

# City of Hagerstown, Maryland Status & Information Report No. 19 for 2014

May 16, 2014

To Mayor Gysberts and Members of the City Council:

## UPCOMING MEETINGS

MAY 2014						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 3pm Executive Session 4:30pm Work Session	7	8	9	10
11	12	13 3pm Delegate McIntosh @ Library 5pm Special Session 5:15pm Work Session 7pm Budget Hearing	14	15	16	17
18	19 4pm Budget Work Session	20 3pm Executive Session 4pm Work Session	21	22	23	24
25	26 <b>HOLIDAY CITY OFFICES CLOSED</b>	27 7pm Regular Session	28	29 5pm - 7pm Western MD Blues Fest	30 4pm - 9:30pm Western MD Blues Fest	31 12pm - 9:45pm Western MD Blues Fest

## DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

### BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries/Press Conference**
  - A Grand Opening Ribbon Cutting was held for Laber's Office Furniture at 1344 Wesel Blvd on May 14, 2014 at 4:30 PM. Councilmember Kristen Aleshire did the honors.
  - Please mark your calendars now for a Grand Opening/Ribbon Cutting for Hospice of Washington County, Inc.'s Community Life Center at 20 West Washington Street. The Hospice Board of Directors; Chief Executive Officer Eric Klimes; Mayor Dave Gysberts and City Council will be doing a Ribbon Cutting Ceremony at 4:30 PM on May 16, 2014.
  - Please mark your calendars now for a Re-Grand Opening/ Ribbon Cutting and a Five-Year Anniversary Event for Planet Fitness at 1121 Maryland Avenue. They have just finished remodeling. This will be held on Saturday, May 17 at 11:00 AM. We hope to see you there.

2. **Events**

- The first new Wind Down Friday was held on Friday and it was very successful. An estimated 500 people attended.
- Neighborhoods 1<sup>st</sup> Day of Hope will be held from 12-4 p.m. on Saturday, May 17<sup>th</sup> at Wheaton Park.
- Morris Frock Post 42, American Legion, will be hosting the Memorial Day Wreath Laying Ceremony at the Washington County Court House on Sunday, May 25, 2014 at 2:00 PM.
- The Jonathan Street Community and the Robert W. Johnson Community Center (RWJCC) will be hosting the "Honoring Our Veterans" program, Sunday, May 25, 6:00 PM at Wheaton Park. Local Veterans from the community will lead the event.
- Staff are working on all aspects for the Western Maryland Blues Fest. The event will be May 29, 30 and 31 and June 1, 2014. It now has over 90 sponsors, and the 40 page blues booklet went to print this week. The booklet will be distributed with the Herald-Mail on Sunday, May 25.
- Staff met with representatives of MIHI, Inc. and Western Maryland Hospital Center Auxiliary who are hosting their inaugural 5K Run/Walk, Roll-or-Stroll and Kids Fun Run on Saturday June 7th. This day is designed to promote healthy living and provide an opportunity for those who need wheelchairs or other ambulatory devices to enjoy a fun day with family and friends. At 9:30 AM MIHI is sponsoring a 5K Run/Walk that will begin and end on the grounds of Western Maryland Center, 1500 Pennsylvania Avenue, Hagerstown. Prizes will be awarded for top finishers in each category, with timing provided by Racine Multi-sports. At 10 AM WMHC Auxiliary will hold a Roll-or-Stroll along a specially designed course on the hospital grounds. Anyone, but especially seniors and those who use a wheelchair or assistance walking, are invited to bring friends and family to roll and stroll through the Fletcher Fitness Trail. Staff reviewed the route for safety and ease of course.
- Staff met with representatives of Asbury United Methodist Church who are planning their Second Annual Believers Unity Walk on Saturday, June 21st. Staff reviewed the route.
- Staff met with representatives of St. Mary Catholic Church who want to do a procession on the sidewalks from St. Mary down Washington St., to Potomac Street (City Square), then turn left and turn left again at Franklin Street to return to St. Mary on Sunday, June 22, 2014. The purpose is to celebrate Corpus Christi Sunday (June 22) and the 15<sup>th</sup> anniversary of the Adoration Chapel (at St. Maria Goretti).

