

City of Hagerstown, Maryland Status & Information Report No. 2 for 2015

January 16, 2015

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

JANUARY 2015						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 HOLIDAY CITY OFFICES CLOSED	2	3
4	5	6 4pm Work Session	7	8	9	10
11	12	13 3:30pm Executive Session 4:15pm Special Session 4:20pm Work Session	14	15	16	17
18	19 HOLIDAY CITY OFFICES CLOSED	20 1pm Annual Museum Lunch Meeting 3:30pm Executive Session 4:30pm Work Session	21	22	23	24
25	26	27 7pm Regular Session	28	29	30	31

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**

- A Special Invitation for a Grand Opening and Ribbon Cutting for the Barbara Ingram School for the Arts (BISFA) Writing Center at 20 West Washington St., Fourth Floor, Suite 403, in City Center Hagerstown! The event will be held on Thursday, January 22 at 4:00 PM. The City of Hagerstown cordially invites you to join Mayor Dave Gysberts, the City Council, Dr. Clayton Wilcox, Principal Dr. Rob Hovermale, and the students at BISFA for a Grand Opening and Ribbon Cutting Ceremony for the BISFA Writing Center. Help us welcome the Creative Writing Department to their new location in the Hagerstown Arts and Entertainment District! Snow date is Friday, January 23 at 4:00 PM.
- Please mark your calendar now for a Grand Opening and Ribbon Cutting for leni d's. The business is located at 17997 Garland Groh Boulevard. The event will take place on Tuesday, January 27 at 11:00 AM.
- The unveiling of the seats and capital projects at the Maryland Theatre will be held on February 12 at 5:30 PM. Formal invitations will be sent out by The Maryland Theatre.
- A Grand Opening and Ribbon Cutting for Anne Arundel Dermatology will occur on Friday, February 27 at 4:30 PM. This business is located at 1185 Imperial Drive, Suite 200 in Hagerstown.

2. **Events**

- The Western Maryland Blues Fest announced the Blues Fest Poster Artist this week. The selection was Blues Fest by Corey Householder. He is a senior visual artist at the Barbara Ingram School for the Arts. He resides in Hagerstown, Maryland, with his father, mother, sister, and pet dog. On his spare time Corey enjoys reading, writing, drawing, and film making. Currently he is involved in two personal projects – a novel titled *Body*, and a stop-motion short film titled *Son of Sandman*. His visual artwork explores the cynical nature of society through experimentation and observation. He was honored by the National Scholastic Arts and Writing competition, the University of Maryland Student Exhibition, the Washington County Museum of Fine Arts Student Exhibition, and the Maryland International Film Festival. After Barbara Ingram, Corey hopes to further be educated in the film industry, translating his personal comments about the world onto the silver screen. Currently, the Western Maryland Blues Fest is accepting submissions for the children's t-shirt art.

3. **A&E District:** Members of the Hagerstown A&E District held their monthly meeting this week. The featured speaker was Laura Martin, new owner of the Washington County Playhouse. She went over the plans for the facility. They will offer plays, daily yoga classes and a children's theater.

4. **Fundraising:** Staff met this week with the Community Gardens Task Force. The fundraising package is completed.

5. **Volunteers:** The Volunteer Program is continuing. Bev David has been speaking with general volunteers, event volunteers and others. A number of people want to assist in enhancing the City. We met this week with a potential candidate to volunteer in Economic Development.

6. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:

- Live Hagerstown Promotion
- Clearing the Way: On the Road with Public Works
- Special Broadcasts:
 - ▶ Divided Valor - Saturday and Sunday at 2:00 PM.

- In production:

- Hagerstown Ice & Sports Complex Re-dedication Promotion
- Boy Scout Builds Birdhouses in City Park for Eagle Scout Project

7. **Websites:**

- City Website:

- About 8,800 users visited www.hagerstownmd.org for the week of January 5 - January 11, 2015.
- Top entrances (first page users accessed on the website):
 - ▶ Home page 2,227 users
 - ▶ Hub City 100 Miler page 1,189 users
 - ▶ Jobs page 427 users
- Top Searches:
 - ▶ "Christmas tree pickup"
 - ▶ "electric"
 - ▶ "hotels"
 - ▶ "hub city 100"

- engageHagerstown:
 - Total Participants: 396
 - Unique Visitors: 7,688
 - Page Views: 41,140
 - Current topics:
 - ▶ What are your ideas for naming the new trail that will connect the Arts & Entertainment District with City Park?
 - ▶ What should our community value?
 - ▶ What are your ideas for strengthening and expanding workforce development in our community?
 - ▶ Strong housing is a building block of a sustainable community. What are Hagerstown's housing challenges?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued:**

- 16 West Franklin Street – The Game Hub – retail sales of games and hobby supplies (business name and ownership change – former Mystikal Keep).
- 503 Dual Highway – Burger King, Store #1186” – fast food restaurant (change in ownership only).

