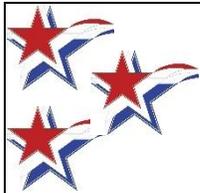




# CITY OF HAGERSTOWN, MARYLAND STATUS & INFORMATION REPORT NO. 26 FOR 2025

To Members of the City Council:

Report Period: July 25, 2025



## JULY 2025

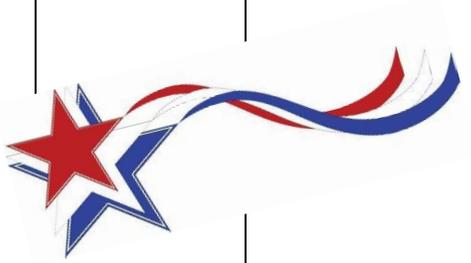
*For additional information and a complete list of City Events, please visit the Calendar of Events on the City's website at <https://www.hagerstownmd.org/calendar.aspx>*

*Questions about any of the Downtown Events listed, please email [events@downtownhagerstown.org](mailto:events@downtownhagerstown.org)*

*Visit Hagerstown Parks & Recreation website and flip through the Spring/Summer 2025 digital Program Guide at <https://www.hagerstownmd.org/145/Parks-Recreation>*



| Sunday  | Monday   | Tuesday  | Wednesday   | Thursday   | Friday   | Saturday   |
|---|--|--|---|--|--|--|
|   |  | 1<br><br>No Mayor and Council Meeting Scheduled  | 2   | 3  | 4<br><br>INDEPENDENCE DAY HOLIDAY<br><br>                      | 5<br><br>125 <sup>th</sup> Anniversary of Bloom Park<br>North Potomac & North Avenue<br>10 to 4<br><br>Caribbean Festival<br>S. Potomac Street<br>2 PM |
| 6<br><br>Farmers Market<br>Hub City Brewery<br>25 W. Church St.<br>Noon to 4 PM<br><br>-----<br>Hagerstown Municipal Band<br>City Park Bandshell<br>7 PM to 8 PM  | 7  | 8<br><br>Mayor and Council Work Session<br>4 PM  | 9<br><br>Midweek Music & Market<br>University Plaza<br>6 PM to 8 PM<br><br>-----<br>Encounter City Park<br>City Park Bandshell<br>Weather Permitting<br>7 PM  | 10   | 11<br><br>Outdoor Movie<br><i>Twister</i><br>City Park<br>7 PM | 12   |
| 13<br><br>Farmers Market<br>Hub City Brewery<br>25 W. Church St.<br>Noon to 4 PM<br><br>-----<br>Hagerstown Municipal Band<br>City Park Bandshell<br>7 PM to 8 PM | 14<br><br>ACT Summer Storytelling<br>University Plaza<br>11 AM | 15<br><br>Mayor and Council Work Session<br>4 PM | 16<br><br>Midweek Music & Market<br>University Plaza<br>6 PM to 8 PM<br><br>-----<br>Encounter City Park<br>City Park Bandshell<br>Weather Permitting<br>7 PM | 17<br><br>Key to the City Ceremony<br>Dennis Scott<br><br>Hagerstown Field House<br>1 PM | 18<br><br>   | 19   |

|   |           |   |  |           |  |  |
|---|-----------|---|--|-----------|--|--|
| <p>20</p> <p>Farmers Market<br/>Hub City Brewery<br/>25 W. Church St.<br/>Noon to 4 PM</p> <hr/> <p>Ruthann Monroe<br/>Summer<br/>Basketball League<br/>Wheaton Park<br/>2 PM to 9 PM</p> <hr/> <p>Hagerstown<br/>Municipal Band<br/>City Park Bandshell<br/>7 PM to 8 PM</p> | <p>21</p> | <p>22</p> <p>Mayor and Council<br/>Regular Session<br/>7 PM</p> | <p>23</p> <p>Midweek Music &amp;<br/>Market<br/>University Plaza<br/>6 PM to 8 PM</p> <hr/> <p>Encounter City Park<br/>City Park Bandshell<br/>Weather Permitting<br/>7 PM</p> | <p>24</p> | <p>25</p> <p>Outdoor Movie<br/><i>Inside Out 2</i><br/>City Park<br/>7 PM</p>        | <p>26</p> <p>Annual City Golf<br/>Championship<br/>Greens at<br/>Hamilton Run<br/>8 AM</p> |
| <p>27</p> <p>Farmers Market<br/>Hub City Brewery<br/>25 W. Church St.<br/>Noon to 4 PM</p> <hr/> <p>Ruthann Monroe<br/>Summer<br/>Basketball League<br/>Wheaton Park<br/>2 PM to 9 PM</p> <hr/> <p>Hagerstown<br/>Municipal Band<br/>City Park Bandshell<br/>7 PM to 8 PM</p> | <p>28</p> | <p>29</p> <p>No Mayor and<br/>Council Meeting<br/>Scheduled</p> | <p>30</p> <p>Midweek Music &amp;<br/>Market<br/>University Plaza<br/>6 PM to 8 PM</p> <hr/> <p>Encounter City Park<br/>City Park Bandshell<br/>Weather Permitting<br/>7 PM</p> | <p>31</p> |  |  |

