

City of Hagerstown, Maryland Status & Information Report No. 38 for 2014

September 26, 2014

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

SEPTEMBER 2014						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 HOLIDAY CITY OFFICES CLOSED	2 No M&C Meeting	3	4	5	6
7	8	9 3pm Executive Session 4pm Work Session	10	11 8am-2pm Market Faire in the Square	12	13 2-6pm Historic Heights 2 nd Annual PORCHFEST
14	15	16 4pm Work Session	17	18	19	20
21	22	23 4pm Work Session	24	25	26 5-9:30pm Thunder In The Square	27
28	29	30 5pm Work Session 5:30pm Executive Session 7pm Regular Session				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Events**

- Staff coordinated Fall Fest at City Park on Saturday, September 20 from 11 AM to 3 PM. Featured events included Opening Ceremonies and the Unveiling of *The Fishing Lesson* Public Art Sculpture. The sculpture was done by Paul Rhymer. The partners of the sculpture are the City of Hagerstown, Maryland State Arts Council, Washington County Museum of Fine Arts, Valley Art Association, the Barbara Ingram School for the Arts and other private donors. At 12 PM, the 275th Anniversary Commemoration Event of the Jonathan Hager House was held, and at 1 PM the 75th Anniversary Commemoration of the Valley Art Association at the Mansion House Art Center was celebrated. The Railroad Museum boasted 700 in attendance and over 400 people visited the Hager House.

Rebecca Massie Lane of the Museum of Fine Arts reported:

"City Park Fall Fest 2014 held Saturday, September 20 was a tremendous success. The opening ceremonies and dedication of the public art sculpture by Paul Rhymer, *The Fishing Lesson*, drew a crowd of 178. The Museum presented "Bear and Fish" themed activities for families including origami fish, "paw printing", fish prints, bear toss, and a cake walk. Sculptor Paul Rhymer shared examples of his animal bronzes and met and talked with the public following *The Fishing Lesson* dedication. Barbara Ingram School visual arts students provided face painting and "Pinwheels for Peace." Several area dance groups performed in the Kaylor Garden. Over 24 volunteers and 7 workshop artists participated in the museum art activities, public welcome and information-sharing. The WCMFA's Saturday attendance totaled 2,692."

- Cars, trucks, motorcycles and tractors are all coming to Public Square the evening of September 26 from 5 PM to 9:30 PM for the third annual Thunder in the Square event. The event is being hosted by the Alsatia Club and is sponsored by the City of Hagerstown. Registration will begin at 5 PM and the entry fee is just \$5.00. The Alsatia Club will be selling official Thunder in the Square t-shirts and chances on a 50/50 to benefit the Alsatia Club Foundation, Inc. Vehicles will be separated into classes including: Best Original, Best Custom, Best Pro Street, Best Import, Best Rat Rod, Best Motorcycle Antique, Best Motorcycle Custom, Best Antique Tractor and the Mayor's Choice Award. All of the Thunder in the Square winners will be invited to participate in the 2014 Mummies' Parade. In conjunction with the event, the Maryland Theatre will hold a special Wind Down Friday. Entertainment will include the band The Cruisers from 5 PM to 7 PM and 8 PM to 10 PM. The Hagerstown Dance Band will also be in the Square from 7:30 PM to 8:30 PM and other special guests will include the Hub City Lindy Hop. Get your "Thunder in the Square" souvenir cup, first beer/wine and wristband at the Maryland Theatre for just \$7.00. Then you're free to carry that cup as you stroll through the first block of South Potomac Street. Refills may be purchased at the Maryland Theatre for \$5.00. Guests must be 21 or older to purchase the souvenir cup. Otterbein Church will also be giving away free popcorn. All of the proceeds from Thunder in the Square will benefit the Alsatia Club.
- Harvest Hoedown is coming up on Saturday, October 11 from 1-4 PM at Fairgrounds Park and Ghost Tours will occur on Friday, October 24. Columbia Bank Hagerstown Trust Division, Pediatric Dental of Frederick and the Maryland Apple Promotion Board have all signed up to sponsor this event.
- Staff is working with The Maryland Theatre on a new Wind Down on October 17 with a Fall theme.
- City Center Ghost Tours will be held on October 24. Alsatia Mummies Parade and the Spooky Sprint are slated for October 25. The Utility Relief Concert is being held on October 29.

