

City of Hagerstown, Maryland

Status & Information Report No. 21 for 2014

May 30, 2014

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

JUNE 2014						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 12-5pm Blues Fest @ City Park	2	3 3pm Executive Session 4pm Work Session	4	5	6	7
8	9	10 No Meeting – MML Convention/Ocean City	11	12 8am-2pm Market Faire in the Square @ Public Square	13 5:30 pm Kick-Off Classic Criterium @ City Center	14 7am-2pm Community Yard Sale @ Fairgrounds Park 8am MiHi Fishin' Frenzy @ Pangborn Park
15	16	17 4pm Work Session	18	19	20	21
22	23	24 7pm Regular Session	25	26	27	28 8am Bird Walk @ Pangborn Park
29	30					

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Events**

- Blues Fest is here! The event will be May 29, 30 and 31 and June 1, 2014. Thursday Night Blues Prelude had a great crowd and the rain came before and after the event, but not during. The Blues Fest Poster Artist Matt Long had a successful showing.
- The MSO is Celebrating their 33rd Season Launch in City Center next week. They have an Open House on June 2 from 11 AM to 4 PM; lunchtime concerts; Sonoma Happy Hour in University Plaza from 5 PM to 7 PM and Season Launch at 4 PM on June 5 at the Washington County Library. A proclamation will be presented to the MSO by the Mayor and City Council at the Work Session on June 3.
- MIHI, Inc. and Western Maryland Hospital Center Auxiliary are hosting their inaugural 5K Run/Walk, Roll-or-Stroll and Kids Fun Run on Saturday June 7th. This day is designed to promote healthy living and provide an opportunity for those who need wheelchairs or other ambulatory devices to enjoy a fun day with family and friends. At 9:30 AM MIHI is sponsoring a 5K Run/Walk that will begin and end on the grounds of Western Maryland Center, 1500 Pennsylvania Avenue, Hagerstown. Prizes will be awarded for top finishers in each category,

with timing provided by Racine Multisports. At 10 AM WMHC Auxiliary will hold a Roll-or-Stroll along a specially designed course on the hospital grounds. Anyone, but especially seniors and those who use a wheelchair or assistance walking, are invited to bring friends and family to roll and stroll through the Fletcher Fitness Trail. Staff reviewed the route for safety and ease of course.

- The Tour of Washington County will be riding through City Center on June 13 and the MiHi Fishing Frenzy will be held on June 14 at Pangborn Park.
- Asbury United Methodist Church is planning their Second Annual Believers Unity Walk on Saturday, June 21st. Staff reviewed the route.
- St. Mary Catholic Church is doing a procession on the sidewalks from St. Mary down Washington St., to Potomac Street (Public Square), then turn left and turn left again at Franklin Street to return to St. Mary on Sunday, June 22, 2014. The purpose is to celebrate Corpus Christi Sunday (June 22) and the 15th anniversary of the Adoration Chapel (at St. Maria Goretti).

2. **Fundraising**

- Sponsorship packets have been created and distributed for Western Maryland Blues Fest. The Blues Fest Fundraising Committee have met and exceeded their \$96,000 goal. The funds raised are now at \$108,000. Please note they have raised over \$125,000 of in-kind services.
- Staff finalized the fundraising package for the Fishing Lesson Public Art Sculpture in City Park. Staff organized a press conference to talk about the way individuals can give and the Bare Necessities Fundraiser being done at the Washington County Museum of Fine Arts this weekend. The promotions of this fundraising event will now begin. An initial e-mail was sent out. Currently \$2,750 is confirmed. The goal is \$12,000.

3. **This Week's Headlines and Media Releases**

- Community Invited to Enjoy Movies Under the Stars This Summer
- Special Olympians, Law Enforcement Bring "Flame of Hope" to City Center
- Community Groups Honor Those Who Have Died in Military Service
- Traffic Advisory: Western Maryland Blues Fest
- Traffic Advisory: "Honoring Our Veterans" Event
- E-casts:
 - DCED Alert: Announcing the 2014 Spring Sprout Grant Program
 - DCED Alert: Western Maryland Blues Fest Street Closing

4. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - Bicycle Safety Tips
 - Bike Month Promotion
 - "The Fishing Lesson" Public Art at City Park Press Conference
 - Building Safety Month Tips
 - Blues Fest Preview
 - Special Broadcasts:
 - ▶ Reno Post and Lyon Post Dedication Ceremony - Fri, Sat, Sun at Noon
 - ▶ Divided Valor - Daily at 5:00 p.m.