3. **Fundraising**

- The Blues Fest Fundraising Committee have met and exceeded their \$96,000 goal. The funds raised are now at \$107,000. Please note they have raised over \$125,000 of in-kind services.
- Staff finalized the fundraising package for the Fishing Lesson Public Art Sculpture in City Park. Staff organized a press conference to talk about the way individuals can give and the Bare Necessities Fundraiser being done at the Washington County Museum of Fine Arts this weekend. The promotions of this fundraising event will now begin. An initial e-mail was sent out. Currently \$2,750 is confirmed. The goal is \$12,000.

4. **This Week's Headlines and Media Releases:**

- City Park Presents: Arts in the Park
- Three Businesses Celebrating Grand Opening Events This Week
- VIDEO FOR BROADCAST: City Park Public Art Project
- Press Conference: "The Fishing Lesson" Public Art Project at City Park
- Traffic Advisory: Alley Closure

- E-casts:
  - A Special Invitation for the Fifth Anniversary and Grand Re-Opening and Ribbon Cutting for Planet Fitness
  - A Special Invitation for the Grand Opening of Hospice of Washington County's Hagerstown Community Life Center
  - A Special Invitation for the Grand Opening of Laber's Office Furniture

5. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
  - "The Fishing Lesson" Public Art at City Park Press Conference
  - Building Safety Month Tips
  - Blues Fest Preview
  - Jonathan Hager House History
  - Engage Hagerstown Commercial
- Special Broadcasts:
  - Reno Post and Lyon Post Dedication Ceremony - Fri, Sat, Sun at Noon\
  - Divided Valor - Daily at 5:00 p.m.
- In production:
  - Neighborhoods 1<sup>st</sup> group videos

6. **Websites**

- City Website:
  - About 6,000 users visited [www.hagerstownmd.org](http://www.hagerstownmd.org) for the week of May 5, 2014 - May 11, 2014.
  - Top entrances (first page users accessed on the website):
    - ▶ Home page                    2,498 users
    - ▶ Jobs page                     327 users
    - ▶ Utility billing page        292 users
  - Top Searches:
    - ▶ "airport"
    - ▶ "permit"
    - ▶ "shopping"
- engageHagerstown
  - Total Participants:        172
  - Visitors:                    1,513
  - Page Views:                15,075
  - Current topics:
    - ▶ Where would you like to see more green space in our City Center?
    - ▶ What do you incorporate in your daily routine to lead a healthy lifestyle?
    - ▶ How do we attract more artists to live and create in our downtown?

- Closed topics:
  - ▶ How can we enhance the City Farmer's Market?  
145 interactions

**PLANNING & CODE ADMINISTRATION DIVISION**

1. **Zoning Certificates Issued**
  - 1313 Pennsylvania Avenue – Rita’s Italian Ice – walk-up ice cream shop **(change in ownership only)**.
  - 307 South Potomac Street – Manuel Losano – home office for an air conditioning contractor.
  - 107 West Franklin Street – Cutt Off the Top LLC – barbershop **(change in name only)**.
  
2. **Planning Commission:** The Planning Commission met on May 14 to consider the following matters:
  - Preliminary Consultation: 350 East Washington Street – met with Jessie Unger to discuss an alternate landscaping plan and waivers for this former car sales lot. Commission members were in favor of establishing a green area with trees in the public right-of-way along East Washington Street and only requiring raised planting beds along a portion of the common boundary line with the liquor store and along the part of East Washington Street near the entrance to the site.
  - 246 Eastern Boulevard, North – Professional Center (former Food Lion site) – approved a site plan for parking lot amendments.
  - Concerning the redevelopment of the former Sharrett Volkswagen-Subaru-Mazda site on the Dual Highway, the commission agreed to forward a recommendation to the Washington County Planning Commission that sidewalks should be constructed along the road frontages at this location in light of the recent pedestrian deaths on the Dual Highway.
  
