

# City of Hagerstown, Maryland

## Status & Information Report No. 42 for 2014

October 24, 2014

To Mayor Gysberts and Members of the City Council:

<b>UPCOMING MEETINGS</b>
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<b>OCTOBER 2014</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8	9	10 7-9pm Haunted Tours & Ghost Walk @ City Park	11 7am-2pm Community Yard Sale @ Fairgrounds Park  7-9pm Haunted Tours & Ghost Walk @ City Park
12 7-9pm Haunted Tours & Ghost Walk @ City Park	13	14 4pm Work Session	15	16	17 7-9pm Hagerstown City Park Ghost Tours @ City Park	18 7-9pm Hagerstown City Park Ghost Tours @ City Park
19 7-9pm Hagerstown City Park Ghost Tours @ City Park	20	21 3pm Executive Session 4:30pm Work Session	22	23	24 7pm City Center Ghost Tours (begins at Bulls & Bears)	25 12-2pm Howl-o-ween Dog Costume Parade @ Fairgrounds Park  6pm Alsatia Mummers Parade
26	27	28 5pm Executive Session 7pm Regular Session	29	30	31 6-8pm City Wide Trick-Or-Treat	

<b>DEPARTMENT OF COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>
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<b>BUSINESS &amp; COMMUNITY RELATIONS DIVISION</b>
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1. **Grand Openings**
  - Please mark your calendar now for the Grand Opening/Ribbon Cutting for After Hours Pediatrics. The event will be on Monday, Oct. 27 at 4:30 p.m. The owners are Dr. Anand Budi, Dr. Leon Weaver, Dr. Kris Athey and Dr. Ruth Dwyer. The business is located at 186 Eastern Boulevard. Please join us in celebrating another business making Hagerstown its home.

2. **Events**

- **City Center Ghost Tours** will be held on *October 24 beginning at 7:00 PM*. By wagon or on foot, visit and hear about some of Downtown's most haunted sites. Reservations and admission for both walking tours and hay ride tours are required. Tours leave promptly from the Potomac Walk outside of Bulls and Bears Restaurant. Light refreshments provided by Bulls and Bears.
  - *Hayride Ghost Tour: 7 PM, 8 PM, and 9 PM-* \$6 per seat, refreshments provided
  - *Walking Tours: 7 PM and 8 PM-* Adults: \$3 | Children 6-12: \$1 | Children 5 and under: Free | Goodies provided
- **Spooky Sprint** will be held on *October 25. Registration at 5:00 PM*. The 2 mile race begins at Fairgrounds Park. To register, call 240.313.2805 or e-mail [jdick@washco-md.net](mailto:jdick@washco-md.net). Sponsored by the Washington County Recreation Department, the City of Hagerstown, the Hagerstown Firefighters "Coats for Kids Project" and the Alsatia Club.
- **Alsatia Mummers Parade** is being held on *October 25, 6:00 PM at Hagerstown's City Center*. This traditional autumn evening event features local floats, bands, costumed mummers and more! The parade will consist of over 200 units.
- **Utility Relief Concert** will be held on *Wednesday, October 29 beginning 7:00 PM at The Maryland Theatre*. The City of Hagerstown is proud to host this event, featuring local school and community groups' performances, for a night of entertainment that creates and brings awareness while with raising funds for City residents that could not keep up with surmounting costs of utilities. This event will help residents with a basic need – utilities. Performances include South Hagerstown High School Jazz Band, Barbara Ingram School for the Arts Choral Group, Western Heights Middle School Dance Group, Rockland Woods Elementary "The Treblemakers," Ebenezer AME Church, Miss Maryland, Abigail Nigh and more! For ticket information, contact The Maryland Theatre at 301.790.2000
- **City Wide Trick-Or-Treat** is being held on *Friday, October 31 from 6:00 PM to 8:00 PM* throughout the City of Hagerstown. Welcome kids in costume to your home by turning on your porch light!

