

# City of Hagerstown, Maryland

## Status & Information Report No. 27 for 2014

July 11, 2014

To Mayor Gysberts and Members of the City Council:

### UPCOMING MEETINGS

| JULY 2014 |        |   |           |  |   |          |
|-----------|--------|---|-----------|--|---|----------|
| Sunday    | Monday | Tuesday   | Wednesday | Thursday                                       | Friday  | Saturday |
|           |        | 1<br>No M&C Meeting                               | 2         | 3  | 4<br><b>HOLIDAY</b><br><b>CITY OFFICES</b><br><b>CLOSED</b><br><br>6pm Fireworks<br>@ Fairgrounds<br>Park | 5        |
| 6         | 7      | 8<br>4pm Work Session<br>6pm Executive<br>Session | 9         | 10<br>8am-2pm<br>Market Faire in<br>the Square | 11  | 12       |
| 13        | 14     | 15<br>4pm Work Session                            | 16        | 17   | 18  | 19       |
| 20        | 21     | 22<br>7pm Regular Session                         | 23        | 24   | 25  | 26       |
| 27        | 28     | 29<br>No M&C Meeting                              | 30        | 31   |   |          |

### DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

#### BUSINESS & COMMUNITY RELATIONS DIVISION

**1. Neighborhoods 1<sup>st</sup> Updates**

- On June 28<sup>th</sup>, the Elizabethtown East Group completed a neighborhood beautification project where group members planted flowers in tree pits along E. Washington Street.
- The Oak Hill West group hosted a neighborhood "Dumpster Day," allowing residents to dispose of large items and creating opportunities to connect neighbors.
- The Medal of Honor group hosted a "Youth Appreciation Day" event in partnership with the Robert W. Johnson Community Center. The event provided young people and their families a fun filled day of activities that included: Arts & Crafts; a 3-Point Basketball Game; a Poetry Workshop; Double-Dutch Rope Jumping; Zumba; Food and a Youth Health Initiative.

**2. Upcoming Neighborhoods 1st Events**

- The Historic City Park Group continues to host Arts in the Park events throughout the summer. The next event is Story-fest in the Park with the Washington County Free Library July 20<sup>th</sup> at 1pm.
- The North End Group Block Party is scheduled for Thursday evening, July 24<sup>th</sup>.

3. **engageHagerstown:** One of the most popular ideas on the engageHagerstown site, an outdoor movie at City Park, came to life in June with Disney's Frozen showing at the City Park Bandshell.
4. **DCED Program Updates**
  - City-Wide Down Payment/Rehabilitation Program: This program provides \$7,500 towards the down payment and/or rehabilitation of vacant residential properties. The program targets homes that have been vacant for at least 12 months.
    - Number of homes purchased to date- 3
    - Number of applications pending settlement - 4
  - Business Revolving Loan Program: One loan approved in the amount of \$35,000 for Fitness Revolution
5. **Events:**
  - Market Faire On-The-Square was held on July 10. Vendors sold fresh, local produce, fruits, flowers and much more!
  - Fireworks at Fairgrounds Park were held on July 4. They event was very successful and a great crowd was out at Fairgrounds Park. Simultaneously, the City of Hagerstown marked the 150th anniversary of the Confederate ransom of Hagerstown, and to honor this event, activities were held to remember the day in history.
  - The next Wind Down will be held on July 11th. The Maryland Theatre and their committee has selected an agricultural theme for the event, and it is entitled AgVentures. Moon Dog Medicine Show is playing and vendors include Ivy Hill Farms and Shenandoah Farmers. They will also have a moonbounce, literacy trailer, train and more.
  - The Hagerstown Municipal Band will have a picnic celebrating the One Hundredth Anniversary of the Band's founding on Saturday, July 12, 2014 from 2:00 PM to 5:00 PM at City Park. On Sunday, July 13, the Hagerstown Municipal Band will have a concert officially celebrating the Hagerstown Municipal Band's 100th Anniversary Season.
  - On July 18, we will again close South Potomac Street for a Maryland Theatre Event which is Bike Night. Motorcycles come to town and hear music from Prophets of the Abstract Truth, have activities and be able to visit motorcycle vendors.
  - Four consecutive Saturday summer evenings of family, friends and free music will begin this Saturday, July 12th with the *Music by the Lake* concert series. All of the *free* concerts will be held from 7:00 p.m. to 8:30 p.m. at the City Park Bandshell. This Saturday you can enjoy a rowdy good time with music from Dark Hollow Bluegrass Band of Madison, Virginia. Dark Hollow Bluegrass Band is well known for their great three-part harmony and traditional style singing. The City of Hagerstown, the Washington County Arts Council, and the Hagerstown-Washington County Convention and Visitors Bureau are proud sponsors of the *Music by the Lake* concert series. Attendees are encouraged to bring your lawn chairs or blankets. In the event of rain, the concerts will be cancelled. Please no smoking.
6. **A&E District:** The A&E management board in conjunction with the City is gearing up to have musicians in the square every week starting July 25. The program is called Sounds of the Square, and Michael Jonnes is chairing the subcommittee.
7. **Fundraising:** The City received notice this week that they were awarded a \$14,238 grant for the 2015 Western Maryland Blues Fest from the Maryland State Arts Council.
8. **This Week's Headlines and Media Releases:**
  - Learn More: Community's City Center Plan
  - Music by the Lake Concert Series Line-Up Released
  - Traffic Advisory: Wind Down Friday

9. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - Birdwatching in City Parks
  - Greens at Hamilton Run Promotion
  - Hub City Bike Loop Group Ride Promotion
  - Bicycle Safety Tips
  - Bandshell informational video
- Special Broadcasts:
  - Reno Post and Lyon Post Dedication Ceremony - Fri, Sat, Sun at Noon
  - Divided Valor - Daily at 5:00 p.m.
- In production:
  - Municipal Band 100<sup>th</sup> Anniversary Season feature
  - The Community's City Center Plan

10. **Websites:**

- City Website:
  - About 12,300 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of June 30, 2014 - July 6, 2014. This is about twice the number of normal visitors, which we attribute to people searching for information about the fireworks display and users looking at the new "Hagerstown's Most Wanted" page on the Police Department section of the website.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page 3,264 users
    - ▶ Hagerstown's Most Wanted 2,352 users
    - ▶ Stay Informed page 1,775 users
  - Top Searches:
    - ▶ "fireworks" 44 searches
    - ▶ "most wanted" 21 searches
    - ▶ "fairgrounds" 6 searches
    - ▶ "4<sup>th</sup> of July" 4 searches
- engageHagerstown:
  - Total Participants: 214
  - Unique Visitors: 2,935
  - Page Views: 22,524
- Current topics:
  - How can our community work together to support our agricultural industry?
  - Help us find people who boost the curb appeal of Hagerstown with beautification projects on their properties.
  - What are your dreams for downtown Hagerstown?

- Capture a photo of your favorite piece or element of architecture in our city. Tell us why you chose it!

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Zoning Certificates Issued:**
  - 132 North Burhans Boulevard – Jay Reece Prepaid – retail sales of cell phones and accessories.
2. **Planning Commission:** The Planning Commission considered the following items at its July 9 workshop meeting:
  - Christ Evangelical Lutheran Church – 518 Liberty Street – approved a request for design waivers.
  - Bowman Hollyhock LLC (formerly Venetian Investment) – Garland Groh Boulevard at Broadfording Road – gave preliminary approval for a forest conservation plan that allows the developer to move forward with the removal of trees.
3. **Cortpark Apartments:** At a special meeting on July 2, the Planning Commission denied approval of a concept plan for the intensification of Cortpark Apartments from 432 units to 504 units, citing insufficient community amenities. The vote was 3-1 with two abstentions and one absent. The discussion seemed to focus on the development's use of all of the property for buildings, parking, and forest conservation, with little remaining open space, rather than the absence of any particular recreational amenity.
4. **Code Administration Weekly Activity Report:** June 30 – July 3, 2014