2. **Planning Commission:** The Planning Commission reviewed the following on January 14:

- 800 View Street – Alan and Frances Clingan – agreed to grant the developer's request for an extension of Local Conversion District Overlay District until December 31, 2015.
- Livable Streets Initiative Presentation – agreed to recommend support to the Mayor and Council as long as revisions are made to include improved sidewalk connectivity.
- Linking Trail Update – provided the City Engineer with positive support for this phase of the project.
- Land Management Code Amendments – agreed to add to “Artist Live-Work Space” to the packet of Land Management Code amendments scheduled for public review meeting on January 28.

3. **Historic District Commission:** The HDC considered the following design review cases and workshops on January 8:

- 49 and 53 South Potomac Street – Steve Stedman/D Impression Signs – approved an application for two projecting signs.
- Workshop: 114 North Potomac Street – Mark Wishnow – Proposed Carriage House Demolition.
- 805 Hamilton Boulevard – Jeff Mussolino – Front Porch Steps Alteration.

4. Weekly Activity Report: January 5–9, 2015

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	4	Residential -	0	Commercial -	2	Other -	2	6
Electric	22	Residential -	12	Commercial -	6	Other -	4	22
Plumbing	12	Residential -	9	Commercial -	3	Other -	0	13
Mechanical	8	Residential -	3	Commercial -	4	Other -	1	8
Engineering Dept.	5							7
TOTAL	51		24		15		7	56
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential	\$ 252,200.00				\$ 3,691,048.00			
Commercial	\$ 32,000.00				\$ 35,692,280.00			
Apartment	\$ 0.00				\$ 7,902,043.00			
Sign	\$ 34,000.00				\$ 190,192.00			
TOTAL	\$ 318,200.00				\$ 47,475,563.00			
<ul style="list-style-type: none"> - Two story addition on the rear of the property with new deck at 655 Forest Drive - \$35,000 - Interior renovations, 16 foot by 12 foot addition, and new deck at 145 Belview Avenue - \$60,000 - New single family home with attached garage at 353 Hollymead Terrace - \$150,000 								
RENTAL LICENSING PROGRAM								
					<u>PROPERTIES</u>	<u>UNITS</u>		
Total registered or invoiced for 2014-2015 program					3,445	9,453		
Registrations received weeks of January 5 – 9					9	42		
New applications issued weeks of January 5 – 9					5	5		
Percentage of total invoiced that have registered & paid					99.5 %	99.5 %		
PAYMENT								
Weekly payment received		\$ 2,100						
Weekly adjustment/credits		\$ 225						
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	27							
Electrical	28							
Plumbing	20							
Mechanical	7							
Safety	16							
Neighborhood Vitality	34							
Quality of Life	2							
Preventive Maintenance	7							
Planning & Zoning	0							
INSPECTIONS KEY:								
Categories of Conditions								
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails							
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.							
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens							
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. Example: Mortar deterioration, clogged gutters, minor rotting wood							

Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

FIRE DEPARTMENT

The following is the Monthly Fire Report from December 2014.

<u>Breakdown By Incident Type:</u>		<u>Property Loss</u>
Fire	16	\$4,750
Rescue & EMS Incident	143	
Hazardous Condition (no fire)	17	
Service Call	25	
Good Intent Call	6	
False Alarm & False Call	36	
Special Incident Type	4	
TOTAL INCIDENTS	247	\$4,750

<u>Breakdown By Property Type:</u>		
Assembly	6	
Educational	3	
Health Care, Detention & Correction	10	
Residential	126	\$2,500
Mercantile, Business	19	
Industrial, Utility	1	
Manufacturing, Processing	2	
Storage	12	
Outside Property	68	