2. **A&E District:**

- Sounds of the Square is continuing on Fridays in Public Square from 5-7 PM. Michael Jonnes is chairing the subcommittee. Entertainers coming up include the Rock Band from the School of Rock on October 3 and Alt. 40 for October 10.
- The A & E Management Board met this week. Dan Spedden spoke to the group about his new position at the Hagerstown Washington County Convention and Visitors Bureau. Andrew Sargent spoke about the East Franklin Streetscape Program and the new trail connecting the A&E District to the City Park. Also, the Annual Meeting of the Arts and Entertainment District will be in Hagerstown in March. State officials are coming on November 6 to begin planning for the event.

3. **Fundraising:** Staff is working on fundraising for the Harvest Hoedown and holiday events.

4. **This Week's Headlines and Media Releases:**

- Classic and Modern Vehicles Line City Center Streets for Thunder in the Square
- Traffic Advisory: Wilson Boulevard & South Potomac Street
- Traffic Advisory: Thunder in the Square
- Traffic Advisory: Church Street & North Burhans Boulevard
- Video Blasts:
 - WATCH THIS!!! Downtown Pop-Up Shops Are a Success for Businesses, Community

5. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - "The Fishing Lesson" Public Art Promotion
 - Howloween Dog Costume Parade Commercial
 - Downtown Pop-Up Shops Re-cap
 - Thunder in the Square Preview
 - New Outdoor Fitness Equipment Workout
 - Maryland Theatre Seating Promotion
- Special Broadcasts:
 - Divided Valor – Saturday and Sunday at 2:00 PM
- In production:
 - Action Products Supports Mercy Ships Medical Endeavors
 - Harvest Hoedown Promotion

6. **Websites:**

- City Website:
 - About 8,100 users visited www.hagerstownmd.org for the week of September 15, 2014 - September 21, 2014.
 - Top entrances (first page users accessed on the website):
 - ▶ Home page 2,574 users
 - ▶ Most Wanted page 562 users
 - ▶ Jobs page 406 users
 - Top Searches:
 - ▶ "harvest hoedown"
 - ▶ "most wanted"
 - ▶ "permits"
- engageHagerstown:
 - Total Participants: 304
 - Unique Visitors: 5,129
 - Page Views: 31,904
 - Current topics:
 - ▶ What amenities should be considered on the new trail linking City Park and the Arts & Entertainment District?
 - ▶ Calling all entrepreneurs! Tell us about your big idea for a new business in our community.
 - ▶ The culture and population of our community are diverse. In what ways can we diversify our economy to benefit everyone?
 - ▶ What are some creative ways to make our community more family-friendly?
 - ▶ Have you tried the new outdoor fitness equipment at Fairgrounds Park? How can we expand exercise options in our parks?

PLANNING & CODE ADMINISTRATION DIVISION

1. **Zoning Certificates Issued:**

- 1075-1077-1079 Maryland Avenue – Bee’s Creations – retail sales of country décor and gift items.
- 38 North Potomac Street, Unit 3 – Geneva Aeternum – retail sales of drawn and painted artwork and sculpture. Items will be sold in artists’ gallery at 36 North Potomac Street.

2. **Board of Zoning Appeals:** The BZA will hear the following cases on October 15:

- 1101 Dual Highway – Shre Ganesh One Corp. – variance to construct a storage building to within 14 feet of the rear property line.
- 636-638-640 North Prospect Street – North Prospect Properties, LLC and Mike’s Holding, LLC, c/o Schlossberg & Mastro, t/a Mike’s Tavern – special exception for expansion of a nonconforming drinking place.