3. **Historic District Commission:** The HDC reviewed the following cases on May 8:
  - 802 Forest Drive – Ashley and David Wood – approved a wood picket fence and wood garden shed.
  - 158 South Prospect Street – Amy Niles – approved a wood garden shed.
  - 6 and 12 South Potomac Street – Janelle Horst/MSB Architects – approved plans for a façade alteration at the Bridge of Life Church offices (former Snow White Grill).
  - 67 West Franklin Street – Camel, LLC/Mohammed Farokhzad – approved replacement windows.
  - 49 Jonathan Street – Camel, LLC/Mohammed Farokhzad – approved replacement windows.
  
4. **Code Administration Weekly Activity Report:** May 5–9, 2014

<b>PERMITS</b>								
<b><u>TYPE</u></b>	<b><u>NUMBER OF NEW APPLICATIONS</u></b>							<b><u>NUMBER ISSUED</u></b>
Building	12	Residential -	4	Commercial -	5	Other -	3	6
Electrical	11	Residential -	7	Commercial -	4	Other -	0	10
Plumbing	16	Residential -	9	Commercial -	6	Other -	1	15
Mechanical	6	Residential -	2	Commercial -	4	Other -	0	6
Engineering Dept.	10							12
<b>TOTAL</b>	55		22		19		4	49

<b>Est. Value of Issued Building Permit Projects:</b>		<b>Fiscal Year Totals:</b>
Residential	\$ 126,273.00	\$ 7,774,615.00
Commercial	\$ 569,000.00	\$ 13,119,172.00
Apartment	\$ 0.00	\$ 6,427,140.00
Sign	\$ 0.00	\$ 264,075.00
<b>TOTAL</b>	<b>\$ 695,273.00</b>	<b>\$ 27,585,002.00</b>

**Projects of interest:**

- Construct a single story structure for a community center at 18303 Buckeye Circle - \$530,000
- Add a two story addition to the rear of 1032 Columbia Road - \$103,778
- Interior alterations for Leni D's Pizza at 17997 Garland Groh Boulevard - \$39,000

**RENTAL LICENSES FOR PROGRAM YEAR EFFECTIVE JULY 1, 2014**

<u>NUMBER</u>	<u>FACILITIES</u>	<u>UNITS</u>
Registrations received	40	47
New applications issued	5	9
Total 2014-2015 registered (includes changes since 5/1/14)	40	47
% of total invoiced that are registered	1.2 %	0.5 %

**Notes:** The 2014-2015 rental license renewals for 8,958 units in 3,312 facilities were printed and mailed on May 2, 2014.

**PAYMENT**

Total Payments Received	\$ 2,350
Adjustments	\$ 100

**INSPECTIONS**

<u>TYPE</u>	<u>NUMBER CONDUCTED</u>
Building	31
Electrical	34
Plumbing	23
Mechanical	8
Safety	87
Neighborhood Vitality	127
Quality of Life	7
Preventive Maintenance	25
Planning & Zoning	4

**INSPECTIONS KEY:**

**Categories of Conditions**

Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

**PARKS & ENGINEERING**

1. **Bike Racks** As recommended by the Bicycle Advisory Committee, completed installing five new bike racks in various locations downtown. This task consisted of excavating, pouring concrete and re-bricking at each location.

2. **New Exercise Equipment** At Fairgrounds Park, to be funded by Program Open Space, we have started excavating out and forming for concrete for installation of new exercise equipment. A total of three stations will be comprised of 10 pieces of various equipment.
3. **43-53 West Washington Street** The contractor uncovered more asbestos inside of the rear wall. The additional cost of this will add about \$35,000 to the project. To avoid consuming the contingency funds, we are eliminating the proposed windows on the rear wall. We feel it is better to remove the asbestos now so that future owners can make modifications to this wall without the expense of asbestos removal.
4. **2014 Railroad Heritage Days** This weekend, May 17<sup>th</sup> and 18<sup>th</sup>, Hagerstown Roundhouse Museum will be celebrating their 25<sup>th</sup> Anniversary. The hours on Saturday are 10 a.m. – 5 p.m. and Sunday, 12–5 p.m. At the 202 Display in City Park, there will be exhibits, food, and music provided by the Off Track Band.
5. **Grounds Maintenance** Throughout our parks and playgrounds, we are over-seeding and fertilizing a lot of our turf areas and bare spots. This past winter, we lost a lot of our shrubs. We are re-landscaping and adding new landscape to many of our park areas. The hard winter has also resulted in requiring extra grounds prep.
6. **Engineering Division Items**

