

City of Hagerstown, Maryland Status & Information Report No. 9 for 2015

March 6, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

MARCH 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 No Meeting	4	5	6 7-9 pm Western MD Blues Fest Cabin Fever Blues Bash @ MD Theatre	7
8	9	10 7:15am State of the City @ Hager Hall 4pm Work Session 6:30pm State of the City @ Council Chamber	11	12	13	14 10 am St. Patrick's Day Run @ City Center
15	16	17 4pm Work Session	18	19	20	21
22	23	24 4pm Work Session	25	26	27	28
29	30	31 7pm Regular Session				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**

- A Grand Opening and Ribbon Cutting for Anne Arundel Dermatology was held on Friday, February 27 at 4:30 PM. This business is located at 1185 Imperial Drive, Suite 200 in Hagerstown.
- Please mark your calendar now for a Grand Opening and Ribbon Cutting for Regenerate. The business is located at 20 West Washington Street, Suite 101 in City Center Hagerstown. The event will take place on Monday, March 9 at 4:30 PM. The owner is Eric Sarmiento.

2. **Events**

- The City of Hagerstown, Washington County Government and the Community Free Clinic will host a St. Patty's Day Running Fest on March 14, 2015 which includes a one mile walk, a 5k course, an 8k course and a 1/2 marathon. We already have 340 signed up for the races including 53 for 1/2 marathon and over 114 for the new 8k race. In addition to runners from the area, runners from Bayonne, New Jersey, Fort Campbell, Kentucky, Bryn Mawr,

Pennsylvania, Canton Ohio, Fayetteville, North Carolina and Philadelphia, Pennsylvania are registered. We are expecting 1,000 to participate.

- Due to inclement weather, the Cabin Fever Blues Bash was changed to Friday, March 6. Special thanks to the band, the sound technician and of course The Maryland Theatre for working together to make this change. Gearing up for their 20th Anniversary Event in May, the City of Hagerstown and the Western Maryland Blues Fest Committee will host the Cabin Fever Blues Bash 2015 on Friday, March 6, 2015 from 7:00 PM to 9:00 PM at the Maryland Theatre, 21 South Potomac Street. Doors will open at 6:15 PM. The Cabin Fever Blues Bash raises funds and awareness for the Western Maryland Blues Fest, which is scheduled for May 28 - May 31 in Hagerstown's City Center and the City Park. This year's Blues Bash entertainer will be the Homemade Jamz Blues Band. Tickets are \$15. The sponsors are the Herald Mail, Antietam Cable Television, Volvo, Antietam Brewery, M&T Bank, and the Maryland Theatre.
- The fourth annual Maryland International Film Festival, Hagerstown has received over 250 submissions, and the judges have announced the selections. Over 70 films will be shown in Hagerstown during the festival from March 26-28. The Maryland International Film Festival, Hagerstown (MDIFF-H) is scheduled to run March 26-28, 2015 and will be screening more than 70 films from around the globe. Several world premieres will be screened, including two major features In God We Trust and Writer's Cramp. Opening night Thursday March 26 is at the Historic Maryland Theatre. Other venues on Friday and Saturday March 27 and 28 include the Academy Theater and the Bridge of Life Center, along with the Washington County Free Library Fletcher Branch. Tickets are now on sale, through the Maryland Theatre box office, and also online at <http://www.marylandiff.com>. The MDIFF-H mission is to be a platform for independent filmmakers to engage audiences, collaborate with other filmmakers and educate the community with the celebration of film. For more information about MDIFF-H, and venues and times, see: <http://www.marylandiff.com>.
- The Western Maryland Blues Fest is just beginning its fundraising campaign, and a number of sponsors have committed. The committee has raised approximately \$80,000 to date. Currently, the Western Maryland Blues Fest is accepting submissions for the children's t-shirt art.