<u>INCIDENT BY DISTRICT:</u>		
Hagerstown (HFD)	211	85.42 %

<u>Mutual Aid Responses:</u>					
Sharpsburg Fire (Co 1)	1	.40 %	Maugansville Fire (Co13)	3	1.21 %
Halfway Fire (Co26)	5	2.02 %	Long Meadow Fire (Co27)	5	2.25 %
Funkstown Fire (Co10)	17	6.88 %	Smithsburg Fire (Co 7)	1	.40%
Fairplay Fire (Co12)	1	.40 %	Potomac Valley (Co 11)	2	.80%
Out of County	1	.40%			

Average Fire Fighter Turnout Per Incident: 5

Injuries: Civilians 0 Firefighters 0

Average Response Time Within City Limits: 4:08 min

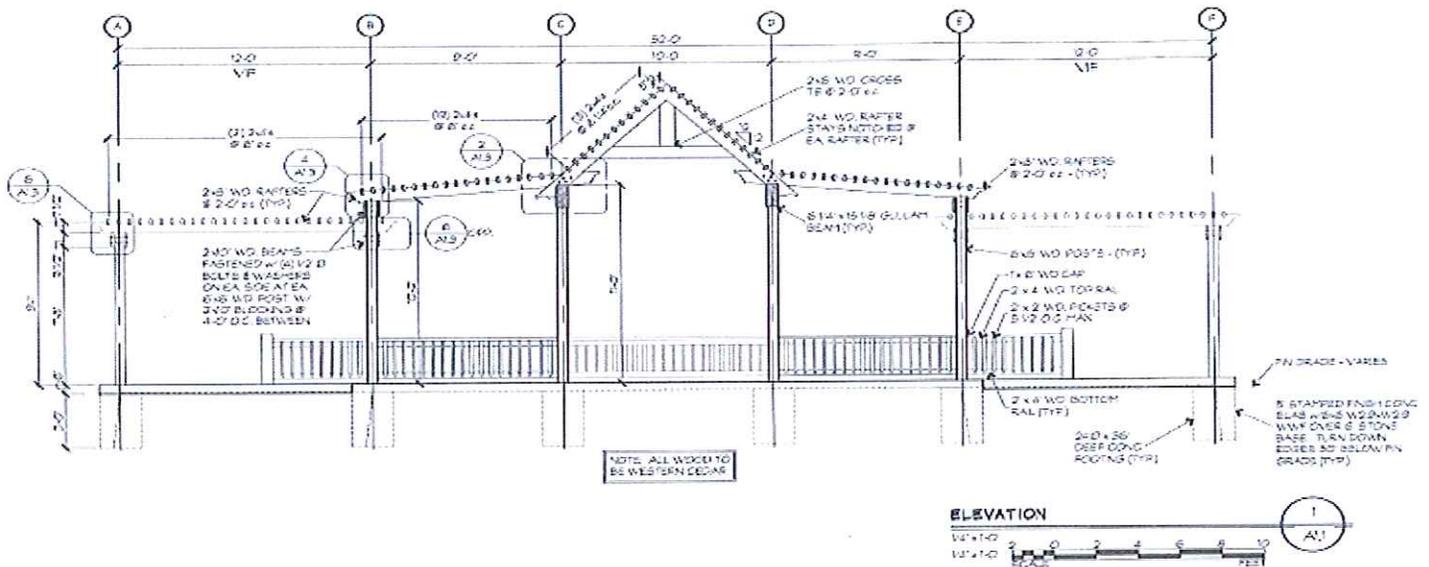
Fire Scene Property Values: \$164,250

Fire Losses: \$4,750 (2.89%)

Property Saved: \$159,000 (97.11%)

PARKS & ENGINEERING

1. **Grant Application.** Staff submitted a Letter of Intent to apply for grant funding through the Chesapeake & Atlantic Coastal Bays Trust Fund to complete one or more projects related to improving water quality in the Chesapeake Bay. The City is requesting \$800,000 to assist with the dredging and restoration of City Park Lake, installation of stormwater retrofit facilities, and the removal of existing impervious surfaces. The City was previously awarded a \$500,000 grant from this program for stormwater management retrofit projects. The actual grant application will be submitted for review in April.
2. **Grant Review.** On January 8th, Jim Bender traveled to the offices of the Chesapeake Bay Trust (CBT) in Annapolis to assist their staff with the review of outreach grant applications. Fifty-five applications, with a total request amount of more than \$2 million, were submitted to CBT; however, only \$800,000 was available through this program. The review team evaluated and ranked the applications so that CBT could determine which proposals were eligible for funding. Given the strong funding support that the City has received in the past from CBT (particularly for the Street Tree Planting program), it was deemed appropriate that staff assist them with their grant reviews. We hope the further relationship – building with the CBT will benefit the City in the future.
3. **Pangborn Park.** Due to age (25+ years) and deterioration, we removed the old trellis from the garden area. We will construct a new pavilion/trellis in its place. The new pavilion will have the wisteria vines covering it but will be shaped to serve as a (1) wedding chapel adjacent the gardens, or (2) a picnic pavilion



