

City of Hagerstown, Maryland Status & Information Report No. 12 for 2015

March 27, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

MARCH 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 No Meeting	4	5	6 7-9 pm Western MD Blues Fest Cabin Fever Blues Bash @ MD Theatre	7
8	9	10 7:15am State of the City @ Hager Hall 4pm Work Session 6:30pm State of the City @ Council Chamber	11	12	13	14 10 am St. Patrick's Day Run @ City Center
15	16	17 3pm Executive Session 4pm Work Session	18	19	20	21
22	23	24 3pm Executive Session 4:15pm Work Session	25	26	27	28
29	30	31 6:15pm Executive Session 7pm Regular Session				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**
 - On Wednesday, April 8 at 1:00 PM, Advanced Auto Parts will host a Grand Opening and Ribbon Cutting. Councilmember Martin Brubaker will officiate. Advanced Auto Parts is located at 12818-D Shank Farm Way in Hagerstown.

2. **Events**
 - The fourth annual Maryland International Film Festival, Hagerstown received over 250 submissions and over 70 films will be shown in Hagerstown during the festival from March 26-28. The Maryland International Film Festival, Hagerstown (MDIFF-H) is scheduled to run March 26-28, 2015 and will be screening more than 70 films from around the globe. Several world premieres will be screened, including two major features In God We Trust and Writer's Cramp. Opening night was Thursday, March 26 at the Historic Maryland Theatre.

Other venues on Friday and Saturday March 27 and 28 include the Academy Theater and the Bridge of Life Center, along with the Washington County Free Library Fletcher Branch. Tickets are now on sale, through the Maryland Theatre box office, and also online at <http://www.marylandiff.com>. The MDIFF-H mission is to be a platform for independent filmmakers to engage audiences, collaborate with other filmmakers and educate the community with the celebration of film. For more information about MDIFF-H, and venues and times, see: <http://www.marylandiff.com>. The Red Carpet for opening night of the film fest starts at 5:40 PM. The program in the Maryland Theatre starts at 6:45 PM. There are three shorts and one feature scheduled on the opening night. NBC's "The Black List" and "State of Affairs" Director Joe Carnahan will screen "Stretch" as the featured film. This film is rated R. Joe Carnahan will be on hand for questions and answers after the film. Please note Mr. Carnahan is the Maryland International Film Festival-Hagerstown's Creative Director.

- The Western Maryland Blues Fest is continuing its fundraising campaign, and a number of sponsors have committed. The committee has raised approximately \$85,000 to date.

2. **A&E District**

- Staff are working with the State of Maryland to organize the Annual A&E Managers Meeting being held in City Center Hagerstown on April 20. The meeting will begin and end at the Washington County Free Library.

3. **This Week's Headlines and Media Releases:**

- The Greens at Hamilton Run Opens for Golf Season
- Traffic Advisory: Maryland International Film Festival
- E-casts:
 - A Special Invitation for a Grand Opening and Ribbon Cutting for Zepheira Sports Bar – Friday, March 27 at 4:00 PM

4. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - State of the City
 - Neighborhoods 1st 2014 Accomplishments
 - Hub City Mid-Miler Check-In Event
 - Special Broadcasts:
 - ▶ State of the City Community Presentation - Wednesday and Sunday at 7 p.m.
 - ▶ Divided Valor - Saturday and Sunday at 2:00 PM
- In production:
 - Blues Fest Preview
 - Taste of the Arts Spot
 - Pop-Up Shops May promotion

5. **Websites:**

- City Website:
 - About 8,600 users visited www.hagerstownmd.org for the week of March 16 - March 22, 2015.

