

# City of Hagerstown, Maryland

## Status & Information Report No. 37 for 2014

September 19, 2014

To Mayor Gysberts and Members of the City Council:

### UPCOMING MEETINGS

<b>SEPTEMBER 2014</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <b>HOLIDAY CITY OFFICES CLOSED</b>	2 No M&C Meeting	3	4	5	6
7	8	9 3pm Executive Session 4pm Work Session	10	11 8am-2pm Market Faire in the Square	12	13 2-6pm Historic Heights 2 <sup>nd</sup> Annual PORCHFEST
14	15	16 4pm Work Session	17	18	19	20
21	22	23 4pm Work Session	24	25	26 5-9:30pm Thunder In The Square	27
28	29	30 7pm Regular Session				

### DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

#### BUSINESS & COMMUNITY RELATIONS DIVISION

**City Farmers Market:** Staff met with vendors regarding the Community's City Center Plan. All items were discussed including the goal to increase the hours of the market and develop a private management approach.

**Grand Opening/Ribbon Cutting:** A Grand Opening/Ribbon Cutting for Home Team Fitness, LLC -Fitness Revolution Hagerstown was held this week. The owners are Chad & Katrina Smith. The business is located at 934 Sweeney Drive, Suite 7 A.

**Events:**

Hagerstown's City Center Zumba Fitness Party was held on Friday, September 12 from 6:00 PM to 8:00 PM in the Elizabeth Hager Center Lot. Instructors included Anita Binder, Kelsey Barnhart, Nichole Tarkanick, Chanda Thompson and daughter (Roniya), Christine Rieber, Dana Sprowls and Rene Garcia Kesecker. Proceeds benefitted the Community Free Clinic. Sponsors are the City of Hagerstown, The Downtown Alliance and The Gourmet Goat.

Staff worked with Leadership Washington County on their Welcoming Reception which was held on September 11

Staff are coordinating Fall Fest at City Park on Saturday, September 20, 2014 from 11:00 AM to 3:00 PM. Featured events include Opening Ceremonies and the Unveiling of *The Fishing Lesson* Public Art Sculpture. The sculpture was done by Paul Rhymer. The partners of the sculpture are the City of Hagerstown, Maryland State Arts Council, Washington County Museum of Fine Arts, Valley Art Association and the Barbara Ingram

School for the Arts and public sponsors. At noon, the 275th Anniversary Commemoration Event of the Jonathan Hager House will occur, and at 1:00 PM the 75th Anniversary Commemoration of the Valley Art Association at the Mansion House Art Center. Family activities will be held at the Washington County Museum of Fine Arts, Hager House, Mansion House Art Center and the Hagerstown Railroad Museum & Engine 202. Entertainment will be provided with special appearance by the Hagerstown Municipal Big Band. The Hagerstown Bicycle Advisory Committee will do a ride throughout the Hub City Bike Loop starting at 9:30 AM at the Hager House and ending at the Hager House at 10:30 AM.

City Center, Hagerstown will be the hub for cars, trucks, motorcycles and tractors the evening of September 26 from 5:00 PM to 10:00 PM with the *Third Annual Thunder in the Square* event. The Alsatia Club is hosting *Thunder in the Square* which is also sponsored by the City of Hagerstown. Simultaneously, Wind Down will be occurring on South Potomac Street. The Maryland Theatre will have entertainment by The Cruisers and kids' activities.

Harvest Hoedown is coming up on Saturday, October 11 from 1:00 PM to 4:00 PM at Fairgrounds Park and Ghost Tours will occur on Friday, October 24. Columbia Bank Hagerstown Trust Division, Pediatric Dental of Frederick and the Maryland Apple Promotion Board have all signed up to sponsor this event.

Staff are working with The Maryland Theatre on a new Wind Down on October 17 with a fall theme. Also, coming up are the City Center Ghost Tours, Alsatia Mummies Parade and the Spooky Sprint.

**A&E District:** Sounds of the Square is continuing on Fridays in Public Square from 5:00 PM to 7:00 PM. Michael Jonnes is chairing the subcommittee. Entertainers coming up are School of Rock, Acoustic Performers on September 19; Rock Band, School of Rock, on October 3 and Alt. 40 for October 10.