**UPCOMING MEETINGS**

To obtain City Department or City Boards and Commissions meeting information,  
please visit <https://www.hagerstownmd.org/27/Government>.

We encourage you to visit our website at <https://www.hagerstownmd.org> for all City-related updates.

Other inquiries may be made by visiting the City Resident 311 page at  
<https://www.hagerstownmd.org/841/Services>

# COMMUNICATIONS

## This Week's Headlines & Media Releases:

- From Parking Lots to Homes, This Clinic is Meritus Mobile Clinic is Meeting Patients Where They Are
- Hagerstown Community College Opens New Workforce Training Center
- Washington County Locks in Farmland Preservation on 246 Acres
- From Wheaton Park to NBA, Dennis Scott is a Hagerstown Success Story
- Boys & Girls Club of Washington County Celebrates New Home
- Washington County Sports Hall Inducts Brooks, Slick, Wilkes, and Spessard
- School Board Meetings in Washington County Move Back to 6pm
- Comings and Goings: New Gourmet Shop in Boonsboro
- Two People Found Dead in Hagerstown-Area Home: What We Know
- County Water Inspections – Here's Who's Getting Checked
- Hagerstown Man Sentenced in August 2024 Fatal Shooting on Jonathan Street
- Meritus to Open First New Medical School in Maryland in Over a Century
- Washington County Transit Just Got \$2.8M. What's It Mean for You?
- Press Release: City Park Plein Air Art Festival
- Traffic Advisory: Antietam Street
- Traffic Advisory: Key Street
- Traffic Advisory: The Terrace

## This Week's Video Projects:

- Mayor & Council Regular Session
- Boys & Girls Club of Washington County Grand Opening Event Video
- Dennis Scott "Key to the City" Event Video
- MDWK Music & Market August Promo :30 Video Production

## Channel 25 Hub City Now Programming:

- Mayor & Council Meeting
- "Council wRap"
- Hager House Museum Visitors Center Renovation Project Video Series
- "2025 State of the City" Video
- Community Engagement Upcoming Events Video
- PayByPhone Parking Videos
- The Greens at Hamilton Run :30 Promo
- Potterfield Pool :30 Promo

City Website:

- [www.hagerstownmd.org](http://www.hagerstownmd.org) attracted 6,240 user visits for the week of July 17-23
- The most popular top entrances (the first page users accessed on the website):
  1. Home Page 1,482
  2. Online Payment Portal Page 1,479
  3. Utility Billing Page 709
  4. Police Page 266
  5. Bids Page 259
  6. Potterfield Pool Page 256
  7. Search Page 255
  8. Jobs Page 253
  9. Parks & Recreation Page 200
  10. Electric Division Page 121
- Top searches
  1. Exterior inspection inspector
  2. Kaelynn Thomas
  3. Report for July 15<sup>th</sup> overdose
  4. Fence permit
  5. Parking enforcement

# COMMUNITY ENGAGEMENT

Midweek Music and Market 2025 Summer Concert Series Returns  
University Plaza from 6 PM to 8 PM

Live Music

Artisan Vendors

Food Trucks



**FREE**  
EVERY WEDNESDAY  
@ UNIVERSITY PLAZA  
FROM 6PM-8PM

**MDWK**  
MIDWEEK MUSIC & MARKET 2025 SUMMER SERIES

**DOWN TOWN**  
HARRISBURG

PRESENTED IN PARTNERSHIP WITH MARYLAND STATE ARTS COUNCIL AND WASHINGTON COUNTY ARTS COUNCIL.

