

City of Hagerstown, Maryland

Status & Information Report No. 23 for 2013

June 14, 2013

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

JUNE 2013						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 Blues Fest @ Central Lot
2 Blues Fest @ City Park	3	4 4pm Work Session	5	6	7	8
9	10	11 4pm Work Session	12	13	14 3:30pm Flag Day Event @ University Plaza	15
16	17	18 7pm Regular Session	19	20	21	22
23 MML Annual Convention	24 MML Annual Convention	25 No Meeting MML Annual Convention	26 MML Annual Convention	27	28	29
30						

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION
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1. **Grand Opening/Anniversaries:**

- Please join us for a Grand Opening and Ribbon Cutting for Ridgecrest Property Management. The ceremony will take place at Potomac Plaza, 44 N. Potomac Street in City Center Hagerstown. The event will be held at 2 PM on Tuesday, June 18.
- Draper & McGinley, PA and Edward Jones Investments, both located at 140 South Potomac Street, will celebrate their grand openings with a Ribbon Cutting Ceremony on Thursday, June 27 at 4:30 PM. Contacts for the businesses are Michael McGinley for Draper & McGinley, PA and Shelby McGinley for Edward Jones Investments.
- A Grand Opening/Ribbon Cutting is being planned for El Paso Cantina and Grill at 10 E. Washington Street. The restaurant is owned by Jose Gomez. The event is being planned for Friday, June 28 at 4 PM. Please join us and celebrate El Paso moving to City Center.
- Another Grand Opening and Ribbon Cutting will be held in City Center on Wednesday, July 10 at 4:30 PM. The event is being held to celebrate Wertman Photography moving into downtown. The business is owned by Monika Wertman, and is located at 245 North Potomac Street.

2. **Events:**

- The City of Hagerstown's Flag Day will be held on June 14 at 3:30 PM in University Plaza.
- The Kick-Off Classic Criterium for the Tour of Washington County bike races will begin at 5 PM on June 14. Two-wheeled speedsters will take to the streets and it begins with a bike parade.
- On June 15, the Fishin' Frenzy will be held at Pangborn Park starting at 8:00 AM. This is a fishing extravaganza open to all senior citizens, children and people with disabilities.
- The Rededication and Ribbon Cutting Ceremony of Memorial Recreation Center, Inc. will be held this weekend. The building will be officially named the Robert W. Johnson Community Center Inc. The event will be held on Saturday, June 15, 2013 at 2 PM at 109 W. North Ave. in Hagerstown, Maryland.
- Miss Maryland and Miss Maryland Outstanding Teen Pageant will be held from June 19 to June 21, 2013 in Hagerstown at the Maryland Theatre.

3. **Fundraising:**

- The Augustoberfest Event fundraising is gearing up.
- Dog Park Task Force has a goal of \$20,000. They are currently over \$18,000 raised.

4. **This Week's Headlines and Media Releases:**

- City of Hagerstown and MIHI, Inc. Host Fishin' Frenzy
- Man Accused of Impersonating Fire Marshal
- City of Hagerstown Celebrates Flag Day on June 14th
- Traffic Advisory: Potomac Avenue, Mealey Parkway
- Traffic Advisory: E. Franklin St.
- Video Blasts:
 - WATCH THIS!!! Arts Council Moves Gallery to South Potomac Street
- E-casts:
 - Rededication Ceremony of Memorial Recreation Center to Robert W. Johnson Community Center, Inc.
 - A Special Invitation Grand Opening and Ribbon Cutting of Ridgecrest Investments

5. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - City Center Hosts Tour of Washington County Kick-Off Criterium Race
 - Washington County Arts Council Moves Gallery in City Center
 - Western Maryland Blues Fest Wrap-Up
- Also airing at select times:
 - "Divided Valor: Hagerstonians in the Civil War" daily at 3:00 PM.

