

City of Hagerstown, Maryland

Status & Information Report No. 36 for 2014

September 12, 2014

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

SEPTEMBER 2014						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 HOLIDAY CITY OFFICES CLOSED	2 No M&C Meeting	3	4	5	6
7	8	9 3pm Executive Session 4pm Work Session	10	11 8am-2pm Market Faire in the Square	12	13 2-6pm Historic Heights 2 nd Annual PORCHFEST
14	15	16 4pm Work Session	17	18	19	20
21	22	23 4pm Work Session	24	25	26 5-9:30pm Thunder In The Square	27
28	29	30 7pm Regular Session				

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION
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Grand Opening/Ribbon Cutting:

Please mark your calendar now for a Grand Opening/Ribbon Cutting Home Team Fitness, LLC -Fitness Revolution Hagerstown. The event will be on Monday, September 15 at 4:30 PM. The owners are Chad & Katrina Smith. The business is located at 934 Sweeney Drive, Suite 7 A. Please join us in celebrating another business making Hagerstown its home.

Events:

Ditch the Workout. Join the Party. Hagerstown's City Center Zumba Fitness Party will be held on Friday, September 12 from 6:00 PM to 8:00 PM in the Elizabeth Hager Center Lot. Advance Tickets are \$10 Adult/\$5 children and at the door tickets \$13 Adult/\$5 children. Instructors include Anita Binder, Kelsey Barnhart, Nichole Tarkanick, Chanda Thompson and daughter (Roniya), Christine Rieber, Dana Sprowls and Rene Garcia Kesecker. Donating his time is Bobby Starr, disc jockey. For tickets and information contact Anita Binder (301-393-0884) or the Free Clinic (301-733-9234). Proceeds benefit the Community Free Clinic. Sponsors are the City of Hagerstown, The Downtown Alliance and The Gourmet Goat.

Staff are working with groups on three September Events including the Leadership Washington County Welcoming Reception on September 11

Staff met with representatives of Porchfest on logistics. The event is being held on September 13 from 2:00 PM to 6:00 PM on South Prospect Street from Park Circle and Washington Street. It features groups such as Strung Tight, The Plate Scrapers, The Dry Bridge Project, Alt 40 and The Batistas. It is free.

Staff are coordinating Fall Fest at City Park on Saturday, September 20, 2014 from 11:00 AM to 3:00 PM. Featured events include Opening Ceremonies and the Unveiling of *The Fishing Lesson* Public Art Sculpture. The sculpture was done by Paul Rhymer. The partners of the sculpture are the City of Hagerstown, Maryland State Arts Council, Washington County Museum of Fine Arts, Valley Art Association and the Barbara Ingram School for the Arts and public sponsors. At noon, the 275th Anniversary Commemoration Event of the Jonathan Hager House will occur, and at 1:00 PM the 75th Anniversary Commemoration of the Valley Art Association at the Mansion House Art Center. Family activities will be held at the Washington County Museum of Fine Arts, Hager House, Mansion House Art Center and the Hagerstown Railroad Museum & Engine 202. Entertainment will be provided with special appearance by the Hagerstown Municipal Big Band. The Hagerstown Bicycle Advisory Committee will do a ride throughout the Hub City Bike Loop starting at 9:30 AM at the Hager House and ending at the Hager House at 10:30 AM.

City Center, Hagerstown will be a hub for cars, trucks, motorcycles and tractors the evening of September 26th, 2014 from 5:00 PM to 10:00 PM with the *Third Annual Thunder in the Square* event. The Alsatia Club is hosting *Thunder in the Square* which is also sponsored by the City of Hagerstown. Simultaneously, Wind Down will be occurring on South Potomac Street. The Maryland Theatre will have entertainment by The Cruisers and kids' activities.

Harvest Hoedown is coming up on Saturday, October 11 from 1:00 PM to 4:00 PM at Fairgrounds Park and Ghost Tours will occur on Friday, October 24. Columbia Bank Hagerstown Trust Division, Pediatric Dental of Frederick and the Maryland Apple Promotion Board have all signed up to sponsor this event.

Staff are working with The Maryland Theatre on a new Wind Down on Oct. 17 with a fall theme. Also, coming up is the City Center Ghost Tours, Alsatia Mummies Parade and the Spooky Sprint.

