

City of Hagerstown, Maryland Status & Information Report No. 45 for 2014

November 14, 2014

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

| NOVEMBER 2014 | | | | | | |
|---------------|--------|--|-----------|---|---|----------|
| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| | | | | | | 1 |
| 2 | 3 | 4 4pm Work Session | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 HOLIDAY CITY OFFICES CLOSED No M&C Meeting | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 4pm Work Session | 19 | 20 | 21 7pm Public Square Tree Lighting 8pm Hollyfest | 22 |
| 23 | 24 | 25 7pm Regular Session | 26 | 27 Thanksgiving Holiday CITY OFFICES CLOSED | 28 Thanksgiving Holiday CITY OFFICES CLOSED | 29 |
| 30 | | | | | | |

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**

- d'Vinci Interactive marked its 20th anniversary with a celebration on Thursday, November 13, 2014 at 4:30 PM. d'Vinci Interactive has been a leader in designing technology-driven learning experiences and applications, since it was founded by the late Vince Hellane in 1994. The business is located in the City Center at 28 South Potomac St. on the Fourth Floor.

- A Grand Opening/Ribbon Cutting for Fresh Academicz at 22 North Mulberry Street, Suite 011 in Hagerstown has been scheduled for Monday, November 17, 2014 at 4:30 PM. The owner is Pedrito Arizmendi. Please join us in celebrating another business making Hagerstown its home.

- Please mark your calendar now for the Grand Opening/Ribbon Cutting of Wright Hand Studio at 571 Jefferson Street. The event will be held on Tuesday, December 2 at 1:00 PM. The owner is Stephen Wright. Please join us in celebrating another business making Hagerstown its home.

2. Events

- The 13th Annual Hagerstown Gridiron Championship Classic was played on Friday, November 7 at 7:00 PM at South High Stadium. At the end of the game, Councilmember Kristin Aleshire presented the trophy to South High. As the winning team the trophy will be kept at their school throughout the year. The North High MVP Scholarship is being sponsored by the Kiwanis Club, and the South High MVP Scholarship is being sponsored by Orrstown Bank.
- Holiday Pop-Up Shop Event
November 21 – 23, 2014
Second Pop-Up Event with a holiday focus. Special features include gift wrapping-station and expanded artisan market. This is a wonderful collaborative event with the Downtown Movement, existing businesses, community allies and the City. For more information on this event visit: www.downtownmovement.org
- Tree Lighting in Public Square
November 21, 5:30 PM to 7:00 PM | Public Square, City Center Hagerstown
Local school bands and singing groups begin the evening activities which end with the arrival of Santa and the lighting of the Christmas Tree on the Square. Mayor David Gysberts will light the Christmas Tree with special guests.
- Hollyfest
November 21, 8:00 PM | Maryland Theatre
A free holiday event with entertainment by local children's groups including Evolution Rock School, South Hagerstown High School Brass Ensemble, North Hagerstown High School Advanced Chorus, Barbara Ingram School for the Arts Dance Ensemble, North Hagerstown High School A Cappella Group, North Hagerstown High School Saxophone Quartet, Dancin' Time Studios, Washington County Show Kids and Show Company. No tickets required. Hollyfest is sponsored by Columbia Bank, Hagerstown Trust Division and Antietam Cable Television/Disney. Special Guests: Lou Scally, Santa, The Dean of Magic and Miss Maryland Jade Kenny
- City Park Lighting
December 5, 7:00 PM | City Park on Virginia Avenue
Take part in the merriment as the Christmas tree and decorations are illuminated on the lake and enjoy refreshments, music and activities at the Hager House, Washington County Museum of Fine Arts and the Mansion House Art Gallery. Hay rides will provide transportation around the park at no cost. Event sponsored by Columbia Bank, Hagerstown Trust Division. Reminder: Smoking in City Park is no longer permitted.
- Hagerstown's Police Athletic League presents Reindeer Run & Walk
December 13, Registration begins 7:45 AM | City Center
Come out for a winter run and walk to benefit the Police Athletic League. The BIG Giveaway this year will be a big screen TV. For information call 301.790.2085 or e-mail hagerstownpal@yahoo.com
- Storybook Holiday 2014
December 13
Presented by Frostburg Student Educators Association (FSEA), AmeriCorps, and the City of Hagerstown. A free holiday event with entertainment and activities in various locations in downtown Hagerstown. Call 240-527-2730 for more information.