|             |  |
|-------------|--|
| <b>7.9</b>  | <b>COLD SPRING UNION</b>   <b>COUSINS MAINE LOBSTER</b><br>AMERICANA                     |
| <b>7.16</b> | <b>BUTTERSCOTCH BLONDE</b>   <b>HICKSVILLE BBQ</b><br>ROCK, FUNK, DANCE                  |
| <b>7.23</b> | <b>HUSTLE SOULS</b>   <b>CIELITO LINDO</b><br>RETRO SOUL                                 |
| <b>7.30</b> | <b>THE HEAVY HITTERS</b>   <b>STILL SMOKIN BBQ</b><br>FUNK FUSION                        |
| <b>8.6</b>  | <b>ECLIPSE INTERNATIONAL BAND</b>   <b>LA CARRETTA TACOS</b><br>SOCA/REGGAE              |
| <b>8.13</b> | <b>MAX ROSADO &amp; THE 7<sup>TH</sup> STREET BAND</b>   <b>PURA CEPA</b><br>LATIN/SALSA |
| <b>8.20</b> | <b>VINYL FEVER</b>   <b>COUSINS MAINE LOBSTER</b><br>CLASSIC ROCK                        |

**HUB CITY BREWERY**  
DRINKS & SPIRITS  
BY HUB CITY  
BREWERY

**DANO'S**  
ITALIAN ICE SERVED EVERY WEDNESDAY IN HATTERS PLAZA

## ENGINEERING & PERMITS

1. **Washington DC Visit** – staff and elected officials, along with our Federal lobbyist, visited our congressional delegation in Washington to discuss the City’s priority projects and initiatives, and to request support for grant applications that the City has (or soon will have) submitted for funding of infrastructure, public safety, and community betterment. We were able to meet directly with Senator Van Hollen and Congresswoman Mclain-Delaney, and with the staff of Senator Alsobrooks.
2. **Hager House Visitor Center** – staff held a pre-bid meeting for the project to perform interior demolition and utility rough-in for the future redevelopment of that space into a modern display area for the Hager House artifacts and historical objects.
3. **City Hall 4<sup>th</sup> Floor Reconfiguration** – staff met with our architectural consultants to walk through the 4<sup>th</sup> floor of City Hall as part of an initial effort to reconfigure office spaces throughout the floor. This project is in response to the recent reorganizaition of several City departments, and should lead to a more efficient workflow and enhanced customer service.
4. **Engineering Statistics**

| Description                               | Week of 7/20/2025 | Calendar Year 2025<br>TOTALS |
|---|-------------------|------------------------------|
| Traffic complaints received               | 1                 | 70                           |
| Work Orders completed                     | 0                 | 61                           |
| Traffic counts completed                  | 3                 | 13                           |
| <b>Construction Projects</b>              |                   |                              |
| Description                               | Week of 7/20/2025 | Calendar Year 2025<br>TOTALS |
| Construction Projects advertised for bids | 0                 | 8                            |
| RFP’s Advertised                          | 0                 | 10                           |
| Projects under construction               | 4                 | 9                            |
| Projects completed                        | 0                 | 0                            |

## FIRE

| 7/16/25 – 7/22/25           |     |                               |    |
|-----------------------------|-----|-------------------------------|----|
| Total Incidents (City only) | 73  | Mutual Aid to surrounding FDs | 14 |
| • Unit Responses            | 178 | • Halfway FD                  | 2  |
| • Fire/Rescue Responses     | 44  | • Maugansville FD             | 2  |
| • EMS Responses             | 21  | • Funkstown FD                | 3  |
| • Other Responses           | 8   | • Longmeadow FD               | 1  |
| Smoke Alarm Checks/Installs | 5   | • Other                       | 6  |
| Community Events            | 2   | Inspections/System Tests      | 21 |
| Staff Hours of Training     | 48  |                               |    |

## Incidents

No significant incidents this week.

## Community Events

7/18/25 - *Fireworks* – HFD crews provided standby for fireworks at Meritus Park.

7/20/25 - *Mud Volleyball* – HFD crews provided water/standby for mud volleyball event at 520 Western MD Pkwy.

7/20/25 - *BMX Event* – HFD crew stood by and provided EMS in the event of injured participants at the BMX park.