3. **MDP’s Quarterly Planning Director’s Meeting:** Staff attended the September 24th meeting in Annapolis. Presentations were made on the Sustainable Communities Tax Credit Program (historic tax credits) and Reinvest Maryland (Infill, Redevelopment and Revitalization). The **Sustainable Communities Tax Credit Program** has a new category this year: “Small Commercial” for projects costing \$5,000 - \$500,000 with a cap of \$50,000 per project for the 20% income tax credits. The State has approved up to \$4 million for this category from January 1, 2015 to June 30, 2017, and applications can be submitted and reviewed throughout that time period until all the funds are committed. The “Competitive Commercial” category for larger projects remains the same and is reviewed in a once a year competitive process – the 20% tax credit cap per project for this category is \$3 million. The “Home-owner” category also remains the same and is capped at \$50,000 in tax credits per project with a rolling review process. MHT staff asked for input on why there isn’t greater participation throughout the State with this program. Hagerstown staff suggested that one impediment for developers outside the metro area is that most do not know the tax credits can be used to bring equity partners into the project to make the project’s budget feasible, nor how that would work. The preliminary report for **Reinvest Maryland** was submitted to the Governor at the end of August, and the final report is anticipated to be out in two weeks. The draft is on MDP’s web site. Participants provided input on priorities for potential education/technical assistance topics related to Reinvest Maryland’s recommendations.

4. **Weekly Activity Report:** September 15-19, 2014

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	5	Residential - 2	Commercial - 2	Other - 1				12
Electrical	18	Residential - 5	Commercial - 11	Other - 2				18
Plumbing	12	Residential - 10	Commercial - 2	Other - 0				12
Mechanical	3	Residential - 1	Commercial - 2	Other - 0				3
Engineering Dept.	23							23
TOTAL	61	18	17	3				68
<u>Est. Value of Issued Building Permit Projects:</u>					<u>Fiscal Year Totals:</u>			
Residential		\$ 85,745.00			\$ 1,423,022.00			
Commercial		\$ 358,000.00			\$ 9,054,001.00			
Apartment		\$ 0.00			\$ 2,407,040.00			
Sign		\$ 2,000.00			\$ 50,335.00			
TOTAL		\$ 445,745.00			\$ 12,934,398.00			
<u>Projects of interest:</u>								
Interior fit-out on second floor for Anne Arundel Dermatology at 1185 Imperial Drive - \$300,000								
Remove rear porch and construct sunroom on home at 328 East Irvin Avenue - \$40,000								

RENTAL LICENSING PROGRAM		
	PROPERTIES	UNITS
Total registered or invoiced for 2014-2015 program	3,339	9,014
Registrations received week of September 15	16	28
New applications issued week of September 15	4	6
Percentage of total invoiced that have registered & paid	94.9 %	95.6 %
PAYMENT		
Weekly payment received	\$ 1,400	
Weekly adjustment/credits	\$ 850	
INSPECTIONS		
TYPE	NUMBER CONDUCTED	
Building	56	
Electrical	40	
Plumbing	18	
Mechanical	9	
Safety	38	
Neighborhood Vitality	65	
Quality of Life	6	
Preventive Maintenance	34	
Planning & Zoning	1	
INSPECTIONS KEY:		
Categories of Conditions		
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails	
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.	
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens	
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood	
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.	

PARKS & ENGINEERING

- Fall Fest/275th Anniversary of the Hager House.** The event was a tremendous success. The opening ceremonies and dedication of the public art sculpture by Paul Rhymer, *The Fishing Lesson*, drew a crowd of 178. The Museum presented "Bear and Fish" themed activities for families including origami fish, "paw printing", fish prints, bear toss, and a cake walk.