6. **Websites:**

- *YouTube:*
 - The City of Hagerstown's YouTube channel can be accessed at www.youtube.com/cityofhagerstown

- *Top views:*
 - The 18th Annual Western Maryland Blues Fest Wrap-up! 310 views
 - City Center Hosts Tour of Wash. Co. Kickoff Race 157 views
 - Arts Council Moves Gallery to South Potomac Street 34 views

PLANNING & CODE ADMINISTRATION DIVISION

1. **New Businesses:**
 - 205 South Mont Valla Avenue – Country Thyme Primitives – home work station for off-premises sales of craft items at craft fairs and flea markets.
2. **Planning Commission** – The Planning Commission met on June 12. Topics of discussion included recommendations to the Mayor and Council on the PUD amendment for the West City Elementary School at Hager’s Crossing and multiple text amendments to the Land Management Code; and discussion on proposed Future Land Use Map amendments.
3. **Historic District Commission** – The HDC will meet for a special meeting on June 20 to consider the following cases:
 - 34-36 South Potomac Street – Washington County Arts Council - signs and grant (REVISED).
 - 13 East Washington Street – WHAG - cable entry port.
 - 25 West Washington Street – Beatitudes Hair & Beauty Supply Store individual letter sign.
4. **APFO Review for The Reserve:** The County Commissioners reviewed the mitigation proposal for The Reserve at Collegiate Acres on June 11th. The Reserve development is for 272 multi-family units on three tracts of land on the balance of unplatted land at Collegiate Acres. All of the planning for this development since 2003 has included a multi-family component: 2003 annexation, 2005 preliminary plat, 2011 annexation to add land to the R3 section, and November 2012 concept plan and 2013 site plans for The Reserve. The developer’s proposal was to phase the project so that about half the units were permitted in 2013 and the balance in 2015. The construction schedule would have children hitting the schools in 2015 and 2018. The Commissioners were not agreeable to a \$0.00 payment mitigation proposal. At the meeting, the developer proposed an \$112,000 APFO payment split between the two phases and the Commissioners indicated this amount was too low. The developer is to come back next week with an alternative proposal. The alternative is to wait for the Commissioners to adopt a uniform mitigation policy later this year. The developer does not want to wait for that public process to conclude because they want to start construction this year.
5. **State Planning Directors Meeting:** Staff will attend the Maryland Department of Planning’s quarterly meeting for planning directors in Annapolis on June 13th. The topic of conversation will involve economic development.
6. **Weekly Activity Report:** June 3–7, 2013

PERMITS								
TYPE	NUMBER OF NEW APPLICATIONS							NUMBER ISSUED
Building	11	Residential -	9	Commercial -	1	Other -	1	7
Electrical	18	Residential -	9	Commercial -	8	Other -	1	18
Plumbing	10	Residential -	6	Commercial -	4	Other -	0	10
Mechanical	6	Residential -	5	Commercial -	1	Other -	0	4
Engineering Dept.	7							8
TOTAL	52		29		14		2	47

Est. Value of Issued Building Permit Projects:		Fiscal Year Totals:
Residential	\$ 73,578.00	\$ 8,407,819.00
Commercial	\$ 158,000.00	\$ 29,845,417.00
Apartment	\$ 760.00	\$ 2,158,364.00
Sign	\$ 350.00	\$ 278,174.00
TOTAL	\$ 232,688.00	\$ 40,689,774.00

Interior tenant fit-out of entire building for Mattress Warehouse at 93-99 Eastern Blvd. - \$80,000
Construct five townhomes in Collegiate Acres - \$400,000

RENTAL LICENSES FOR PROGRAM YEAR EFFECTIVE JULY 1, 2013

NUMBER	FACILITIES	UNITS
Registrations Received	385	1176
New Applications Issued	16	24
Total Registered	1912	5045
Percentage of total invoiced	59.4%	58.1%

Notes: The 2013-2014 rental license renewals for 8678 units in 3220 facilities were printed and mailed on May 1, 2013.