- In production:
 - Neighborhoods 1st group videos

4. **Websites:**

- City Website:

- About 6,700 users visited www.hagerstownmd.org for the week of May 19, 2014 - May 25, 2014.
- Top entrances (first page users accessed on the website):
 - ▶ Home page 2,748 users
 - ▶ Utility billing page 343 users
 - ▶ Potterfield Pool page 283 users
- Top Searches:
 - ▶ "farmers market"
 - ▶ "potterfield pool"
 - ▶ "hotels"
 - ▶ "police"
 - ▶ "zoning ordinance"

- engageHagerstown:

- Total Participants: 184
- Unique Visitors: 1,983
- Page Views: 17,091
- Current topics:
 - ▶ How can we celebrate diversity in our community?
 - ▶ Where would you like to see more green space in our City Center?
 - ▶ What do you incorporate in your daily routine to lead a healthy lifestyle?
 - ▶ How can we make our neighborhoods, businesses and community gathering places more connected and walkable?

PLANNING & CODE ADMINISTRATION DIVISION

1. **New Development Cases**

- North Side of Liberty Street (Parcel 3) – Christ Evangelical Lutheran Church – simplified plat for consolidation of church holdings.
- Northwest Corner of City Park – New Pre-Fab Pavilion.
- Light Business Park (Lot 3) – site plan for a parking lot.

2. **Planning Commission:** The Planning Commission considered the following on May 28:

- North Market Plaza – Southeast Corner of Salem Avenue and Broadfording Road – approved the forest conservation plan, landscaping waivers, and the site plan.
- West City Elementary School – approved an amendment to the forest conservation plan and the site plan.

- Began review of proposed amendments to the Land Management Code (2014).

3. **Code Administration Weekly Activity Report: May 19–23, 2014**

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	10	Residential -	3	Commercial -	4	Other -	3	9
Electrical	17	Residential -	6	Commercial -	11	Other -	0	17
Plumbing	11	Residential -	6	Commercial -	4	Other -	1	11
Mechanical	5	Residential -	2	Commercial -	3	Other -	0	5
Engineering Dept.	6							7
TOTAL	49		17		22		4	49
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential				\$ 271,750.00				\$ 8,058,365.00
Commercial				\$ 60,000.00				\$ 13,345,022.00
Apartment				\$ 0.00				\$ 6,442,740.00
Sign				\$ 72,500.00				\$ 338,765.00
TOTAL				\$ 404,250.00				\$ 28,184,892.00
Projects of interest:								
- Exterior renovations to 1723 Dual Highway McDonald's drive thru and relocate storage shed – \$60,000								
- Construct two single family homes on full basements at Villas on Hawkins Circle - \$240,000								
- Install two sided internally illuminated sign at Haven Lutheran Church, 1035 Haven Road - \$39,750								
RENTAL LICENSES FOR PROGRAM YEAR EFFECTIVE JULY 1, 2014								
<u>NUMBER</u>					<u>FACILITIES</u>	<u>UNITS</u>		
Registrations received					325	984		
New applications issued					7	8		
Total 2014-2015 registered (includes changes since 5/1/14)					650	1,653		
% of total invoiced that are registered					19.6 %	18.5 %		
Notes: The 2014-2015 rental license renewals for 8,958 units in 3,312 facilities were printed and mailed on May 2, 2014.								
PAYMENT								
Total Payments Received					\$ 49,200			
Adjustments					\$ 900			
INSPECTIONS								
<u>TYPE</u>	<u>NUMBER CONDUCTED</u>							
Building	23							
Electrical	50							
Plumbing	44							
Mechanical	14							
Safety	21							
Neighborhood Vitality	89							
Quality of Life	3							
Preventive Maintenance	14							
Planning & Zoning	2							
INSPECTIONS KEY:								
Categories of Conditions								
Safety	Conditions which are or reasonably present a hazard to occupant or public. Example: No smoke alarms, improper wiring, handrails							
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property Example: Weeds, trash, debris, junk vehicles, deterioration of a structure.							
Quality of Life	Conditions which negatively impact occupants. Example: Damaged surfaces, damages elements, missing screens							

Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,876	Field Interviews:	98
Arrests/Warrants Served:	26	Moving Violations:	52
Domestic Violence Calls:	32	Parking Violations:	5
DUI Arrests:	3	Safety Repair Orders:	20
Reports Filed:	203	Warnings:	103

2. REPORTS

- 05/23/14: Officer L. Dean was dispatched to Stratford Avenue for a report of a burglary. A relative watching the house for the owners discovered a broken window from the side door and called the police. The officer made sure that no suspect was inside the residence before the relative entered. The victim made a list of items taken from the residence that totaled over \$2,000. The neighbors stated they did not see anything out of the ordinary. No further information is available at this time.
- 05/27/14: Officer Hostetter was dispatched to Summit Avenue for a reported strong armed robbery. The victim stated he was flagged down by two females asking to use his cell phone. After the call was completed the one female refused to give the phone back to the owner. That same female held a knife to the victim's throat and then left the scene. Information was gathered from witnesses and the suspects were located. One female was charged with assault 1st degree and theft under \$1,000.

3. PRESS RELEASES

- 05/25/14: Officers responded to the 100 block of Wayside Avenue for a report of gunshots. Upon arrival officers located the victim in the back yard of 603 North Mulberry Street suffering from a single gunshot wound to the leg. The victim was transported to Meritus Medical Center for treatment to a non-life threatening injury to the left leg. The victim stated that a large group of unknown black males accosted him on Wayside Avenue. Anyone with any information regarding this incident is asked to call Hagerstown Police Department Criminal Investigation Division at 301.790.3700 or by using crimetip@hagerstownpd.org
- 05/27/14: Officers were dispatched to 700 Potomac Avenue in reference to an assault in progress. A large group became involved in a confrontation that turned physical. One subject was struck in the head with a baseball bat and went inside the Sheetz store while bleeding. The store was subsequently closed for biohazard cleaning. Two subjects were arrested and charged in this incident. The investigation is continuing.

4. OTHER NEWS/INFORMATION

- Medication Drop-off Box: Citizens looking to dispose of unused, unwanted or expired prescriptions and over-the-counter medications can now use the safe and secure permanent drop off box in the lobby of the Hagerstown Police Department, 50 North Burhans Boulevard. HPD has partnered with the Washington County Health Department to establish a permanent medication collection program aiming to reduce the availability of these medications that can potentially harm children, teens and adults. There will be no questions asked at the drop off box. Properly disposing of these medications is everyone's responsibility. For further information contact Bill Douwes at 301.790.3700 ext 251.

- **Congratulations:** Officer Casey Constable was promoted to sergeant effective Tuesday, May 20, 2014. Sgt. Constable has been employed by the City of Hagerstown since November of 2006. He has been assigned to the Uniformed Alpha Platoon under the command of Lt. Rebecca Fetchu. We wish him well as he continues his police career at HPD.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

Problem Areas. Recent call-outs included:

- Thurs. 5/22/2014 - 1053 Bramly Drive- lines arcing; tree limbs removed from service wires. The customer was informed to contact electrician for service entrance cable replacement. Time Out: 16.7-17.3
- Rear alley, West North Street- tree on line; the line belongs to Antietam Cable Television. Time Out: 18.4-19.0
- Sun. 5/25/2014 - 158 West North Street- total outage; squirrel caused line fuse to operate. (1) 10T fuse replaced. Time Out: 7.3-8.0
- 159 West Washington Street- fire; service disconnected due to house fire. Time Out: 14.2-15.4
- Mon. 5/26/2014 - North Burhans Boulevard and Salem Avenue- pole damaged; vehicle struck street light pole in accident. Pole removed until follow up repairs were completed the following business day. Time Out: 3.9-4.6
- Tues. 5/27/2014 - City Hall, 1 East Franklin Street- pole damaged; street light pole damaged in vehicle accident. Street light removed until follow up repairs were made the next business day. Time Out: 18.2-19.7
- Wed. 5/28/2014 - 930 Eldridge Drive- lines arcing; tree branch removed from service wires to correct problem. Time Out: 22.2-0.4

Distribution: Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue trimming trees in various residential locations.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
11	0	7	0

Engineering Staff worked on the following projects:

- Engineering staff completed multiple permit reviews and service upgrade requests.
- Staff addressed various resident inquiries involving HLD facilities throughout the City.
- The Staff Engineer specified new materials for purchase to improve electric system construction and performance.

