

City of Hagerstown, Maryland Status & Information Report No. 17 for 2013

May 3, 2013

To Mayor Gysberts and Members of the City Council:

UPCOMING MEETINGS

MAY 2013						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7 4pm Work Session	8	9 8am-2pm MayMart @ Public Square	10	11 9am Ride With The Mayor @ Fairgrounds Park
12	13 National Bike To Work Week	14 National Bike To Work Week 4pm Work Session	15 National Bike To Work Week 7pm Ride of Silence @ Fairgrounds Park	16 National Bike To Work Week 5-8pm Taste of the Arts – City Center	17 National Bike To Work Week	18
19	20	21 7pm Regular Session	22	23	24	25 9am-2pm Faire off the Square
26	27 Memorial Day City Offices Closed	28	29	30 5-7pm Western MD Blues Fest @ University Plaza	31 4-10pm Western MD Blues Fest @ City Center Lot	

DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT

BUSINESS & COMMUNITY RELATIONS DIVISION

1. **Grand Opening/Anniversaries**
 - The Schmankerl Stube Restaurant in City Center Hagerstown is celebrating its 25th Anniversary and the City recognized Charles Sekula and Dieter Bloesel presenting them with a proclamation recognizing their efforts and this great restaurant.

2. **Events:**
 - The Arbor Day Ceremony was on April 26 at 10:00 AM at the new Memorial Park.

 - The City of Hagerstown will host Maymart from 8:00 AM to 2:00 PM on Thursday, May 9, 2013 in Hagerstown's Public Square. The rain date for this event is Friday, May 10, 2013 from 8:00 AM to 2:00 PM. Maymart is an annual event in Hagerstown's City Center that kicks off the Spring season. Maymart is sponsored by Antietam Cable Television, Home and Garden Television (HGTV) and the City of Hagerstown. For more information on this event individuals may call 301.739.8577, extension 183 or 116.

- Pairing great restaurants and entertainment, the Taste of the Arts Event is being held in Hagerstown's Arts and Entertainment District on Thursday, May 16, 2013. The event will be held from 5:00 PM to 8:00 PM in City Center. A Taste of the Arts is being sponsored by the Downtown Alliance and the City of Hagerstown. The net proceeds will assist The Maryland Theatre, Washington County Arts Council and Barbara Ingram School for the Arts Foundation.

Participants will be able to listen and view local artists at work while simultaneously tasting culinary sample treats from 12 venues. Individuals who get their passport ticket stamped at every restaurant are eligible to enter to win a \$500 gift certificate from Anderson Photographs, 4 South Potomac Street; \$300 in City Center Dollars and two admissions to the 2013 Wind Down Friday. Stamped tickets must be brought to the Washington County Arts Council at 34 - 36 South Potomac Street by 8:00 PM the night of the event. Passport tickets for the event are \$20 with a \$3 mailing fee and a \$4 internet charge. Advance passport tickets can be obtained by calling 301-790-2000, by stopping by 21 South Potomac Street (the Maryland Theatre) or on-line at www.mdtheatre.org

- Faire-off-the-Square will start on Saturday, May 25, 2013 from 9 AM to 2 PM in the North Potomac Street Parking Lot. It is coordinated by the Downtown Alliance and the first event will benefit the Humane Society.
- The Western Maryland Blues Fest will be held May 30 through June 2, 2013. Staff are gearing up for all aspects of the event.

3. **Fundraising:**

- Fundraising campaigns for the Western Maryland Blues Fest are going well. To-date \$96,000 has been raised.
- The Augustoberfest Event fundraising is underway.
- Dog Park Task Force has a goal of \$20,000. They are currently at \$6,500 raised.

4. **Market**

- Litton's Berries and Produce are at Market.
- Next weekend is Mother's Day at Market. The first 150 Moms to the Market beginning at 8 AM will receive free items. One lucky Mom will win a bundle of goodies donated by vendors and the City.

