

Vickie Hrabal, vice chair, called the meeting to order at 4:30 p.m. on Thursday, September 12, 2013, in the Fourth Floor Conference Room, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members L. Allen, C. Davis, and S. Dozier. S. Bockmiller, Development Planner/Zoning Administrator; and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Division.

APPROVAL OF MINUTES: August 22, 2013.

MOTION: (Dozier/Davis) Madam Chairman I move that we approve the minutes from the meeting held August 22, 2013.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

CONSENT AGENDA

83 West Washington Street –Dean Martin/Sign Here – Sign, Case No. HDC 2013-42.

34 West Franklin Street –Richard Tydings/Reliable Craftsmanship – Mansard Roof Repair, Case No. HDC 2013-43.

15 West Washington Street –Fat Cats Deli & Eatery–Sign, Case No. HDC 2013-44.

There were no questions or comments from the audience or from the commission on these cases.

MOTION: (Hrabal/Dozier) Madam Chairman, I have reviewed the materials submitted in Case Nos. HDC 2013-42, HDC 2013-43, and HDC 2013-44, and their associated staff report and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this commission adopt the staff evaluations and recommendations in these cases as its own and grant Certificates of Appropriateness to the applicants for Case Nos. HDC 2013-42, HDC 2013-43, and HDC 2013-44.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

DESIGN REVIEW

One North Potomac Street –Bikle’s Snow, Skate & Surf–Signs, Case No. HDC 2013-45.

The applicant was not present. Mr. Bockmiller stated that the signs meet the Design Guidelines and could have been placed on the Consent Agenda. He stated that if the mover and seconder of the Consent Agenda motion agree, the motion could be amended to add this case. Both Ms. Dozier and Ms. Davis agreed to amend the Consent Agenda motion to include Case No. HDC 2013-45. The commission unanimously agreed to approve the amended motion.

WORKSHOP:

None.

NEW BUSINESS:

None.

OLD BUSINESS:

- Text Amendment for Economic Development –Mr. Bockmiller stated the recommendations will be mailed out in the commission’s next packet.

ANNOUNCEMENTS

Civil War 150th Event – Event will be held on Saturday, September 21 at Rose Hill Cemetery. Gates open at 10:00 a.m. Previously, Ms. Hrabal and Ms. Wertman volunteered to help. Mr. Bockmiller said there are still volunteer positions available if any other commission members would be willing to help. Lt. Governor Anthony G. Brown will be the keynote speaker.

**Historic District Commission
MINUTES**

**September 12, 2013
City of Hagerstown, Maryland**

ADJOURN: It was moved and seconded that the meeting adjourn (5:25 p.m.).

9/26/2013

Date



Debra C. Calhoun – Secretary