3. **Fundraising:** Staff are working on fundraising for the Utility Relief Benefit Concert, George Washington Statue and holiday events.

4. **This Week's Headlines and Media Releases:**

- City of Hagerstown, Maryland Theatre Host Utility Relief Concert
- E-casts:
  - The SBDC, in Partnership with the City of Hagerstown and Washington County, present a special event!
  - Utility Relief Benefit Concert Wednesday, October 29, 2014
  - A Special Invitation for the Grand Opening of After Hours Pediatrics
  - Join in the Fun - Howloween Dog Costume Parade This Saturday!
  - Traffic Advisory: East Wilson Boulevard

5. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Hagerstown Gridiron Championship Commercial
  - A Trip with the Mayor to Wesel, Germany
  - Fire Prevention Tips
  - "The Fishing Lesson" Public Art Promotion

- Howloween Dog Costume Parade Commercial
- Downtown Pop-Up Shops Re-cap
- Maryland Theatre Seating Promotion
- Special Broadcasts:
  - Divided Valor - Saturday and Sunday at 2:00 PM
- In production:
  - Action Products Supports Mercy Ships Medical Endeavors
  - Korean War Veterans Monument video
  - "The Fishing Lesson" Public Art Sculpture
  - Hagerstown Ice & Sports Complex Re-dedication Promotion

6. **Websites:**

- City Website:
  - About 7,600 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of October 13, 2014 - October 19, 2014.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page 2,285 users
    - ▶ Jobs page 336 users
    - ▶ Utility Billing page 313 users
  - Top Searches:
    - ▶ "trash pick-up"
    - ▶ "halloween"
    - ▶ "trick or treat"
- engageHagerstown:
  - Total Participants: 331
  - Unique Visitors: 5,763
  - Page Views: 34,510
  - Current topics:
    - ▶ What are some of your favorite memories of watching or participating in the Alsatia Mummies Parade?
    - ▶ How can we promote and encourage character development in our community?
    - ▶ To what community efforts are you most likely to dedicate your time and energy as a volunteer?
    - ▶ Calling all entrepreneurs! Tell us about your big idea for a new business in our community.
    - ▶ What are some creative ways to make our community more family-friendly?

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Zoning Certificates Issued:**
  - 1726 Dual Highway – V Rocks Vape Shops – retail sales of vaporizers and e-cigarettes.
2. **New Development Cases:**
  - 636-638-640 North Prospect Street – Mike’s Tavern – renovations for a new outdoor seating area and walk-in cooler.
3. **Historic District Commission:** The HDC reviewed the following items on October 23:
  - 21 South Potomac Street – The Maryland Theatre Association, Inc. – sign and grant.
  - Workshop: 28 West Franklin Street – Donovan Violet – Replacement Windows.
  - Workshop: 38-40 East North Avenue – Bob Jones – Front Mansard Roof Replacement.
4. **Planning Commission:** The Planning Commission will consider the following matters on October 29:
  - CortPark Apartments – Concept Plan for Expansion of the Number of Units.
  - Shre Ganesh One/Days Inn – 1101 Dual Highway Proposed Storage Building – Design Waiver Requests.
  - Land Management Code Text Amendments: Storefront Protection, HDC Hardship, and Supplementary Miscellaneous Packet.
5. **Code Administration Weekly Activity Report:** October 13–17, 2014