- Top entrances (first page users accessed on the website):
 - ▶ Home page 2,452 users
 - ▶ Jobs page 512 users
 - ▶ Utility billing page 335 users
- Top Searches:
 - ▶ "bulk trash pick up"
 - ▶ "water department"
 - ▶ "budget"
 - ▶ "hotels"
- engageHagerstown:
 - Total Participants 457
 - Unique Visitors 8,805
 - Page Views 46,006
 - Current topics:
 - ▶ What City services would you like to see made available online?
 - ▶ What are some creative ideas for enhancing programming and operations at The Greens at Hamilton Run?
 - ▶ Main Street is taking off! What have you seen in other Main Street communities that could work in Hagerstown?
 - ▶ What do you believe is key for creating positive change in Hagerstown's future?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**
 - 1019 Concord Street – Outa Road Towing & Auto Transport – home workstation for an auto transport business.
 - 562 Northern Avenue – Extreme Nutrition – retail sales of vitamin supplements.
2. **Planning Commission:** On March 25 the Planning Commission reviewed the following items:
 - Approved the stormwater management approach for Centre at Antietam West Pad.
 - Workshop: 520 Northern Avenue (former McDonald's) – Rick Hamilton.
 - Workshop: 500 South Burhans Boulevard – Fisher Sheds.
3. **Historic District Commission:** The March 26 meeting was canceled due to lack of a quorum. Items on agenda will be considered at the April 9 meeting.
4. **Board of Zoning Appeals:** On April 15 the BZA will hear a fence variance for 29 Moller Parkway. The owner would like to install a six-foot privacy fence along the property line fronting Eastern Boulevard.

5. Weekly Activity Report: March 16–20, 2015

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	8	Residential -	4	Commercial -	2	Other -	2	6
Electric	12	Residential -	3	Commercial -	7	Other -	2	12
Plumbing	16	Residential -	7	Commercial -	5	Other -	4	16
Mechanical	4	Residential -	1	Commercial -	3	Other -	0	4
Engineering Dept.	11							10
TOTAL	51		15		17		8	48
Est. Value of Issued Building Permit Projects:				Fiscal Year Totals:				
Residential				\$ 39,520.00				\$ 4,463,462.00
Commercial				\$ 187,500.00				\$ 36,584,920.00
Apartment				\$ 0.00				\$ 7,909,543.00
Sign				\$ 0.00				\$ 245,617.00
TOTAL				\$ 227,020.00				\$ 49,203,542.00
- Selective demo with new partitions and doors at 1350 Marshall Street - \$175,000 - Interior renovations and replacement of rear porch at 1215 Glenwood Avenue - \$35,000								
RENTAL LICENSING PROGRAM								
				PROPERTIES	UNITS			
Total registered or invoiced for 2014-2015 program (some have since been canceled)				3,478	9,502			
Registrations received weeks of March 16 – 20				7	8			
New applications issued weeks of March 16 – 20				2	2			
Percentage of total invoiced that have registered & paid				99.8 %	99.8 %			
PAYMENT								
Weekly payment received		\$ 700						
Weekly adjustment/credits		\$ 0						
INSPECTIONS								
TYPE	NUMBER CONDUCTED							
Building	39							
Electrical	44							
Plumbing	26							
Mechanical	9							
Safety	30							
Neighborhood Vitality	46							
Quality of Life	3							
Preventive Maintenance	11							
Planning & Zoning	3							
INSPECTIONS KEY:								
Categories of Conditions								
Safety	Conditions which are or reasonably present a hazard to occupant or public.							
	<u>Example:</u> No smoke alarms, improper wiring, handrails							
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property							
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.							
Quality of Life	Conditions which negatively impact occupants.							
	<u>Example:</u> Damaged surfaces, damages elements, missing screens							
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.							
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood							

Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **Recreation News**

- Hager House – tours and activities for German Easter are underway! Beginning this Saturday, March 28th, German Easter tours at the Hager House will be conducted daily through Thursday, April 2nd from 10am – 4pm (Sunday from Noon to 5pm). On Sunday, March 29th, a free petting zoo (1pm) and Easter Egg Hunt (3pm) will take place, including a dog friendly egg hunt at 2pm. We have nearly 50 kids registered already for the egg hunt and flyer is attached.
- Adult Spring Leagues – due to weather, the adult sports leagues were postponed a week and will now begin the week of March 30. We have 32 registered for Kickball and a few registered for the Corporate League. We are still accepting registrations.
- Ice Rink – Public skates have been “booming” this winter, with the ice filled with skaters. The rink is taking advantage of school being out and having extra public skate sessions as follows:
 - Monday, March 30th – Noon to 1:50 pm
 - Tuesday, March 31st – 2:00 to 3:50 pm
 - Wednesday, April 1st – 2:00 to 3:50 pm
 - Thursday, April 2nd – 2:00 to 3:50 pm
 - Friday, April 3rd – 2:00 to 3:50 pm
 - Monday, April 6th – Noon to 1:50 pm
 - Tuesday, April 7th – 2:00 to 3:50 pm
- Yoga – the second session of our Yoga for Weight Loss Series is going well in partnership with Meritus Medical Center. Thirty seven have registered for the Series and we also accept drop-ins. The program is held on Mondays and Wednesday at 5:45pm at Robinwood Professional Center. We also have several folks attending our \$6 Saturday Yoga program that began on March 21st. Classes are held every Saturday at 9:15am through April 25th.

2. **Wise Street.** Construction started this week to install curbs and handicapped ramps, prior to re-paving this summer.

3. **Cellar Door Replacements.** Scattered throughout the immediate downtown, we are replacing 14 cellar doors. Work is limited to the door and immediately adjacent sidewalk. Work begins April 20th.

4. **000 Block East Franklin Tree Pits.** We are upgrading all the tree pits and replacing six trees. A couple will be shifted. We will then install iron tree boxes. Work begins March 30th.

5. **43/53 West Washington Street.** Completed punch list for Renovation of 43-53 West Washington Street and sent to contractor. The Fire Marshall wants the rear door to be opened for emergency access which means a small landing will be needed. We are also developing an RFP for the next phase of the design.
6. **Contracts.** We advertised the following contracts for bids this week:
 - Bridge Compression seals
 - Green Streets Grant – Park Circle Area Stormwater Improvements
7. **Engineering Division Items**

Traffic issues		
Description	Week of 3/20/15	Calendar Year-to-date
Traffic complaints received	4	30
Work Orders completed	6	22
Traffic counts completed	0	3
Construction Projects		
Description	Week of 3/20/15	Calendar Year-to-date
Projects advertised for bids	2	13
Projects under construction	7	
Projects completed	0	0

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,428	Field Interviews:	50
Arrests/Warrants Served:	12	Moving Violations:	51
Domestic Violence Calls:	16	Parking Violations:	163
DUI Arrests:	0	Safety Repair Orders:	22
Reports Filed:	123	Warnings:	89

2. REPORTS

- **03/20/15:** Officer Anderson was dispatched to Sheetz at East Washington Street in reference to someone using a controlled dangerous substance in the ladies bathroom. The female that exited the bathroom stall was identified as a known heroin user according to the CAD system used by the Hagerstown Police Department. Sgt. Constable asked to check her purse and she consented. Drug paraphernalia was found. She was transported to the Hagerstown Police Department for further investigation. Charges are pending.
- **03/21/15:** Officer Eichelberger responded to the area of Broadway and Cramer's Alley for a robbery in progress. Dispatch advised the victim was robbed by her ex-boyfriend. He assaulted her and took her cell phone. He fled towards East North Avenue. Charged will be filed against the known male.
- **03/24/15:** Officer Lippy was dispatched to West Franklin Street in reference to a burglary in progress. The caller advised she witnessed three white males exit the basement door to 12 West Franklin Street which is owned by Synergy Management. An employee from Synergy Management arrived and assessed the building and reported that nothing appeared to be damaged and then secured the building. One of the males advised he was just looking for a place to get warm. He was transported to Central Booking and charged with Burglary 4th degree.

