

Michael Gehr, chair, called the meeting to order at 4:35 p.m. on Thursday, June 20, 2013, in the Fourth Floor Conference Room, City Hall. A roster of the members of the commission and the technical posts they fill are on file and available upon request. Also present were commission members S. Dozier, V. Hrabal, S. Silas, and M. Wertman. S. Bockmiller, Development Planner/Zoning Administrator; and D. Calhoun, Secretary, were present on behalf of the Planning and Code Administration Division.

APPROVAL OF MINUTES: April 11, 2013, and May 23, 2013.

MOTION: (Silas/Wertman) Mr. Chairman, I'll make a motion to approve.
DISCUSSION: None.
ACTION: APPROVED (Unanimous)

CONSENT AGENDA

13 East Washington Street - WHAG - Cable Entry Port, Case No. HDC 2013-25.

25 West Washington Street - Beatitudes Hair & Beauty Supply Store - Individual Letter Sign, Case No. HDC 2013-26.

34-36 South Potomac Street - Washington County Arts Council -Signs and Grant (Revised), Case No. HDC 2013-22.

114 North Potomac Street - Oak Hill Interior Design - Flower Boxes and Grant, Case No. HDC 2013-28.

Mr. Bockmiller noted that Case No. HDC 2013-22 was approved at the last meeting. Subsequently the applicant would like to use a different material than what was approved.

MOTION: (Wertman/Dozier) Mr. Chairman, I have reviewed the materials submitted in Case Nos. HDC 2013-25, HDC 2013-26, HDC 2013-22, and HDC 2013-28, and their associated staff reports and recommendations, and I have viewed the properties in question. The staff reports recommend approval of these applications as consistent with the applicable standards adopted by this commission, and no one has appeared at this hearing with concerns about, issues with, or objections to these applications. Therefore, I move that this commission adopt the staff evaluations and recommendations in these cases as their own and grant Certificates of

Appropriateness to the applicants in Case Nos. HDC 2013-25, HDC 2013-26, HDC 2013-22, and HDC 2013-28, and the grant applications HDC 2013-22 and HDC 2013-28.

DISCUSSION:

None.

ACTION:

APPROVED (ABSTAIN - Hrabal)

DESIGN REVIEW

None.

WORKSHOP:

None.

NEW BUSINESS:

- Mr. Bockmiller informed the commission that staff is currently actively pursuing applicants for the two vacant slots on the HDC roster. He will keep the commission posted. The hope is to have someone appointed in about six weeks.
- Mr. Gehr stated that related to filling the commission's vacancies, a question was raised by one of the potential applicants as to whether the HDC would be willing to consider changing the time of the meetings to the evenings. After an informal poll of members present, most commission members were not in favor of moving the meeting time to after 6:00 p.m. The latest most were willing to meet was 5:30 p.m..

OLD BUSINESS:

- Mr. Bockmiller said he will be contacting the Economic Development Demolition Subcommittee members to arrange a meeting to put together a proposal for the HDC to review.

ANNOUNCEMENTS

**Historic District Commission
MINUTES**

**June 20, 2013
City of Hagerstown, Maryland**

- Mr. Bockmiller announced details for the official Civil War 150th Commemorative Event which will be held on September 21, time to be determined. Invitations have been issued to several dignitaries as possible speakers.

ADJOURN: It was moved and seconded that the meeting adjourn (4:55 p.m.).

7/11/2013

Date



Debra C. Calhoun - Secretary