**Fundraising:** Staff are working on fundraising for the City Park Fall Fest and Harvest Hoedown. The fundraising for the Fishing Lesson Sculpture has been completed.

**This Week's Headlines and Media Releases:**

- Community Invited to Contribute Ideas for Trail Amenities
- City Park Fall Fest Celebrates Public Art Project, Milestone Anniversaries
- City Seeks Residents to Serve on Planning Commission
- Traffic Advisory: Virginia Ave. & Wilson Blvd.
- E-cast:
  - o Share Your Ideas... Join Us for a Community Workshop!
  - o Be a Part of Positive Change in Your Community - engageHagerstown
  - o A Special Invitation for the Grand Opening and Ribbon Cutting for Fitness Revolution Hagerstown

**Channel 25:** Watch the City Newsroom at the top of every hour. This week's news stories include:

- Thunder in the Square Preview
- City Park Fall Fest Promotion
- New Outdoor Fitness Equipment Workout
- Maryland Theatre Seating Promotion
- Special Broadcasts:
  - o Divided Valor – Saturday and Sunday at 2:00 PM

In production:

- Action Products Supports Mercy Ships Medical Endeavors
- Downtown Pop-Up Shops Re-cap

**Websites:**

**City Website:**

About 6,800 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of September 8, 2014 - September 14, 2014.

Top entrances (first page users accessed on the website):

- Home page 2,260 users
- Jobs page 340 users
- Utilities page 308 users

Top Searches:

- "city code"
- "hotels"
- "jobs"
- "pay bill"

**engageHagerstown:**

Total Participants: 296  
 Unique Visitors: 4,597  
 Page Views: 30,227

**Current topics:**

- Calling all entrepreneurs! Tell us about your big idea for a new business in our community.
- The culture and population of our community are diverse. In what ways can we diversify our economy to benefit everyone?
- What are some creative ways to make our community more family-friendly?
- Have you tried the new outdoor fitness equipment at Fairgrounds Park? How can we expand exercise options in our parks?
- What's your favorite spot for outdoor dining in the city of Hagerstown?

**PLANNING & CODE ADMINISTRATION DIVISION**

**Zoning Certificates Issued:**

- 72 West Washington Street – Washco Management – business office only for a construction company.
- 1505 Potomac Avenue – Spirit Halloween – temporary retail sales of Halloween supplies (until November 15, 2014).
- 636 North Prospect Street – Mike's Tavern.
- 12818 Shank Farm Way, Suite 1 – Tres Burritos – restaurant.

**New Development Cases:**

- 775 Frederick Street – National Golden Tissue – sketch plan (waiver requests-exemption forest conservation).
- 1101 Dual Highway – Shre Ganesh One – minor site plan for a proposed storage building.

**Board of Zoning Appeals:** The BZA approved a special exception for a light manufacturing business at 37 West Antietam Street.

**Historic District Commission:** The HDC is scheduled to consider the following cases on September 25:

- 130 Broadway – Rebecca Bensenhaver – replace garage doors.
- 33 West Franklin Street – Freedom Equity, LLC/Ken Berry – new glass entry doors.
- 21 South Potomac Street – City of Hagerstown – interpretive plaque.
- 795 Hamilton Boulevard – David Gysberts – roof replacement.
- 25 West Church Street – Hagerstown Fire Department - sign.

**MDP Quarterly Planning Directors' Meeting:** The Maryland Department of Planning's quarterly meeting for planning directors will be held on September 24<sup>th</sup> at the Chesapeake Bay Foundation headquarters in Anne Arundel County. On the agenda is an update on "Reinvest Maryland: Accelerating Infill, Redevelopment, and Community Revitalization" and panel discussions on education recommendations for that report. There will also be a report on the Sustainable Communities Tax Credit program (How it can work in your community) and MDP's new "Planning Tools for Transit Oriented Development."