2. **A&E District**

- Staff are working with the State of Maryland to organize the Annual A&E Managers Meeting being held in City Center Hagerstown on April 20. The meeting will begin and end at the Washington County Free Library.
- The A&E Management Board will be meeting again to discuss art concepts on the trail and review a draft concept of trail sign designs. On March 12, the group is meeting with Patricia Walsh with the Americans for the Arts, Public Arts Network to get ideas on how to proceed.

3. **This Week's Headlines and Media Releases:**

- Mayor Gysberts Delivers State of the City on Tuesday, March 10th
- Cabin Fever Blues Bash Moved to Friday, March 6th Due to Impending Storm
- Snow Storm Delays Trash, Recycling and Yard Waste Collection for Rest of Week
- E-casts:
 - You're Invited: Mayor Gysberts Presents State of the City
 - Cabin Fever Blues Bash Moved to Friday, March 6th Due to Impending Snow Storm

4. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Hub City Mid Miler Check-In Event
 - St. Patrick's Day Run Fest Media Conference
 - Black History Month Tribute

- Boy Scout Builds Birdhouses in Parks for Eagle Scout Project
- Clearing the Way: On the Road with Public Works
- Special Broadcasts:
 - ▶ Divided Valor - Saturday and Sunday at 2:00 PM
- In production:
 - State of the City

5. **Websites:**

- City Website:

- About 7,600 users visited www.hagerstownmd.org for the week of February 23 - March 1, 2015.
- Top entrances (first page users accessed on the website):
 - ▶ Home page 2,525 users
 - ▶ Jobs page 503 users
 - ▶ Utility Billing page 313 users
- Top Searches:
 - ▶ "parking"
 - ▶ "water"
 - ▶ "yoga"
 - ▶ "zoning"

- engageHagerstown:

- Total Participants: 446
- Unique Visitors: 8,395
- Page Views: 44,829
- Current topics:
 - ▶ What City services would you like to see made available online?
 - ▶ Main Street is taking off! What have you seen in other Main Street communities that could work in Hagerstown?
 - ▶ What are some creative ideas for enhancing programming and operations at The Greens at Hamilton Run?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**

- 201 Prospect Avenue – Yellow Cab Services – business office only for cab company (no parking or maintenance of fleet on the site)

2. **Planning Commission:** On March 11 the Planning Commission will continue its consideration of comments received at the public review meeting for the 2014 Land Management Code Text Amendments. Also scheduled is review of the site plan for the City's Community Garden project on South Potomac Street.

3. **Historic District Commission:** The HDC has the following design review cases on its agenda for March 12:

- 449 North Potomac Street – Robert Cochran Insurance – Fence (REVISION).
- 412 North Potomac Street – Ray Daugherty – Sign.
- Staff-Approved Work – Discussion.
- Nominations for Preservation Week Awards.

4. **Weekly Activity Report:** February 23–27, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	4	Residential -	3	Commercial -	1	Other -	0	8
Electric	17	Residential -	11	Commercial -	5	Other -	1	17
Plumbing	14	Residential -	11	Commercial -	2	Other -	1	14
Mechanical	4	Residential -	2	Commercial -	2	Other -	0	4
Engineering Dept.	3							4
TOTAL	42		27		10		2	47
Est. Value of Issued Building Permit Projects:				Fiscal Year Totals:				
Residential				\$432,860				\$4,299,232
Commercial				\$101,930				\$36,302,270
Apartment				\$0.00				\$7,909,543
Sign				\$19,925				\$234,517
TOTAL				\$554,715				\$48,745,562
- Construct four single family homes in Greenwich Park - \$390,000								
- New bathrooms, ceiling, lights, and HVAC for future tenant at 12814 Shank Farm Way - \$101,930								
RENTAL LICENSING PROGRAM								
				<u>PROPERTIES</u>				<u>UNITS</u>
Total registered or invoiced for 2014-2015 program				3,466				9,489
Registrations received weeks of February 17 – 20				3				3
New applications issued weeks of February 17 – 20				3				3
Percentage of total invoiced that have registered & paid				99.8%				99.8%
PAYMENT								
Weekly payment received		\$ 225						
Weekly adjustment/credits		\$ 1,500						
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	20							
Electrical	32							
Plumbing	25							
Mechanical	14							
Safety	69							
Neighborhood Vitality	27							
Quality of Life	2							
Preventive Maintenance	13							
Planning & Zoning	4							