5. **This Week's Headlines and Media Releases:**

- Sample City Center Talent and Cuisine at "A Taste of the Arts"
- Celebrate Spring With Maymart in City Center
- Schmankerl Stube Recognized for 25 Years in Business and City Center
- Spring Sprout Grants Give City Center Businesses a Competitive Edge
- E-casts:
 - ▶ Maymart - Thursday, May 9th - Want to Participate?
 - ▶ Simple Steps for Growing Your Business Workshops

6. **Channel 25:**

- Watch the City Newsroom at the top of every hour. This week's news stories include:
 - ▶ Preview of the 18th Annual Western Maryland Blues Fest
 - ▶ Promo for A Taste of the Arts
 - ▶ WCPS Student Art Exhibition at Washington County Museum of Fine Arts
 - ▶ Earth Day Ceremony at University Plaza

4. **Historic District Commission** – The HDC will review the following on May 9:
- 100 North Potomac Street – Blackwell², LLC - repaint building (façade grant request).
 - 121 Broadway – Rose Greenawalt - replace east and west side windows.
 - 145 West Washington Street – Robert Goldsack - sign and grant.
 - 43 South Potomac Street – Flying Pie Co. – sign and grant.
 - Economic Development Text Amendments.
5. **Weekly Activity Report:** April 22–26, 2013

PERMITS								
<u>TYPE</u>	<u>NUMBER OF NEW APPLICATIONS</u>							<u>NUMBER ISSUED</u>
Building	6	Residential -	4	Commercial -	1	Other -	1	18
Electrical	29	Residential -	6	Commercial -	9	Other -	14	29
Plumbing	24	Residential -	7	Commercial -	4	Other -	13	24
Mechanical	21	Residential -	2	Commercial -	6	Other -	13	20
Engineering Dept.	8							6
TOTAL	88		19		20		41	97
Est. Value of Issued Building Permit Projects:					Fiscal Year Totals:			
Residential	\$ 140,000.00				\$ 6,575,720.00			
Commercial	\$ 540,100.00				\$ 27,606,110.00			
Apartment	\$ 599,996.00				\$ 2,155,604.00			
Sign	\$ 14,500.00				\$ 271,924.00			
TOTAL	\$ 1,294,596.00				\$ 36,609,358.00			
Interior alterations of lower level for instructional space at 1300 Marshall Street - \$530,000								
Kitchen renovations at five buildings in Frederick Manor - \$196,720								
RENTAL LICENSES								
<u>NUMBER</u>		<u>FACILITIES</u>			<u>UNITS</u>			
Registrations Received		2			3			
New Applications Issued		2			2			
Total Registered Since 6/1/12		3091			8437			
PAYMENT								
Total Payments Received		\$ 150						
Adjustments		\$ 0						
INSPECTIONS								
<u>TYPE</u>				<u>NUMBER CONDUCTED</u>				
Building				51				
Electrical				39				
Plumbing				18				
Mechanical				15				
Safety				68				
Neighborhood Vitality				84				
Quality of Life				15				
Preventive Maintenance				13				
Planning & Zoning				1				
Notes: Please note that exterior inspections of properties registered in the rental licensing program are NOT included in this total.								

INSPECTIONS KEY:	
Categories of Conditions	
Safety	Conditions which are or reasonably present a hazard to occupant or public. <u>Example:</u> No smoke alarms, improper wiring, handrails
Neighborhood Vitality	Conditions which cause or tend to cause diminution to property <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.
Quality of Life	Conditions which negatively impact occupants. <u>Example:</u> Damaged surfaces, damages elements, missing screens
Preventive Maintenance	Conditions which are technical violations and need addressed to prevent deterioration. <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood
Planning & Zoning	Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.

