

City of Hagerstown, Maryland Status & Information Report No. 4 for 2015

January 30, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

FEBRUARY 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 No Meeting	4	5	6	7
8	9	10 4pm Special Session 4:20pm Work Session	11	12	13	14
15	16 HOLIDAY CITY OFFICES CLOSED	17 3pm Executive Session 4pm Work Session	18	19	20	21
22	23	24 5pm Work Session 7pm Regular Session	25	26	27	28

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**

- A Grand Opening and Ribbon Cutting for leni d's was held this week. The business is located at 17997 Garland Groh Boulevard. leni d's specializes in build your own pizzas, and then prepares the pizzas in front of your eyes. Pizzas are ready in 2 1/2 minutes. The restaurant also offers fresh made salads and soups.
- The unveiling of the seats and capital projects at the Maryland Theatre will be held on February 12 at 5:30 PM. Formal invitations will be sent out by The Maryland Theatre.
- A Grand Opening and Ribbon Cutting for Anne Arundel Dermatology will occur on Friday, February 27 at 4:30 PM. This business is located at 1185 Imperial Drive, Suite 200 in Hagerstown.

2. **Events**

- The Cabin Fever Bash which will be held at the Maryland Theatre and feature Homemade Jamz Blues Band. Tickets went on sale this week and are \$15. The sponsors are the Herald Mail, Antietam Cable Television, Volvo, Antietam Brewery, M&T Bank, and the Maryland Theatre. An event flier is attached.
- The Western Maryland Blues Fest is just beginning its fundraising campaign and a number of sponsors have committed. M&T Bank and Volvo committed \$10,000 each for the festival and \$1,000 each for the Cabin Fever Bash.
- The Western Maryland Blues Fest is currently accepting submissions for the children's t-shirt art.

3. **A&E District**

- Staff are working with the State of Maryland to organize the Annual A&E Managers Meeting being held in City Center Hagerstown on April 20. The meeting will begin and end at the Washington County Free Library.
- Volunteers from Citi helped to paint the Art Gallery at 36 North Potomac Street.

4. **Volunteers:** The Volunteer Program is continuing. Bev David has been speaking with general volunteers, event volunteers and others. Staff continues to receive a positive response from the community. Two volunteers started this week assisting in the Department of Community and Economic Development. Another application was sent to the Recreation Office for review. These volunteers enhance the overall operations of the organization and assist in advancing the City's goals and priorities.

5. **This Week's Headlines and Media Releases:**

- Build Your Own Pizza at New leni d's Restaurant
- Community Asked to Suggest Names for Arts & Entertainment District/City Park Trail
- UPDATE: Water Main Break on Virginia Avenue
- Advisory: Martin Luther King, Jr. Holiday
- E-casts:
 - We need your help to build this garden!
 - A Special Invitation for a Grand Opening and Ribbon Cutting for leni d's

6. **Channel 25**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Boy Scout Builds Birdhouses in Parks for Eagle Scout Project
 - Live Hagerstown Promotion
 - Clearing the Way: On the Road with Public Works
- Special Broadcasts:
 - Divided Valor - Saturday and Sunday at 2:00 PM
- In production:
 - Black History Month Tribute and Promotion

7. **Websites**

- City Website:
 - About 6,800 users visited www.hagerstownmd.org for the week of January 12 - January 18, 2015.
 - ▶ Top entrances (first page users accessed on the website):
 - ◇ Home page 2,180 users
 - ◇ Jobs page 335 users
 - ◇ Hub City 100 Miler page 211 users
 - ▶ Top Searches:
 - ◇ "business grants"
 - ◇ "code"
 - ◇ "housing"
 - ◇ "news release"

- About 6,900 users visited www.hagerstownmd.org for the week of January 19 - January 25, 2015.
 - ▶ Top entrances (first page users accessed on the website):
 - ◇ Home page 2,287 users
 - ◇ Jobs page 378 users
 - ◇ Utility Billing page 259 users
 - ▶ Top Searches:
 - ◇ "parking"
 - ◇ "utilities"
 - ◇ "zoning map"

- engageHagerstown:

- Total Participants: 412
- Unique Visitors: 7,904
- Page Views: 42,577
- Current topics:
 - ▶ What are your ideas for naming the new trail that will connect the Arts & Entertainment District with City Park?
 - ▶ What should our community value?
 - ▶ What are your ideas for strengthening and expanding workforce development in our community?
 - ▶ Strong housing is a building block of a sustainable community. What are Hagerstown's housing challenges?
 - ▶ In your opinion, are people in our community aware of how to report fair housing violations or concerns?
 - ▶ What would you like to see populating storefronts in Hagerstown's City Center?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**

- 62 West Antietam Street – Taj Grill - restaurant.
- 119-B East Baltimore Street – Cosmopolitan Hair Salon – hair salon and retail sales of hair care products (change in ownership only).

2. **Planning Commission:** The Planning Commission reviewed the following on January 28:

- Public Review Meeting for 2014 Land Management Code text amendments – three people testified offering suggestions for additional amendments or tweaks to the proposed amendments.
- 1441 Wesel Boulevard – Bharat & Sons Estates Retail Center – approved the waiver requests, site plan, and forest conservation plan.

3. **Site Plan Review – Another Success Story:** The site plan and forest conservation plan for Bharat and Sons (see above) was submitted for review on December 11, and was approved by the Planning Commission on January 28 – 48 days from submission to approval.
4. **Board of Zoning Appeals:** The BZA received one case for the February 18 hearing. A fence variance was received from R & S Inc. at 449 North Potomac Street to allow fences taller than the allowable three feet in the front yard and six feet along the side and rear.
5. **Weekly Activity Report:** January 20–23, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	7	Residential -	2	Commercial -	4	Other -	1	7
Electric	9	Residential -	3	Commercial -	6	Other -	0	9
Plumbing	12	Residential -	11	Commercial -	1	Other -	0	12
Mechanical	4	Residential -	2	Commercial -	1	Other -	1	4
Engineering Dept.	2							2
TOTAL	34		18		12		2	34

<u>Est. Value of Issued Building Permit Projects:</u>	<u>Fiscal Year Totals:</u>	
Residential	\$ 128,500.00	\$ 3,819,698.00
Commercial	\$ 0.00	\$ 35,935,940.00
Apartment	\$ 0.00	\$ 7,909,543.00
Sign	\$ 20,000.00	\$ 213,592.00
TOTAL	\$ 148,500.00	\$ 47,878,773.00

- Install a manufactured home on crawl space at 1020 Rose Hill Avenue - \$70,000
- Interior alterations to convert tow units into single family home at 804 West Washington Street – \$45,000

RENTAL LICENSING PROGRAM		
	<u>PROPERTIES</u>	<u>UNITS</u>
Total registered or invoiced for 2014-2015 program	3,450	9,465
Registrations received weeks of January 20 – 23	7	11
New applications issued weeks of January 20 – 23	5	5
Percentage of total invoiced that have registered & paid	99.5 %	99.5 %

PAYMENT	
Weekly payment received	\$ 825
Weekly adjustment/credits	\$ 0

INSPECTIONS	
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	41
Electrical	39
Plumbing	38
Mechanical	14
Safety	5
Neighborhood Vitality	53
Quality of Life	1
Preventive Maintenance	2
Planning & Zoning	2