# HOUSING & COMMUNITY DEVELOPMENT

## Neighborhood Services

| RENTAL LICENSING PROGRAM YEAR: JULY 1, 2025 – JUNE 30, 2026   |                         |         |                    |
|---|-------------------------|---------|--------------------|
|   | <u>PROPERTIES</u>       |         | <u>UNITS</u>       |
| Registrations received week of July 14 – July 18  | 56                      |         | 116                |
| New applications issued week of July 14 – July 18   | 23                      |         | 61                 |
| Total 2025-2026 registered  | 3,031                   |         | 8,268              |
| Percentage of rental license renewals that have registered for the 2025-2026 license year                           | 79.8%                   |         | 84.5%              |
| <b>Notes:</b> The 2025-2026 rental license renewals for 9,783 units in 3,796 properties were mailed on May 1, 2025. |                         |         |                    |
| <b><u>PAYMENT</u></b>   |                         |         |                    |
| Weekly payment received   | \$ 9,975                |         |                    |
| Weekly adjustment/credits   | \$ 1,650                |         |                    |
| <b>VACANT LICENSE PROGRAM FY25</b>  |                         |         |                    |
|   | <u>NON-RESIDENTIAL</u>  |         | <u>RESIDENTIAL</u> |
| Registrations received week of July 14 - July 18  | 0                       |         | 4                  |
| New applications issued week of July 14 – July 18   | 1                       |         | 7                  |
| Total 2025-2026 active registrations  | 57                      |         | 245                |
| Vacant license changes from previous week   | 0                       |         | 0                  |
| <b>OTHER LICENSE PROGRAMS</b>   |                         |         |                    |
| Lodging Facilities  | Hotels - 13             | B&B - 0 | Short Term - 5     |
| Unattended Donation Bins  | 15 locations            |         |                    |
| <b>INSPECTIONS</b>  |                         |         |                    |
| <u>TYPE</u>   | <u>NUMBER CONDUCTED</u> |         |                    |
| Safety  | 51                      |         |                    |
| Neighborhood Vitality   | 83                      |         |                    |
| Quality of Life   | 5                       |         |                    |
| Preventive Maintenance  | 9                       |         |                    |
| Planning & Zoning   | 4                       |         |                    |

| INSPECTIONS KEY:         |   |
|--------------------------|---|
| Categories of Conditions |   |
| Safety                   | Conditions which are or reasonably present a hazard to occupant or public.  |
|                          | <u>Example:</u> No smoke alarms, improper wiring, handrails   |
| Neighborhood Vitality    | Conditions which cause or tend to cause diminution to property  |
|                          | <u>Example:</u> Weeds, trash, debris, junk vehicles, deterioration of a structure.  |
| Quality of Life          | Conditions which negatively impact occupants.   |
|                          | <u>Example:</u> Damaged surfaces, damages elements, missing screens   |
| Preventive Maintenance   | Conditions which are technical violations and need addressed to prevent deterioration.  |
|                          | <u>Example:</u> Mortar deterioration, clogged gutters, minor rotting wood   |
| Planning & Zoning        | Conditions which violate Land Management Code requirements (zoning, forest conservation, floodplain, historic district and other requirements) and progress inspections of development projects for site plan compliance. |
|                          | <u>Examples:</u> Uses not permitted in property's zone, construction of new facilities, follow up inspections on open violations.   |

**Department Representation at Events**

Community Development staff attended last week’s grand opening of the new Boys and Girls Club of Washington County at 805 Pennsylvania Ave.

**PLANNING & ECONOMIC DEVELOPMENT**

**Economic Development:**

City staff, in partnership with consultants, Urban Partners, conducted the second week of Roundtable Discussions as part of the My Downtown Hagerstown 10-year plan project. More information about the Downtown Plan, including an interactive survey for community feedback at: [mydowntownhagerstown.com](http://mydowntownhagerstown.com)

**Planning and Zoning:**

Field Trips and Education:

Planning staff traveled to Cumberland on June 25 to participate in a tour and educational program around that city’s downtown revitalization efforts. The city recently re-opened their long-struggling downtown walking mall on Baltimore Street to limited one-way traffic, and this has sparked a boom in interest in renovating buildings and landing businesses in this area.