INSPECTIONS KEY:	
<u>Categories of Conditions</u>	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

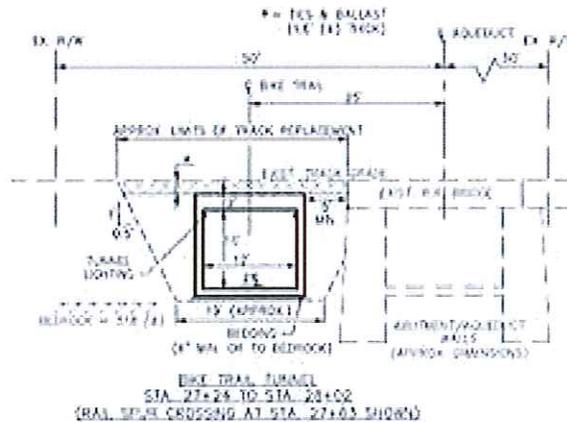
PARKS & ENGINEERING

1. **Progress on A&E Trail.** Here is an update on our design efforts:
 - Field surveys complete
 - Final concept of park is complete, developing construction drawings of it.
 - Issued Design-Build RFP for splash pad in the new park.
 - Finalizing concept of trail adjacent Ellsworth Electric and along Antietam Paper building, should be done next week.
 - City Light working on lighting plan, light fixture was selected.
 - Graphics firm is developing trail brand and sign images including trailblazer, interpretive, and wayfarer signs. Also designing banners for light poles.
 - Traffic engineer developing plans for the three mid-block crosswalks
 - Art Committee is meeting with manager of *Americans for the Arts* (out of Washington DC) on Thursday to discuss public art
 - Submitted draft plan to CSX Railroad for their approval of crossing near Park Circle.
 - HPD camera designer waiting on final lighting layout.
 - Developed map of potential art sites.
 - Working on plats for easements (Ellsworth and Housing Authority) and acquisition of land from Herald Mail.
 - Freeing up second in-house designer to assist in construction drawings.
 - Watched webinar on the outstanding *Indianapolis Cultural Trail*.

- Met with Soil Conservation District and submitted Notice of Intent for major earth disturbance. Hoping to be ready to bid in around June

2. Marsh Run Trail Update.

- KCI Technologies is working on the plans for the trail from Summit Avenue (where it will tie to the AE Trail) to South Potomac Street. We received a concept plan this week and the proposal is a 12' wide by 10' high culvert under the CSX Rail line. A cut-thru drawing of it and how it relates to the adjacent aqueduct is show below. We are shooting to submit to CSX by the end of the month of March.



- We learned that a second part of the trail is **fully funded by the State** for construction! As part of the Bester Safe Routes to School project, we have funding to rebuild the narrow, crumbling trail from Bester Elementary the whole way to Municipal Stadium. We will bring this contract to City Council for award in March.

3. Kiwanis Park Progress.

- The canoe launch is 90% complete. Here is an image of where it enters Antietam Creek. The contractor pulled out this week due to the weather. By the end of March they will stabilize the banks, do final grading, and wrap up the project. This is 100% grant funded.



- This week staff advertised an RFP for a 20' octagon-shaped pavilion for the park. This pavilion is 90% Program Open Space funded.

4. Golf Course Update

- Staff worked with the County and the City Light staff to develop a plan for a short trail to connect the new Senior Center with the Greens at Hamilton Run. The new net will be 60-foot high and 250-foot long and the pole line is staked and the net and poles are ordered. City Light will do the installation in April. The senior center will open this fall. The County is putting \$20,000 toward this net and trail work.
- We were planning to re-open the course on Friday March 13th. That may slide to the 20th depending on the weather and post-winter cleanup requirements.