<b>PERMITS</b>								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	6	Residential -	3	Commercial -	2	Other -	1	8
Electric	17	Residential -	6	Commercial -	9	Other -	2	17
Plumbing	14	Residential -	9	Commercial -	4	Other -	1	14
Mechanical	5	Residential -	5	Commercial -	0	Other -	0	5
Engineering Dept.	6							4
<b>TOTAL</b>	<b>48</b>		<b>23</b>		<b>15</b>		<b>4</b>	<b>48</b>
<b>Est. Value of Issued Building Permit Projects:</b>					<b>Fiscal Year Totals:</b>			
Residential				\$ 41,320.00				\$ 1,751,460.00
Commercial				\$ 52,500.00				\$ 12,909,951.00
Apartment				\$ 30,000.00				\$ 2,440,640.00
Sign				\$ 0.00				\$ 96,657.00
<b>TOTAL</b>				<b>\$ 123,820.00</b>				<b>\$ 17,198,708.00</b>
<b>Projects of interest:</b>								
- Interior repairs due to water damage in office suites at 322-324 East Antietam Street - \$52,000								
<b>RENTAL LICENSING PROGRAM</b>								
				<u>PROPERTIES</u>				<u>UNITS</u>
Total registered or invoiced for 2014-2015 program				3,382				9,112
Registrations received week of October 6				4				6
New applications issued week of October 6				3				5
Percentage of total invoiced that have registered & paid				96.2 %				97.1 %
<b>PAYMENT</b>								
Weekly payment received		\$ 300						
Weekly adjustment/credits		\$ 1,350						
<b>INSPECTIONS</b>								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	45							
Electrical	52							
Plumbing	38							

Mechanical	13
Safety	16
Neighborhood Vitality	40
Quality of Life	3
Preventive Maintenance	4
Planning & Zoning	5

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**PARKS & ENGINEERING**

1. **Dog Parade.** We have 50 dogs pre-registered for the 2<sup>nd</sup> Annual Howloween Dog Costume Parade coming up this Saturday, October 25<sup>th</sup> at the Dog Park. Online registration closes tonight at midnight. Based on last year's numbers, we anticipate 20 or more dogs to register on-site. Our sponsors include U.S. Cellular, State Farm/Matt Owens and 95.9 The Big Dawg. We also have numerous vendors participating including a Doggie Ice Cream Truck.
2. **"Welcome to Hagerstown" Sign.** Located in Hellane Park along Route 40 East, we began construction (concrete footers, block and brick) of a 12' high x 38' long structure for a new "Welcome to Hagerstown" sign. The actual sign is ordered and we hope to have everything complete in a few weeks.
3. **Ice Rink Rededication/Open House.** Held this past Saturday, over 500 people visited the rink and saw the various programs the rink offers or took advantage of some free skate time.
4. **Hager House.** We have hired a part time new guide, Sarah Chang, who will be focusing on inventorying and revamping our museum displays over the winter months. She will also be preparing for German Christmas coming up in December and helping to program new events for the spring.
5. **Municipal Stadium.** We repaired the roof on the Groundskeeper's office. Other minor repairs are being made throughout the Stadium at the request of the Suns. As you may recall, after December 31<sup>st</sup>, all of this repair work will be the Suns responsibility. The Suns have not cleaned anything at the facility since the end of the season.
6. **Winterizing.** With the end of the park season, we have begun winterizing our park facilities (bathrooms, fountains, etc.). To date, we have completed Pangborn Park, Wheaton Park, Hager Park and the Municipal Stadium.
7. **Fairgrounds Park Maintenance.** At the softball fields, we installed some retaining walls behind the backstops to stop erosion. Also at Fairgrounds Park, where the new parking lot was paved near the grandstand, we hauled in topsoil and seeded.

8. **Memorial Park, Phase II.** Partially funded by Program Open Space, Phase II, which included a new fountain, granite walls, brick and pavers, is now complete. Many thanks to the staff that worked on this tedious project. The results are excellent. The "Circle of Achievement" committee is meeting soon to develop a recommendation for the first eight (8) inductees.
9. **Engineering Division Items.**

Traffic issues		
Description	Week of 10/17/14	Calendar Year-to-date
Traffic complaints received	0	132
Work Orders completed	2	105
Traffic counts completed	2	37
Construction Projects		
Description	Week of 10/17/14	Calendar Year-to-date
Projects advertised for bids	0	20
Projects under construction	12	17
Projects completed	0	7