Washington County Free Library— Storytelling: 10:00 AM to 12:00 PM
Historic City Farmers' Market— Holiday Cookie Decorating: 8:00 AM to 12:00 PM
TBA— Breakfast with the FSU Elves: 8:00 AM to 10:00 AM
University Plaza— Elf Olympics: 12:00 PM to 1:00 PM
USMH— Holiday Crafts and Face Painting: 10:00 AM to 12:00 PM
University Plaza— Parade & Caroling: 1:00 PM to 2:00 PM
In the event of snow, these events will take place Saturday, December 20.

- Historic Houses of Worship Tour
December 26, 3 PM to 7 PM
Self-guided walking tour of historic houses of worship; brochures will be available at the Convention & Visitors Bureau prior to event, at the Washington County Historical Society night of event, and at each of the participating houses of worship. Tour runs from 3 PM to 7 PM and includes 16 City houses of worship and three points of interest in seasonal decoration with historic and architectural interpretations, music and art. A bus will be available on a continuous loop through City Center with six stopping points for those who want to reduce their walking distance. In case of inclement weather, the event will be rescheduled for December 27. For more information, please call 240.420.1740.
 - Donut Drop
December 31, 6:00 PM | Public Square, City Center Hagerstown
Middletown Valley Bank presents the Krumpe's Donut Drop, New Year's Eve in Downtown Hagerstown! Family festivities, including free hot chocolate, coffee & Krumpe's donuts, begin at 6:00 PM, donut drop at 6:59 PM For more information visit www.whatsnxt.com/2015DonutDrop
3. **A&E District**
- The Hagerstown A&E District will be home to the Annual Arts and Entertainment District Managers Meeting which is tentatively planned for April 20, 2014. State staff members came to Hagerstown this week to review sites.
 - The A&E Management Board will meet next week.
4. **Fundraising**
- Staff are working on fundraising for the George Washington Statue and holiday events.
 - Staff will begin fundraising for the Community Gardens.
5. **Volunteers**
- Staff are working on the Snow Angel Program matching those in need with volunteers to shovel.
 - Bev David, Volunteer Coordinator, is fielding a number of inquiries coming in for the Volunteer Program.
6. **This Week's Headlines and Media Releases:**
- New Business Adds Dance Element to Downtown
 - d'Vinci Interactive Marking its 20th Anniversary with Celebration
 - E-casts:
 - A Special Invitation for the Grand Opening and Ribbon Cutting of Fresh Academicz
 - Make CHARACTER COUNT! In Your Business and Our Community
 - Traffic Advisory: Hillcrest Road
7. **Channel 25:**
- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Action Products Supports Mercy Ships Medical Endeavors
 - Korean War Veterans Monument video
 - Small Business Saturday Promotion
 - November Pop-Up Shops Promotion
 - Special Broadcasts:
 - ▶ Divided Valor - Saturday and Sunday at 2:00 PM

- In production:
 - "The Fishing Lesson" Public Art Sculpture
 - Hagerstown Ice & Sports Complex Re-dedication Promotion

8. **Websites**

- *City Website:*
 - About 6,000 users visited www.hagerstownmd.org for the week of November 3, 2014 - November 9, 2014.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 2,011 users
 - ▶ Jobs page 332 users
 - ▶ Utility Billing page 288 users
 - Top Searches:
 - ▶ "community garden"
 - ▶ "police report"
 - ▶ "dog park"
- *engageHagerstown:*
 - Total Participants: 344
 - Unique Visitors: 6,149
 - Page Views: 36,123
 - Current topics:
 - ▶ What creative use can you imagine for the Nicodemus Building at 170 West Washington Street?
 - ▶ Vote for your favorite holiday song! The winner will be used to celebrate the Christmas Tree Lighting in Public Square.
 - ▶ What recycling options would help you get rid of household trash in a more environmentally friendly way?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued**

- 313 Ridge Avenue – Impulse by A – home work station for an online clothing sales business.
- 218 East Franklin Street – Silva Salon – hair salon and retail sales of hair care products.