4. Board of Traffic & Parking

- Salem Avenue Accident Study: Adjust signal at Linganore Avenue to provide some "all red" time and see if cycle can be shortened to reduce accidents at this intersection.
- Proposed Ordinance to prohibit reserving parking: Continue to next month. We are meeting with Police, Code Administration, and the City Attorney next week before further discussion with the Board.
- East Magnolia Avenue: The Board agreed we should proceed with designating right-turn lane into school, posting "No Parking" on north side and not to construct sidewalks on north side but want us to wait for comments from the school.

5. **Recreation News**

- Hub City 100 Miler – over 700 people have now registered for the 2nd Annual Hub City 100 Miler and registration continues through January 21st. The Kick-Off event was postponed, again, due to inclement weather. A Mid-Program Check-In and T-shirt pick up event is now being planned for February 25th (Rain Date: February 26th).
- Yoga for Weight Loss – 33 out of 35 slots have been filled for this 8 week series at The Greens at Hamilton Run Club House. The classes are held every Monday and Wednesday from 5:45 p.m. - 6:45 p.m.
- Meditation – a new seven week series begins January 2nd and continues every Wednesday at 7 p.m. through March 4th at The Greens at Hamilton Run Club House. Registration opens online today and attached is the flyer. The classes are free. (See attached flyer)
- GeoWoodstock Event at City Park – staff has been meeting with members of the Maryland Geocaching Society to hold a free, public event on Friday, May 22nd at City Park from 1-5 p.m. A new City Park Geocache Trail will be developed to encompass the Hager House, Train Museum, Mansion House and Fine Arts Museum and a specialized Geocache coin will be produced. More information to follow soon.

6. **The Greens at Hamilton Run.** Both concrete bridges have been set to replace the deteriorated wood bridges over Hamilton Run. The next step is to pour concrete decks and curbing.

7. **Engineering Division Items**

Traffic issues		
Description	Week of 1/9/15	Calendar Year-to-date
Traffic complaints received	6	6
Work Orders completed	5	5
Traffic counts completed	0	0
Construction Projects		
Description	Week of 1/9/15	Calendar Year-to-date
Projects advertised for bids	0	0
Projects under construction	7	
Projects completed	0	0

POLICE DEPARTMENT

1. **STATS**

Calls for Service:	1,311	Field Interviews:	37
Arrests/Warrants Served:	9	Moving Violations:	12
Domestic Violence Calls:	24	Parking Violations:	133
DUI Arrests:	0	Safety Repair Orders:	24
Reports Filed:	141	Warnings:	119

2. **REPORTS**

- **01/08/15:** Officer Rutkowski was dispatched to North Locust Street for a burglary reported. The victim stated someone had broken into her home and stole her Xbox 360, Xbox remote and Xbox video games. No evidence was left behind. No further information is available at this time.
- **01/11/15:** Officers responded to Family Dollar on Maryland Avenue for a reported theft in progress. The assistant manager stated that four black males entered the store and attempted to remove DVD's from the store. As they exited the store, the men set off the security sensors from the DVD's. The assistant manager followed them outside and witnessed one of the males throw the DVD's under a truck. The assistant manager was able

to retrieve the DVD's. Additionally, the assistant manager was able to get the tag number of the vehicle in which the males used to flee the area. Using the tag number, Officer C. Kelley created a photo line-up utilizing the Maryland Image Repository System and the assistant manager was able to positively identify the photograph of the registered owner of the vehicle as the same as one of the males involved in the theft. Charges are forthcoming.