| <b>PERMITS</b>  |                                   |               |           |                      |                                |              |          |                         |
|---|-----------------------------------|---------------|-----------|----------------------|--------------------------------|--------------|----------|-------------------------|
| <u>TYPE</u>   | <u>NUMBER OF NEW APPLICATIONS</u> |               |           |                      |                                |              |          | <u>NUMBER ISSUED</u>    |
| Building  | 10                                | Residential - | 5         | Commercial -         | 3                              | Other -      | 2        | 8                       |
| Electrical  | 11                                | Residential - | 6         | Commercial -         | 5                              | Other -      | 0        | 11                      |
| Plumbing  | 8                                 | Residential - | 7         | Commercial -         | 1                              | Other -      | 0        | 6                       |
| Mechanical  | 5                                 | Residential - | 4         | Commercial -         | 1                              | Other -      | 0        | 5                       |
| Engineering Dept.   | 7                                 |               |           |                      |                                |              |          | 9                       |
| <b>TOTAL</b>  | <b>41</b>                         |               | <b>22</b> |                      | <b>10</b>                      |              | <b>2</b> | <b>39</b>               |
| <b>Est. Value of Issued Building Permit Projects:</b>   |                                   |               |           |                      | <b>Fiscal Year End Totals:</b> |              |          |                         |
| Residential   |                                   |               |           | \$ 3,920.00          |                                |              |          | \$ 9,171,848.00         |
| Commercial  |                                   |               |           | \$ 395,500.00        |                                |              |          | \$ 14,694,622.00        |
| Apartment   |                                   |               |           | \$ 1,000.00          |                                |              |          | \$ 6,501,140.00         |
| Sign  |                                   |               |           | \$ 0.00              |                                |              |          | \$ 384,386.00           |
| <b>TOTAL</b>  |                                   |               |           | <b>\$ 400,420.00</b> |                                |              |          | <b>\$ 30,751,996.00</b> |
| <b>Projects of interest:</b>  |                                   |               |           |                      |                                |              |          |                         |
| -- Demolition of Bester Elementary School, Phase I 10,150 sq. ft. at 30 East Memorial Boulevard – \$350,000                     |                                   |               |           |                      |                                |              |          |                         |
| -- Façade renovations to include new windows, doors and masonry at 6 South Potomac Street – \$45,000                            |                                   |               |           |                      |                                |              |          |                         |
| <u>NUMBER</u>   |                                   |               |           | <u>FACILITIES</u>    |                                | <u>UNITS</u> |          |                         |
| Registrations received  |                                   |               |           | 348                  |                                | 1,031        |          |                         |
| New applications issued   |                                   |               |           | 2                    |                                | 5            |          |                         |
| Total 2014-2015 registered (includes changes since 5/1/14)  |                                   |               |           | 2,453                |                                | 6,553        |          |                         |
| % of total invoiced that are registered   |                                   |               |           | 74.1 %               |                                | 73.2 %       |          |                         |
| <b>Notes:</b> The 2014-2015 rental license renewals for 8,958 units in 3,312 facilities were printed and mailed on May 2, 2014. |                                   |               |           |                      |                                |              |          |                         |

| <b>PAYMENT</b>                  |  |
|---------------------------------|--|
| Total Payments Received         | \$ 51,550  |
| Adjustments                     | \$ 100   |
| <b>INSPECTIONS</b>              |  |
| <b>TYPE</b>                     | <b>NUMBER CONDUCTED</b>  |
| Building                        | 26   |
| Electrical                      | 33   |
| Plumbing                        | 16   |
| Mechanical                      | 8  |
| Safety                          | 27   |
| Neighborhood Vitality           | 51   |
| Quality of Life                 | 2  |
| Preventive Maintenance          | 8  |
| Planning & Zoning               | 1  |
| <b>INSPECTIONS KEY:</b>         |  |
| <b>Categories of Conditions</b> |  |
| Safety                          | Conditions which are or reasonably present a hazard to occupant or public.<br><u>Example:</u> No smoke alarms, improper wiring, handrails  |
| Neighborhood Vitality           | Conditions which cause or tend to cause diminution to property<br><u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.   |
| Quality of Life                 | Conditions which negatively impact occupants.<br><u>Example:</u> Damaged surfaces, damages elements, missing screens   |
| Preventive Maintenance          | Conditions which are technical violations and need addressed to prevent deterioration.<br><u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood  |
| Planning & Zoning               | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.<br><u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations. |

**PARKS & ENGINEERING DEPARTMENT**

1. **49-53 West Washington Street Demolition.** The project has been delayed by additional asbestos issues. HEPACO finished removing the asbestos from interior and exterior walls of 3rd and 4th floors on Friday, and stockpiled it inside. HEPACO says they will complete all asbestos removal today. Stamper will be remobilizing and construct the new back wall prior to demolition. We expect demolition to occur in August.
2. **Potterfield Pool**
  - Our largest crowd to date (200+) attended the Dive-In Movie night at Potterfield Pool on July 9<sup>th</sup>!
  - The next movie is schedule for August 13<sup>th</sup>.
  - Attached is the artist rendering of the sprayground to replace the baby pool which is seldom used. We are working on the design and plan to have the system installed by May 2015. Estimated cost is \$150,000.
  - New swimming rules were posted this week. American Pools is requiring that swimmers in the deep end must be at least 11 years old and pass a water treading test. People that pass will get arm bands.