At the Hager House, over 400 tour-goers who experienced the 275th Anniversary Living History Tours of the Hager House. In partnership with the Washington County Historical Society, the event drew additional attendance to experience the many additional outside activities including re-enactors, 18th century children's games, and a cider press. In addition, the Train Museum attracted over 500 visitors who experienced Thomas the Train Wagon Ride, Barrel Carts Rides, model train displays and kid's activities.
- Community Garden Task Force Update.** The Task Force has met eight times and is winding up their work and plan to make their proposal to the Mayor & Council on October 14th. The group has selected a site, and developed an application, drafted rules, and is currently working on draft by-laws for the "Association" of plot holders who will run the garden.

3. **Street Trees.** We are in the process of sending letters to several hundred property owners to advise them that we plan on planting a street tree in front of their property unless they request otherwise. We are giving them the opportunity to select the tree species if they do want a tree. This contract will also include 200 or more trees in parks, especially where we expect to lose a number of ash trees to the emerald ash borer.
4. **Bike Lanes.** The paint contractor has started painting new bike lanes. South Walnut Street is complete except for the symbols. Public Works has ordered the signs and will install them. We are also finalizing our 3rd edition of the bike map as over 6,000 copies have been distributed.
5. **County Commuter.** We have a proposal from the County to install additional bus shelters within the City at the following locations: South Potomac at Baltimore Street; Frederick Street at Potterfield Pool; 600 block of Frederick Street at Frederick Manor; and Cameo Drive.
6. **Fairgrounds Park Gatehouse.** We continue to remove and replace the deteriorated walkway that is attached to the west side of the Gatehouse.
7. **Dog Park Program.** A "Loose Leash Walking Clinic" was held at the Dog Park on Saturday, September 20th in partnership with Atta Pup Training.
8. **Engineering Division Items**

Traffic issues		
Description	Week of 9/19/14	Calendar Year-to-date
Traffic complaints received	5	128
Work Orders completed	6	103
Traffic counts completed	2	30
Construction Projects		
Description	Week of 9/19/14	Calendar Year-to-date
Projects advertised for bids	1	20
Projects under construction	10	14
Projects completed	0	7

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,829	Field Interviews:	84
Arrests/Warrants Served:	25	Moving Violations:	48
Domestic Violence Calls:	20	Parking Violations:	24
DUI Arrests:	0	Safety Repair Orders:	15
Reports Filed:	183	Warnings:	79

2. PRESS RELEASES

- On 09/19/14 officers of the Hagerstown Police Department responded to the area of the 600 block of West Washington Street for a reported stabbing. Upon arrival officers located a male subject later determined to be John K. Smith standing in the roadway. It was determined that he had a confrontation with another undisclosed male. During this confrontation John K. Smith obtained a knife and proceeded to cut the victim in the left side of his body. John K. Smith was arrested and the victim was transported to Meritus Medical Center due to his injuries. None of the victim's injuries were life threatening. If anyone has any further information concerning this incident please contact Hagerstown Police Department at 301-790-3700.

- The Hagerstown Police Department conducted a press conference on Thursday, September 25, 2014, in the first floor meeting room at 50 North Burhans Boulevard. The subject of the press conference was an updating of information concerning the December 20, 2013, homicide of Everett Wade Jr., also known as Dontae Marvus. This case remains unsolved. The Department has asked for cooperation from the public in helping to solve this homicide. If you have any information which you think might be helpful in solving this crime, please notify the Hagerstown Police Department at 301-790-3700 and ask for Lt. Hurd or Detective Jurado. A cash reward is being offered for information leading to an arrest. Your information will remain anonymous.
- On September 24, 2014, officers from the Hagerstown City Police responded to the area of Jonathan Street and Bethel Street for a shooting around 5 p.m. Witnesses on scene stated that two vehicles were involved in the shooting, a grey/silver mini-van and dark colored sedan. Suspects from each vehicle were shooting at each other as they drove from Jonathan and Bethel Streets onto Broadway.