**POLICE DEPARTMENT**

1. **STATS**

Calls for Service:	1,699	Field Interviews:	103
Arrests/Warrants Served:	35	Moving Violations:	14
Domestic Violence Calls:	29	Parking Violations:	7
DUI Arrests:	0	Safety Repair Orders:	50
Reports Filed:	173	Warnings:	35

2. **REPORTS**

- **10/16/14:** Officer Biddle was dispatched to Avalon Avenue on a report of a burglary. The victim stated when he was leaving for work when he noticed one of his garage doors was fully open. Upon further investigation he discovered his wife's orange bicycle was missing. The bicycle is valued at \$100. The officers spoke with neighbors to see if someone saw anything suspicious during the time in question. There is no further information available at this time.
- **10/18/14:** Officer Culp responded to HPD for a report of a strong armed robbery that occurred in the area of West Washington Street and Elizabeth Street. The victim advised she was walking in the area of Madison Avenue when two black male juveniles approached her from behind. She stated one of the males grabbed her by the back of her hair and pulled her backwards. The juveniles punched her in the right side, reached into her jacket pocket and pulled out US currency. Both juveniles fled on foot. The victim was not injured in the assault. There are no suspects at this time.
- **10/19/14:** Officer Anderson and his K-9 partner, Amigo, conducted a track in regards to a home invasion on Fridinger Avenue. The track began in front of Fridinger Avenue and headed westbound on Security Road. Amigo made a left onto North Cleveland Avenue and headed southbound on the east side of the street. The track ended at North Mulberry Street and East Franklin Street. The track was unsuccessful in locating the suspect(s).

3. **OTHER NEWS/INFORMATION**

- On October 2, 2014, following a lengthy investigation into drug dealing which included several buys of heroin; the NTF executed a search warrant at an apartment in the 100 block of East Antietam Street. As a result a total of eight people were charged. Agents also seized two handguns, one of which was previously reported stolen. Due to living conditions and conditions in the building, the Department of Social Services took custody of two small children. Code Enforcement and the Fire Marshal also responded. Thanks to citizens in the neighborhood and their cooperation, this operation was a success.

- Hagerstown Police responded to two burglaries on September 29<sup>th</sup>. One burglary occurred at 507 Dual Highway (Mr. Tire) and the other at 1622 Dual Highway (Tires Plus). During the same time frame, Washington County Sheriffs Deputies responded to a burglary at Famous Pawn on the Dual Highway. A suspect vehicle was described, however was not located.

On October 08<sup>th</sup> officers again responded to two burglaries on the Dual Highway – One at Mr. Tire and the other at McCarthy Tire and Service. Sheriff's Deputies again responded to similar burglaries in the same vicinity as well. Responding officers flooded the area and began to look for the suspect vehicle that was described during the previous burglaries as a similar vehicle was described in these incidents. Officers located a vehicle that matched the suspect vehicle description at the intersection of the Dual Highway and Eastern Boulevard. Officers engaged in a traffic stop with that vehicle and identified the driver as Wesley Thomas Samples of Greencastle, PA. Further investigation revealed that Samples had burglary tools within the vehicle as well as property which was removed from one of the victim business's. Samples was arrested at that time and subsequently interviewed by Detectives. Samples confessed to the burglaries and has been charged accordingly in all of the above listed incidents.

Once again, another outstanding example of the seamless cooperation between allied law enforcement agencies and the outstanding police work that is conducted every day in our community.

- The Hagerstown Police Department has established a detour system designed to aid motorists entering the city before, during, and after the Mummers Parade event Saturday, October 25. A detailed detour map with written instructions from all directions leading into and around the event area is available on the Hagerstown Police Department Facebook page. During the event, news and traffic information will be available on the Hagerstown Police Department Facebook and twitter sites.