3. **Pavement Work.** Held a preconstruction meeting with contractor and we expect crackfilling operations to start the week of July 21<sup>st</sup>. We continue to monitor the state's schedule for the Route 40 paving and expect it to start very soon. We are also installing new pavement markings at various locations around the City.
4. **Parks and Recreation Month.** National Parks and Recreation month was celebrated and publicly proclaimed on Thursday, July 8<sup>th</sup> at Fairgrounds Park. A Kids Zumba Fitness Class and nearly 100 children participating from Robert W. Johnson Community Center helped us kick-off the ceremony. Staff, along with Certified Yoga and Fitness Instructors, Michelle Grimes and Chad Smith, and a representative from HEAL, helped promote the 'Out is In' Campaign encouraging members of the public at large to get OUTside and IN our parks! A ribbon cutting was held to introduce the new Outdoor Fitness Equipment at Fairgrounds Park and a Beginners Level Fitness Workout was shared with those in attendance (see attached.)
5. **Memorial Park** Work continues at the park, all the "Walk Thru History" markers are installed and provide chronological history of the City in 20-year intervals.
6. **Selfies Sweepstakes Campaign** Staff launched this program encouraging people to visit our parks and to post 'selfies' of themselves on Facebook to be eligible to win prizes throughout the month.
7. **Engineering Division Items**

| Traffic issues               |                |                       |
|------------------------------|----------------|-----------------------|
| Description                  | Week of 7/4/14 | Calendar Year-to-date |
| Traffic complaints received  | 4              | 92                    |
| Work Orders completed        | 3              | 70                    |
| Traffic counts completed     | 1              | 20                    |
| Construction Projects        |                |                       |
| Description                  | Week of 7/4/14 | Calendar Year-to-date |
| Projects advertised for bids | 0              | 14                    |
| Projects under construction  | 8              | 12                    |
| Projects completed           | 0              | 4                     |

**POLICE DEPARTMENT**

**STATS: 07.03.14**

|                          |       |                       |    |
|--------------------------|-------|-----------------------|----|
| Calls for Service:       | 1,922 | Field Interviews:     | 98 |
| Arrests/Warrants Served  | 27    | Moving Violations:    | 73 |
| Domestic Violence Calls: | 27    | Parking Violations:   | 3  |
| DUI Arrests:             | 2     | Safety Repair Orders: | 13 |
| Reports Filed:           | 186   | Warnings:             | 85 |

**STATS: 07.11.14**

|                          |       |                       |     |
|--------------------------|-------|-----------------------|-----|
| Calls for Service:       | 1,973 | Field Interviews:     | 120 |
| Arrests/Warrants Served  | 48    | Moving Violations:    | 62  |
| Domestic Violence Calls: | 26    | Parking Violations:   | 19  |
| DUI Arrests:             | 0     | Safety Repair Orders: | 9   |
| Reports Filed:           | 207   | Warnings:             | 73  |

**REPORTS:**

- **07/03/14:** Officer Reese was dispatched to View Street in reference to a burglary that occurred within the week. The victim stated she has been at her other residence and the person doing her mowing at View Street discovered the basement door ajar. The house was rummaged through and two televisions and jewelry were missing. The victim had an idea who the suspect may be. No further information is available at this time.
- **07/06/14:** Sgt Zimmerer responded to Washington Street Pawn Brokers on East Washington Street in reference to a female that had been stabbed. The victim had a small puncture wound to the right shoulder and was transported to Mertius Medical Center for treatment. She advised she was on her way to visit a person on East Washington Street and was attacked by a black male in the hallway of her friend's apartment building. Detectives Varner and Lehman have been assigned to the case.
- **07/07/14:** Officers Crowder and Vanderwall were dispatched to Broadway for a report of an assault and robbery. The victim stated she was she walking to Sheetz and was traveling Cramers Alley when three teen-age males began pushing her to the ground. She described the males as one white male wearing a red baseball cap and two Hispanic males wearing red bandanas around their necks. The males took her purse and fled. No further information is available at this time.
- **07/08/14:** Officer C. Kelley responded to West Washington Street in reference to a theft from a motor vehicle. The victim stated he was missing a gray tool box containing \$200 worth of tools and his medication was missing as well. There are no suspects at this time.

