week Through Learning Activities
 - Taste of the Arts Serves Up Visual, Performing, and Culinary Arts
 - Traffic Advisory: Tree Trimming on Northern Avenue

6. **Channel 25**
 - Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Spring in Full Bloom at City Park and University Plaza
 - Month in Review segment
 - Taste of the Arts commercial
 - State of the City
 - Neighborhoods 1st 2014 Accomplishments
 - Hub City Mid-Miler Check-In Event
 - Special Broadcasts:
 - State of the City Community Presentation - Wednesday and Sunday at 7:00 PM
 - In production:
 - Blues Fest Previews
 - Pop-Up Shops May promotion
 - Bike Month promotion
 - Day of Hope Preview

7. **Websites**
 - City Website:
 - About 4,800 users visited www.hagerstownmd.org for the week of April 13, 2015 - April 19, 2015.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 1,448 users
 - ▶ Jobs page 209 users
 - ▶ Police 178 users
 - Top Searches:
 - ▶ "find it in hagerstown"
 - ▶ "bulk trash"
 - ▶ "jobs"
 - engageHagerstown:
 - Total Participants: 463
 - Unique Visitors: 9,198
 - Page Views: 47,143

- Current topics:
 - ▶ Main Street is taking off! What have you seen in other Main Street communities that could work in Hagerstown?
 - ▶ What would you like to see on the big screen for this year's Movies in the Park series?
 - ▶ What city services would you like to see made available online?
 - ▶ What is the best way to make a splash and enhance the Potterfield Pool experience this summer?
 - ▶ What can you and others in our community do to help realize the vision of Policing in Partnership with the Community?
 - ▶ What do you believe is key to creating positive change in Hagerstown's future?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**

- 35 North Prospect Street – Spotlight, Inc. – retail sales of jewelry, electronics, and specialty tools (buy and sell-not to be operated as a pawn shop).
- 119 North Potomac Street, Apt. 2 – DC Drywall – home workstation for a drywall contractor.
- 1041 Woodland Way – Wrenn's Painting Service – home work station for a painting/carpentry business.
- 17621 Basalt Way – SBRA Trading – home work station office only for a coffee and spice import and distribution business.
- 53 North Potomac Street – Ina Décor – retail sales of painted furniture.

2. **New Development Cases**

- 28-50 East Baltimore Street – Board of County Commissioners of Washington County – final plat (Lots 1-3).

3. **Historic District Commission:** The HDC reviewed the following cases on April 9:

- 811 The Terrace – Kathryn Louise Kershner – approved one gazebo (with conditions).
- 33 West Franklin Street – RG Realty Inc. – this case was tabled and will be discussed again at on April 23.
- 43-57 West Washington Street (Rear) – City of Hagerstown – approved a reduction in the previously approved rear landing.
- 100 South Potomac Street – Washington County Free Library – approved a bronze wall sculpture on the lower outdoor plaza.
- 100 North Potomac Street – Patterson Hotel – approved replacement windows and removal of an egress door to be replaced with recessed brick.
- Workshop: 17 East Avenue – Chair Lift and Downspouts.
- Design Guidelines Amendments – discussed future amendments to the Design Guidelines necessitated by recent Land Management Code text amendments.

- Reviewed Potential Preservation Week Award nominees. The following properties will be recognized in May: Bridge of Life at 10-12 South Potomac Street; 817 The Terrace; and the Maryland Theatre.
- HDC will review and discuss the following matters on April 23:
 - 33 West Franklin Street – RG Realty Inc. – window film (tabled on April 9).
 - Staff-Approved Work – discussion.
 - Design Guidelines Amendments.

4. **Weekly Activity Report:** April 6–10, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	8	Residential -	5	Commercial -	2	Other -	1	13
Electric	24	Residential -	17	Commercial -	6	Other -	1	25
Plumbing	9	Residential -	8	Commercial -	0	Other -	1	9
Mechanical	7	Residential -	4	Commercial -	3	Other -	0	7
Engineering Dept.	1							1
TOTAL	49		34		11		3	55
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential	\$ 33,245.00				\$ 4,571,657.00			
Commercial	\$ 2,428,500.00				\$ 40,055,920.00			
Apartment	\$ 15,500.00				\$ 7,932,220.00			
Sign	\$ 18,975.00				\$ 274,591.00			
TOTAL	\$ 2,496,220.00				\$ 52,834,388.00			
Projects of Interest:								
- Replace rooftop and air handling units and other components at Washington County Tech High School - \$2,000,000								
- Construct an A C & T convenience store with car wash at 18141 Garland Groh Boulevard - \$425,000								
RENTAL LICENSING PROGRAM								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Total registered or invoiced for 2014-2015 program (some have since been canceled)					3,481	9,505		
Registrations received weeks of April 6 – April 10					6	6		
New applications issued weeks of April 6 – April 10					3	3		
Percentage of total invoiced that have registered & paid					99.8 %	99.8 %		
<u>PAYMENT</u>								
Weekly payment received		\$ 450						
Weekly adjustment/credits		\$ 0						
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	25							
Electrical	48							
Plumbing	19							
Mechanical	7							
Safety	52							
Neighborhood Vitality	67							
Quality of Life	5							
Preventive Maintenance	8							
Planning & Zoning	2							