The grey/silver mini-van attempted to turn left into an alley in the 100 block of Wayside Avenue and struck a steel safety barrier causing it to come to a rest. The three black male occupants exited the vehicle and fled on foot. Two of men ran east on Wayside Avenue towards Mulberry Street and the third man ran south in the same alley where the crash occurred, behind the Highland View Academy on North Locust Street.

The dark colored sedan fled east on Broadway towards Mulberry. There is no further information on the direction of this vehicle.

Several streets were closed to traffic for about an hour and a half in order to allow officers and investigators to gather evidence. A K-9 track was performed on Wayside with negative results. There is no evidence that anyone in either vehicle was injured in this incident at this time.

Investigators were able to recover two guns in the area of Wayside Avenue where the mini-van had crashed. Anyone with information on this incident is asked to call the Hagerstown City Police Criminal Investigations Division at 301-790-3700 ext. 234 or you can make an anonymous tip on our website at www.hagerstownmd.org and click "Report a Concern".

- On September 25, 2014, a female employee of the Bulldog Federal Credit Union was attempting to enter the rear entrance of the bank when she was approached by a black male with a handgun. The male grabbed her and forced her into the bank at gun point. Two males witnessed the incident and called 911. The Hagerstown Police Department and the Washington County Sheriff's Office arrived within minutes and secured the bank. The suspect attempted to flee the bank on foot. As he ran across the Dual Highway and attempted to run across the median, he was taken into custody. The suspect was identified as Andre Walter Williams, a Hagerstown resident. He will be charged with armed robbery, kidnapping and other related charges. The female bank employee was not injured in this incident.

3. OTHER NEWS/INFORMATION

- Congratulations:

- The following officers were certified for solo patrol: Officer Scott StClair, Officer Sean Vanderwall and Officer Michael Young. Officer StClair was transferred to Baker Platoon under the command of Sgt. Justin Wert. Officer Vanderwall remained on Charlie Platoon under the command of Sgt. Chris Barnett. Officer Young was transferred to Alpha Platoon under the command of Sgt. Eric Knode.
- Officer Mitchell Filges and Officer Ashley Redman were transferred to the Downtown Squad under the command of Sgt. Joe Zimmerer. Officer Filges has been employed by the City of Hagerstown for seven years. Officer Redman joined the force one year ago.
- Effective Monday, September 29, 2014, Sgt. Stewart Heckman will transfer to the Training Division under the command of Captain Paul Kifer. Sgt Heckman has been employed by the City of Hagerstown for 10 years.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	171	170
	University District Deck	439	432
	Downtown Parking Lots	386	386
Number of Patrons Using Decks	A & E Deck	1,726	1,611
	University District Deck	2,196	2,146
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	192	250
Number of Late Payment Notifications		27	25
Number of Cars Booted		3	0
Peak Occupancy (%)	A & E Deck	67%	70%
	University District Deck	65%	65%

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	2
Human Resources	0	0
Light	0	4
Parks & Engineering	0	2
Police	11	9
Public Works	4	2
Wastewater	1	2
Water	9	5
Weekly Totals	26	26

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

- Distribution:** Recent activity included:
 - Metering Staff received no high bill complaints this week.
 - Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	0	0	1

- Engineering:** Staff worked on the following projects:
 - Engineering staff completed multiple permit reviews and service upgrade requests.
 - Bids for a new HLD aerial bucket truck was opened this week. Staff will review next week for compliance and vendor selection.

- Staff met with Pittman Tree Contractors to kick off our Vegetation Management program.
- Engineering staff reviewed extensive streetlight installation repair conditions at Collegiate Acres.
- Engineering staff responded to more data requests from ENERNOC. Further information request procedures will be reviewed based on increased frequency of these requests and the manpower it takes to provide the information.
- The Staff Engineer and Distribution Superintendent completed the staking of a line rebuild and upgrade being constructed for the Washington County Senior Center on Willard Street. Once a right of way is granted by WASHCO, HLD can begin it's work relocating and constructing the new facilities to service the building.
- The Staff Engineer reviewed bids for stock materials used in the construction and maintenance of HLD electric facilities.