- 03/23/15: Officers Goggin and Cox responded to Locust Point Market at 301 South Potomac Street for a theft in progress. An employee stated that two unknown males entered the store and went to the back to gather a variety of items. One male remained in the back, while the other male appeared to be coming to checkout to pay for the items. Instead of paying, they both fled the market with the stolen merchandise. No additional information is available.
- 03/23/15: Officer Fuqua responded to the lobby of the Hagerstown Police Department for a report of a female carrying a dangerous concealed weapon. Sgt. Lewis advised that the female was at HPD to check in with Parole and Probation. Some offenders are required to meet with Parole and Probation at the Hagerstown Police Department. This female was asked to go through the metal detector and she placed a knife in the basket. The knife is described as a multi-colored spring/mechanically assisted knife with a serrated blade and black handle. The knife was placed in evidence and the female was charged with Concealing Dangerous Weapon.

3. OTHER NEWS/INFORMATION

- CONGRATULATIONS:

- The Hagerstown Police Department has selected Officer Mitchell Filges as Officer of the Month for February 2015. Assigned to the Downtown Squad, Officer Filges has been employed by the Department for eight years. This award reflects his numerous accomplishments in service to Hagerstown and its citizens during February 2015.

On February 13, Filges observed a male subject carrying a pillow case containing numerous pieces of copper. Officer Filges was familiar with the subject as he had previously arrested him. Officer Filges then began talking to the male and eventually discovered that he had just burglarized a building and was carrying stolen copper. Further investigation by Officer Filges determined that the subject carried out numerous burglaries in the area. With this single arrest and subsequent investigation, Filges closed a series of burglary cases.

In addition, during February Officer Filges received certification as a member of the Crisis Intervention Team (C.I.T.) which involves proven methods of communication law enforcement uses in responding to people experiencing mental health crises. This training also stresses partnerships among law enforcement, mental health providers, individual citizens and families affected by mental illness. In applying this learning, Officer Filges has taken an active role in pairing individuals with support services and agencies to help them address their mental health issues.

Based on his work at locating and identifying the subject responsible for numerous burglaries, and his numerous pro-active crisis intervention efforts, Officer Filges has been selected as Hagerstown Police Department Officer of the Month for February 2015. The Hagerstown Police Department is proud to have dedicated people such as Officer Filges and congratulates him for a job well done.

- Officer Langley Dean has been selected as the Department's next K-9 Handler. Officer Dean will be attending training in the coming months and upon completion, will be assigned to the patrol division as a "trailing" K-9 Officer. Chief Holtzman wishes to congratulate Officer Dean and wants to extend his appreciation to all those who invested the time to participate in the selection process.

- THANK YOU:

- Last week Steve Magaha, our retired officer who now monitors the city camera system and assists with lobby duties, received a call at the front desk from a gentleman who resides in California. This gentleman was inquiring about how to assist his disabled father-in-law who lives in Hagerstown. The son was not able to locate a service that would deliver meals or food to his disabled father-in-law. He was unsure of the programs available for elderly and/or disabled

individuals here in Hagerstown, and had no success in his attempts to get one to deliver food.

Totally on his own time, Steve received a list of food and waited for money to be wired from the gentleman in California. He then purchased meals and took them to the father. Mr. Magaha was also successful in obtaining a service that will continue to deliver food and meals on a regular basis.

Both father and son-in-law were grateful to Steve for his involvement in meeting this need. He wrote, *"Thank you for your help. My wife called so many social services, churches and organizations and no one would help."*

Thank you to Steve, and all other city employees, who go the extra mile to meet the needs of others.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	224	223
	University District Deck	465	465
	Downtown Parking Lots	370	368
Number of Patrons Using Decks	A & E Deck	1,854	2,522
	University District Deck	1,528	2,462
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	97	164
Number of Late Payment Notifications		46	36
Number of Cars Booted		0	0
Peak Occupancy (%)	A & E Deck	72% (Sat @ 10 pm)	100% (Sun @ 4pm)
	University District Deck	56% (Tue @ Noon)	68% (Tue @ 4 pm)

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	2	0
Fire	0	0
Human Resources	0	0
Light	1	2
Parks & Engineering	0	3
Police	4	6
Public Works	8	6
Wastewater	2	2
Water	5	4
Weekly Totals	22	23