- **01/10/15:** Office Culp was dispatched to Little Caesar's on Burhans Boulevard for an assault. The victim advised she had just fired an employee and the employee did not take the termination very well. She stated the employee grabbed her by the neck and slammed her up against the glass window. He asked her why he was being fired and then left the area. The victim advised she did not need any medical attention. No further information is available at this time.
- **01/13/15:** Detective Kayser responded to Meritus Medical Center for a reported gunshot victim. The victim was transported by ambulance and suffered from a single gunshot wound to the back of the neck. The victim was conscious, alert, and able to speak and interact with the hospital staff. Doctors determined the victim suffered a graze by the bullet. The investigation is open and continuing.

3. OTHER NEWS/INFORMATION

- **Two Hagerstown Police Department Officers Credited with Saving a Life.** At approximately 10:55 PM on December 30, 2014, Hagerstown Police Patrol Officers Langley Dean and Jon Molineaux responded to an emergency medical call (ECHO) in the first block of Madison Avenue. ECHO calls are an emergency broadcast by the County's 911 center to all police, fire and ambulance companies in the area to notify them of an immediate life-threatening medical need in the community. There the two officers located a 53 year old Hispanic male on the floor experiencing breathing difficulties. Exacerbating the situation was a language barrier – no one in the house spoke English so they were unable to inform officers of any underlying medical condition. While accessing the subject's condition and attempting to talk to him, the subject began exhibiting signs of cardiac arrest at which time he stopped breathing and had no heartbeat. Both officers had entered the residence with life-saving equipment. Officer Dean had an AED (Automated External Defibrillator) and Officer Molineaux had a medical emergencies kit. Both immediately initiated life-saving procedures: they began CPR and hooked up the AED -- which advised shock. Officers delivered one electro-shock to the victim to restart his heart. Molineaux inserted a breathing tube and began intubating the victim and continued CPR until Community Rescue Services (CRS) arrived. CRS transported the victim to Meritus Health where emergency room personnel stabilized the patient. He had a severe heart blockage and had experienced a massive heart attack. Meritus heart specialists were able to relieve the blockage. The subject is now doing well and the family is grateful. He is expected to make a recovery and walk out of the hospital in a couple of days.

"Without the two officers' early life-saving actions, performing CPR and using the AED, the patient would not be alive today" stated emergency room physician Dr. Neil Roy. "The Officers' actions saved his life."

Both officers have previously been credited with saving lives. On July 30, 2011, Officer Dean and Officer Ryan Wertz used CPR and an AED to help save the life of a Hagerstown man who had collapsed in a car on Frederick Street.

On Sunday, November 2, 2014, off duty and on his way home from the gym, Officer Jon Molineaux responded to call for an unconscious female on Corbett Street. Arriving on scene first, he performed CPR on the female who was not breathing. Molineaux continued life-saving measures until medical and fire department personnel arrived. The woman survived and recovered.

"We are extremely proud of these patrol officers. Events such as these show their initiative and dedication to Hagerstown's citizens," said Chief Mark Holtzman.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	210	210
	University District Deck	447	449
	Downtown Parking Lots	355	366
Number of Patrons Using Decks	A & E Deck	1,080	na
	University District Deck	1,377	na
Sales of Discount Coupons		0	50
Number of Citations Issued	(Includes Warnings)	120	192
Number of Late Payment Notifications		52	58
Number of Cars Booted		0	1
Peak Occupancy (%)	A & E Deck	NA	NA
	University District Deck	NA	NA

NOTE: The deck operations returned to normal as of January 5, 2015. Some data is still not available.

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	2	0
Fire	1	0
Human Resources	0	0
Light	1	0
Parks & Engineering	1	0
Police	9	7
Public Works	4	2
Wastewater	3	3
Water	5	1
Weekly Totals	26	13

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 1/8 - 433 Clarendon Avenue- partial outage; transformer failure. A 50 kVA transformer replaced. Time Out: 20.1-22.9
- Sat. 1/10 - 309 East Wilson Boulevard- lines arcing; service wire which had burnt down and was replaced with new triplex to correct problem. Time Out: 17.3-19.9
- 416 North Mulberry Street- total outage; service wires reattached and repairs made to triplex. Time Out: 22.8-1.1
- Sun. 1/11 - 422 Mitchell Avenue- lines arcing; no issues were found with our service when line crew arrived. Time Out: 20.3-21.1

Distribution: Recent activity included:

- Metering Staff received one high bill complaint this week. Upon testing, meter was found to have met all Public Service Commission requirements.

- Distribution re-cap 2014:
 - Crews inspected approximately 1,066 poles. Also varying numbers of transformers, junction cabinets and other distribution equipment.

 - 31 HLD poles were replaced/set.