Traffic issues		
Description	Week of 5/9/14	Calendar Year-to-date
Traffic complaints received	3	69
Work Orders completed	3	55
Traffic counts completed	2	6
Construction Projects		
Description	Week of 5/9/14	Calendar Year-to-date
Projects advertised for bids	1	12
Projects under construction	8	10
Projects completed	1	4

## POLICE DEPARTMENT

### 1. STATS

Calls for Service:	1,799	Field Interviews:	67
Arrests/Warrants Served:	37	Moving Violations:	109
Domestic Violence Calls:	46	Parking Violations:	17
DUI Arrests:	4	Safety Repair Orders:	18
Reports Filed:	209	Warnings:	110

### 2. REPORTS

- **05/10/14:** Officer Hartman was dispatched to Salem Avenue for a reported assault in progress. The victim stated that his son punched him in the left eye. There were several witnesses that stated that the father was the aggressor and the son acted in self defense. All parties involved declined medical attention. The father was arrested and transported to the Washington County Detention Center for booking.
- **05/12/14:** Officer Anderson was working the front lobby at the Hagerstown Police Department when a citizen reported a theft from his residence. When he returned from work he noticed certain items were missing. He further stated that the doors were secured and there were no signs of forced entry. There are no suspects at this time.

### 3. PRESS RELEASES

- **05/08/14:** Officers from the Hagerstown Police Department were dispatched to Startzman's Hardware on South Potomac Street for a reported robbery. Officers learned that a white male with a face mask entered the business and demanded money from one of the store clerks. No weapon was displayed and no one was injured. A K-9 track from the suspect's last known location led officers to the residence of Gary Cooper, located on Summit Avenue. Cooper would be positively identified as the person who robbed Startzman's Hardware by a citizen who observed the suspect flee the store. Cooper has been charged with robbery and theft of less \$1,000.
  
- **05/10/14:** Officers were dispatched to Medway Road in response to a 911 call to assist someone who had been stabbed. Officers and EMS located the victim, Devonte Morel, suffering from two stab wounds. The victim was transported to Meritus Medical Center for treatment and was eventually transferred to Shock Trauma due to the severity of his injuries. Investigation revealed that there was a dispute between Morel and his girlfriend, Shauntika Chandler. The dispute eventually turned physical leading to Chandler stabbing Morel two times. Chandler was taken into custody and charged with Assault 1<sup>st</sup> and 2<sup>nd</sup> Degree, Reckless Endangerment and Weapons Violation.
  
- **05/13/14:** Officers were dispatched to Santander Bank on Potomac Avenue for a robbery in progress. Officers would learn that a white male wearing blue jeans, a black hooded sweatshirt, and a baseball style hat, entered the bank and demanded money from one of the bank tellers. After being given an undisclosed amount of cash, the male fled on foot heading north through the Long Meadow Shopping Center parking lot. No weapon was displayed and no one was injured. With the assistance of the Washington County Sheriff's Department in conjunction with the numerous tips received on the Department's social media website, the suspect was identified as Wesley Allen Green. Green was located at Motel 6 on Massey Boulevard later in the evening and was arrested.

### 4. OTHER NEWS/INFORMATION

- **Congratulations:** Officer William Spigler has been selected as the Officer of the Month for April 2014. Officer Spigler has been employed by the City of Hagerstown for eight years and is currently assigned to the Patrol Division as a K-9 handler.