A&E District: Sounds of the Square is continuing on Fridays in Public Square from 5:00 PM to 7:00 PM. Michael Jonnes is chairing the subcommittee. Entertainers coming up are Barbara Ingram School for the Arts on September 12; School of Rock, Acoustic Performers on September 19; Rock Band, School of Rock, on October 3 and Alt. 40 for October 10.

Fundraising: Staff are working on fundraising for the City Park Fall Fest and Harvest Hoedown. The fundraising for the Fishing Lesson Sculpture has been completed.

This Week's Headlines and Media Releases:

- Zumba Fest in City Center Benefits Community Free Clinic
- Traffic Advisory: Porchfest
- Traffic Advisory: Color Splash
- E-cast:
 - o Zumba Fest in City Center Benefits Community Free Clinic
 - o City Park Fall Fest Celebrates Public Art, Special Anniversaries

Channel 25:

Watch the City Newsroom at the top of every hour. This week's news stories include:

- City Park Fall Fest Promotion
- Hispanic Festival Commercial
- Porchfest Preview
- New Outdoor Fitness Equipment Workout
- 100th Anniversary Celebration for the Hagerstown Municipal Band
- Maryland Theatre Seating Promotion
- Color Splash Commercial
- Special Broadcasts:
 - o Divided Valor – Saturday and Sunday at 2:00 PM

In production:

- Action Products Supports Mercy Ships Medical Endeavors
- Thunder in the Square Preview
- Downtown Pop-Up Shops Re-cap

Websites:

City Website:

About 7,300 users visited www.hagerstownmd.org for the week of September 1, 2014 - September 7, 2014.

Top entrances (first page users accessed on the website):

- Home page 2,336 users
- Jobs page 352 users
- Utilities page 347 users

Top Searches:

- "most wanted"
- "trash pickup"
- "harvest hoedown"
- "city code"

engageHagerstown:

Total Participants: 275
 Unique Visitors: 4,438
 Page Views: 29,457

Current topics:

- The culture and population of our community are diverse. In what ways can we diversify our economy to benefit everyone?
- What are some creative ways to make our community more family-friendly?
- Have you tried the new outdoor fitness equipment at Fairgrounds Park? How can we expand exercise options in our parks?
- What's your favorite spot for outdoor dining in the city of Hagerstown?
- Where would you like to see public pianos in our community?

PLANNING & CODE ADMINISTRATION DIVISION

Zoning Certificates Issued:

- 17997 Garland Groh Boulevard – Leni D's – pizza restaurant.
- 26 West Franklin Street – In the Cuts Barber Shop

Planning Commission: The Planning Commission reviewed the following on September 10:

- Collegiate Acres – approved a final plat for the open space area.
- Light Business Park – 1161 Omega Drive (Lot 3) – approved a minor site plan for a temporary parking lot and landscaping improvements.
- Land Management Code Text Amendments – discussed CC-MU amendments.

Code Administration Weekly Activity Report: September 2 – September 5, 2014:

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	11	Residential -	6	Commercial -	3	Other -	2	12
Electrical	18	Residential -	11	Commercial -	5	Other -	2	18
Plumbing	7	Residential -	5	Commercial -	1	Other -	1	7
Mechanical	7	Residential -	4	Commercial -	2	Other -	1	7
Engineering Dept.	10							7
TOTAL	53		26		11		6	51
<u>Est. Value of Issued Building Permit Projects:</u>					<u>Fiscal Year Totals:</u>			
Residential	\$ 75,300.00				\$ 552,277.00			

Commercial	\$ 397,888.00	\$ 7,696,001.00
Apartment	\$ 0.00	\$ 2,406,240.00
Sign	\$ 0.00	\$ 34,090.00
TOTAL	\$ 473,188.00	\$ 10,688,608.00

Projects of interest:

Convert existing office space into classroom for Public Service Academy at 701 Frederick St. - \$350,000

Interior renovations to existing auction house at 408 E. Antietam St. - \$35,000

Demo car port & add same family room and front porch at 1117 Glenwood Ave. - \$36,000

RENTAL LICENSING PROGRAM

	<u>PROPERTIES</u>	<u>UNITS</u>
Total registered or invoiced for 2014-2015 program	3310	8963
Registrations received week of September 1	21	125
New applications issued week of September 1	4	4
Percentage of total invoiced that have registered & paid	94.5 %	95.3 %

PAYMENT

Weekly payment received	\$ 6,250
Weekly adjustment/credits	\$ 750

INSPECTIONS

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	34
Electrical	34
Plumbing	20
Mechanical	14
Safety	17
Neighborhood Vitality	69
Quality of Life	1
Preventive Maintenance	10
Planning & Zoning	4