**PRESS RELEASE:** The Hagerstown Police Department would like the public to be aware of the rising number of motor vehicle thefts. In June, the Hagerstown Police Department took 13 reports for stolen automobiles. In comparison, there were three in June, 2013 and an average of five for the month of June in 2009, '10, '11, '12, and '13, combined.

While the thefts have occurred city-wide, there were concentrations in the south end and north end of town. The thefts in the south end occurred from Memorial Boulevard south to Howard Street and from Potomac Street west to Guilford Avenue. The thefts in the north end occurred from Mealey Parkway south to McKee Avenue and from Potomac Avenue east to Mulberry Avenue/East Irvin Avenue.

The most common vehicles stolen are those of opportunity where the vehicles have been left running or unlocked with the keys in the console. However, an emerging trend is individuals committing burglaries and taking vehicle keys during the crime. The individual(s) will either take the vehicle at that time or return later. Many of the vehicles stolen recently have been recovered in or around Hagerstown in conditions ranging from undamaged to severely damaged.

The Hagerstown Police Department is asking citizens to take all steps possible to avoid becoming a victim. Some of these steps include:

- Completely close and lock the doors and windows to both your vehicle and house.
- No matter how short a time you will be away from your vehicle, turn it off, keep the keys on your person, and lock the doors.
- Do not leave valuables in plain view inside your vehicle.

**PUBLIC WORKS**

**PARKING SYSTEM DATA**

|                                      |                          | Current Week | Previous Week |
|--------------------------------------|--------------------------|--------------|---------------|
| Number of Permit Holders             | A & E Deck               | 190          | 194           |
|                                      | University District Deck | 285          | 284           |
|                                      | Downtown Parking Lots    | 379          | 379           |
| Number of Patrons Using Decks        | A & E Deck               | 1068         | 1,788         |
|                                      | University District Deck | 1176         | 1,592         |
| Sales of Discount Coupons            |                          | 50           | 0             |
| Number of Citations Issued           | (Includes Warnings)      | 164          | 252           |
| Number of Late Payment Notifications |                          | 64           | 46            |
| Number of Cars Booted                |                          | 0            | 3             |

**CENTRAL MAINTENANCE GARAGE REPAIR DATA**

|                      | Current Week | Previous Week |
|----------------------|--------------|---------------|
| DCED                 | 0            | 2             |
| Fire                 | 3            | 2             |
| Human Resources      | 0            | 0             |
| Light                | 2            | 2             |
| Parks & Engineering  | 4            | 2             |
| Police               | 9            | 14            |
| Public Works         | 7            | 4             |
| Wastewater           | 0            | 4             |
| Water                | 2            | 3             |
| <b>Weekly Totals</b> | <b>27</b>    | <b>33</b>     |

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

**1AFTER-HOURS CALL OUT DATA**

|                      | Issues for June 2014      | June     | May       |
|----------------------|---------------------------|----------|-----------|
| Street Issue         | Dead deer, tree in street | 2        | 3         |
| Parking System       | A&E Deck gate             | 1        | 1         |
| Traffic Signal       | Signal on flash           | 1        | 6         |
| Traffic Signs        |                           |          |           |
| Building Maintenance |                           |          |           |
| Fleet Maintenance    |                           |          | 1         |
| Weather Related      | Memorial St flooding      | 1        | 2         |
| Property Issues      |                           |          |           |
| Misc.                |                           |          | 2         |
| <b>Total</b>         |                           | <b>5</b> | <b>15</b> |

<sup>1</sup>After-hours call out data includes contact with Public Works typically by Washington County Emergency Management. The issues can vary from debris in the street (tree or tree limbs, glass, etc.), traffic signal operations (signal goes into flash operation), traffic signs (call outs are usually only for STOP or YIELD signs), parking system issues (gates at either deck malfunction, equipment malfunctions, etc) to fleet maintenance issues. The call outs reported here involve a supervisor being contacted about an issue after normal working hours. Field personnel may or may not be contacted depending upon the issue.