2. **Planning Commission:** The Planning Commission reviewed the following matters on November 12:

- Bharat & Sons Estates, LLC – 1441 Wesel Boulevard – approved a sketch plan for stormwater management.
- Aschenbach-Hagerstown LLC – 17966 Garland Groh Boulevard – approved the proposed mass grading plan.
- 2014 Shopping Center Occupancy Study.
- 2015 Planning Commission Meeting Schedule.

- Land Management Code Amendments – storefront protection zone concept, amendment to HDC’s public benefit hardship review process, and miscellaneous amendments.
3. **Reinvest Maryland:** On Friday, Maryland Department of Planning staff will videotape the Planning Director speaking on Hagerstown’s experience incentivizing and encouraging City Center investment and revitalization. MDP will use our video and videos of other invited speakers in a promotional piece they are creating on the “Reinvest Maryland” initiative report (formerly known as “Infill, Redevelopment and Revitalization”).
 4. **West City Elementary School:** Washington County Public Schools will host a ground breaking ceremony for the new elementary school in the Hager’s Crossing development on November 18th at 1:30 p.m. – at the community center. The building permit has been issued and the school is scheduled to open in the fall of 2016.
 5. **Code Administration Weekly Activity Report:** November 3–7, 2014

| PERMITS | | | | | | | | |
|--|-----------------------------------|---------------|-----------|---------------------|----------------------------|---------|----------|-------------------------|
| <u>TYPE</u> | <u>NUMBER OF NEW APPLICATIONS</u> | | | | | | | <u>NUMBER ISSUED</u> |
| Building | 10 | Residential - | 4 | Commercial - | 3 | Other - | 3 | 2 |
| Electric | 24 | Residential - | 12 | Commercial - | 11 | Other - | 1 | 24 |
| Plumbing | 9 | Residential - | 8 | Commercial - | 1 | Other - | 0 | 9 |
| Mechanical | 11 | Residential - | 8 | Commercial - | 3 | Other - | 0 | 11 |
| Engineering Dept. | 7 | | | | | | | 6 |
| TOTAL | 61 | | 32 | | 18 | | 4 | 52 |
| Est. Value of Issued Building Permit Projects: | | | | | Fiscal Year Totals: | | | |
| Residential | | | | \$ 0.00 | | | | \$ 2,371,038.00 |
| Commercial | | | | \$ 15,800.00 | | | | \$ 31,516,545.00 |
| Apartment | | | | \$ 0.00 | | | | \$ 2,832,643.00 |
| Sign | | | | \$ 0.00 | | | | \$ 133,757.00 |
| TOTAL | | | | \$ 15,800.00 | | | | \$ 36,853,983.00 |
| RENTAL LICENSING PROGRAM | | | | | | | | |
| | | | | <u>PROPERTIES</u> | | | | <u>UNITS</u> |
| Total registered or invoiced for 2014-2015 program | | | | 3,406 | | | | 9,241 |
| Registrations received week of November 3 | | | | 7 | | | | 8 |
| New applications issued week of November 3 | | | | 4 | | | | 4 |
| Percentage of total invoiced that have registered & paid | | | | 97.1 % | | | | 98.4 % |
| PAYMENT | | | | | | | | |
| Weekly payment received | | \$ 400 | | | | | | |
| Weekly adjustment/credits | | \$ 50 | | | | | | |
| INSPECTIONS | | | | | | | | |
| <u>TYPE</u> | <u>NUMBER CONDUCTED</u> | | | | | | | |
| Building | 49 | | | | | | | |
| Electrical | 51 | | | | | | | |
| Plumbing | 35 | | | | | | | |
| Mechanical | 15 | | | | | | | |
| Safety | 73 | | | | | | | |
| Neighborhood Vitality | 89 | | | | | | | |
| Quality of Life | 19 | | | | | | | |
| Preventive Maintenance | 41 | | | | | | | |
| Planning & Zoning | 3 | | | | | | | |

| INSPECTIONS KEY: | |
|--------------------------|--|
| Categories of Conditions | |
| Safety | Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails |
| Neighborhood Vitality | Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure. |
| Quality of Life | Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens |
| Preventive Maintenance | Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood |
| Planning & Zoning | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations. |