PAYMENT

Total Payments Received	\$ 58,800
Adjustments	\$ 2,350

INSPECTIONS

TYPE	NUMBER CONDUCTED
Building	36
Electrical	46
Plumbing	26
Mechanical	12
Safety	24
Neighborhood Vitality	63
Quality of Life	2
Preventive Maintenance	2
Planning & Zoning	3

Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total.

INSPECTIONS KEY:

Categories of Conditions

Safety	Conditions which are or reasonably present a hazard to occupant or public.
	<u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property
	<u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants.
	<u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration.
	<u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance.
	<u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **ColorSplash Event in Fairgrounds Park** A partnership program, staff has been meeting with HEAL (Healthy Eating and Active Lifestyles) to continue to promote their Fit Walks and to plan for a "ColorSplash" 5-K walk/run. Scheduled for September 14th in Fairgrounds Park, we expect to draw in 500 runners for this event. The fee to register on the day of the event is \$35; however, if you register by July 14th, the fee is only \$25. (Pay \$30 if you register July 15th – September 13th) Registrations are only accepted on-line at: <http://www.active.com/running/hagerstown-md/heal-colorsplash-5k-2013>
2. **Arts in the Park** A 'Visit to the East' performance was held on Sunday, June 9th, in the City Park Band Shell, featuring a musical artist from the Washington, DC area and a yoga session where the public was invited to participate. The next Arts in the Park event is scheduled for June 23rd at 1:00 pm and will feature Walkers Performing Arts.
3. **Potterfield Pool** The pool is officially open for the season. Private parties are being booked for the evenings.
4. **The Greens Golf Course** A partnership has been formed with Papa Johns to serve pizza in the clubhouse. They have also signed on as a Tee Marker Sponsor. A glow ball tournament with a local church group is planned for June 14th.
5. **Train Museum and Hager House** Both are open to the public on Friday and Saturday. Group tours are being scheduled weekly by appointment.

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,627	CDS Arrest:	24
Criminal Arrest/Warrants:	20	DUI Arrests:	46
Moving Violations:	2	Search Warrants Executed:	6
Safety Repair Orders:	1	Field Interviews:	8
Warnings:		Parking Tickets:	59

2. REPORTS

- **06/09/13:** Officer Eichelberger responded to South Prospect Street for a report of a burglary. The victim stated someone had entered his house, stole some items and damaged the residence to the value of \$5,000. There are no suspects at this time.
- **06/10/13:** There were two guns stolen from Murph Avenue on Monday. The victim advised the suspect gained access to the residence through a second story window. Nothing else of value was taken. The investigation is on-going.
- **06/12/13:** Officers responded to Nottingham Road for a reported strong arm robbery. The victim advised he was walking home in the area of West Washington Street when he was approached by a male and female. The female asked for \$5 and when he replied he did not have it, the male assaulted him in the face. The victim walked to the West End Pub where an employee called the police. There are no witnesses to the incident.

3. OTHER NEWS/INFORMATION

- **Congratulations:**
 - ▶ Officer Curtis Kelley and Officer Todd Crowder have been selected as Officers of the Month for May 2013. Officer C. Kelley has been employed by the City of Hagerstown for five years and is currently assigned to the Uniform Patrol Division's Charlie Platoon. Officer Crowder has been employed by the City of Hagerstown for less than a year and is also assigned to the Uniform Patrol Division's Charlie Platoon.