PARKS & ENGINEERING

1. **Route 40 Pavement Markings.** SHA will start re-doing all of the pavement markings on Rt. 40 through Hagerstown starting May 6th. They will do crosswalks, stopbars, arrows and long lines all out of thermoplastic. Work Hours will probably be 6PM-6AM to avoid high traffic volumes and it will take a few weeks.
2. **City Park Bandshell.** We are continuing to pour concrete for the new replacement benches. If all goes as planned, this phase of the new benches will be complete next week. The next step will be to soil, sod and seed the area.
3. **Memorial Park.** Landscaping has been completed. We are now aerating, fertilizing and seeding the entire area of this new park.
4. **Potterfield Pool.** The main pool has been drained and we are now making repairs to the whitecoat and ceramic tile.
5. **Municipal Stadium.** The new canopies have been received. We have installed all the frame work; the next step is to install the canopy material.
6. **Demolition of 12 North Prospect Street**
 - Asbestos removal will be completed by the Baxter Group. They expect to start work on May 9th and should be done by the following week. As soon as they are done, we will obtain a notice from MDE that the asbestos has been removed.
 - Demolition of the building: The Historic District Committee completed their review and issued a Certificate of Appropriateness to remove the building. The Demolition permit is ready to be approved as soon as MDE gives their okay for the asbestos removal. Verizon and City Light wire issues have been resolved. We set a tentative start date of May 27th. We are close to getting Mr. Widmyer to sign the agreement to use his parking lot.
7. **Big Bike in the Square.** Around Monday, June 3rd, the group organizing the downtown bike race will place a truck with the bike, mechanical rider, and banner in the square and will remove it on or about Monday, June 17th.

POLICE DEPARTMENT

1. STATS

Calls for Service:	1,663	CDS Arrest:	2
Criminal Arrest/Warrants:	16	DUI Arrests:	0
Moving Violations:	63	Search Warrants Executed:	0
Safety Repair Orders:	1,397	Field Interviews:	26
Warnings:	97	Parking Tickets:	27

2. REPORTS

- 04/28/13: Officers responded to Mitchell Avenue for a reported burglary. The victims stated they left their residence to walk their dog and when they returned they found the door to their apartment had been kicked in and the apartment trashed. Cash and a cell phone were reported missing. A canvas of the neighborhood turned up no additional information. No further information is available at this time.

- 05/01/13: Officers responded to the Sheetz store on Potomac Avenue for a report of an armed robbery that had just taken place. The suspect was a black male who wore a mask and dark clothing. He displayed a handgun and robbed the store taking numerous packs of cigarettes. The suspect left the store and headed north on Potomac Avenue. Officer Bartles and his K-9 partner responded to the scene. The track ended at Cramer's Alley. No further information is available at this time.

3. OTHER NEWS/INFORMATION

- **Congratulations Officers!**
 - Officer Joshua Hostetter and Officer Andrew Koontz graduated Friday, April 26, 2013 from the Prince George's Community College Comparative Compliance Training. This course is designed for law enforcement personnel who have transferred into Maryland from approved agencies out of state and who are required by the Maryland Police Training Commission to complete this course for certification as police officers in Maryland. Topics will include weapons of mass destruction, handling the mentally ill, child exploitation, and identity theft.

 - Officer Hostetter has been assigned to the Baker Platoon under the command of Lt. Chad Woodring. Officer Koontz has been assigned to the Alpha Platoon under the command of Lt. Paul Kifer. We wish both officers well as they begin their police career at the Hagerstown Police Department.

 - Officer Todd Crowder was certified for solo patrol on April 22, 2013. He has been assigned to the Charlie Platoon under the command of Lt. Rebecca Fetchu. We wish him well as he continues his police career at HPD.

PUBLIC WORKS

PARKING SYSTEM DATA

		Current Week	Previous Week
Number of Permit Holders	A & E Deck	199	198
	North Potomac Deck	370	370
	Downtown Parking Lots	372	372
Number of Patrons Using Decks	A & E Deck	2,124	2,099
	North Potomac Deck	1,806	1,839
Sales of Discount Coupons		0	50
Number of Citations Issued	(Includes Warnings)	224	236
Number of Late Payment Notifications		43	43
Number of Cars Booted		1	1

CENTRAL MAINTENANCE GARAGE REPAIR DATA

	Current Week	Previous Week
DCED	2	1
Fire	0	6
Human Resources	0	1
Light	5	5
Parks & Engineering	9	2
Police	8	4
Public Works	9	7
Water	4	1
Wastewater	2	1
Weekly Totals	30	30

CMG data represents completed work orders for any size repair. The repairs can include smaller items such as windshield wiper and headlight replacements to larger items such as hydraulic system rebuilds or transmission replacements. Repairs in progress will only be reported when complete.