**STREET SWEEPING DATA**

| Month 2014 | Number of Miles of Streets Swept |
|------------|----------------------------------|
| January    | 139                              |
| February   | 95                               |
| March      | 778                              |
| April      | 896                              |
| May        | 1,058                            |
| June       | 1,137                            |

Public Works typically operates two street sweepers everyday from Monday through Friday. Sweepers do not run on city designated holidays, heavy rain days, severe inclement weather (heavy rain, snow, etc.) or when temperatures are much below 32° F. Many streets in the core of the downtown are permanently posted for weekly cleaning. Streets outside of these areas are manually posted by staff on a regular basis.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

**Problem Areas.** Recent call-outs included:

- Thur. 7/3 - 603 Pennsylvania Avenue- lines down; Lineman removed guy wire from open wire secondaries to correct problem. Time Out: 15.6-16.3
  
- Fri. 7/4 - 316 North Locust Street- total outage; bird caused line fuse to operate; (1) 6T fuse replaced to correct problem and restore power. Time Out: 6.0-6.5
- Noland Drive and Sherman Avenue- total outage; squirrel caused (1) line and (1) transformer fuse to operate; (1) 10T fuse and (1) 80T fuse replaced to correct problem. Time Out: 6.7-8.0
  
- Sat. 7/5 - 1337 Woodland Way- lines down; trimmed tree limbs away from street light wire and replaced duplex to correct problem. Time Out: 10.5-11.8
- Garland Groh Boulevard - fire; address was found to be in Potomac Edison service territory. Time Out: 15.5-16.0
- 57 Wayside Avenue (rear)- tree on line; tree branch removed from service wires to restore power. Time Out: 20.2-20.7
  
- Sun. 7/6 - 271 West Side Avenue- total outage; bird caused transformer fuse to operate, (1) 10T replaced to restore power. Time Out: 18.9-19.6
  
- Mon. 7/7 - 43 Wayside Avenue- lines down; lines were found to belong to Antietam Cable Television. Time Out: 21.2-21.6
  
- Tues. 7/8 - Various locations- numerous outages, lines down, trees on wires, etc., due to storms passing through area. All outages were restored and all needed follow up repairs were made the following business day. Time Out: 20.0-3.0
  
- Wed. 7/9 - 223 Summit Avenue- tree on wire; Lineman found that tree was not our responsibility and advised customer they would be responsible for having maintenance done. Time Out: 17.4-18.8
- 252 Frederick Street- reconnected service following inspection by the Electrical Inspector. Time Out: 19.9-20.7

**Distribution:** Recent activity included:

- Metering Staff received one high bill complaint this week; upon testing, meter was found to have met all Public Service Commission requirements.
  
- Line crews continue trimming trees in various residential locations.

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 14             | 0                  | 5          | 0                |

**Engineering** Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
  
- Engineering staff performed restoration of service activities in response to severe weather that affected our service territory.

**Administration:**

- Staff worked through Tuesday night, into early Wednesday morning restoring electric service to every HLD customer and Wednesday late morning to early evening completing all repairs.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

| Date                                | Flow (mgd) | Rainfall (inches) |
|-------------------------------------|------------|-------------------|
| Wednesday, July 2, 2014             | 18.08      | 0.02              |
| Thursday, July 3, 2014              | 12.15      | 0.08              |
| Friday, July 4, 2014                | 10.09      | 0.00              |
| Saturday, July 5, 2014              | 8.95       | 0.00              |
| Sunday, July 6, 2014                | 8.56       | 0.00              |
| Monday, July 7, 2014                | 8.04       | 0.25              |
| Tuesday, July 8, 2014               | 8.37       | 0.00              |
|                                     |            |                   |
| Weekly - Avg. Flow / Total Rainfall | 10.60      | 0.35              |
| Jul - Avg. Flow /Total Rainfall     | 10.65      | 1.99              |

**Miscellaneous**

- On Tuesday 07/08/14 at about 6:00pm the plant experienced a total power failure due to a severe thunder storm in the area. Part of the plant returned to commercial power after a short time. The main Operations building, the BNR building and all of the headwork's remained on the generators for about 1 hour and 40 minutes. Within about 1 hour after the return of commercial power the plant was back to normal operations. There was no blending or bypassing during the event.
- Troubleshoot drive on effluent pump #401. Must manually control pump speed until AR&E can make repairs.
- Investigated the cause for erratic readings on the bar screen Milltronics liquid level sensor and reprogrammed.
- Located and removed blockage from suction line for 6M and 7M transfer pumps.
- Routine maintenance (MP2 Program) and Corrective Work Orders