During the month of April, 2013, Officer Curtis Kelley and Officer Todd Crowder responded to a homicide on Randolph Avenue in Hagerstown, Maryland. Officer Kelley and Officer Crowder maintained the crime scene until it could be processed by forensics personnel. As the officers were preparing to leave the residence and secure it, they located a crucial piece of evidence which was responsible for making several arrests in the case and also solving several other unrelated shooting calls. Based on their attention to detail and thoroughness in conducting a final search of the scene, Officer Curtis Kelley and Officer Todd Crowder were chosen as the Hagerstown Police Department Officers of the Month for May 2013. The Hagerstown Police Department is proud to have dedicated officers such as Officer Kelley and Officer Crowder as two of its own and congratulates them for a job well done.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	152	155
	University District Deck	277	270
	Downtown Parking Lots	377	373
Number of Patrons Using Decks	A & E Deck	2,015	1,685
	University District Deck	1,747	2,141
Sales of Discount Coupons		410	0
Number of Citations Issued	(Includes Warnings)	167	173
Number of Late Payment Notifications		50	NA
Number of Cars Booted		5	3

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	0	1
Fire	0	1
Human Resources	0	0
Light	5	5
Parks & Engineering	1	0
Police	6	9
Public Works	7	8
Water	6	5
Wastewater	1	0
Weekly Totals	26	29

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

- Problem Areas.** Recent call-outs included:

 - Thur. 6/6 - Sumans Avenue - tree on line; tree trimmed from service wires to restore power. Time Out: 17.5-18.5
 - Fri. 6/7 - Various locations- (reconnections for non-payment). Time Out: 17.5-18.1
 - Eastern Blvd & Mt. Aetna- smoking transformer; lineman checked the area, but found no problems with our service. Time Out: 19.1-19.8

- Sat. 6/8 - 114 North Potomac Street- partial outage; lineman repaired loose connection in meter socket to correct problem. Time Out: 8.6-9.2
- 310 Buena Vista Avenue- total outage; bird caused line fuse to operate, (1) 6T fuse replaced to restore power. Time Out: 10.8-11.4
- Sun. 6/9 - 140 East Washington Street- partial outage; loose connection found inside meter socket. Time Out: 8.7-9.6
- Mon. 6/10 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.7
- 1200 Carroll Heights Blvd (rear) - total outage; bird caused transformer fuse to operate; (1) 10T fuse replaced to restore power. Time Out: 19.0-20.0
- Eastern Blvd (area of) - tree on line; lineman found no problems with our service. Time Out: 21.0-21.5
- Tues. 6/11 - 225 Summit Avenue- total outage; (3) connectors were replaced to correct problem. Time Out: 15.1-16.0

2. **Distribution** Recent activity included:

- Metering Staff received no high bill complaints this week.
- Line crews continue annual feeder inspections for Mitchell Substation.
- Line crews continue trimming trees in various residential locations.
- Line crews performed various service upgrades and meter installations.
- Continued with pole inspections and re-tagging throughout the City.

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
8	0	4	0

3. **Engineering** Staff worked on the following projects:

- Engineering staff reviewed and processed multiple building permits regarding fences and new construction involving HLD electrical distribution equipment.
- Engineering staff continued updates and enhancements to the Electric Distribution model in the GIS environment.
- Engineering staff created details of pole top construction in the AutoCAD environment for use by HLD line crews to construct sub-transmission and distribution facilities.
- The Substation Technician gathered oil samples from HLD electrical substation equipment for annual laboratory analysis. Many properties such as moisture, dielectric breakdown, acidity, and dissolved gas analysis just to name a few, are measured and reported to HLD for us to determine the health and life expectancy of our large power transformers and other substation equipment.
- The Staff Engineer coordinated with CSX and Verizon to rebuild a section of overhead utilities across the rail yard off Burhans Blvd. This work will provide CSX with the proper clearances for their new operation of double stacking containers on rail cars and also provide HLD with overhead facilities planned well into the future for sub-transmission and distribution routes.
- The Staff Engineer and Substation Technician met with a representative from Power Monitors Inc. to demo new testing and troubleshooting tools offered by PMI. HLD currently uses a number of PMI devices to offer a degree of troubleshooting electrical problems where we interface with our customers.