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

FIRE DEPARTMENT

1. The following is the monthly fire report from HFD:

	<u>Total</u>	<u>Loss</u>
<i>Breakdown By Incident Type:</i>		
Fire	30	\$37,750
Rescue & EMS Incident	122	
Hazardous Condition (no fire)	15	
Service Call	42	
Good Intent Call	6	
False Alarm & False Call	48	
Special Incident Type	8	

<i>Breakdown By Property Type:</i>		
Assembly	13	
Educational	9	
Health Care, Detention & Correction	9	
Residential	140	\$37,500
Mercantile, Business	20	
Industrial, Utility	1	
Manufacturing, Processing	3	
Storage	12	
Outside Property	64	\$250

INCIDENT BY DISTRICT:		
Hagerstown (HFD)	225	84.50 %
Maugansville Fire (Co13)	6	2.21 %
Williamsport Fire (Co 2)	1	.36 %
Clear Spring Fire (Co 4)	1	.36 %
Halfway Fire (Co26)	3	1.10 %
Smithsburg Fire (Co 7)	1	.36 %
Long Meadow Fire (Co27)	11	4.05 %
Funkstown Fire (Co10)	14	5.16 %
Out Of County (OUT)	5	1.84 %

AVERAGE TURNOUT PER INCIDENT: 6
INJURIES: Civilians - 1 Firefighters - 0
AVERAGE TIME OF ARRIVAL: 4:14 min (within City limits)

FIRE SCENE PROPERTY VALUES: \$11,911,100
FIRE LOSSES: \$37,750 .32%
PROPERTY SAVED: \$11,873,350 99.68%

PARKS & ENGINEERING

1. **Recreation News**
 - **Hub City 100 Miler Finale.** The grand finale ceremony of the Hub City 100 Miler takes place this evening, Thursday, April 16, 2015 from 4:00 pm – 6:00 pm. This finale will out shine any Hub City 100 Mile Challenge gathering yet, with health and fitness vendors on site to share information about exercise, nutrition, and wellness programs available in our community.
 - **New Spring Recreation Programs.** We have created partnerships with several new organizations and fitness instructors to execute many new recreation programs for our department! Partners include the Police Athletic League (PAL), 368 Athletics, Fit Labs, Atta Pup Training, Bicycle Advisory Committee, and Angela Yamashita/Dance Fitness Instructor. We are promoting nine programs this spring, and registration is now open through our Active network. Here is a snapshot of the programs and a flyer is attached.
2. **Pangborn Park.** Funded by Program Open Space, work continues on the new trellis/pavilion. A leak was found in the fountain and repairs were made accordingly.
3. **Terrapin Park.** Located in Collegiate Acres, we installed a large climbing turtle in the playground area.
4. **Safe Routes to School.** The State approved C.W. Hetzer's bid documents, and since Mayor & Council has also approved this contract and we will schedule the Pre-bid meeting and get the contractor started on Mulberry Street sidewalks and traffic signal at Frederick Street and Memorial Boulevard. The main path won't be worked on until school is closed for summer.
5. **Board of Traffic & Parking Recommendations**
 - Add a two-space loading Zone on North Potomac Street across from City Hall
 - Add a one-space loading zone on north side of West Franklin Street west of Potomac Street
 - Convert Park Circle to a roundabout
6. **Roundabout.** The roundabout at MD Rt 144 and Western Maryland Parkway construction will start next week according to State Highway.
7. **Engineering Division Items**

Traffic issues		
Description	Week of 4/10/15	Calendar Year-to-date
Traffic complaints received	5	47
Work Orders completed	5	36
Traffic counts completed	0	3
Construction Projects		
Description	Week of 4/10/15	Calendar Year-to-date
Projects advertised for bids	1	14
Projects under construction	8	
Projects completed	0	0