**Weekly Activity Report: September 8 – September 12, 2014:**

PERMITS								
TYPE	<u>NUMBER OF NEW APPLICATIONS</u>						<u>NUMBER ISSUED</u>	
Building	16	Residential -	6	Commercial -	0	Other -	0	14

Electrical	17	Residential -	13	Commercial -	4	Other -	0	16
Plumbing	11	Residential -	8	Commercial -	3	Other -	0	11
Mechanical	8	Residential -	7	Commercial -	1	Other -	0	8
Engineering Dept.	4							6
<b>TOTAL</b>	46		34		8		0	55

<u>Est. Value of Issued Building Permit Projects:</u>		<u>Fiscal Year Totals:</u>
Residential	\$ 785,000.00	\$ 1,337,277.00
Commercial	\$ 1,000,000.00	\$ 8,696,001.00
Apartment	\$ 800.00	\$ 2,407,040.00
Sign	\$ 14,245.00	\$ 48,335.00
<b>TOTAL</b>	<b>\$ 1,800,045.00</b>	<b>\$ 12,488,653.00</b>

**Projects of interest:**

- Interior fit out for Dialysis Clinic at 246 Eastern Blvd. - \$1,000,000
- Construct 4 single family dwellings in Collegiate Acers - \$720,000

**RENTAL LICENSING PROGRAM**

	<u>PROPERTIES</u>	<u>UNITS</u>
Total registered or invoiced for 2014-2015 program	3323	8986
Registrations received week of September 8	13	23
New applications issued week of September 8	3	8
Percentage of total invoiced that have registered & paid	94.8 %	95.5 %

**PAYMENT**

Weekly payment received	\$ 1,150
Weekly adjustment/credits	\$ 550

**INSPECTIONS**

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	35
Electrical	51
Plumbing	21
Mechanical	13
Safety	55
Neighborhood Vitality	74
Quality of Life	7
Preventive Maintenance	30
Planning & Zoning	2

<b>INSPECTIONS KEY:</b>	
<b><u>Categories of Conditions</u></b>	
Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

## FIRE DEPARTMENT

### 1. MONTHLY FIRE REPORT FOR AUGUST 2014

<u>Breakdown By Incident Type</u>	<u>Number</u>	<u>Property Loss</u>
Fire	23	\$113,520
Overpressure Rupture, Explosion, Overheat	2	
Rescue & EMS Incident	105	
Hazardous Condition (no fire)	27	\$50
Service Call	18	
Good Intent Call	8	
False Alarm & False Call	35	
Special Incident Type	4	
<b>TOTAL INCIDENTS</b>	<b>222</b>	<b>\$113,570</b>

<u>Breakdown By Property Type</u>	<u>Number</u>	<u>Property Loss</u>
Assembly	16	
Educational	3	
Health Care, Detention & Correction	16	
Residential	121	\$53,570
Mercantile, Business	8	
Industrial, Utility	1	
Manufacturing, Processing	3	
Storage	7	\$60,000
Outside Property	47	

Incident By District: Hagerstown (HFD) -- 200 90.09 %

Mutual Aid Responses:

Funkstown Fire (Co10) – 10	4.50 %
Fairplay Fire (Co12) -- 2	.90 %
Halfway Fire (Co26) – 2	.90 %
Leitersburg Fire (Co 9) – 1	.45 %
Long Meadow Fire (Co27) – 5	2.25 %
Maugansville Fire (Co13) – 1	.45 %
Sharpsburg Fire(Co 1) -- 1	.45 %

Misc. Stats:

Average Fire Fighter Turnout Per Incident:	6
Injuries – Civilians:	1
Injuries – Firefighters:	0
Average Response Time Within City Limits:	4:12 min
Fire Scene Property Values:	\$833,320
Fire Losses:	\$113,570 (13.63%)
Property Saved:	\$719,750 (86.37%)

2. **FIRE MARSHAL ACIVITIES FOR AUGUST 2014**

Fire System Test	9
Plan Reviews	66
Inspections	104
Complaints	8
Public Education	6
Investigation	48
Consults	18
Legal	11
Assist HPD	18
<b>TOTAL</b>	<b>288</b>

Investigation By Type:

Fire origin and cause	10
Threat fire or explosive	2
Open Burning (illegal)	3
Fireworks	10
Device Threats	2
False Alarms	3
Tampering w/Fire Equipment	2
Follow-ups	2
K-9 Responses	3
Other Misc.	11

Notes:

- Fire Department staff performed two pre-plan inspections.
- Fire Department staff inspected and/or secured five properties as part of our vacant property initiative.