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property

	<u>Example</u> : Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example</u> : Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example</u> : Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples</u> : Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

Emerald Ash Borer The insect imported from southeast Asia called the “Emerald Ash Borer” is infecting Ash trees throughout the country. Once infected, they are expected to die within a few years. DNR is completing a study of Hagerstown and fortunately we don't have a lot of Ash trees along public streets, but several of our parks have many Ash trees. About 20% of City Park’s mature trees and over 70 in Fairgrounds Park will die in the next few years. We are working with DNR to arrive at a plan of action which we will present to Mayor & Council on October 21st .

Colorsplash Preparations are being made the for 2nd Annual ColorSplash 5K event at Fairgrounds Park on Saturday, September 13th in partnership with HEAL of Washington County. Over 1,200 race participants have signed up. Race begins at 9am.

A & E Trail Staff completed all the surveys and we are starting work on the design. We plan to have a design “charette” on Wednesday, October 1, 2014 from 6:30 to 8:00 pm. at City Hall where the public can provide input on trail amenities.

Fairgrounds Park Gatehouse We continue to remove and pour a new concrete walkway alongside the gatehouse.

Engineering Division Items

Traffic issues		
Description	Week of 9/5/14	Calendar Year-to-date
Traffic complaints received	2	121
Work Orders completed	1	94
Traffic counts completed	1	27
Construction Projects		
Description	Week of 9/5/14	Calendar Year-to-date
Projects advertised for bids	1	19
Projects under construction	9	14
Projects completed	0	7

POLICE DEPARTMENT

STATS:

Calls for Service:	1,772	Field Interviews:	103
Arrests/Warrants Served:	22	Moving Violations:	45
Domestic Violence Calls:	17	Parking Violations:	19
DUI Arrests:	0	Safety Repair Orders:	14
Reports Filed:	161	Warnings:	43

REPORTS:

- **09/04/14:** Officer Hartman was dispatched to High Street for a reported theft. The victim stated her circular picnic table had been stolen from her back yard. HPD was later dispatched to W. Franklin Street where the victim saw her picnic table in someone's back yard. The description of the table that the victim gave matched the table on W. Franklin Street. The resident on W. Franklin Street stated that table was found in an alley way. The table was returned to the victim. Case is closed.
- **09/05/14:** Officer Lapp responded to Mathews Ct. for a burglary report. The victim stated she returned to her residence to find the screen on the back porch cut as well as the glass broken to the back door. A safe and US currency were taken from the residence. No additional information available.
- **09/07/14:** Officer Graffagnini responded to Noland Drive for the report of an assault. The victim was assaulted by three unknown black males and they took his money and two cell phones. The victim became uncooperative and refused medical treatment. No further information at this time.
- **09/08/14:** Officer Young was dispatched to Brynwood Street for a report of a theft from a motor vehicle. The victim stated that someone had gone through his vehicle and had taken several items. He was unsure if he had secured the vehicle overnight. The missing items were valued over \$400. No suspects.

PRESS RELEASES:

- On Thursday, September 4, 2014 three subjects entered the Big Dipper Ice Cream Shop on Virginia Avenue with handguns and were able to get away with an undisclosed amount of cash and some personal property of the owner and an employee. No one was harmed in the incident. A K-9 track was performed which led to Noland Village, court #5 where the scent was eventually lost. Anyone with information on this incident is asked to call the Hagerstown City Police Criminal Investigations Division at 301-790-3700 ext 234 or you can make an anonymous tip on our website at www.hagerstownmd.org and click "Report a Concern".
- The Hagerstown Police Department is investigating a homicide and triple shooting incident that occurred on Monday, September 8 around 8:10pm in the area of the 200 block of Hager Street and Frederick Street. Two male victims were located by responding officers on the scene and the 3rd male left the scene prior to officers arriving and was able to make his way to Meritus Medical Center. One of the males found at the scene was later pronounced deceased. He has been identified as Corey Lynell Lee. Investigators believe this is an isolated incident and not a random shooting. The general public is not in any danger at this time. Anyone with information on this case is asked to contact the Hagerstown City Police Department Criminal Investigations Division at 301-790-3700 ext. 234 or they can report information anonymously at our website, www.hagerstownmd.org on Facebook or through our Twitter account.