Major Fire Truck Repair: Ladder truck #4 was recently placed out of service due to four bolts found to be broken in and around the fifth wheel. The fifth wheel is not actually a wheel but the connection point of the truck and trailer (ladder portion). A device known as the "top plate" was found to be damaged. The majority of electrical wires and hydraulic hoses connect through this area from the truck to the trailer. The first week of repairs was to identify and disconnect each wire and hydraulic hose so that the truck and trailer could be separated from one another. Fire Department staff has located the required parts and is working to purchase the needed items. This repair will take a few more weeks to complete.

UTILITIES DEPARTMENT

ELECTRIC DIVISION

1. **Problem Areas.** Recent call-outs included:
 - Tues. 4/23 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.3
 - Wed. 4/24 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.4
 - Various locations- (reconnections for non-payment). Time Out: 17.1-17.6
 - Thur. 4/25 - Various locations- (reconnections for non-payment). Time Out: 17.0-18.0
 - 204 Belview Avenue- blinking lights; lineman repaired loose connection in meter socket to correct problem. Time Out: 22.0-23.0
 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.3
 - Fri. 4/26 - Various locations- (reconnections for non-payment). Time Out: 16.0-16.3

2. **Distribution** Recent activity included:
 - Metering Staff received no high bill complaints this week.
 - Line crews continue annual feeder inspections for Wesel Substation.
 - Line crews continue trimming trees in various residential locations.
 - Line crews performed various service upgrades and meter installations.
 - Continued with pole inspections and re-tagging throughout the City.
 -

Lamps Replaced	New Fixtures Added	Changeouts	Fixtures Removed
3	11	0	0

3. **Engineering** Staff worked on the following projects:

- Staff reviewed and processed multiple building permits regarding fences and new construction involving HLD electrical distribution equipment.
- Staff continues mapping the underground electrical infrastructure at the Waste Water Treatment Plant for entry into the electric GIS model for up-to-date knowledge of the facilities in the event of an outage that HLD needs to assist with.
- Staff reviewed and designed multiple electric service plans throughout the City.

4. **Administration:**

- The new two-way radios were reprogrammed this week. The new frequencies obtained had some minor interference, so we are assigning a channel guard to filter out the noise.

WASTEWATER DIVISION

Wastewater Treatment Plant at Frederick Street

Date	Flow (mgd)	Rainfall (inches)
Wednesday, April 24, 2013	5.91	0.00
Thursday, April 25, 2013	5.88	0.00
Friday, April 26, 2013	5.76	0.00
Saturday, April 27, 2013	5.48	0.00
Sunday, April 28, 2013	5.71	0.13
Monday, April 29, 2013	5.88	0.18
Tuesday, April 30, 2013	5.66	0.00
Weekly Average/Total	5.75	0.31
Monthly Average/Total	5.87	2.13

Projects:

- OCC on site to make repairs to the computer servers in the plant.
- Maintenance assisted Mike Calandrelle from IST Global with PSA Skid maintenance. Installed new PRV on Instrument Air system, found five actuators leaking air, replaced two with spare units and rebuilt three units. Performed leak test on skid, minimal leakage through the valves. We could not replace the PRVs on the molecular sieves because units were not cleaned for oxygen service. We are in the process of returning units to Pentair Valves for cleaning.

Miscellaneous:

- Maintenance installed three pressure regulators on the OAB Deck for the air blast systems for the DO Probes.
- Maintenance trouble shooting a problem with UV Channel # 1's air conditioning unit. Channel out of service.