On July 24, Planning staff participated in a webinar hosted by the Maryland Department of Planning regarding the recently passed accessory dwelling unit (ADU) law. Local governments must update ordinances to address this law by October 2026.

Building is Booming in Hagerstown

Significant plans and projects submitted and/or pending and/or approved thus far in 2025 include:

Sketch Plans:

Mountain Crest – Lorch/Harrison tract on Dual Highway – large mixed-use development of single-family homes, three types of townhomes, apartments and two commercial sites.

Regency Furniture – For an addition to the existing store building on Wesel Boulevard.

Great Southern Wood – New warehouse building on Maryland Avenue.

Subdivision Development Plans:

Hager Meadows – 188 single-family homes south of Broadfording Road and east of McDade Road.

Virginia Commons II – 372 single-family homes on the “Unger Farm” east of Virginia Avenue – some with front entry garages, some fronting on parks and open space with rear access.

Subdivision Plats:

Reese Farm – 84 townhouses on Hebb Road.

Fountainhead West, Phase 1 – 13 single-family homes off of Haven Road between Rest Haven Cemetery and Stone Ridge Apartments.

Rezoning:

An application to rezone the former Washington County Hospital site and the two parking areas along Mill Street has been received. Planning Commission public review meeting is anticipated to be held at the end of August. We are anticipating three additional piecemeal rezoning applications will be submitted in coming weeks.

Site Plans:

Washington Street School – To convert this building and site into an 89-room assisted living facility.

Dollar General – on the site of the former Manbeck Bakery, northeast corner of Church and Burhans.

Apartments at Reese Farm – 240-unit apartment complex with community building on Hebb Road, adjacent to the Reese Farm townhouse development.

Martin Heights – Building renovations and site reconfiguration of the former Noland Village community.

Reserve at Collegiate Acres, Phase 2 – Development of last two tracts of Collegiate Acres adjacent to Maugansville Road for apartments.

Easter Seals – Site reconfiguration for reuse of the former school on North Locust Street for a child day care center.

American Hall – Fraternal lodge and museum on Bethel Street.

Savers – Renovations to former Ashley Furniture store in Longmeadow Shopping Center.

Antietam Paper Building – Renovations, Addition and parking lot design on West Antietam Street, adjacent to Meritus Park and the Cultural Trail.