OTHER NEWS/INFORMATION:**Congratulations:**

Effective this week, Officer Ryan Nelson and Officer Amber Blackmire are certified for solo patrol and assigned to the Patrol Division. Officer Nelson will remain on Delta Squad under the command of Sgt. Andrew Lewis. Officer Blackmire will remain on Charlie Squad under the command of Sgt. Chris Barnett. We wish them well as they begin their police career.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	199	199
	University District Deck	416	388
	Downtown Parking Lots	384	388
Number of Patrons Using Decks	A & E Deck	1,437	1,633
	University District Deck	1,616	1,611
Sales of Discount Coupons		0	50
Number of Citations Issued	(Includes Warnings)	147	178
Number of Late Payment Notifications		51	51
Number of Cars Booted		1	0

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	0
Fire	1	2
Human Resources	0	0
Light	3	2
Parks & Engineering	2	0
Police	10	10
Public Works	5	5
Wastewater	3	0
Water	5	2
Weekly Totals	29	21

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

¹AFTER-HOURS CALL OUT DATA

	Issues for August 2014	August	July
Street Issue			2
Parking System			
Traffic Signal			1
Traffic Signs			
Building Maintenance			
Fleet Maintenance			1
Weather Related			3
Property Issues			1
Misc.			
Total		0	8

¹After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

STREET SWEEPING DATA

Month 2014	Number of Miles of Streets Swept
January	139
February	95
March	778
April	896
May	1,058
June	1,137

July	1,006
August	782

Public Works typically operates 2 street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thur. 9/4 - 249 West Side Avenue- tree on line; limb removed from service lines to correct problem. Time Out: 20.1-20.8
- Fri. 9/5 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.6
 - Various locations- several total outages, lines down, arcing wires, etc., due to thunder storms passing through the area. All outages restored & lines reattached to correct problems with non-emergency follow up repairs completed the following business day. Time Out: 16.8-18.2
- Sat. 9/6 - 1032 Concord Street- lines down; lineman found wires belonged to Verizon and Antietam Cable Television. Customer notified to contact them for needed repairs. Time Out: 17.3-17.7
- Mon. 9/8 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.5
 - 382 South Cleveland Avenue (rear) - lines down; customer was informed wire was from their own private dusk to dawn light & repairs would need to be made by them. Time Out: 17.5-18.0
- Tues. 9/9 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.8
 - Various locations- (reconnections for non-payment). Time Out: 18.2-19.0

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
10	0	0	0

Engineering Staff worked on the following projects:

- The Staff Engineer, with assistance from IT and the Engineering office, successfully served the HLD Electric GIS model via a web browser to any permitted HLD employee's PC or mobile device. This will allow field personnel real time access to the system model during daily work activities and during outage restoration events. The mobility of this platform will reduce errors and outage times by providing instant information to the crews in the field. Many thanks to Tim Williams and Tim McCarty for their assistance making this possible. We hope to deploy this capability via a tablet device in each HLD bucket truck, the HLD on call truck, and Supervisor's vehicles.
- The Staff Engineer provided lighting information to City Engineering regarding new walking trail construction in the City.

- Engineering staff began processing orders for Arc Resistant clothing for the fiscal year. This clothing protects HLD electrical workers from harmful electrical flashes that could occur while operating and maintaining the HLD system.
- The Staff Engineer reviewed fusing request from a consultant performing an Arc Flash study at the Berwick Offray manufacturing facility. They have requested HLD reduce their standard fuse sizes to lessen the amount of fault energy in the event of a gear failure in their private equipment. We will study the request and advise the consultant in the near future.
- Apex Construction performed the heating oil tank installation at the HLD facility. Once the tank is connected, the old in-ground tank will be removed.
- The Staff Engineer responded to another request from ENERNOC for demand response metering at a manufacturing facility within HLD territory. A detailed cost estimate for HLD's work to accommodate the request was provided.
- The Staff Engineer reviewed bids for HLD stock items for purchase.
- The Staff Engineer met with representatives from various Electric Utility distributors offering goods and services for the operation and maintenance of HLD facilities.