Wastewater Collection

SSES Weekly Progress

Activity	Districts	L. F. main	Feet of lateral	# inspected
CCTV Inspections	2, 4	467	365	18
Flushing	12	15,034		
Point Repairs		# of Repairs	Reason	L.F. of Repairs
Manholes	9, 7	4	I&I	Grouted Manhole

Collection System Maintenance Task

- Installed 2" bulkhead on pump station 26 chemical tank; also, installed a 2" ball valve and 15' of ½" PVC pipe.
- Installed new water pump on generator engine at station 19 and put back in service.
- Cleaned floats at stations 23 and 28.
- Pulled emergency generator radiator from station 21 and delivered it to Koogles.
- Sprayed for weed control and raked leaves and trash at multiple stations.
- Pump #2 failure alarm at station 1; found no cause but did clean the wet well.
- Weed wacked around station # 4, and the Collections building. Also, sprayed weed control at stations 3, 4,5,19 and 25.
- Cleaned #1 impeller at station 8.
- Downloaded data from flow-dar meters.
- Removed roof from station 3 and Installed fiber insulation, spouting drip edge and covered with rubber roofing and hauled spoil away.

Administration

Wastewater Division – Customer Call Log Summary 2013							
Type	Blockages	Grinder Pumps	Odor Complaints	Flushing	WW Pump Station	Other	Totals
Weekly	3	0	0	0	0	2	5
YTD	24	17	2	4	4	12	63

* Other - consist of calls that maybe directed to other City Departments or the County Department of Water Quality

Engineering:

- Staff met with Permits staff regarding streamlining the sewer approval process.
- Staff met with the Utilities Dept. Director regarding the Robinwood Drive Corridor II project.
- Staff attended a Wellness Committee meeting at Human Resources.

Wastewater Laboratory:

- Annual DMRQA proficiency sample testing continues.
- With routine and regulatory testing the lab collected, tested, and processed over 2,000 analyses for the month of April.
- Process and regulatory testing was routine for the week.

WATER DIVISION

Plant Flows - System Demand (MGD)

<u>Date</u>	<u>Willson</u>	<u>Breichner</u>	<u>Total</u>
4/25/13	11.53		11.53
4/26/13	11.77		11.77
4/27/13	11.34		11.34
4/28/13	11.12		11.12
4/29/13	11.36		11.36
4/30/13	11.42		11.42
5/01/13	11.64		11.64
Average			11.45

Water Production at RC Willson

- Operations

- Completing routine PMs.
- Performed tests at the stations.

- Maintenance

- R C Willson – Performing routine PMs.
- R C Willson – Repaired the fluoride feeder.

- Instrumentation

- Breichner Plant – Assisted with the maintenance to the chlorination system.
- Edgemont – Completed the Edgemont Reservoir level system.
- R C Willson – Installing new streaming current monitors.

Water Production at Breichner

- The Edgemont Reservoir is currently -5.3'; the bypass is open, and the hydrant is closed.

Water Distribution

- Distribution crews are working throughout the system performing customer service as needed and are working on meter exchanges throughout the system. We have completed work on Sunset Avenue and are working on meter tiles on Summit Avenue. We are also relocating a service on Cornell Avenue and continuing maintenance to our facilities.

Laboratory

- Materials were ordered for the annual USEPA required Synthetic Organic Contaminant testing. Samples will be collected next Wednesday.
- Samples will be collected for the quarterly USEPA required Stage 2 disinfection byproducts THM/HAA testing. The Town of Smithburg was notified as were the companies that sample for the towns of Williamsport and Funkstown.
- 32,000 copies of the Consumer Confidence Report are being printed
- Process and regulatory testing on the Potomac supply was routine.

Engineering

<u>Reviews:</u>	<u>City</u>	<u>County</u>
Site Plan	2	2
Building Permit	14	

- Staff met with Permits staff regarding streamlining the water approval process.
- Staff met with a consultant to discuss water service approval for residential lots outside the Urban Growth Area.
- Staff attended a water planning meeting with Distribution Division staff.

- Staff attended a Wellness Committee meeting at Human Resources.
- Staff met with a consultant regarding final approval of a residential subdivision site plan.

Respectfully submitted,



Bruce Zimmerman
City Administrator