 - Assisted Verizon with the replacement of 11 of their poles.

 - Repaired 700 lights.

 - Installed 131 new or upgraded services.

 - Through 12/31, lineworkers responded to 319 calls for after-hours service.

 - Through 12/31, meter servicemen responded to 218 after-hours reconnections.

 - Meter readers read approximately 17,400 meters every month (approximately 208,800 per year).

 - 465 meters were removed from vacant accounts.

 - In coordination with HLD Engineering, Distribution made reliability upgrades throughout our service territory, re-conductoring and replacing various pieces of equipment which had reached the end of its service life or upgrades for additional loads.

 - Staff responded to approximately 2,853 Miss Utility locate requests.

 - Crews trimmed approximately 600 trees and removed 27 trees.

 - 40 meter tests were performed at the request of the customer.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
11	17	1	0

Engineering Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.

- The Staff Engineer negotiated an extension of the electrical distribution transformer blanket contract per the agreement in last fiscal year's contract. This solidifies HLD's pricing based on the last fiscal year, and creates an atmosphere of cost savings and standard construction design for HLD's electrical distribution transformer units.

- The Staff Engineer responded to another metering request by ENERNOC who will be assisting Verizon with energy curtailment at their facility on Antietam Street.

- The Staff Engineer and Engineering staff prepared for switching HLD's 34.5kV sub-transmission lines to an alternate feed to facilitate maintenance work by Potomac Edison. HLD will perform vegetation management along this line while it is de-energized.

- The Substation Technician prepared plans for switching load and de-energization of three substation power transformer units. HLD and a contractor will be performing power factor testing on these units in the near future.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
1/08/14	12.64		12.64
1/09/14	12.76		12.76
1/10/14	12.56		12.56
1/11/14	12.75		12.75
1/12/14	13.66		13.66
1/13/14	13.29		13.29
1/14/14	13.06		13.06
<i>Average</i>			12.96

Demand is very high due to leaks in the system.

Water Production at RC Willson

- Operations

- Routine cleaning
- Routine PMs

- Maintenance

- R C Willson – Routine PMs

- Instrumentation

- R C Willson – Working on the new pushbutton station for the low service pumps
- Pump Stations – Working on the electrical upgrade at Station #2
- Breichner WTP – Working on a faulty flow meter on the backwash system

Water Production at Breichner

- The Edgemont Reservoir is currently at -9.1'; the bypass is open slightly and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working on the 2015-16 overlay list. We also repaired leaks on Knightsbridge Drive, Mont Valla Avenue, Pennsylvania Avenue and assisted Mack Truck with a leak on Pennsylvania Avenue.

Laboratory

- Collected aluminum and total suspended solids sample from lagoon discharge.
- Assisted with troubleshooting operator's bench-top pH probe.
- Collected line sample on Robinwood Drive at Youngstown Drive.
- Collected weekly TOC on Potomac River.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		2
Subdivision Plat	1	
Building Permit	4	4

- Staff met with a consultant and the City Economic Development Manager regarding water service for a proposed commercial building.
- Staff met with a consultant to discuss prior water service approval for a proposed commercial development.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, January 7, 2015	6.65	0.00
Thursday, January 8, 2015	8.09	0.00
Friday, January 9, 2015	6.75	0.00
Saturday, January 10, 2015	6.67	0.00
Sunday, January 11, 2015	6.60	0.00
Monday, January 13, 2015	7.31	0.18
Tuesday, January 13, 2015	7.35	0.00
Weekly - Avg. Flow / Total Rainfall	7.06	0.18
Monthly – Avg. Flow /Total Rainfall	7.00	0.64

Miscellaneous

- Removed two defective waste sludge pumps in the ASPS Building, rebuilt pumps and reinstalled.
- Replaced emergency shower in lab.
- Rebuilt 8" Jamesbury Valve for PSA Oxygen Skid.
- Rebuilt packing glands on Digester Feed Pump.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	21		42	
Flushing	10	1,971		

Collection System Maintenance Task

- Painted interior walls of collection building
- Cleaned Potomac Ridge wet well for A.R.E.
- Sewer call at 1104 Fry Avenue; Roto Rooter cleaned building side, sewer roots caused blockage.
- Lost ring at 49 West Side Avenue; put shovel in manhole to try and catch it.
- Building low pressure grinder pumps units in shop.
- Installed Bio-bags throughout infrastructure to control FOG.
- Replaced 8 - 3" lids with conversion lids and risers on Ridge Avenue and Brewer Avenue for 2015 Overlay.
- Painted and welded new bracket on the salt spreader to protect motor.