5. **Fairground Former Grandstand Electrical Issues.** Due to recent improvements by others in the former grandstand, the electrical system is overloaded and needs upgraded. We hired RHL Engineers to develop a plan and we will put the construction out to bid. City Light has helped us significantly with this effort.
6. **Train Museum Theft.** We found out this week that the 202 display was the victim of some significant theft over the winter. Brass was stolen off the locomotive and copper was removed for the various cabooses. Thieves also broke into a storage building and stole an old cash register and brass bell that was too heavy for one person to carry. Staff filed a police report on Wednesday.
7. **Park Circle**
 - Next week we plan to advertise for bids a storm water enhancement project to reduce unneeded pavement in Park Circle and install two bio retention areas.
 - Staff is developing a plan to once and for all address the traffic operations in the Circle. In April we will present a report to Council evaluating the existing circle operation (yield to those entering circle) versus what is involved to make it a more common roundabout operation (yield to traffic already in the circle).

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,477	Field Interviews:	75
Arrests/Warrants Served:	26	Moving Violations:	98
Domestic Violence Calls:	18	Parking Violations:	146
DUI Arrests:	3	Safety Repair Orders:	27
Reports Filed:	163	Warnings:	120

2. **REPORTS**

- **02/26/15:** A citizen came to the Hagerstown Police Department to report that his rear tag had been stolen from his Nissan Maxima. The victim was unsure who may have taken the tag. The stolen tag was entered into NCIC as stolen.
- **02/26/15:** Officer Redman was dispatched to Little Elliott Drive for a robbery that had just occurred. The victim advised he was at this address to purchase some marijuana from an individual. However, that individual did not make a marijuana sale but rather placed a gun to the victim's head and demanded his wallet. The victim did not comply and was struck with the gun several times. The suspect took the victim's wallet and his cell phone and fled the area. No further information is available at this time.
- **03/01/15:** Officer Delicati responded to Washington Avenue for a burglary in progress. The victim advised that a black male attempted to break into his house. The suspect first attempted to open the back window but saw someone in the residence and ran to the front of the house. He then threw a brick through the front window shattering the lower half of the window. An area canvas for the suspect was negative. No further information is available.
- **03/02/15:** Officer Culp was dispatched to Devonshire Road for a report of a theft from a motor vehicle that occurred over night. The victim had his tool belt and basic tools taken from his vehicle. The estimated loss is approximately \$200. No further information is available.

3. **PRESS RELEASES**

- On Friday, February 27, 2015 officers received a call at approximately 12:45 p.m. for a reported armed robbery where a suspect displayed a knife at Roy Roger's Restaurant located on North Burhans Boulevard. A concerned citizen began chasing the suspect north bound on the railroad tracks to the rear of the 100 block of North Burhans Boulevard. Officers arrived and received a description of the suspect and were pointed in the direction of where the citizen had begun chasing the suspect. Officers caught up to the citizen who directed them to the suspect who had fallen on the railroad tracks. The suspect was taken into custody without further incident. The Hagerstown Police Department would like to thank the citizen who put his safety in jeopardy to help capture the suspect.

4. **OTHER NEWS/INFORMATION**

- During the past several months the Washington County Narcotics Task Force conducted numerous drug investigations involving distribution of Marijuana, Psilocybin Mushrooms, Heroin, Crack Cocaine, Cocaine, Prescription Drugs and Synthetic Marijuana also known as "Spice". These investigations resulted in a large number of indictments.

On February 25, 2015 the Washington County Narcotics Task Force, Washington County Warrant Task Force, Washington County Sheriff's Office and Hagerstown Police Department conducted a roundup, arresting 11 people.

As a result of this investigation, more indictments will be served as officers actively search for remaining persons. Those names are not being released at this time.