On April 30, 2014, Officer Spigler responded to a report of a residential burglary in progress. Upon his arrival at the residence, Officer Spigler took up a position to the rear and observed a broken window. As other officers were arriving, Ofc. Spigler observed two males exit a rear door of the residence. Officer Spigler approached the subjects and ordered them to stop. Being caught off guard, the two males dropped items that they were carrying and attempted to flee on foot. Officer Spigler gave pursuit and apprehended one of the subjects a short distance later. The other subject was eventually apprehended by other responding officers. An inspection of the items discarded by the fleeing suspects revealed that they had stolen several handguns and ammunition during the burglary. As a result of his surprising the suspects as they exited, Officer Spigler prevented two stolen handguns from making their way into hands of evil doers.

Based on his tactics and quick action in thwarting a burglary in progress, Officer Spigler was selected as the Hagerstown Police Department Officer of the Month for April 2014. The Hagerstown Police Department is proud to have dedicated officers such as Officer Spigler as one of its own and congratulates him for a job well done.

- **Welcome Aboard:** Keith Fuqua was hired by the City of Hagerstown. His first day at the Hagerstown Police Department was May 12, 2014 and he will attend the Hagerstown Community College Police Academy in June. He recently finished his tour of duty with the United States Marine Corp, stationed at Camp David. We wish him well as he begins his police career at HPD.

## PUBLIC WORKS

### PARKING SYSTEM DATA

		Current Week	Previous Week
<b>Number of Permit Holders</b>	A & E Deck	179	192
	University District Deck	400	403
	Downtown Parking Lots	384	375
<b>Number of Patrons Using Decks</b>	A & E Deck	2,342	2,096
	University District Deck	2,085	2,110
<b>Sales of Discount Coupons</b>		0	50
<b>Number of Citations Issued</b>	(Includes Warnings)	335	267
<b>Number of Late Payment Notifications</b>		42	18
<b>Number of Cars Booted</b>		0	0

### CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
<b>DCED</b>	1	1
<b>Fire</b>	1	0
<b>Human Resources</b>	0	0
<b>Light</b>	1	4
<b>Parks &amp; Engineering</b>	1	3
<b>Police</b>	8	9
<b>Public Works</b>	9	7
<b>Wastewater</b>	4	3
<b>Water</b>	4	2
<b>Weekly Totals</b>	29	29

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

## UTILITIES DEPARTMENT

### ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
  - 5/8/2014 - Various locations- (reconnections for non-payment). Time Out: 16.4-17.4
2. **Distribution:** Recent activity included:
  - Metering Staff received no high bill complaints this week.
  - Line crews continue trimming trees in various residential locations.
  - Staff received updated CPR training.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
22	0	1	0

3. **Engineering.** Staff worked on the following projects:
  - Staff completed multiple permit reviews and service upgrade requests.
  - The Staff Engineer completed the last of the revisions to the Safety Manual and submitted for publication.

- The Staff Engineer submitted plans to Distribution for the installation of sectionalizing devices at various places on HLD's system to provide locations for the reconnection or disconnection of facilities in the event of an outage. This will allow HLD to restore power to sections of customers while keeping other areas de-energized until repairs are made.
- Engineering staff made updates to HLD's street light wiring diagrams for publication to the street lighting manual.

4. **Administration**

- Staff completed and submitted to the Finance office for advertisement, an RFP for Fuel Oil tank replacement. The existing underground tank will be replaced with an aboveground model to better suit State requirements.