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails

Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **Dual Highway Pedestrian Study.** The MPO Interstate Council approved the Scope of Work for the US40 Pedestrian Safety Audit. Michael Baker & Associates will begin work on the project, which is lining up nicely with the anticipated completion of SHA's US40 pedestrian inventory assessment. Next steps will be doing further field investigation and starting to prepare an online survey.
2. **Soccer Field Lights Grant.** Staff submitted a grant request to US Soccer Foundation for partial funding of field lights at Fairgrounds Park. If we get the grant and the POS request is funded, then we will make a presentation to Council on the possible project. HAYSL has been instrumental in helping us apply for the grant.
3. **Smart Energy Community Grant.** Staff also applied for a grant from the state for energy conservation. If obtained, we will review with Mayor & Council and discuss uses of the grant such as building energy audits, fuel efficient vehicles, and policies we would have to implement.
4. **A & E Trail Art Committee.** The committee that is working on developing potential art for the trail has met three times and continues to study best practices in other communities. Details on the art potential will be presented to City Council most likely in March.
5. **Recreation Updates**
 - New Yoga Program: We have added another Yoga class to our line-up! Join us for Candlelit Yin Yoga on Tuesday, February 3rd and February 24th from 5:45-7:00 p.m. at The Greens at Hamilton Run Clubhouse. Yin Yoga is a gentle, slow paced practice, designed to aid in healing the body. The cost for those already signed up for Yoga for Weight Loss is \$10. Those wanting to join who are not currently in the series will be \$15.00. There are 35 spaces available. For more information and to register visit: www.hagerstownmd.org/yoga
 - New Adult Sports Leagues: Parks and Recreation and Game Time Hagerstown have teamed up to offer competitive friendly adult sports leagues. Join us this spring for Kickball, Dodgeball, and Wiffle ball beginning the week of March 23. Leagues will be held at Fairgrounds Park and City Park! Registration opens online February 1 and folks can sign up as a team or as an individual. Attached is a flyer for more information.
 - Health Department Grant: We have also teamed up with the Washington County Health Department and received a \$10,000 grant for developing activities and advertising.

- Gift Cards through the ACTIVE Network: We are now offering plastic gift cards for golf, pool, activities, or rentals.
- Tommy "202": We are constructing our own version of Thomas the Train which will offer children train rides during some of our special events. The frame work is nearly complete.

6. Projects advertised or being prepared for bids include:

- Pangborn Park Arbor Lumber
- Potterfield Pool Sprayground (two contracts)
- Franklin Street Tree Boxes (two contracts)
- Weed and Trash Abatement
- Design of Pedestrian Signals at Walnut & Antietam
- Surveying Equipment
- Bester Elementary Safe Routes to School

7. Engineering Division Items

Traffic issues		
Description	Week of 1/23/15	Calendar Year-to-date
Traffic complaints received	5	17
Work Orders completed	3	12
Traffic counts completed	0	0
Construction Projects		
Description	Week of 1/23/15	Calendar Year-to-date
Projects advertised for bids	2	3
Projects under construction	7	
Projects completed	0	0

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,268	Field Interviews:	59
Arrests/Warrants Served:	19	Moving Violations:	47
Domestic Violence Calls:	23	Parking Violations:	154
DUI Arrests:	1	Safety Repair Orders:	15
Reports Filed:	130	Warnings:	89

2. **REPORTS**

- **01/22/15**: Officer Bauknecht responded to South Cannon Avenue for a reported burglary. The victim advised that she is the realtor and was at the house to check on the pipes since the weather has been so cold. She discovered that someone had gained entrance into the residence and cut copper pipe from the ceiling in the basement. Upon entering the basement there was damage to several of the ceiling tiles and there was water on the floor. Photographs were taken. There are no suspects at this time.
- **01/23/15**: Officer Brashears was dispatched to the Owl's Club on West Antietam Street in reference to a burglary. The reporting person stated that she arrived at the Club around 11 a.m. and observed the club had been burglarized. She stated that someone kicked in the window that was boarded up and then gained access to the Club. There was damage to the cash register. Officer Aleshire, a school resource officer, reported that this burglary was talked about in the schools among the juveniles. No further information is available at this time.

- **01/24/15:** Officer Graffagnini was flagged down on West Franklin Street by a person that had just been the victim of theft. He stated he was outside shoveling snow and was becoming over heated so he removed his coat and hung it on a pole in front of his residence. He stepped inside his residence for several minutes and when he returned his coat was gone. He indicated that his cell phone was in the pocket of his coat. He could provide no other information. The phone was entered in NCIC as stolen. There are no suspects.
- **01/25/15:** Officer Young was dispatched to Elm Street for a reported assault. The victim had already been taken to Meritus Medical Center for treatment. The officer then reported to the hospital and located the victim. She advised she was walking up the alley in the area of Tri-State Printing when two females began yelling names at her and getting closer to her. One of the females drew a knife on the victim and when the victim raised her arm in self defense the female cut her. The two females then left the area in the direction of South Locust Street. The victim did not know the suspects. No further information is available at this time.