4. **Administration:**

- HLD took delivery of all EmPOWER MD Energy Efficiency supplies to assemble the kits that will be distributed to qualifying customers. The kits will be assembled by high school students to accumulate community service hours required for graduation. We expect distribution to begin within the following week.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, June 05, 2013	5.62	0.00
Thursday, June 06, 2013	6.37	0.67
Friday, June 07, 2013	8.90	0.27
Saturday, June 08, 2013	5.40	0.00
Sunday, June 08, 2013	5.77	0.00
Monday, June 10, 2013	7.36	0.84
Tuesday, June 11, 2013	7.10	0.01
Weekly Average/Total	5.69	1.79
Monthly Average/Total	6.16	2.70

Projects

- Filter One continues work on cleaning the ENR filters.
- Mike Callendrelle with IST was in for some reprogramming of the Skid/OAB HMI.

Miscellaneous

- Maintenance started replacing remaining 8 inch valve actuators on the PSA skid with rebuilt units per recommendation from Mike Calandrelle from IST. Two new actuators were installed along with three rebuilt actuators in April during IST's visit for skid maintenance for units that were failing. One rebuilt actuator was installed 6/6/13. There are five more to swap out. We are waiting on rebuilt kits before moving forward.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	2, 17	463	143	9
Flushing	15, 17	7667		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Lateral Only	50	1	Broken Pipe	6

Collection System Maintenance Task

- Low pressure pump alarms at 1621 Woodland North and 1525 Kensington had a leak in back pressure pump control tube.
- Excavated and replaced low pressure check valve at 20124 Mahogany Circle back filled and spread mulch.
- Conducted dye test at Eutaw Place and 1601 Pennsylvania Avenue.
- Removed chain link fence to access manhole 07018. Cleared brush and vines and built scaffolding to set tripod. Plugged 4" and 6" laterals. Cut large root ball out off manhole 07018, drilled six holes in bench and walls of manhole 07018 and injected with seal tight. Also started to parge walls with water plug. Removed scaffolding and replaced fence at manhole 07018.
- Rebuilt Flow Channel and Grouted manholes 01197 and 01198.

Administration

Wastewater Division – Customer Call Log Summary 2013							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	0	1	1	0	0	1	3
YTD	35	22	4	6	8	20	95

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

Wastewater Laboratory:

- Continued testing of the ChemScan unit is showing the unit maintaining its accuracy.
- The results from the dmrqa proficiency testing have been submitted to the provider. The study ends July 8th.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
6/06/13	11.53		11.53
6/07/13	11.20		11.20
6/08/13	11.17		11.17
6/09/13	11.41		11.41
6/10/13	11.29		11.29
6/11/13	11.38		11.38
Average			11.33

Water Production at RC Willson

- *Operations*
 - Completing routine PMs.
 - Calibrated the pH analyzers at the stations.
- *Maintenance*
 - R C Willson – Performed routine PMs.
 - Breichner Plant – Assisted with operating the plant.
- *Instrumentation*
 - Pump Stations – Installed a UPS on the sodium-hypo system at P.S. #6.
 - Pump Stations – Installed a radio transducer at Mack Tank.
 - Pump Stations – Repaired the chlorine feed pump at P.S. #4.
 - Pump Stations – Installing generator conduit at P.S. #3.

Water Production at Breichner

- The Edgemont Reservoir is currently -5.35'; the bypass is closed and the hydrant is open.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are working on meter exchanges throughout the system. We are working on Brightwood with the County overlay and finishing services on Church Street and Summit Avenue. Also, crews repaired a service leak on Pulaski Drive.

Laboratory

- Two new line samples were tested on Hurricane Court and Yellow Jacket Road. Both were cleared to be put into service.

- The lab analyzed water flowing in a pit dug by a Distribution crew. The water was clearly ground water and not a leak.
- The lab collected soil samples from the 10-acre farmed plot at the RC Willson Water Treatment Plant to test for nutrients for the application of treatment residuals from the plant lagoon.
- Process and regulatory testing was routine for the week.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan		1
Building Permit	16	10

Respectfully submitted,



Bruce Zimmerman
City Administrator