Those who were arrested on Wednesday February 25, 2015, have indictments concerning distribution and possession of heroin, oxycodone, synthetic marijuana, crack cocaine, as well as diverse firearm charges.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	213	213
	University District Deck	464	463
	Downtown Parking Lots	366	360
Number of Patrons Using Decks	A & E Deck	1,981	3,478
	University District Deck	2,181	1,698
Sales of Discount Coupons		25	0
Number of Citations Issued	(Includes Warnings)	162	60
Number of Late Payment Notifications		45	30
Number of Cars Booted		2	0
Peak Occupancy (%)	A & E Deck	63% (Thu @ 2 pm)	81% (Sun @ 10 pm)
	University District Deck	77% (Thur @ 2 pm)	70% (Thur @ 4 pm)

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	0
Fire	3	2
Human Resources	0	0
Light	1	1
Parks & Engineering	0	0
Police	10	8
Public Works	8	3
Wastewater	0	2
Water	1	3
Weekly Totals	24	19

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

SNOW COSTS

Storm No.	Date	Labor	Overtime	Totals
1	11/26/14	\$4,450	\$905	\$5,354
2	01/04/15	\$0	\$285	\$285
3	01/06/15	\$4,008	\$2,843	\$6,851
4	01/12/15	\$3,254	\$2,455	\$5,709
5	01/14/15	\$1,627	\$30	\$1,657
6	01/21/15	\$1,906	\$1,081	\$2,986
7	01/23/15	\$0	\$13,328	\$13,328
8	01/25/15	\$4,515	\$14,270	\$18,786
9	01/29/15	\$1,724	\$5,076	\$6,800
10	02/01/15	\$1,896	\$4,570	\$6,465
11	02/14/15	\$0	\$3,089	\$3,089
12	02/16/15	\$2,139	\$12,752	\$14,891
13	02/18/15	\$698	\$2,446	\$3,144
14	02/21/15	\$1,650	\$22,529	\$24,179
15	03/01/15	\$2,188	\$9,505	\$11,693
16	03/05/15	na	na	na
Totals		\$33,932	\$98,963	\$132,895
Salt				\$191,383
Vehicle & Equipment Repairs				\$94,496
Other Operating Supplies (shovels, ice melt, etc.)				\$9,561
Total Expenses				\$428,335
FY15 Snow Budget				\$358,900
Budget Balance				-\$69,435

¹AFTER-HOURS CALL OUT DATA

	Issues for February 2015	February	January
Street Issue	Tree limb in street, debris in street	2	
Parking System			
Traffic Signal	Signals on flash, signal damaged	3	2
Traffic Signs			
Building Maintenance			
Fleet Maintenance			
Weather Related			2
Property Issues			
Misc.			
Total		5	4

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

Fri. 2/27 - 1209 Wayne Avenue - Miss Utility locate; emergency locate for Hagerstown Water Department. Time Out: 22.9-23.5

- Sat. 2/28 - 17 East Wilson Boulevard. - Miss Utility locate; emergency locate for Hagerstown Water Department. Time Out: 12.0-12.6
- 813 Corbett Street - Miss Utility locate; emergency locate for Hagerstown Water Department. Time Out: 19.6-20.1

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
9	0	3	0

Engineering Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
- Engineering staff continues to perform street light facility additions to the electric model in the GIS environment.
- The Staff Engineer reviewed plans and made recommendations for electrical upgrades affecting the City Center area.

Administration

- After operating for nearly one full heating season, we have listed all issues experienced with the above ground fuel oil storage tank that was installed this past summer/fall. The contractor is working with us to resolve some of the issues we are encountering and we anticipate seamless operation next year.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
2/26/15	12.67		12.74
2/28/15	12.67		12.67
3/01/15	12.39		12.39
3/02/15	12.39		12.39
3/03/15	12.66		12.66
3/04/15	12.51		12.51
Average			12.57

Water Production at RC Willson

- *Operations*
 - Routine cleaning
 - Routine PMs
- *Maintenance*
 - R C Willson – Routine PMs
- *Instrumentation*
 - R C Willson – Working on the SCADA upgrade
 - Breichner Plant – Working on the CL17
 - Breichner Plant – Replaced the transmitter on the air scour flow meter

Water Production at Breichner

- The Edgemont Reservoir is currently at -9.6'; the bypass is opened and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. With the cold, our focus is on thawing frozen services & meters. We also repaired leaks on Frederick Street, Wilson Boulevard and Corbett Street.