3. **Administration:**

- Staff met with Customized Energy Solutions to review peak shaving energy storage technology. This technology uses batteries to store power that can be instantaneously transferred to the electrical grid to shave peak electrical demand from the system in the event of a high load emergency situation.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Sept 17, 2014	5.65	0.00
Thursday, Sept 18, 2014	5.74	0.00
Friday, Sept 19, 2014	5.57	0.00
Saturday, Sept 20, 2014	5.35	0.00
Sunday, Sept 21, 2014	5.56	0.01
Monday, Sept 22, 2014	5.57	0.00
Tuesday, Sept 23, 2014	5.38	0.00
Weekly – Avg. Flow / Total Rainfall	5.54	0.01
Sept – Avg. Flow/Total Rainfall	5.93	1.18

Miscellaneous

- Maintenance continued pulling the air lift pumps from the ENR sand filter cells this week. All seventy (70) pumps have now been inspected, cleaned and reinstalled.
- Routine maintenance (MP2 Program) and Corrective Work Orders.
- On Tuesday 09/23/14 the PLC on the PSA skid went down, it was found that all of the registers had lost their set points. Maintenance was able to manually enter all of the settings and the skid is back up and running.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	17	292	214	16
Flushing	7, 14	16,757		
Point Repairs		# of Repairs	Reason	V.F. of Repairs
Manholes	7, 11, 12	4	I&I	28

Collection System Maintenance Task

- Set up traffic control to close left lane of Franklin St between N Cannon and N Mulberry St. so we could parge manholes 07026 and 07027. Found infiltration in manhole 07026; inflow 5 GPM at effluent 7 o'clock and repaired with seal tight.
- Washed down manholes 07029, 112061, 12062, 12063, 12053 for parging and epoxy to eliminate infiltration.
- Parged and epoxied manhole 07028 and 07029 to prevent infiltration.
- Mixed wood chips in grease dumpster at head works.
- Repaired three air hoses used to inflate pipe plugs.
- Cut up large maple limb that fell inside fence station # 15.

Administration

Wastewater Division – Customer Call Log Summary 2014							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	0	1	0	0	1	2
YTD	40	77	13	1	2	62	195

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff attendee a Water and Wastewater Preparedness webinar provided by ICMA.
- Staff met with the City Attorney regarding a sewer interceptor easements modification and abandonment.
- Staff met with the Collections Superintendent to discuss operational impact of a proposed commercial redevelopment project.

WATER DIVISION

Plant Flows - System Demand (MGD)

Date	Willson	Breichner	Total
9/18/14	11.37		11.37
9/19/14	11.34		11.34
9/20/14	11.16		11.16
9/21/14	11.18		11.18
9/22/14	11.53		11.53
9/23/14	11.24		11.24
9/24/14	11.28		11.28
Average			11.30

Water Production at RC Willson

- *Operations*
 - R C Willson - Completing routine PMs
 - R C Willson - Running sulfuric acid and caustic systems

- *Maintenance*

- R C Willson - Performing routine PMs
- Pump Stations - Cleaned insertion tube Pump Station #6

- *Instrumentation*

- R C Willson - Working on enunciator panel
- R C Willson - Moved thermostats

Water Production at Breichner

- The Edgemont Reservoir is currently at -10'; the bypass and the hydrant are closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working with the City, County and State on overlay projects. Hydrant flushing continues and we have started our large meter testing program. We have sawed and hauled material to Buford Drive and are planning to start replacing another section of 8" main.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	2	
Sketch Plan	1	
Building Permit	11	1

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a consultant regarding final approval of a commercial site plan.
- Staff attended a Water and Wastewater Preparedness webinar.

Respectfully submitted,



Rodney Tissue
City Engineer