**WASTEWATER DIVISION**

**Wastewater Treatment Plant at Frederick Street**

Date	Flow (mgd)	Rainfall (inches)
Wednesday, May. 07, 2014	7.52	0.36
Thursday, May 08, 2014	7.19	0.00
Friday, May 09, 2014	6.99	0.00
Saturday, May 10, 2014	6.78	0.19
Sunday, May 11, 2014	6.71	0.00
Monday, May 12, 2014	6.75	0.00
Tuesday, May 13, 2014	6.87	0.20
Weekly - Avg. Flow / Total Rainfall	6.10	0.75
May – Avg. Flow /Total Rainfall	7.28	0.76

**Miscellaneous**

- Repaired wall bracket and screw assembly inside thickener sludge well.
- Excavated, located and repaired underground utility water leak beside Primary #2.
- Routine maintenance (MP2 Program) and Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	7	55	0	0
Flushing	1,2	12,878		
Point Repairs	Districts	# of Repairs	Reason	L.F. of Repairs
Main & Lateral	16	1	Roots	6.75

**Collection System Maintenance Task**

- Took Unit 518 to Rausch; electronic software trial period ended will try to get extension until July, budgeted to purchase software.
- Stripped all controls and hardware from station 25, ordered new panel box.
- Confirmed operation of feed pump at 26, replaced chemical pump rubber feed tube (still waiting on oil).
- Dropped Bio Bags to control FOG in collection system.

- Dye tested on Mount Aetna for WW engineering dept.
- Downloaded Flo-dar, Pump Station flow meter and Newgate flow data.
- Grinder pump failure at 11005 and 11003 Palmwood Circle, replaced both pump cores, notified 11003 owner of voltage issue to alarm.
- Blockage call from 1040 Mount Aetna Road, cleanout at property line empty, owner to call plumber.
- Excavated utility water line for WWTP personnel to make repairs.
- Blasting contractor completed first manhole section at First Data started drilling in swale, drilling and blasting should be completed by 05-15-2014.

**Administration**

Wastewater Division – Customer Call Log Summary 2014							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	1	3	0	0	0	3	7
YTD	27	41	7	1	0	26	102

\* Other - consist of calls that may be directed to other City Departments or the County Department of Water Quality

**Engineering**

- Staff attended a development review meeting at the County Planning Office.
- Staff met with the drilling/blasting subcontractor and Collections staff on the Pump Station # 12 Interceptor construction project.

**Wastewater Laboratory**

- The lab continues to work on DMRQA study 34 proficiency testing samples. A couple more parameters are left to run. The study ends 7/11/14
- The lab ordered a new sealer unit for the analysis of E coli in the effluent stream. The old unit was showing signs of wear.
- Process and regulatory testing was routine for the week.

**WATER DIVISION**

**Plant Flows - System Demand (MGD)**

Date	Willson	Breichner	Total
5/08/14	12.07		12.07
5/09/14	12.02		12.02
5/10/14	11.71		11.71
5/11/14	11.52		11.52
5/12/14	12.44		12.44
5/13/14	11.84		11.84
5/14/14	11.99		11.99
Average			11.94

**Water Production at RC Willson**

- Operations
  - Routine cleaning
  - Routine PMs

- *Maintenance*

- R C Willson – Routine PMs

- *Instrumentation*

- R C Willson – Relocating tap and raw water analyzers
- R C Willson – Repairing the entrance gate sensor

**Water Production at Breichner**

- The Edgemont Reservoir is currently at -8.9'; the bypass is open and the hydrant is open.

**Water Distribution**

- Distribution crews are working throughout the system performing customer service as needed. We are working on roadway boxes on Franklin Street and installing 500' of new 8" water main on Robinwood Drive. We also repaired a 4" main on Liberty Street.

**Laboratory**

- This year's Consumer Confidence Report has been printed and is being distributed.
- The lab continues to compile a list of acceptable residences for the upcoming USEPA Lead and Copper regulation sampling and materials were ordered for the sampling.
- Samples were collected for annual synthetic organic contaminants (SOCs).
- The lab collected the last quarter of UCMR 3 samples.
- The lab collected the second quarter THM/HAA samples. Consecutive systems were notified prior to the sampling.
- Samples were collected from a business in the northern part of the distribution system and analyzed to check for possible reasons for foaming.
- The lab's analytical weights have been calibrated by Henry Troemner, LLC and are being returned. The thermometers are still being calibrated.
- Process and regulatory testing was routine for the week.