Laboratory

- Conducted QA QC testing of laboratory equipment.
- Completed proficiency testing for laboratory certification renewal.
- Completed monthly check of autoclave.
- Completed monthly check of balance.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

Reviews:	City	County
Site Plan	2	1
Preliminary Plat		2
Final Plat		1
Building Permit	9	5

- Staff attended a development review meeting at the County Planning Office.
- Staff attended a Water Planning meeting with Water Division staff.
- Staff met with a consultant for final review and approval of the West City Elementary School site plan.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Feb. 25, 2015	6.20	0.00
Thursday, Feb 26, 2015	7.06	0.00
Friday, Feb 27, 2015	6.66	0.00
Saturday, Feb 28, 2015	6.27	0.00
Sunday, Mar 01, 2015	6.33	0.01
Monday, Mar 02, 2015	6.88	0.12
Tuesday, Mar 03, 2015	5.95	0.01
Weekly - Avg. Flow / Total Rainfall	6.47	0.14
Feb.- Avg. Flow /Total Rainfall	6.56	0.43

Miscellaneous

- Shutdown Final Clarifier No. 1 and cleaned. Repaired broken chain on center collector mechanism.
- Set up necessary pumping equipment from collections needed to pump the effluent around the effluent outfall chamber. Cleaned debris from outfall chamber and videoed the 12" utility water supply pipe.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	14, 18	214	23	2

Collection System Maintenance Task

- Worked on beaver tail for unit 512, straightened and welded.
- Installed Bio bags throughout infrastructure to control FOG.
- Disassembled bypass pumping at the WWTP outfall.
- Fueled up both 6" and the 10" portable pumps for pump around operation.
- Hauled 8 loads of millings to station # 4 for access road.
- Picked up one load cold patch from Hetzer's Plant in Beaver Creek.
- Hauled 6 more loads of millings to station # 4 and completed grading of access road.
- Blockage calls at 7 Lehigh and 420 N. Locust; no issues with public sewer.
- Replaced grinder pump at 1505 Kensington.
- Cleared ice and snow at all stations and sidewalks.
- Cleaning trouble spots throughout collection system.
- Downloaded both flow meters and changed batteries at MH 02158 then had to recalibrate velocity sensor.
- Pump alarm call for 11117 Parkwood Dr. (found no alarm, pumped down and spoke to owner).
- Main line camera/transporter to Rausch for repairs.
- Filled 3 nitrogen bottles for use on cameras.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	2	0	0	0	3	7
YTD 2015	16	21	4	0	0	14	55

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a consultant for final review and approval of the West City Elementary School site plan.

Wastewater Laboratory

- Prepared cover letter for the results of first round of WET testing.
- Submitted required documentation of WET testing to MDE.

- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,



Bruce Zimmerman
City Administrator

Popular Rewards by Contracted Client

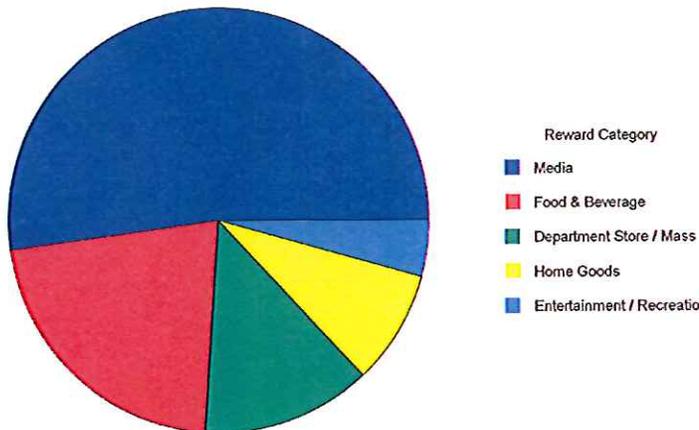
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Date Range : 1/1/2015 - 1/31/2015

