

A meeting of the City Ethics Commission (Commission) was held on Monday, August 9, 2023, in the Council Chamber, 2nd Floor, City Hall, Hagerstown, Maryland.

The following people were in attendance:

- Joseph Jefferson, Chairperson
- Lewis C. Metzner
- Stacy L. Michael
- Jessica Scott
- Jason Morton, City Attorney
- Donna Spickler, City Clerk

Mr. Jefferson called the meeting to order at 5:33 p.m.

On a motion duly made by Mr. Metzner and seconded by Ms. Scott, the minutes from September 19, 2022, February 1, 2023, and February 6, 2023 were approved.

Review of Confidentiality for Advisory Opinions and Complaints

[REDACTED]

Mr. Morton will revise and email the Rules of Procedure for the Commission's review. On a motion duly made by Mr. Metzner and seconded by Ms. Michael, the Commission agreed to approve the revisions, unless someone notifies Ms. Spickler they have a concern. Otherwise, a Work Session will be scheduled with the Mayor and City Council to review the proposed amendments.

Ms. Spickler will complete the annual certification for Mr. Jefferson's signature. Mr. Morton advised her to include the statement that the City is in the process of incorporating the mandatory revisions in the City Code.

The group determined Mondays at 5:30 p.m. fits everyone's schedule for future meetings.

On a motion duly made by Ms. Scott and seconded by Mr. Metzner, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Original signed by D. K. Spickler

Donna K. Spickler
City Clerk

Approved: March 4, 2024