PUBLIC WORKS

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	1	2
Fire	0	1
Human Resources	0	0
Light	0	1
Parks & Engineering	2	0
Police	10	8
Public Works	2	3
Wastewater	3	6
Water	2	8
Weekly Totals	20	29

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Sat. 1/24
 - 1140 Sunnyside Drive - total outage; tree branch fell on secondary voltage wires causing transformer fuse to operate. Time Out: 1.9-3.9
 - 20 McKee Avenue - total outage; tree branch fell on triplex service causing neutral to break. Time Out: 14.2-16.6
- Mon. 1/26
 - 1424 Marshall Street - total outage; repairs made to triplex service. Time Out: 15.8-16.2
 - 1183 Outer Circle - partial outage; Faulty connectors were replaced. Time Out: 16.2-17.7

- North Potomac Street and East Avenue - pole damaged; vehicle struck light pole #33 in accident, temporary repairs were made until light could be replaced the following business day. Time Out: 19.1-20.4
- Wed. 1/28 - Frederick Street and West Wilson Boulevard - pole damaged; vehicle struck utility pole guy wire causing a momentary outage on two substations, feeding 5,100 customers. Time Out: 16.9-17.6

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
18	0	5	0

Engineering Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
- Engineering staff performed facility addition to the electric model in the GIS environment.
- The Staff Engineer continued review of electric facilities for the A&E Trail.
- The Staff Engineer and Distribution Superintendant met with MEC electrical contractors to review the process for transformer relocation at a new healthcare building in the City.
- The Staff Engineer began gathering route details and existing facility details for an extension of SCADA communications between HLD and various electrical substations within our territory.

Administration

- Staff completed and submitted Public Service Commission Staff Counsel Data request No. 1 regarding ongoing case 9505 which audits our purchase power adjustments on an annual basis.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
1/22/15	12.02		12.02
1/23/15	11.85		11.85
1/24/15	11.82		11.82
1/25/15	11.73		11.73
1/26/15	11.81		11.81
1/27/15	11.83		11.83
1/28/15	11.92		11.92
Average			11.85

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working on the 2015 -16 overlay list. We also repaired leaks on Rt. 66, Dual Highway, Pennsylvania Avenue, and Virginia Avenue and are working with the maintenance crew installing new pumps at Station # 2 on Northern Avenue.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Building Permit	8	1

- Staff met with a contractor at the Boys and Girls Club site on Noland Drive.
- Staff met with an engineering consultant team, the Utilities Director and Water Division staff for the Edgemont Reservoir analysis/evaluation kick off meeting.
- Staff met with a fire protection company representative regarding a request for a fire line for an existing industrial site.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Jan. 21, 2015	6.93	0.10
Thursday, Jan. 22, 2015	7.08	0.09
Friday, Jan. 23, 2015	6.80	0.10
Saturday, Jan. 24, 2015	7.96	0.66
Sunday, Jan. 25, 2015	7.56	0.17
Monday, Jan. 26, 2015	7.61	0.03
Tuesday, Jan. 27, 2015	7.41	0.01
Weekly - Avg. Flow / Total Rainfall	7.33	1.16
Monthly – Avg. Flow /Total Rainfall	7.08	1.81

Miscellaneous

- Met with Ozonia, OCC, Imalog and Capital Tristate to troubleshoot communication failure with the UV system and install the most current version of the program in the PLC.
- Installed new Modicon (Quantum) Backplane for the UV I/O modules.
- Flushed utility water piping from UV outfall chamber to clear well for utility water pumps to eliminate the possibility of a partial blockage or obstruction.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
Flushing	10,13,14,18	5145		

Collection System Maintenance Task

- Removed shovel from manhole at 49 West Side Avenue with the lost ring not being recovered.
- Reconfigured generator location at pump station 8 and set four new gate posts.
- Replaced ballast and bulbs in most of the pump shop.
- Installed Bio-bags throughout infrastructure to control FOG.
- Blockage calls at 824 Pennsylvania Avenue, 1209 Wayne Avenue, 12909 Cathedral Drive and one odor complaint on Marshall Street.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	2	0	1	0	0	2	5
YTD 2015	5	7	1	0	0	2	15

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with a Collections Supervisor to finalize design and restoration of the perimeter gates/fencing for Pump Station # 8.