All streets crossing the Potomac Street parade route will begin closing at 4:30 p.m. Franklin Street at Potomac will serve as an intermittent cross-over during parade breaks for westbound traffic. Antietam Street will serve as an intermittent cross-over for primarily eastbound traffic.

The department anticipates traffic congestion before, during, and after the parade in city blocks from North Avenue to Baltimore Street, and Burhans Boulevard to Mulberry Street.

Eastbound traffic entering Hagerstown on Rt. 40 should follow either the north or south detour on Burhans Boulevard. All trucks must follow the north detour. The north detour follows Burhans Boulevard onto Pennsylvania Avenue to Northern Avenue to Eastern Boulevard to Rt 40. The southern detour route takes traffic onto Burhans Boulevard to Wilson Boulevard to Frederick Street to Eastern Boulevard to Rt 40.

Local residents will experience other detours closer to the parade route. Because of street cleaning, the parade route and crossing streets will not reopen until 11 p.m.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	195	194
	University District Deck	446	444
	Downtown Parking Lots	367	366
<b>Number of Patrons Using Decks</b>	A & E Deck	1,903	1,891
	University District Deck	1,918	2,143
<b>Sales of Discount Coupons</b>		40	0
<b>Number of Citations Issued</b>	(Includes Warnings)	170	211
<b>Number of Late Payment Notifications</b>		58	48
<b>Number of Cars Booted</b>		0	1
<b>Peak Occupancy (%)</b>	A & E Deck	76%	71%
	University District Deck	63%	63%

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

	Current Week	Previous Week
DCED	0	0
Fire	2	1
Human Resources	0	0
Light	1	1
Parks & Engineering	1	2
Police	11	5
Public Works	5	5
Wastewater	1	2
Water	4	6
<b>Weekly Totals</b>	<b>25</b>	<b>22</b>

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**UTILITIES DEPARTMENT**

**ELECTRIC DIVISION**

**Problem Areas.** Recent call-outs included:

- Fri. 10/17 - 535 Liberty Street- partial outage; repairs made to triplex to correct problem. Time Out: 17.7-18.8
- Sat. 10/18 - 301 North Burhans Blvd.- pole damaged; vehicle struck utility pole damaging street light. Time Out: 3.2-4.2
- 1348 Cedarwood Drive- total outage; large tree branch tore service wires down. Time Out: 14.1-15.8
- 1065 Maryland Avenue- partial outage; squirrel caused transformer fuse to operate. Time Out: 14.2-15.8
- Sun. 10/19 - 1020 Columbia Road- total outage; tree limb caused transformer fuse to operate. Time Out: 9.6-10.9
- 1045 Fairview Road- total outage; tree branches on primaries causing line fuse to operate. Time Out: 15.8-17.3
- Tues. 10/21 - Various locations- Street light patrol in preparation for annual Mummers Parade festivities. Numerous street lights were found to be cycling or out and follow up repairs were made the next business day. Time Out: 19.0-21.5
- 820 Commonwealth Avenue- fire; Lineworker called by Fire Department to disconnect service. Time Out: 21.9-22.8
- Wed. 10/22 - Antietam Street and Potomac Avenue- pole damaged; Utility pole broken in vehicle accident. Pole removed from accident scene and follow up repairs to replace pole and service completed the following business day. Time Out: 2.5-4.5

**Distribution:** Recent activity included:

- Metering Staff received no high bill complaint this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
65	0	0	0

**Engineering** Staff worked on the following projects:

- Engineering Staff completed multiple permit reviews and service upgrade requests.
- Engineering Staff completed a review of its underground high voltage cables to develop and prioritize a replacement schedule to prevent unplanned outages on the system.
- Engineering Staff coordinated multiple utility vehicle repair orders.
- Engineering Staff researched new high voltage gloves and protectors for line worker's daily activities. New rubber compounds offer a softer high voltage glove and new coatings facilitate greater dexterity from the glove protectors.
- The Staff Engineer began reviewing electric details regarding the proposed A&E Trail after the kick-off meeting with City Engineering.