Administration:

- Staff reviewed additional locations for lighting upgrades at the request of the Police Department.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May. 21, 2014	10.35	0.00
Thursday, May 22, 2014	10.80	0.42
Friday, May 23, 2014	10.00	0.00
Saturday, May 24, 2014	9.01	0.00
Sunday, May 25, 2014	8.59	0.00
Monday, May 26, 2014	8.40	0.00
Tuesday, May 27, 2014	8.41	0.10
Weekly - Avg. Flow / Total Rainfall	9.36	0.52
May – Avg. Flow /Total Rainfall	9.28	4.52

Miscellaneous

- Assisted AR&E with replacing motor drive on effluent pump #401.
- Maintenance started cleaning and inspecting the airlift pumps on the ENR Filters.
- Routine maintenance (MP 2 Program) and Corrective Work Orders.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	5,36	403	67	3
Flushing	1,5,15	8801		
Point Repairs			Reason	L.F. of Repairs
Main Line Only	16	new gravity	By-Pass PS-12	300

Collection System Maintenance Task

- Clean wet well at station 19.
- Found complete grease mat at station 23(sucked off top just to get thru till tomorrow).
- Light Dept installed new service at PS 25.
- Installed Bio Bags to control FOG and chlorinated at station 2 and 23.
- Pushed off spoil site behind WWTP.
- Cleaned wet well at station 2, this will be a monthly cleaning due to grease impacts from two restaurants.
- Replaced broken manhole lid at 01008.
- Replaced grinder pump at 20304 Parkwood Court.
- Transported Hoe Pack and manhole hooks to station 12.
- Exercised all emergency generators and down loaded flow meters at Newgate.

- Removed damaged garage door to get trailer mounted generator ready for Public Works to use for Blues Fest.
- Replaced SCADA radio at station 8.

Engineering

- Staff met with a consultant regarding final comments response to a commercial site plan.
- Staff met with the City Planning Staff to review the administrative process of the Plan Review Committee.
- Staff met with the Facilities Manager of First Data regarding the Traffic Control Plan for Pump Station #12 Interceptor construction project.

Wastewater Laboratory

- The lab has completed working on DMRQA study 34 proficiency testing samples. The results will be reviewed and sent to the provider.
- The lab's NIST certified thermometers have been calibrated and returned.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
5/22/14	11.95		11.95
5/23/14	11.95		11.95
5/24/14	11.74		11.74
5/25/14	11.62		11.62
5/26/14	12.25		12.25
5/27/14	12.16		12.16
5/28/14	12.30		12.30
Average			11.99

Water Production at RC Willson

Operations

- Routine cleaning.
- Routine PMs.

Maintenance:

- RCW – Routine PMs.
- EDGE – Installed a second air tank on the air compressor at Edgemont Reservoir.

Instrumentation:

- RCW – Started the sodium hypochlorite systems at Pump Stations 3, 4, and 6.
- PS – Worked on the “loss of power” indicator at the pump stations.
- PS – Drain the Showalter Hortonsphere.

Water Production at Breichner

- The Edgemont Reservoir is currently at -3.2', the bypass is open and the hydrant is open.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed. Crews have completed the roadway boxes on Franklin St. for the SHA project. The 8" water main on Robinwood Drive has been installed and testing will be completed on May 29, 2014. The annual fire hydrant flushing and large meter testing programs are underway and will continue through late fall. Water main repairs occurred on Wilson, Mont Valla, and Wabash.

Laboratory

WATER

- The Laboratory continues trying to contact residences for the U.S. EPA Lead and Copper Rule requirements. Many customers have switched to cell phones hindering our ability to make contact.
- The lab's NIST certified thermometers have been calibrated and returned.
- Process and regulatory testing was routine for the week.

WASTEWATER

- The lab has completed working on DMRQA study 34 proficiency testing samples. The results will be reviewed and sent to the provider.
- The lab's NIST certified thermometers have been calibrated and returned.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		
Final Plat		
Development Plan		
Building Permit	13	

- Staff met with a consultant regarding final comments response to a commercial site plan.
- Staff met with City Planning staff to review the administrative process of the Plan Review Committee.
- Staff attended a pre-construction meeting at the former Shoney's (Valley Mall) commercial re-development site.

Respectfully submitted,



Bruce Zimmerman
City Administrator