PARKS & ENGINEERING

1. **Columbia Gas Projects** – Columbia Gas and their subcontractors (principally Northern Pipe Line) are replacing gas mains at multiple locations throughout the City. This work is in response to a mandate to update Columbia’s infrastructure by replacing old bare steel and iron gas mains with new plastic mains. This work is expected to continue until at least mid-December; Columbia is responsible for restoring any streets or sidewalks disturbed by their work in accordance with City standards.
2. **Fairgrounds Park Gatehouse** – We are replacing the deteriorated concrete along the west side of the gatehouse; this task should be completed this week.
3. **The Greens at Hamilton Run** – The new Point of Sale program seems to be working great. The course maintenance crew is clearing out some of the debris from Hamilton Run and repairing the surrounding banks. The golf course crew is kept busy winterizing the irrigation system as well maintenance and winterizing our various pieces of golf equipment. This time of year the crew removes leaves to keep the course playable. December 7 is the last scheduled day the course will be open for play until March 2015.
4. **Tree Planting**—Work began this week on the tree planting contract. Over 500 trees will be planted throughout the City
5. **HEAL City**--Recreation staff is working with the Mid-Atlantic HEAL (Healthy Eating Active Living) organization to recognize our municipality’s commitment to putting healthy lifestyles within reach of our residents. A Resolution, along with other Parks and Recreation programs and initiatives, will be presented to the Mayor and Council on November 18.
6. **Ice Rink Solar Project**—Staff met with a solar consultant and members of the HIAAA board this week to discuss the possibility of using solar power to partially power the rink. In the end, the City Light electric rates are so relatively cheap that the payback is too long and the consultant indicated people who invest/fund these projects would probably not be interested.

POLICE DEPARTMENT

1. STATS

| | | | |
|--------------------------|-------|-----------------------|-----|
| Calls for Service: | 1,763 | Field Interviews: | 149 |
| Arrests/Warrants Served: | 28 | Moving Violations: | 40 |
| Domestic Violence Calls: | 16 | Parking Violations: | 190 |
| DUI Arrests: | 0 | Safety Repair Orders: | 25 |
| Reports Filed: | 171 | Warnings: | 68 |

2. REPORTS

- **11/07/14:** Officer Rutkowski responded to East Avenue for a burglary report. The victim stated the back door had been pushed in. The victim stated that this is the second time in six months the property had been broken into. The officer was unable to locate any witnesses and has requested special checks for this area.
- **11/08/14:** Officer Ault was dispatched to North Mulberry Street for a vehicle theft. The victim stated her van was missing from where it had been parked. Due to lock issues, the victim stated the vehicle was not locked. The vehicle also has issues with the ignition and it requires a special way to get the engine to turn over. The victim believes someone who knew of the vehicle's flaws had taken the van. On 11/10/14 Officer Isaacs was on patrol in the area of Elm Street when his License Plate Reader alerted on a black Honda van reported as being stolen. The vehicle was parked and unoccupied. Officer Isaacs contacted the owner of the van to report the recovery of her vehicle. There are no suspects at this time.
- **11/10/14:** Officer Mikash was dispatched to Park Place for a report of a home invasion that had just occurred. The victim stated that four or five males wearing masks entered her residence through a rear door. The suspects used duct tape to keep the victim and her son's hands together. The intruders ransacked the residence taking a cell phone, US currency and other items. One of the suspects displayed a knife and they were careful to keep wiping their prints from objects they touched. An unsuccessful K-9 track was initiated. Officer Mikash was unable to locate any witnesses.
- **11/11/14:** Officer Lapp responded to South Prospect Street for a complaint of vandalism. The victim reported that someone had "egged" his car overnight. The eggs washed off however, the paint on the passenger side was damaged. There are no suspects at this time.