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

New Leadership At Central Maintenance Garage: With the retirement of Al Cool at the Central Maintenance Garage (CMG) at the end of 2014, a replacement for the supervisory position was needed. Scott Kiser accepted the position of CMG Supervisor and began work in that position as of March 9, 2015. Scott has worked for the city since August 2005 as one of the city's top mechanics. He brings years of fleet maintenance experience to the position. His advancement leaves a vacancy with staff that we hope to fill shortly. An internal posting for the job is currently out and the posting will go to the general public soon thereafter if necessary. Scott will be a good addition to the city's management work force.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 3/19 - 451 East First Street- Miss Utility locate; emergency locate for Columbia Gas Company to make repairs to gas main break. Time Out: 17.8-18.5
- Wed. 3/25 - 775 South Potomac Street- pole damaged; vehicle struck light pole in accident. The street light was disconnected and removed temporarily until a new fixture and pole is installed the following business day. Time Out: 1.5-3.2

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.
- Crews continue feeder inspections from Mitchell Substation.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
12	0	1	0

Engineering Staff worked on the following projects:

- Multiple permit reviews and service upgrade requests have been completed.
- The downtown street light facilities continue to be located and added to the electric model in the GIS environment.

Administration

- Staff prepared a response to a formal Customer Complaint filed at the Maryland Public Service Commission.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
3/19/15	12.25		12.25
3/20/15	12.05		12.05
3/21/15	12.14		12.14
3/22/15	11.90		11.90
3/23/15	12.15		12.19
3/24/15	11.87		11.87
3/25/15	11.82		11.82
<i>Average</i>			12.03

Water Production at RC Willson

- *Operations*

- Routine cleaning
- Routine PMs

- *Maintenance*

- R C Willson – Routine PMs
- R C Willson – Installing new feed lines on the top of filter feed lines
- R C Willson – Installed a new counter in the lab area

- *Instrumentation*

- R C Willson – Working on the control room and computer room air conditioning
- Pump Stations – Working on the installation of a new pump at Station #2

Water Production at Breichner

- The Edgemont Reservoir is at -1.0'; the bypass is opened and the hydrant is open.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are working on the overlay and are installing a new 1 1/2" main on Luxor Drive. We also repaired a leak on Sharpsburg Pike and are working on meter exchanges throughout the system.

Laboratory

- Completed annual performance evaluation.
- Updated POE, THM, and NH3/TKN spreadsheets.
- Collected line sample from College Road. Sample passed bacteriological testing.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews</u>	<u>City</u>	<u>County</u>
Site Pla	2	2
Replat		1
Building Permit	11	4

- Staff met with the Distribution Division Superintendent and the Water Inspector to discuss details of the completion of a commercial water main extension.
- Staff met with a residential developer regarding final approval of water service for a County property.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Mar.18, 2015	8.97	0.00
Thursday, Mar 19, 2015	9.00	0.00
Friday, Mar 20, 2015	9.90	0.50
Saturday, Mar 21, 2015	9.57	0.11
Sunday, Mar 22, 2015	8.78	0.00
Monday, Mar 23, 2015	8.55	0.00
Tuesday, Mar 24, 2015	8.10	0.00
Weekly - Avg. Flow / Total Rainfall	8.98	0.61
Monthly – Avg. Flow /Total Rainfall	8.91	2.71

Miscellaneous

- Repairs made to DAF (Dissolved Air Flootation) Unit:
 - Replaced entire drive chain for bottom flights.
 - Replaced return/carrying shoes on the bottom flights.
 - Replace/repair flights.

- Troubleshoot Milltronics and wiring on Op's building sump pump.
- Removed faulty 4" sump pump from Op's building.
- Installed new driveshaft on #1 grit classifier.
- Routine Maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	14	235	168	10
Flushing	11	12,450		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Lateral Only	3	1	Roots	19
Manholes	16, 18	3	Sulfide Damage	25 V.F.