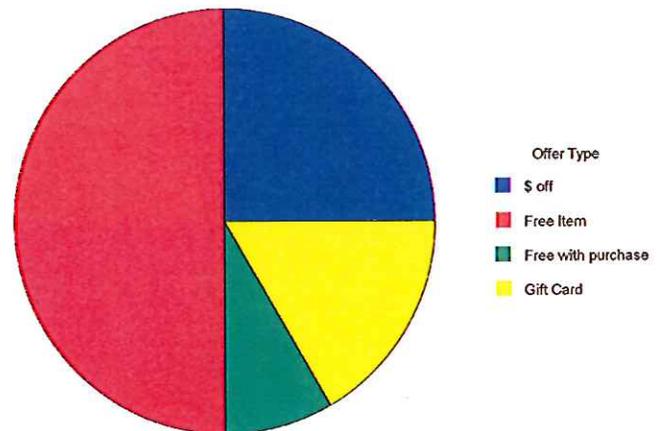
Contracted Client : Waste Management, Hagerstown, MD

Reward Partner	Product
Always Ron's Restaurant	\$5 Off \$25 or More
Bed Bath & Beyond®	\$10 Off \$30 or More
Better Homes & Gardens - Digital	One Year Subscription / 12 Issues
Car and Driver and Road & Track	1-Year Subscription to Two Magazines
Cooking Light®	One Year Subscription (12 Issues)
Cosmopolitan	1-Year Magazine Subscription (12 Issues)
Dick's Sporting Goods	\$15 Off \$75 or More
Domino's Pizza - Hagerstown, MD	Buy One Large Pizza, Get One Free
ENTERTAINMENT WEEKLY®	1-year (52 issues) of ENTERTAINMENT WEEKLY
Good Housekeeping and Woman's Day	1-Year Subscription to Two Magazines
Health®	One Year Subscription (10 Issues)
Jersey Mike's Subs - Hagerstown, MD	FREE Bag of Chips and Drink with purchase of a Regular Sub
Kmart eGift Card	\$10 Kmart eGift Card
Lowe's eGift Card	\$10 Lowe's eGift Card
Martha Stewart Living	One-year subscription
PEOPLE®	One Year Subscription (53 Issues)
PEOPLE®	Six Month Subscription (26 Issues)
Redbook	1-Year Magazine Subscription (11 Issues)
Regal Entertainment Group	\$2 OFF Any Adult Movie Ticket from Regal
Regal Entertainment Group	Regal Premiere E-ticket
Seventeen	1-Year Magazine Subscription (10 Issues)
Snavely's Garden Corner	\$2 Off \$10 or More
Starbucks eGift Card	\$5 Starbucks eGift Card
This Old House®	One Year Subscription (10 Issues)
Waffle House	\$2 Off \$10 or More

Popular Reward Categories



Popular Offer Types



1. Popular Rewards = Top 25 Rewards ordered by Registered Curbside Members in designated Client
2. Popular Reward Categories = Count of Rewards Ordered by Category
3. Popular Offer Types = Count of Rewards Ordered by Offer Type

PROPRIETARY AND CONFIDENTIAL - RECYCLEBANK AND CLIENT INTERNAL USE ONLY

Popular Rewards by Contracted Client

Generated On : 2/19/15 3:07 PM

Date Range : 1/1/2015 - 1/31/2015

Contracted Client : Waste Management, Hagerstown, MD

1. Popular Rewards = Top 25 Rewards ordered by Registered Curbside Members in designated Client
2. Popular Reward Categories = Count of Rewards Ordered by Category
3. Popular Offer Types = Count of Rewards Ordered by Offer Type

PROPRIETARY AND CONFIDENTIAL - RECYCLEBANK AND CLIENT INTERNAL USE ONLY