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,618	Field Interviews:	84
Arrests/Warrants Served:	16	Moving Violations:	50
Domestic Violence Calls:	14	Parking Violations:	195
DUI Arrests:	1	Safety Repair Orders:	8
Reports Filed:	157	Warnings:	88

2. REPORTS

- **04/10/15:** Officer Biddle was dispatched to 201 South Cleveland Avenue on a report of a burglary. The victim stated his company had been renovating this building for several months. When he went to work that morning he discovered a large piece of plywood which was used to secure an opening to the building had been removed. The victim examined the job site and noticed there were some tools missing from a tool box. The construction site is secured by a perimeter chain link fence with a locked gate at the front entrance. It appears that a portion of the fence had been lifted to gain access into the job site. There is no additional information at this time.
- **04/11/15:** Officer L. Dean responded to Wal-Mart on Garland Groh Boulevard for a reported theft and damage to property. The store manager advised a white male customer in the electronics department cut the security cable to an iPad Tablet. The alarm sounded and the suspect fled the area. It was later discovered that three laptops had been damaged in the same area in which the suspect fled. No additional information available.
- **04/13/15:** A victim entered HPD to report a check fraud that occurred on Daycotah Avenue. The victim placed a personal check in her mailbox addressed to Citicard. She later received notification from Citicard that she they had not received her payment. Through investigation it was discovered that the check was counterfeited and was traced to a transaction at a Lowe's Home Improvement store in Kentucky. There are no leads at this time.

3. PRESS RELEASES

- **04/11/15:** Officers from the Hagerstown Police Department were dispatched to the rear of 34 South Mulberry Street for a reported disturbance. When officers arrived on scene, they located two adult males with stab wounds. Both individuals were transported to Meritus Medical Center with non-life threatening injuries. The incident has been determined to be an isolated incident, and both individuals are known to the other. The investigation is on-going.

4. OTHER NEWS/INFORMATION

- The Hagerstown Police Department recently conducted a training session on Police Ethics. All were encouraged, in the face of unethical behavior, to do the following:
 1. Find the courage to be different, the strength to be ethical when others are not, and the desire to encourage others to do the same.
 2. Understand the importance of making right decisions.
 3. Truly begin to understand and embrace why we do our jobs.
 4. Listen to and live by a conscience that is connected to principles.
 5. Be those whose very presence causes unethical behavior to cease, desist, and fear existence.

6. Be willing to be criticized for doing what's right, persecuted for standing our ground, misunderstood for going against the grain and even hurt for following our convictions.

These six character points can be beneficial to all city employees.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	244	244
	University District Deck	462	462
	Downtown Parking Lots	384	381
Number of Patrons Using Decks	A & E Deck	1,981	1,567
	University District Deck	2,137	1,734
Sales of Discount Coupons		100	150
Number of Citations Issued	(Includes Warnings)	218	197
Number of Late Payment Notifications		20	39
Number of Cars Booted		0	0
Peak Occupancy (%)	A & E Deck	75% (Thurs @ 2 pm)	59% (Sun @ 2 pm)
	University District Deck	72% (Thurs @ 4 pm)	68% (Tues @ 2 pm)

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	0	2
Human Resources	0	0
Light	4	0
Parks & Engineering	1	3
Police	10	6
Public Works	7	3
Wastewater	0	2
Water	3	4
Weekly Totals	25	20

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Sat. 4/11 - 22 West Franklin Street - Miss Utility locate; emergency locate for Columbia Gas to make repairs to gas main break. Time Out: 13.5-14.7
- Sun. 4/12 - Wesel Boulevard - Pole damaged; vehicle struck light pole in accident. The fixture was removed until replacement was completed the next business day. Time Out: 7.6-8.2
- 209 Belview Avenue - blinking lights; service disconnected for customer to have electrician make repairs to the main breaker. Time Out: 9.5-10.8

- 209 Belview Avenue - Service was reconnected upon completion of electrician's work repairs. Time Out: 13.0-14.2

Distribution: Recent activity included:

- Metering Staff received three high bill complaints this week; upon testing, meters were found to have met all Public Service Commission requirements.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
12	0	4	1

Engineering Staff worked on the following projects:

- Multiple permit reviews and service upgrade requests have been completed.
- The downtown streetlight facilities continue to be located and added to the electric model in the GIS environment.
- A&E Trail Lighting and Electrical Design.
- Fairgrounds electrical service upgrade.
- Re-build of damaged HLD overhead subtransmission, distribution, and communication facilities.
- Investigation for the repair of wireless SCADA communications.
- Coordination of vegetation management activities with CSX Rail and HLD's vegetation management contractor.
- Research and selection of new modern hydraulic drills/impact guns for HLD distribution operation trucks.
- Review and comment of Marsh Run Trail box culvert installation affecting HLD's subtransmission and distribution utility poles.
- Review and comment of US Route 11 sidewalk project affecting HLD's subtransmission and distribution utility pole anchors and guy wires.
- Request and negotiation for private right-of-way to upgrade facilities for the rehabilitation of 100 North Potomac Street.
- Negotiation for the repair of HLD 15kV Square-D substation breakers.
- Review and approval of repair requirements for HLD electrical testing devices.