- Verified that reaches 0215702012, 0201202001, 03008030048 and 0304803009 were not lined or rehab.
- Manhole 05149 would not open, opened and replaced riser.

Administration

Wastewater Division – Customer Call Log Summary 2014/2015							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	5	0	0	0	1	7
YTD 2015	3	5	0	0	0	1	9

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

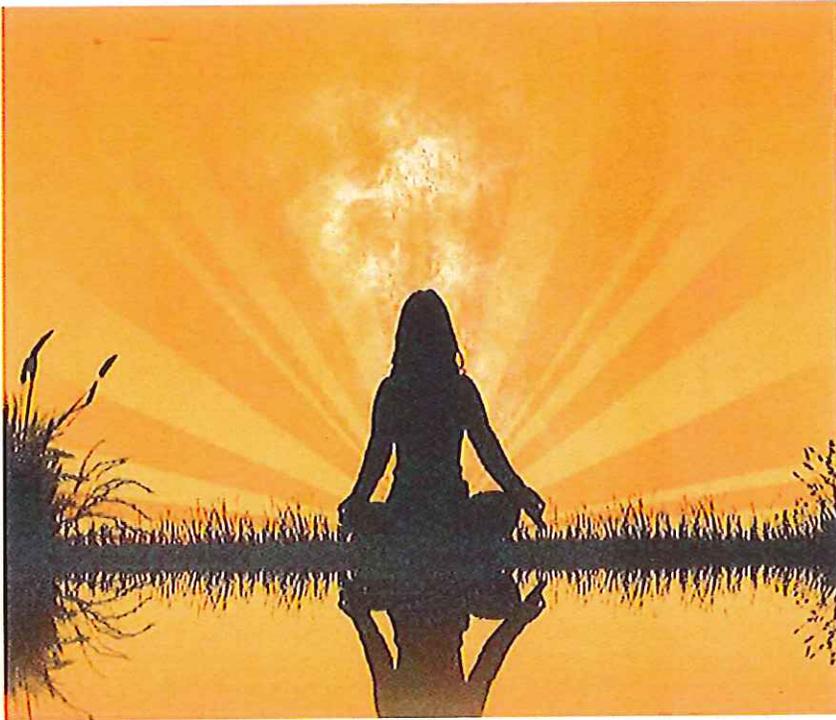
- Staff met with a consultant and the City Economic Development Manager regarding water service for a proposed commercial building.
- Staff met with a consultant to discuss prior water service approval for a proposed commercial development.

Wastewater Laboratory

- Completed MDLs for Ammonia and Orthophosphate.
- Completed first round of WET testing. Bioassay samples were collected on Monday, Tuesday, and Thursday morning. Toxic chemical samples were collected on Wednesday morning. Next round of WET testing will be conducted sometime during the months of January or February, 2016.
- Collected 1st quarter metals and shipped to Chemical Solutions for analyses.
- Contacted Chemical Solutions to make them aware of our required MDLs on Silver, Mercury and Cadmium. CS will outsource to reach required detection limits.
- Contacted IT regarding issue with lab computer. New computer was ordered.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,

Bruce Zimmerman
City Administrator



City of Hagerstown Parks & Recreation Division presents...

MEDITATION FOR IMPROVING HEALTH

JANUARY 21 - MARCH 4, 2015
WEDNESDAY'S, 7PM – 7:30PM

7 week series - FREE SESSIONS!

For more info/to register: www.hagerstownmd.org/meditation
301-739-8577 x 170

Meditation is simple and can give you a sense of calm, peace and balance that benefits both your emotional well-being and your overall health. Learn about and experience the types and benefits at this 7 week series. For more info also visit: www.walkercenterforhealing.com



PARKS & RECREATION
CITY OF HAGERSTOWN

FREE SESSIONS

Donations
accepted

Bring something to
sit on and wear
comfortable
clothing

Register Online
Drop-ins OK

Taught by Rev.
Michelle Walker
DNP CRNP CHT

LOCATION:

**THE GREENS AT
HAMILTON RUN
GOLF CLUBHOUSE**

2 South Cleveland Avenue
Hagerstown, MD

Parking in rear, clubhouse
on 2nd floor