**PARKS & ENGINEERING**

1. **Sculpture Unveiling/Fall Fest/275<sup>th</sup> Anniversary of the Hager House.** Staff is preparing for the Saturday, September 20<sup>th</sup> event at City Park with planned activities throughout the day at the Hager House and Train Museum. In partnership with the Washington County Historical Society, over 90 volunteers helped with everything from removing litter from the ground and water ways, removed

obstructing weeds and overgrowth, removed poison ivy from the herbal garden, re-painted the hand railings on site, including the front porch, washed windows of the Hager House, raked leaves, and brought all their own tools and supplies. There are also volunteers on site this week cleaning the inside of the Hager House, dusting and sweeping.

2. **ColorSplash.** The 2<sup>nd</sup> annual event drew in 1,500 participants to Fairgrounds Park. Parks & Recreation staff partnered with HEAL to make the event a success.
3. **Dog Park Program.** A Loose Leash Walking Clinic is scheduled for Saturday, September 20<sup>th</sup> at 10:30 a.m. at the Dog Park.
4. **Greens at Hamilton Run.** Below is an updated summary of course use and revenue for this calendar year.

Greens at Hamilton Run 2014 Season Data						
Month	#Days Open	#Players	Greens Fees and Cart Revenue	Merchandise Revenue	Food Revenue	Beer Revenue
March	13	255	\$7,552.50	\$85.00	\$341.25	\$100.50
April	26	1069	\$17,984.95	\$323.50	\$1,028.25	\$829.00
May	28	1408	\$27,279.95	\$337.00	\$1,219.50	\$891.50
June	29	1758	\$29,631.25	\$561.00	\$1,255.00	\$1,096.00
July	30	1890	\$28,212.19	\$406.25	\$1,296.71	\$1,124.00
August	30	1902	\$29,923.25	\$602.50	\$1,449.00	\$1,417.50
<b>TOTAL</b>	<b>156</b>	<b>8282</b>	<b>\$140,584.09</b>	<b>\$2315.25</b>	<b>\$6,589.71</b>	<b>\$5,458.50</b>

In addition, we met with a nationally-known golf course consultant and discussed the next steps for the golf course. They will provide us a menu of ideas for the course. We plan to discuss with the Mayor & Council this fall.

5. **Bike Lanes.** Marking of the new bike lanes on six streets has started with layout. The markings will be installed in next few weeks. Public Works will obtain and install signs for the bike lanes
6. **Overlay.** Milling for Fairgrounds Park parking lot is nearly complete and placement of stone base and bituminous surface is expected this week. Patches are about done and slurry sealing will begin September 29<sup>th</sup>, followed by overlay streets. All work is to be complete by October 3<sup>rd</sup>.
7. **Engineering Division Items**

Traffic issues		
Description	Week of 9/12/14	Calendar Year-to-date
Traffic complaints received	2	123
Work Orders completed	3	97
Traffic counts completed	1	28
Construction Projects		
Description	Week of 9/12/14	Calendar Year-to-date
Projects advertised for bids	1	19
Projects under construction	9	14
Projects completed	0	7

## POLICE DEPARTMENT

### 1. STATS

Calls for Service:	1,775	Field Interviews:	77
Arrests/Warrants Served:	20	Moving Violations:	40
Domestic Violence Calls:	30	Parking Violations:	11