Respectfully submitted,



Bruce Zimmerman
City Administrator

CABIN FEVER BLUES BASH

THURSDAY

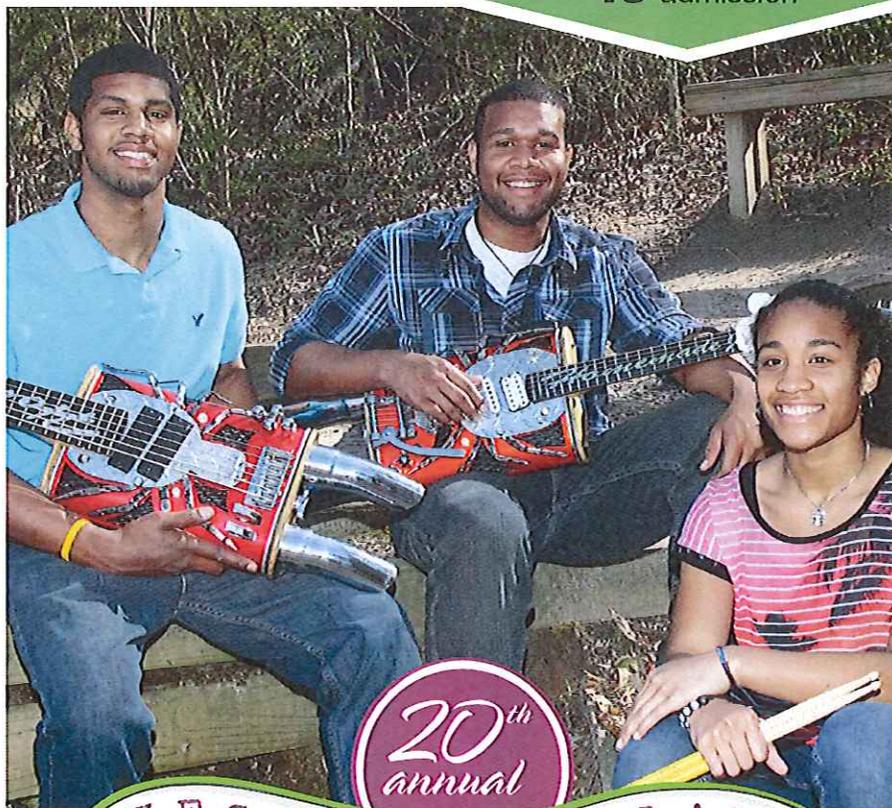
7:00pm doors open
at 6:15pm

MARCH 5

\$15 general
admission

featuring

Homemade
Jamz Blues
Band



1996-2015

The Maryland Theatre, City Center Hagerstown

Call 301-790-2000 or visit blues-fest.org for tickets.
Call 301-739-8577 ext.116 for more info.

www.blues-fest.org



LET THE GAMES BEGIN

Game Time Hagerstown Coming Spring 2015



Sign-Up & Play!

The City of Hagerstown and Game Time Hagerstown have teamed up to bring you the opportunity to get in on the action of "competitively friendly" sports play. Leagues begin the week of March 23 at 6pm (weather permitting). Registration opens February 1 and closes March 27.

MONDAYS

Kickball

Fairgrounds Park

\$350 PER TEAM OF 12
(\$30 PER PLAYER)
\$35 PER INDIVIDUAL

TUESDAYS

Dodgeball Wiffleball 5v5

City Park

\$240 PER TEAM OF 8
(\$30 PER PLAYER)
\$35 PER INDIVIDUAL

WEDNESDAYS

Kickball

CORPORATE LEAGUE
HIGH SCHOOL LEAGUE
(Grades 9-12)

City Park

\$350 PER TEAM OF 12
(\$30 PER PLAYER)
\$35 PER INDIVIDUAL

SAVE*

\$50 On Team Registration

\$5 On Individual Registration

* When your registration is completed in February.

* All teams are open to men and women. Must be 18 or older to participate.

League Questions?



www.facebook.com/groups/GameTimeHagerstown
www.hagerstownmd.org/GameTime

443.996.9677

GameTimeHagerstown@verizon.net

Registration Questions?
301.739.8577 x170
parks&rec@hagerstownmd.org



PARKS & RECREATION
CITY OF HAGERSTOWN