Administration:

- Staff is working with our DC Legal Counsel in regard to the Maryland Energy Administration's proposed policy recommendations to the EmPower Program. Maryland Municipal Electric Operations are currently exempt from the program.
- Staff continues to work on the MELP Settlement Agreement and the associated Demolition Plan and permits associated with the demolition.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, Sept 3, 2014	6.04	0.00
Thursday, Sept 4, 2014	5.96	0.00
Friday, Sept 5, 2014	6.19	0.03
Saturday, Sept 6, 2014	7.18	0.74
Sunday, Sept 7, 2014	6.71	0.00
Monday, Sept 8, 2014	6.29	0.00
Tuesday, Sept 9, 2014	6.12	0.00
Weekly – Avg. Flow / Total Rainfall	6.36	0.77
Sept – Avg. Flow/Total Rainfall	6.27	1.06

Miscellaneous

- Rebuilt actuators for UV effluent gates on UV channels.
- Pulled new signal wiring to bar screen Milltronics level sensors.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	15, 22	248	12	1
Flushing	6, 8	10,148		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Main Line Only	22	1	Roots	9
Manholes	2, 5	9	I&I	90 V.F.

Collection System Maintenance Task

- Power washed manhole 02016 and 02018 for bench epoxy and power washed manholes 05091, 92, 93, 111 and 112 for grouting. Epoxied bench in manhole 02016, previously completed major infiltration in flow channel and bench. Parged manhole 05071.
- Vacuumed clean-out for lateral at 45 North Colonial Dr. 1+22 from manhole 11116, County Public Works Dept found while doing storm water work.
- Filled in ruts and low spots in access lane at station # 4.
- Replaced grinder at 1524, 1505 Woodlands and 11306 Eastwood Dr,; rebuilt 3 grinder pumps. Downloaded flow meter.
- Cleaned wet wells at stations 7, 8 and 15.
- Installed Bio-Bags throughout infrastructure to control FOG.
- Cleaned in district 6 and inspected 22 (S. Mulberry), installed meter at manhole 02158.
- Cleared brush at 33010, checked new meter at Meritus again to confirm proper operation.
- Weed Control and filled generators at stations 2,3,4,5,6,13,19,23 and 28 using about 140 gallons diesel fuel, grinder bench work, finished cleaning in district 6.

Administration-

Wastewater Division – Customer Call Log Summary 2014							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	0	0	0	1	2
YTD	40	75	12	1	2	61	191

* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

Engineering

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a representative of Callas Contractors in regards to the upgrade of the wastewater facilities and protection of the main interceptor on the Board of Education's property on Commonwealth Avenue.

Wastewater Laboratory

- Collected and analyzed biweekly NH3/TKN sample for the Potomac River and R.C. Willson WTP.
- Prepared reagents for Lachat operation.

- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
9/4/14	11.54		11.54
9/5/14	11.58		11.58
9/6/14	11.09		11.09
9/7/14	11.01		11.01
9/8/14	11.40		10.40
9/9/14	11.30		11.30
9/10/14	11.38		11.38
Average			11.32

Water Production at RC Willson

- Operations
 - Routine cleaning
 - Routine PMs
- Maintenance
 - R C Willson – *Routine PMs*
 - R C Willson – Working on the new PACL feed system
- Instrumentation
 - R C Willson – Working on the new PACL feed system

Water Production at Breichner

- The Edgemont Reservoir is currently at -9.04'; the bypass is open and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. We are installing new meters throughout and are working with the City, County and State on overlay projects. We are also working on meter settings at several locations where the gas company has been installing new mains.

Laboratory

- Sampled for Mn at the Breichner Plant.
- 32 of the required 30 Lead and Copper samples have been returned. Once all results are received, lead and copper report will be put together and submitted to MDE.
- Investigated complaint at the Oak Ridge apartment complex. Customer was concerned that their water was causing sores on their scalp. After the property manager was contacted, a sample was collected. The results of the sample were normal. Upon further investigation, it was revealed that the customer uses bleach to dye their hair. The conclusion is that it was the bleach, not the water, that was causing the issue.
- Collected a line sample for a new water main on Broadfording Road. Sample passed bacteriological testing.
- Collected weekly THM/TOC samples.
- Collected monthly THM samples.
- Prepared 3rd quarter TTHM/HAA5 self-monitoring report to be submitted to MDE.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		2
Replat		1
Building Permit	18	6

- Staff attended a development review meeting at the County Planning Office.
- Staff met with Washington County Engineering staff to discuss water main relocation issues on the Robinwood Corridor II project.
- Staff met with Triad Engineers, the Utilities Director and Water Division staff regarding MDE requirements for the Edgemont Reservoir.

- Staff met with a representative of Callas Contractors regarding the Demolition and Repurposing Plan details for the Board of Education property on Commonwealth Avenue.

Respectfully submitted,



Bruce Zimmerman
City Administrator