DUI Arrests:	4	Safety Repair Orders:	18
Reports Filed:	152	Warnings:	37

## 2. PRESS RELEASES

- On September 14, 2014, officers of the Hagerstown Police Department responded to the intersection of West Wilson Boulevard and Virginia Avenue. Upon arrival officers located a damaged Harley Davidson motorcycle and a male later identified as Darren R. Reeder at the scene. Reeder was later pronounced dead at Meritus Medical Center. Through investigation of the crash, it was learned that Reeder struck another vehicle in the intersection. Based on witness statements, it is believed that the vehicle he struck was a white colored pickup truck. The white pick-up is believed to be an older model (1980-1990) Ford or Chevrolet full size pick-up truck. The truck should also have some type of damage on the passenger side. The Hagerstown Police Department is asking anyone with information on the vehicle or person driving the vehicle to contact them. A monetary reward is being offered for information leading to the vehicle and person driving the vehicle. The public is urged to call the Hagerstown Police Department at 301-792-3700, or visit our website [www.hagerstownmd.org](http://www.hagerstownmd.org) and Facebook or Twitter.
- On September 15, 2014 Captain Kifer announced that the recent fatality resulting from a Norfolk Southern Railroad train striking a pedestrian has been ruled an accident. On August 15, 2014, Michael Barry Baker, age 58, was struck and critically injured by a southbound train. He succumbed to his injuries on August 24, 2014. A series of witnesses, both railroad employees and non-employees, and Norfolk Southern Railroad video from the involved train, confirmed that this accident was accidental. Although the train's engineer sounded both bell and horn, Baker stepped into the path of the on-coming train. His female companion, Paula Trimmer, crossed several feet ahead of Baker, narrowly missing being struck by the train. The Office of the Medical Examiner confirmed that Baker's injuries solely resulted from his collision with the train's engine.

## 3. OTHER NEWS/INFORMATION

### - Hagerstown Police Department Marks 20 Years of Accreditation

A team of assessors from the Commission on Accreditation for Law Enforcement Agencies, Inc (CALEA) arrived at the Hagerstown Police Department on April 6, 2014 to examine all aspects of the Department's policy and procedures, management, operations, and support services.

Verification that Hagerstown Police Department meets the Commissions' state-of- the-art standards is part of a voluntary process to gain accreditation – a highly prized recognition of public safety professional excellence.

Assessors reviewed written materials, interviewed individuals, and visited offices and other locations where compliance could be witnessed. Additionally, agency personnel and members of the community offered comments at a public information session at the Hagerstown Police Department.

Once the CALEA Assessors completed their review of the agency, they reported back to the full Commission. During the 2014 CALEA summer conference in Schaumburg, IL, the Commission reviewed the assessors' report and voted to award the Hagerstown Police Department its 7<sup>th</sup> accreditation award.

### - Congratulations:

- Effective this week, Officer Vogel and Officer Graffagnini were certified for solo patrol and assigned to the Patrol Division. Officer Vogel was transferred to Alpha Squad under the command of Sgt. Eric Knode. Officer Graffagnini will remain on Baker Squad under the command of Sgt. Justin Wert. We wish them well as they begin their police career here at HPD.
- Effective Monday, September 15, 2014, Officer Ryan Wertz was transferred to the Downtown Squad under the command of Sgt. Joe Zimmerer. Officer Wertz has been with the Hagerstown Police Department for seven years.

- Effective Tuesday, September 16, 2014, Officer Doug Hay was promoted to Sergeant. He was transferred to the Baker Squad under the command of Lt. Rebecca Fetchu. Sgt. Hay has been with the Hagerstown Police Department for 17 years.

## PUBLIC WORKS

### PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	170	199
	University District Deck	432	416
	Downtown Parking Lots	386	384
Number of Patrons Using Decks	A & E Deck	1,611	1,437
	University District Deck	2,146	1,616
Sales of Discount Coupons		0	0
Number of Citations Issued	(Includes Warnings)	250	147
Number of Late Payment Notifications		25	51
Number of Cars Booted		0	1
Peak Occupancy (%)	A & E Deck	70%	65%
	University District Deck	65%	62%

### CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	2	1
Human Resources	0	0
Light	4	3
Parks & Engineering	2	2
Police	9	10
Public Works	2	5
Wastewater	2	3
Water	5	5
Weekly Totals	26	29

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

- Problem Areas:** Recent call-outs included:

  - Thur. 9/11 - 434 Stratford Avenue (rear)- lines arcing; tree limbs removed from triplex. Time Out: 16.0-17.0
  - 916 View Street- tree on lines; tree branch removed from triplex. Time Out: 19.7-20.7
- Distribution:** Recent activity included:

  - Metering Staff received no high bill complaints this week.
  - Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
16	0	0	1

3. **Engineering** Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
- Staff reviewed a request for three phase service to the Rapid Lube site located at Church and Jonathan.