**Wastewater Collection**

**SSES Weekly Progress**

| Activity         | Districts | L. F. main | Feet of lateral | # inspected |
|------------------|-----------|------------|-----------------|-------------|
| CCTV Inspections | 2         | 1157       | 0               | 0           |
| Flushing         | 3         | 6400       |                 |             |

**Collection System Maintenance Task**

- Inspected on Belview and found three leaks (all behind curb private sector).
- Checked manholes along interceptor; found them all flowing at half pipe the next day after storm.
- Exercised the standby pump at station 15.
- Storm caused interceptor mains to surcharge on Pennsylvania Avenue, Northern Avenue, and Hamilton Run to Memorial Boulevard.
- Responded to calls due to storms: 633, 637 and 629 Medway Road, manhole overflowing; 14711 Pennsylvania Avenue, water in basement; 1424, 1425 and 1400 The Terrace, water in basement and a call from 4 Willard Street.
- Replaced GP pump core at 11125 Parkwood Dr.

**Administration**

| Wastewater Division – Customer Call Log Summary 2014 |           |               |                 |          |                 |       |        |
|--|-----------|---------------|-----------------|----------|-----------------|-------|--------|
| Type   | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Station | Other | Totals |
| Weekly   | 1         | 2             | 0               | 0        | 1               | 6     | 10     |
| YTD  | 36        | 55            | 7               | 1        | 1               | 45    | 145    |

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a consultant's representative for final approval of an institutional site plan
- Staff attended Time and Attendance training at City Hall.

**Wastewater Laboratory**

- Collected Industrial wastewater sample from Berwick Offray.
- Wastewater lab technicians attended training for new time keeping system.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

| Date    | Willson | Breichner | Total |
|---------|---------|-----------|-------|
| 7/3/14  | 11.29   |           | 11.29 |
| 7/4/14  | 10.92   |           | 10.92 |
| 7/5/14  | 10.87   |           | 10.87 |
| 7/6/14  | 11.06   |           | 11.06 |
| 7/7/14  | 11.90   |           | 11.90 |
| 7/8/14  | 11.41   |           | 11.41 |
| 7/9/14  | 11.63   |           | 11.63 |
| Average |         |           | 11.29 |

**Water Production at RC Willson**

- *Operations*
  - Routine cleaning
  - Routine PMs
- *Maintenance*
  - R C Willson – **Routine PMs**
  - R C Willson – Working on the del-pac feed system
- *Instrumentation*
  - R C Willson – Assisted the contractor with the enunciation panel
  - R C Willson – Had the ventilation motor rebuilt
  - Park Ave – Installed a new head on the sodium hypo system at P.S. #4
  - Edgemont – Had the compressor motor rebuilt

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -8.67'; the bypass is opened partially and the hydrant is closed.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. We are working on the City and County overlay and are installing new meters throughout. We installed new services in Westfield Estates and repaired a leak at the Airport.

**Laboratory**

- Twenty-six (26) of 30 USEPA Lead and Copper regulation sample kits have been returned.
- Requested use of a Service Technician from Water Distribution to collect routine regulatory bacteriological samples from our distribution system.
- Reviewed applicant packet for each applicant for Lab Tech III position.
- Submitted Lab Tech test to HR for review
- Submitted list of applicants to sit for the Lab Tech III test.
- Sampled for Mn at the Breichner Plant.
- Submitted TKN and NH3 data to Jeremy Hise with Hazen and Sawyer.
- Began training Water Distribution technician for routine bacteriological sampling.
- Attended training for new time keeping system.
- Process and regulatory testing was routine for the week.

**Engineering**

|            |             |               |
|------------|-------------|---------------|
| Reviews:   | <u>City</u> | <u>County</u> |
| Site Plan  | 1           | 1             |
| Final Plat |             | 1             |

- Staff attended a Plan Review Committee meeting at City Planning.
- Staff met with a consultant's representative for final approval of an institutional site plan.
- Staff attended Time and Attendance training at City Hall.
- Staff met with a consultant for discussion of water service availability at a County parcel.

Respectfully submitted,

  
Bruce J. Zimmerman  
City Administrator

# Location view for: Hagerstown SPLASH PAD



# Location view for: Hagerstown SPLASH PAD