3. OTHER NEWS/INFORMATION

- On November 7, 2014 officers of the Hagerstown Police Department responded to the intersection of West Franklin Street and Walnut Street for a crash involving a pedestrian. Upon arrival officers located a male, Katore Morsell, who had been struck by a vehicle. He was transported to Meritus Medical Center with serious injuries, but was later downgraded to stable. Investigators learned that Mr. Morsell was not at a crosswalk and had walked out in front of a vehicle (which had the right-of-way). This was confirmed through one of the cameras in the area that recorded the incident.
- On Sunday, November 2, 2014, Officer Jon Molineaux (who was off duty and was on his way home from the gym) heard an ECHO call for an unconscious female in the 1000 block of Corbett Street. Being near that address, Officer Molineaux immediately decided to get involved and responded to the call. Being first to arrive on scene, he found an unconscious female lying on the sidewalk and noticed she was barely breathing. Officer Molineaux immediately began performing CPR until medical and fire department personnel arrived and assumed care of the female. HPD Officers Biden and Young also arrived on scene. After the female was shocked using an AED, she began breathing more normally. She was transported to Meritus Medical Center by CRS. Officer Molineaux remained on-scene throughout the incident. CRS later stated that en route to the hospital, the patient regained full breathing and was classified as having a "survivable event." Calls later in the week to Meritus confirmed that the woman had survived and recovered. HPD is proud to serve Hagerstown with officers like Jon Molineaux.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Sat. 11/8 - 34 South Mulberry Street- total outage; bird caused transformer and line fuse to operate. Time Out: 9.6-10.5
- Tues. 11/11 - 790 Potomac Avenue- Miss Utility locate; our facilities were found clear for Columbia Gas to make repairs to gas main break. Time Out: 7.5-8.0
- 62 Winter Street- total outage; bird caused transformer fuse to operate. Time Out: 10.9-11.6
- 339 South Street- blinking lights; the connectors were replaced at the house to correct problem. Time Out: 13.6-15.2
- 35 Charles Street- partial outage; adjustments were made to the loose meter jaws inside socket. Time Out: 21.5-22.0

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 9 | 8 | 2 | 0 |

Engineering Staff worked on the following projects:

- Engineering Staff completed multiple permit reviews and service upgrade requests.
- Engineering staff performed underground locating services in regards to the City wide tree planting project.
- The Staff Engineer began completing permit forms required by CSX for HLD to plan and complete work on its facilities adjacent to CSX rail lines.

Administration:

- Staff completed a RFI (radio frequency interference) investigation for one of our customers operating amateur radio equipment. Using locating equipment, a few devices were replaced on the line to silence the problem.

WATER DIVISION

Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 11/06/14 | 11.16 | | 11.16 |
| 11/07/14 | 11.08 | | 11.08 |
| 11/08/14 | 11.20 | | 11.20 |
| 11/09/14 | 11.15 | | 11.15 |
| 11/10/14 | 11.31 | | 11.31 |
| 11/11/14 | 11.37 | | 11.37 |
| 11/12/14 | 11.29 | | 11.29 |
| Average | | | 11.22 |

Water Production at RC Willson

- *Operations*

- Completing routine PMs
- Working with contractor on plant upgrades

- *Maintenance*

- R C Willson – Performing routine PMs
- R C Willson – Training

- *Instrumentation*

- R C Willson – Working with construction crews for upgrades

Water Production at Breichner

- The Edgemont Reservoir is currently at -10'; the bypass and the hydrant are closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working with the City, County and State on overlay projects. We have completed the installation of a new 8" water main on Buford Drive and are waiting on the bac-t test results. We also repaired leaks on Cindy Lane, Woodside Drive and Overhill Drive.