**POLICE**

Report not available

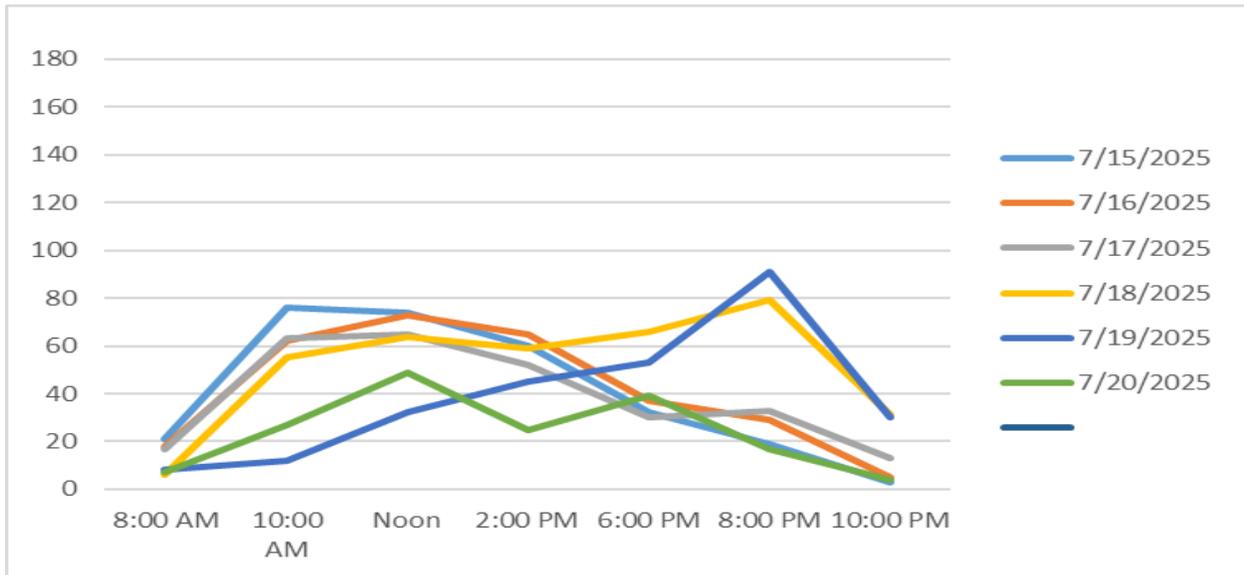
**PUBLIC WORKS**

**GENERAL PARKING SYSTEM DATA**

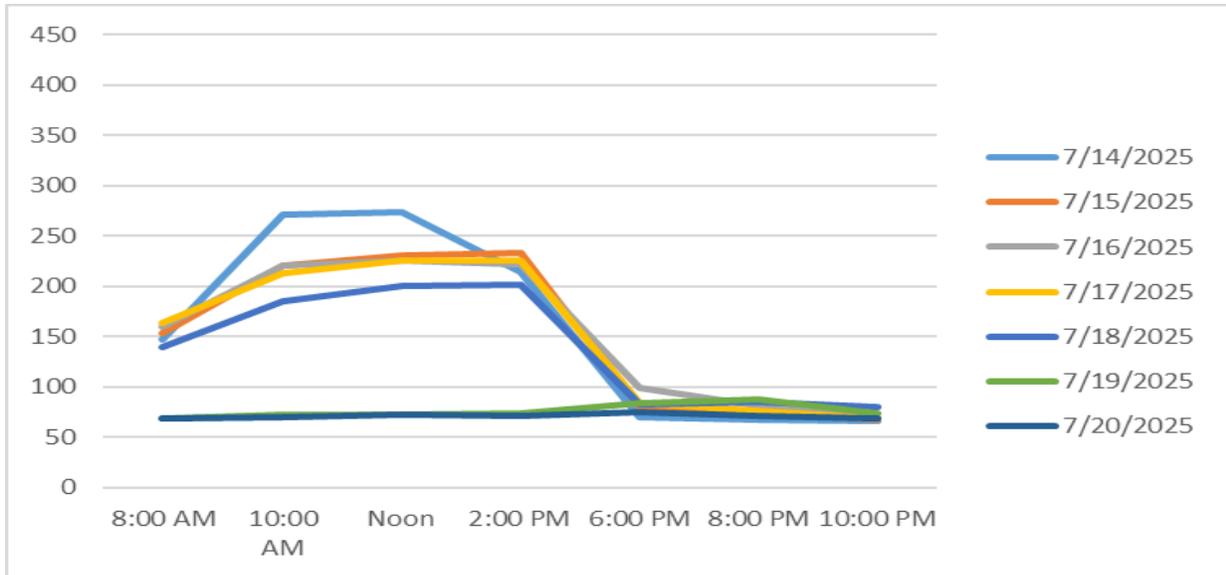
|                                      |                          | Current Week  | Previous Week |
|--------------------------------------|--------------------------|---------------|---------------|
| <b>Number of Permit Holders</b>      | A & E Deck               | 184           | 183           |
|                                      | University District Deck | 288           | 289           |
|                                      | Hub City Garage          | 77            | 78            |
| <b>Number of Student Permits</b>     | Central & Rochester Lots | 44            | 46            |
| <b>Number of Patrons Using Decks</b> | A & E Deck               | 1319          | 1169          |
|                                      | University District Deck | 1554          | 1471          |
|                                      | Hub City Garage          | 587           | 638           |
| <b>Number of Citations Issued</b>    | (Includes Warnings)      | N/A*          | 35            |
| <b>Peak Occupancy (%)</b>            | A & E Deck               | 50% Sa @ 8PM  | 52% Th @ Noon |
| <b>Peak Occupancy (%)</b>            | University District Deck | 63% Mo @ Noon | 53% Tu @ 10AM |
| <b>Peak Occupancy (%)</b>            | Hub City Garage          | 92% Sa @ 8PM  | 46% Th @ 8PM  |

\*Note: No enforcement staff available to write tickets.