Administration

- The FERC 1 financial report for fiscal year 2014 was submitted to the Maryland Public Service Commission.
- The Ten Year Plan (electrical power loading forecast) for calendar year 2015 through 2024 was submitted to the Maryland Public Service Commission.
- Staff is in the process of completing the USPP Data Request for the Maryland Public Service Commission.
- Staff finalized the RFP to be advertized for the HLD facility's roof replacement.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
04/09/15	11.64		11.64
04/10/15	11.61		11.61
04/11/15	11.60		11.60
04/12/15	11.78		11.78
04/13/15	12.04		12.04
04/14/15	11.68		11.68
04/15/15	13.30		13.30
Average			11.93

Water Production at RC Willson

- *Operations*

- Completing routine PMs
- Working with contractor on plant upgrades (SCADA)

- *Maintenance*

- R C Willson – Performing routine PMs

- *Instrumentation*

- R C Willson – Working on SCADA

Water Production at Breichner

- The Edgemont Reservoir is currently at -9.68'; the hydrant is closed and the bypass is open three turns.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are working on the overlay and installing meters throughout the system. We have also started our large meter testing program and repaired a leak on the 24" main near the water plant.

Laboratory

- Collected line sample from Day Road. Sample passed bacteriological testing.
- Obtained annual report from the State. This data will be used to compile the Consumer Confidence Report for PWSID 021-0010 for 2014.
- Ordered spore strips from Mesa Labs.
- Reviewed EPA Manual for the Certification of Laboratories Analyzing Drinking Water in preparation of our triennial audit by MDE.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson Plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		4
Grading Plan		2
Final Plat		1
Building Permit	17	

- Staff attended a development review meeting at the County Planning Office.
- Staff met to discuss the Yale Drive Extension project and develop a constructability issue response for County Engineering.

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a representative of Habitat for Humanity regarding water service for lots on Jefferson Boulevard.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Apr 08, 2015	7.18	0.11
Thursday, Apr 09, 2015	7.40	0.04
Friday, Apr 10, 2015	7.16	0.03
Saturday, Apr 11, 2015	6.85	0.00
Sunday, Apr 12, 2015	6.85	0.00
Monday, Apr 13, 2015	6.83	0.00
Tuesday, Apr 14, 2015	7.00	0.04
Weekly - Avg. Flow / Total Rainfall	7.03	0.22
Monthly – Avg. Flow /Total Rainfall	7.14	0.69

Miscellaneous

- Worked with Collections to remove/flush grease from Primary Clarifier skimmer box to grease pit.
- Repaired ventilation equipment in the O2 building.
- Routine maintenance (MP2 Program and Corrective Work Orders).

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	1, 15	390	275	18
Flushing	12,15	13,290		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main & Lateral	18	1	Debris	7.5
Manholes	18	1	Sulfide Damage	7 V.F.

Collection System Maintenance Task

- Cleaned in District 12, few in District 15 and primary grease line at plant.
- Inspected in District 1 and 15 for 2016 overlay.
- Installed bio-bags (two bags a day on Wesel Boulevard after cleaning) to control FOG.
- Ran emergency generators, and downloaded Newgate data.
- Fabricated control float holder for Station 10 and draw down at Station 15.
- Installed two flow meters one in District 12 and one in District 20.
- Checked manholes in dist # 27 for possible blockage.
- Hauled millings and spread on back road to fill site.

- Cleaned out storm water management pond at bottom of hill at Gold Bond. Pond filled up with sediment and washed our road out.
- Repaired tailgate lever on unit 512.
- Repaired service connection at 11515 Dellwyn Avenue, four-inch cast iron pipe under driveway filled with sediment, dug at main and flushed pipe.
- Power washed manhole 18073 and applied epoxy on walls and bench.
- Cleaned wet wells and wet well floors at stations 3, 21, 22 and 23, pulled both pumps at station 3 and removed rags. Cleaned #2 pump impeller at station 21.
- Remote tech support for CCTV POSM software.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	0	0	0	3	3
YTD 2015	26	26	4	3	0	24	83

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff met to discuss the Yale Drive Extension project and develop a constructability issue response for County Engineering.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a representative of Habitat for Humanity regarding sewer service for lots on Jefferson Boulevard.