**Engineering**

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	1	
Final Plat		1
Development Plan		1
Building Permit	18	

- Staff attended a development review meeting at the County Planning Office.
- Staff met with a fire protection consultant regarding future upgrading and expansion of an industrial fire protection system.

Respectfully submitted,



Bruce Zimmerman  
City Administrator

2014  
**RAILROAD  
 HERITAGE  
 DAYS**

SAT. MAY 17  
 10am.-5pm.

SUN. MAY 18  
 12pm.-5pm.

25th ANNIVERSARY of the Hagerstown Roundhouse Museum

In partnership with the  
 CITY OF HAGERSTOWN RAILROAD  
 MUSEUM & ENGINE 202

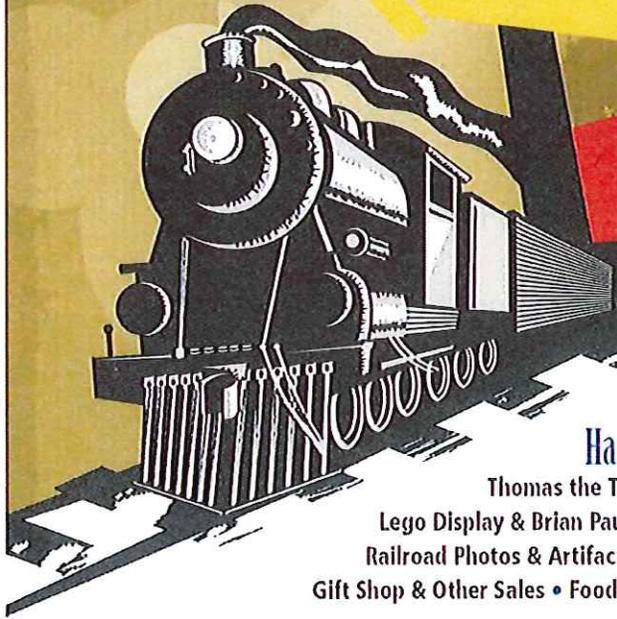
**TWO  
 Locations!**  
 FEATURING  
 Games &  
 Entertainment  
 for Kids & Adults!

**HAGERSTOWN ROUNDHOUSE MUSEUM**  
 296 S. Burhans Blvd. (Rt. 11) & Ridge Ave. Park, 348 Ridge Ave.

**HAGERSTOWN RAILROAD MUSEUM  
 & ENGINE 202** 501 Highland Way in City Park

**ADMISSION:**  
 Allows entry to ALL locations.  
 Visitors will receive a wristband.  
 Adults: \$6  
 Kids (4-12): \$1  
 Ages 3 and under are FREE

**ACTIVITIES**



**Hagerstown Roundhouse Museum**

Thomas the Train Trackless Train Ride • Trains of Christmas  
 Lego Display & Brian Paulus Book Signing • Various Scale Model Railroad Layouts  
 Railroad Photos & Artifacts Display of Historic Railroad & Military Equipment 40 & 8  
 Gift Shop & Other Sales • Food, Train Inflatable, Music by the Off Track Band & Other Displays

**Hagerstown Railroad Museum & Engine 202**

Rock Climbing Wall • Inflatable Bouncing Fun • Face Painting & Kids Activities  
 Displays of Historic Railroad Equipment • Caboose on Interactive Display  
 including Engine 202 • Food and Barrel Cart Rides



**PARKS &  
 RECREATION**  
 CITY OF HAGERSTOWN

[www.hagerstownmd.org](http://www.hagerstownmd.org)  
 301.739.8577 x180

**PARKING**

**PARKING AVAILABLE AT:** Roundhouse Museum, Streets surrounding Ridge Avenue Park, City Park near & around Hagerstown Railroad Museum.  
**ADDITIONAL PARKING AVAILABLE AT:** The Children's Learning Center along Virginia Ave. across from City Park. A bus will transport visitors to activity locations; bus will make stops at the Children's Learning Center.

CALL the  
 Roundhouse Museum  
 301.739.4665 OR VISIT  
[www.roundhouse.org](http://www.roundhouse.org)

**FOR MORE  
 INFO**