Collection System Maintenance Task

- Exercised all emergency Generators, downloaded flow data at Newgate interceptor, added oil to generators at stations 3 & 5.
- Checked fluid levels and exercised 6-10" portable pumps as well as the light tree.
- Blockage call from 158 South Prospect Street; owners problem, contacted Code Enforcement.
- Visited with owner on Potomac Avenue about removing his clean out cap when cleaning main sewer line, added address and phone # to district cleaning sheet.
- Blockage at 1335 The Terrace; found clean out at curb empty, owner problem.
- Call from 104 Cornell Avenue; toilet backup, flushed main.
- CCTV service connection at 11 Cypress; roots at curb and next three joints back on owner.
- CCTV rig to Rausch for auxiliary lights, unit 508 to CMG for radiator repair.
- Replaced 19 ft of root infested service connection at 12909 Cathedral Avenue.
- Epoxied manhole #16071 & #16072 then finished coating with SEL 80.
- Epoxied manhole #18071 interior walls on Wesel Boulevard.
- Used backhoe and finished cleaning up overflow on CSX property along Wesel Boulevard. Covered disturbed areas with five bales of straw. Independent consultant for CSX that was on site to verify work was pleased with results.
- Welded cutting edge on old backhoe bucket for future grading/clean-up similar to Wesel Boulevard clean up.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	1	0	1	0	1	4
YTD 2015	24	25	4	2	0	19	74

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

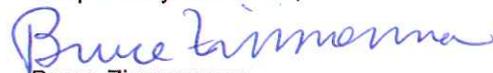
Engineering

- Staff met with a Collection's supervisor regarding construction records and as-built information for a LPSS (low pressure sanitary sewer).
- Staff met with resident requesting information on the existing sewer service for a multi-dwelling property.

Wastewater Laboratory

- Started MDL (method detection limit) study for TKN analyses, as directed by MDE DMR-QA coordinator. We are working to determine the cause of our blanks for TKN analyses reading higher than our MDL for TKN.
- Received authorization from MDE DMR-QA coordinator to change the upper limit on our TKN calibration curve. Standards used bracket expected effluent values.
- Reviewed Excel's Statistical Analyses Package, specifically, F-test for two sample variance.
- Requested price quote for DMR-QA 35 materials. We are required to complete a DMR-QA PT for all parameters of our discharge permit. Results are due July 10th.
- Contacted ALS Field Sampling Coordinator to arrange pickups for both quarterly and industrial metals. We have added bromide to the list of contaminants to be analyzed.
- Calculated MDLs for Biochemical Oxygen Demand, Total Suspended Solids, Nitrate, Orthophosphate, Ammonia, and Total Phosphorous.
- Completed annual performance evaluations.
- Contacted Fairway to request DMR-QA data for cyanide.
- Contacted Microbac to request DMR-QA data for WET and Toxic Chemical Testing.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,


Bruce Zimmerman
City Administrator

German Easter

JONATHAN HAGER HOUSE MUSEUM
110 KEY STREET, IN HAGERSTOWN CITY PARK

UNCOVER THE STORIES BEHIND THE CUSTOMS: WHO IS THE EASTER BUNNY, AND WHY DOES SHE LAY EGGS?

Saturday, March 28

10:00 A.M. – 4:00 P.M.

Sunday, March 29

12:00 P.M. – 5:00 P.M.

Monday-Thursday, March 30 – April 2

10:00 A.M. – 4:00 P.M.

Free Activities- Sunday, March 29, 2015

1:00 P.M. PETTING ZOO

2:00 P.M. "FOLLOW YOUR NOSE" DOG-FRIENDLY EGG HUNT

3:00 P.M. EASTER EGG HUNT* AGES 12 & UNDER

*Space is limited. Pre-registration strongly encouraged

Registration Deadline: 3:00 pm, Fri. March 27

WWW.HAGERSTOWNMD.ORG/GERMANEASTER

301-793-8577, EXT. 170

Tour Admission: \$3 adults; \$2 seniors, students; \$1 ages 6-12; Free ages 5 & under



PARKS & RECREATION
CITY OF HAGERSTOWN, MARYLAND