Wastewater Laboratory

- Amended DQM spreadsheet to reflect new standards used for calibration and continuous calibration verification for TKN analysis.
- Collected quarterly metals sample for raw, thickener, and effluent. Bromide was added to the list of contaminants.
- Continued training lab technician as the next industrial pretreatment sampling.
- Continued analyzing DMR-QA samples.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,


 Bruce Zimmerman
 City Administrator

CITY OF HAGERSTOWN

SPRING RECREATION PROGRAMS



BENNY'S PUBCYCLE, FRIDAY, MAY 15 AT 6:30 PM

Cyclists will rally outside Benny's Pub to ride the Hub City Bike Loop (10 miles), meeting back at Benny's for dinner, a tour, and 10% off their food purchase. The first 40 registered receive a FREE t-shirt!

BIRD WATCHING WALKS IN THE PARK, APRIL - JUNE, 8:00 AM

Learn to identify, by sight and sound, the many bird species that inhabit our urban parks! Meets in various Hagerstown City Parks on select weekdays and Saturday mornings. Bring your own binoculars! Free.

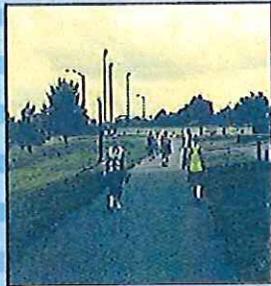


FIT FIDO ADVENTURE WALKS, SUNDAYS, 3:00 PM, APRIL 26 - MAY 31

Meets at various Hagerstown City Parks, providing stimulating activities that will teach you and your dog new skills and tricks to strengthen your bodies and strengthen your bond! \$100

FITNESS BOOT CAMP, MONDAYS & WEDNESDAYS, 7:00 PM, MAY 4 - JUNE 10

Get in shape now! Take our boot camp at Fairgrounds Park which includes trail runs, exercise stations and training on various terrain. You'll be encouraged by our trainers and see results. \$65



FITNESS SWIMS, MONDAYS - FRIDAYS, 7:00 AM, BEGINS MAY 26

Join us at Potterfield Pool for our adult fitness swims. Swimming is an excellent fitness activity for anyone looking to get fit and stay fit! Purchase a punch card for 10 swims for \$30!



HUB CITY SUMMER SLIM DOWN CHALLENGE, BEGINS MAY 8 - JUNE 19

Get your body ready for summer! Take the 6 week challenge and see your body transform! Follow the program to become more active and to live a healthier lifestyle. Participants are eligible to win weekly prizes. Registration includes a celebration pool party and tickets to a Dive-In movie!
Hub City 100 Milers: \$30 until April 30; then \$35. Not a 100 Miler? \$40

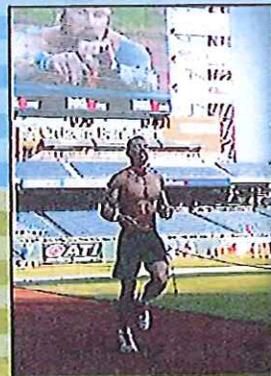
PARKOUR HACKS, WEDNESDAYS, 6:30 PM (INSTRUCTION);

FRIDAYS, 6:00 PM (OPEN GYM), JUNE 24 - JULY 15

Do you watch American Ninja Warrior? Now you can be like one! Premier instructors and a one of a kind terrain will train you at Fairgrounds Park to be the next Ninja Warrior! \$65

TITAN RACING, THURSDAYS, 6:00 PM, JUNE 11 - JULY 2

Are you getting ready for obstacle course racing such as: Warrior Dash, Battle Frog or Spartan Racing? Train with us and get experience on several obstacles found in major races. Have fun at fairgrounds park while getting ready for the racing season. \$60



368 SMALL GROUP TRAINING, TUESDAYS AND THURSDAYS, 6:30 PM, MAY 19 - JUNE 25

Train your body to depend on itself with a full range of motion movements and strength building scenarios for everyday functional mobility. 368 Training at Fairgrounds Park represents the concept of optimal fitness and wellness. Move Well, Train Strong. \$99



www.hagerstownmd.org/parkandrec

301-739-8577 x 170



PARKS & RECREATION
CITY OF HAGERSTOWN