**Administration:**

- Staff completed the installation of twelve LED lights in the Church Street parking lot at the request of the Public Works.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Oct 15, 2014	9.06	1.39
Thursday, Oct 16, 2014	7.75	0.00
Friday, Oct 17, 2014	7.06	0.00
Saturday, Oct 18, 2014	6.49	0.00
Sunday, Oct 19, 2014	6.41	0.00
Monday, Oct 20, 2014	6.20	0.00
Tuesday, Oct 21, 2014	6.16	0.14
Weekly – Avg. Flow / Total Rainfall	7.01	0.00
Oct – Avg. Flow/Total Rainfall	6.12	2.98

**Miscellaneous**

- Replaced defective 8" pipe on air header in #1 sludge holding tank.
- Assist Collections with jetting 6" air manifold and removing blockages.
- Prep Pista Grit for scheduled repair on 10/22/14.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

SSSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	10	1,057	271	21
Flushing	8, 14, 22	9,799		
<b>Point Repairs</b>		<b># of Repairs</b>	<b>Reason</b>	<b>L.F. of Repairs</b>
Manholes	7, 15	6	I & I and overlay	

**Collection System Maintenance Task**

- Installed flow through plugs in manhole 07035 to check for possible infiltration in flow channel. Found small voids around influent and effluent pipes, plugged voids with Water Plug.

- Posted Reynolds Avenue around manhole 07138. Plugged and installed flow through plugs in manhole 07138 inspected for possible infiltration in flow channel, found voids around influent and effluent sealed with Water Plug. Grouted with Water Plug to stop weeping and grouted manhole from bench up 6 feet.
- Placed risers in manholes 15029 and 15160 for overlay and installed risers in 15160, 15046 and 15127 for overlay.
- Cleaned up collections building and inventoried risers at drying beds.
- Investigated odor complaint at 1145 Omega Court could not detect odor, there is a private low pressure force main discharging near building that could be the culprit.
- Grinder pump alarms at 11024 Plumwood Circle; replaced pressure tubing, 1524 Kensington; replaced pump core.
- Cleaned air line in digester at WWTP.

**Administration**

Wastewater Division – Customer Call Log Summary 2014							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	2	2	0	0	1	6
YTD	44	82	20	1	4	67	218

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended an A & E Trail design meeting at City Engineering.
- Staff met with City Permits staff to finalize the wastewater service application and permits process.

**Wastewater Laboratory**

- Contacted Hach to arrange annual on-site field service for Lachat.
- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
10/16/14	10.63		10.63
10/17/14	11.17		11.17
10/18/14	10.83		10.83
10/19/14	10.93		10.93
10/20/14	11.17		11.17
10/21/14	11.12		11.12
10/22/14	10.97		10.97
Average			10.97

**Water Production at RC Willson**

- Operations
- Routine cleaning
- Routine PMs

- *Maintenance*

- R C Willson – Routine PMs

- *Instrumentation*

- R C Willson – Working on the new PACL feed system
- R C Willson – Installed a new phone and cell tower in the new chemical building
- R C Willson – Installed a new pH analyzer on the tap sample

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -9.75'; the bypass is open slightly and the hydrant is closed.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working with the City, County and State on overlay projects. We are installing a new 8" water main on Buford Drive and continue to flush hydrants and test large meters throughout the system. We also repaired a leak on Fountain Head Road and a service leak on Klick Way.

**Laboratory**

- Contacted Geochemical to request full laboratory results for split samples sent in September.
- Contacted another laboratory to use for the next round of split THM sampling.
- Collected weekly THM/TOC samples on the Willson plant.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	3	

- Staff attended an A & E Trail design meeting at City Engineering.
- Staff met with the County project manager for the Robinwood Corridor II construction regarding a unified water main relocation design.

Respectfully submitted,

  
Bruce Zimmerman  
City Administrator