4. **Administration:**

- The old 10,000 gallon underground fuel oil tank has been removed this week. The new 6,000 gallon above ground tank has been filled to the maximum allowable 90% capacity. One the lines are bled and pressurized, we will be ready for the heat season.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Sept 10, 2014	6.05	0.00
Thursday, Sept 11, 2014	6.11	0.00
Friday, Sept 12, 2014	5.87	0.00
Saturday, Sept 13, 2014	5.73	0.11
Sunday, Sept 14, 2014	5.84	0.00
Monday, Sept 15, 2014	5.79	0.00
Tuesday, Sept 16, 2014	5.72	0.00
Weekly – Avg. Flow / Total Rainfall	5.87	0.11
Sept – Avg. Flow/Total Rainfall	6.10	1.17

**Miscellaneous**

- Removed defective 4" check valve from scum pit and installed new one. Reconnected discharge piping and tested check and pump for proper operation.
- Pulled and disconnected air lift pumps from sand filters. Cleaned pumps and reinstalled.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections		0	0	0
Flushing	6, 7, 14, 17	13,751		
<b>Point Repairs</b>		<b># of Repairs</b>	<b>Reason</b>	<b>L.F. of Repairs</b>
Main Line Only	22	1	Broken pipe	20
Manholes	7	2	I&I	

**Collection System Maintenance Task**

- Excavated and replaced 20 ft of 10" main at 360 South Mulberry for multiple cracks.
- Set up lane closure and washed down manholes 07026 and 07027 then parged.
- Loaded work signs, stands and cones for lane closure on East Franklin St.

- Relocated 10" pipe up to drying beds.
- Installed Bio-Bags (DC 2000) throughout infrastructure to control FOG.
- Cleaned in district 6 and one run in 17.
- Inspected in 17 for 2015 overlay.
- Rebuilt grinder Pumps.
- Pulled all generator cables from station 15 and Onan controls (except gear) to install in station 7 in a few weeks. Portable pumping station will be back-up at station 15.

**Administration**

Wastewater Division – Customer Call Log Summary 2014							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	2	0	0	0	0	2
YTD	40	77	12	1	2	61	193

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- In advance of the acceptance for Collegiate Acres streets, the sewer punch list items are to be completed.

**Wastewater Laboratory**

- Prepared reagents for Lachat operation.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
9/11/14	11.33		11.33
9/12/14	11.21		11.21
9/13/14	10.77		10.77
9/14/14	10.80		10.80
9/15/14	11.41		11.41
9/16/14	11.38		11.38
9/17/14	11.25		11.25
Average			11.16

**Water Production at RC Willson**

- *Operations*
  - Routine cleaning
  - Routine PMs
- *Maintenance*
  - R C Willson – Routine PMs
  - R C Willson – Working on the new PACL feed system
- *Instrumentation*
  - R C Willson – Working on the new PACL feed system

- R C Willson – Working on UPS
- Pump Stations – Rebuilding pump #2 at Pump Station #3

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -8.9'; the bypass is open and the hydrant is closed.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working with the City, County and State on overlay projects. Hydrant flushing continues and we have started our large meter testing program. We are also working on meter settings at several locations where the gas company has been installing new mains.

**Laboratory**

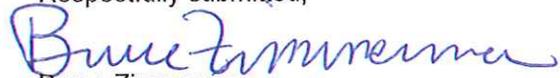
- New laboratory personnel attended Maryland Water Sampler Certification course.
- Sampled for Mn at the Breichner Plant.
- Received results for three more lead and copper sample sites. Letters were prepared for the corresponding customers.
- Investigated complaint on Key Circle. Customer was concerned about the odor of the water. Results were normal.
- Collected a line sample for a new water main on Middleburg Pike. Sample passed bacteriological testing.
- Collected weekly THM/TOC samples.
- Submitted 3<sup>rd</sup> quarter TTHM/HAA5 self-monitoring report.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		2
Replat		2
Building Permit	17	2

- In advance of the acceptance of Collegiate Acres streets, completion of water punch list items is being monitored.

Respectfully submitted,

  
 Bruce Zimmerman  
 City Administrator