Laboratory

- Continued working on spreadsheet for data from bacteriological sampling sheet.
- Collected TOC sample on Potomac River.
- Collected MIB (taste and odor compound) sample on Potomac River and finished water.
- Collected monthly Manganese sampling on R.C. Willson clearwell.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

Engineering

| <u>Reviews:</u> | <u>City</u> | <u>County</u> |
|-----------------|-------------|---------------|
| Final Plat | 1 | |
| Building Permit | 14 | |

- Staff met with a builder regarding water service design for a commercial expansion project.
- Staff attended Character Counts meetings at the library.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a Wellness Committee meeting at Human Resources.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

| Date | Flow (mgd) | Rainfall (inches) |
|-------------------------------------|------------|-------------------|
| Wednesday, Nov 5, 2014 | 5.48 | 0.00 |
| Thursday, Nov 6, 2014 | 6.12 | 0.34 |
| Friday, Nov 7, 2014 | 5.48 | 0.00 |
| Saturday, Nov 8, 2014 | 5.45 | 0.00 |
| Sunday, Nov 9, 2014 | 5.51 | 0.00 |
| Monday, Nov 10, 2014 | 5.45 | 0.00 |
| Tuesday, Nov 11, 2014 | 5.38 | 0.00 |
| Weekly – Avg. Flow / Total Rainfall | 5.55 | 0.34 |
| Nov – Avg. Flow/Total Rainfall | 5.57 | 0.34 |

Miscellaneous

- Excavated and removed concrete to replace outside hydrant at primary clarifiers.
- Cleaned UV bulbs and rotated channels.
- Continued work to winterize equipment throughout the plant.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

| Activity | Districts | L. F. main | Feet of lateral | # inspected |
|----------------------|-------------|---------------------|--------------------|------------------------|
| CCTV Inspections | 10 | 417 | 131 | 8 |
| Flushing | 1,2,9,14,15 | 17,588 | | |
| Point Repairs | | # of Repairs | Reason | L.F. of Repairs |
| Lateral Only | 16 | 1 | Deteriorating C.I. | 22.3 |
| Manholes | 7, 15 | 3 | I&I | |

Collection System Maintenance Task

- Found grease build up in gravity line feeding PS 3, cleaned line and added DC 2000 bio-bags.
- Downloaded flow meters and changed batteries at Meritus and Newgate interceptor.
- Installing pig tales on 10 new Homa grinder pumps.
- Software updates from POSM to camera rig and office.
- Maintenance on 518 (truck & camera).
- Cleaned wet wells at stations 1 and 2 (removed rags from #2 pump at station 1 twice).
- Replaced pressure tube at 20207 Mahogany Circle and sent a F.O.G. letter.
- Two Homa grinder pumps sent back for warranty; 385 and 387.
- Flushed Wyoming Avenue for odor complaint.
- Removed large tree from Antietam just above Rt. 40 bridge.
- Installed inside drop in manhole 07019; repaired leaks around influent drop and applied epoxy.

- Used Seal Tite to stop major leaks in manhole 07019, also parged walls with Water Plug to stop weepers and repair missing grout.
- Worked on manhole 07018 stopping leaks that migrated from previous day's work.
- Manhole 15066, walls were deteriorating from sulfides; power washed walls and grouted with Emaco 400 to prep for coating with Sel 80 epoxy.
- Tested connections for 421 and 419 East Washington in order to update maps and connection records.
- Hauled 89.59 Tons of CR 6.

Administration

| Wastewater Division – Customer Call Log Summary 2014 | | | | | | | |
|--|-----------|---------------|-----------------|----------|-----------------|-------|--------|
| Type | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly | 3 | 2 | 0 | 0 | 0 | 0 | 5 |
| YTD | 48 | 89 | 23 | 1 | 4 | 70 | 235 |

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff met with City Permits staff on finalizing the updated sewer permits process.
- Staff attended Character Counts meetings at the library.
- Staff attended a Plan Review Committee meeting at City Planning.
- Staff attended a Wellness Committee meeting at Human Resources.

Wastewater Laboratory

- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

Respectfully submitted,


 Bruce Zimmerman
 City Administrator