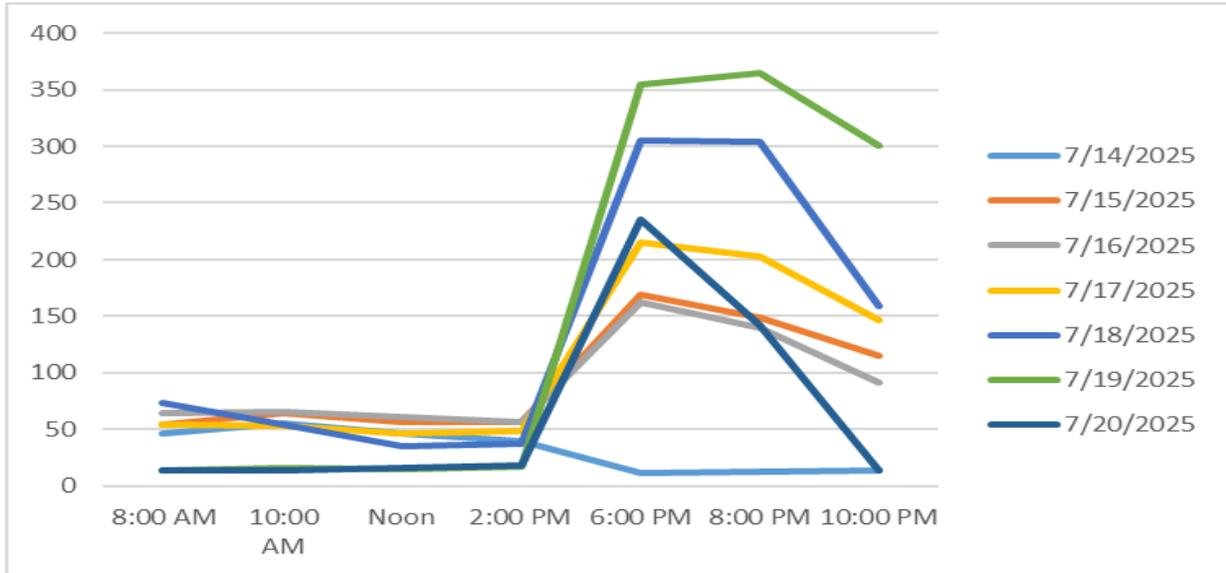
### A & E PARKING GARAGE OCCUPANCY



### UNIVERSITY DISTRICT PARKING GARAGE



### HUB CITY PARKING GARAGE OCCUPANCY



### DOWNTOWN EVENTS

| Event Name                | Date       | Location         |
|---------------------------|------------|------------------|
| ACT Summer Storytelling   | 07/14/2025 | University Plaza |
| Flying Boxcars Game       | 07/15/2025 | Meritus Park     |
| Martinsburg Chamber Mixer | 07/16/2025 | Meritus Park     |
| Mid-Week Music & Market   | 07/16/2025 | University Plaza |
| Flying Boxcars Game       | 07/16/2025 | Meritus Park     |
| Flying Boxcars Game       | 07/17/2025 | Meritus Park     |
| Flying Boxcars Game       | 07/18/2025 | Meritus Park     |
| Flying Boxcars Game       | 07/19/2025 | Meritus Park     |
| Flying Boxcars Game       | 07/20/2025 | Meritus Park     |

### CENTRAL MAINTENANCE GARAGE REPAIR DATA

|                    | Current Week | Previous Week |
|--------------------|--------------|---------------|
| DCED               | 0            | 0             |
| Planning & Code    | 0            | 0             |
| Fire               | 0            | 0             |
| Engineering        | 0            | 0             |
| Parks & Recreation | 1            | 1             |
| Public Works       | 3            | 8             |
| Police             | 8            | 15            |
| Water              | 1            | 1             |
| Wastewater         | 1            | 0             |
| Light              | 0            | 0             |
| Human Resources    | 0            | 0             |
| Weekly Totals      | 14           | 25            |
| Yearly Total       | 652          | 638           |

## AFTER HOURS CALL BACKS

Saturday, July 19, 2025 @ 10:48PM: Staff was alerted by the answering service that drivers cannot exit the University District parking garage. The exit lane of the garage needed to be rebooted. A technician was called to site to put the system back into operation.

Sunday, July 20, 2025 @ 9:05 PM: The signal at W. Antietam St. and Summit Ave. went into flash after a power failure. A technician reset the system, and the intersection functioned again.

## PARKS AND RECREATION

### Events

- Our next City Park Outdoor Movie of the summer will be held this Friday, July 25 at dusk featuring the movie "Inside Out 2". Pre-movie activities begin in the City Park band shell at 7pm.
- The 13<sup>th</sup> Annual City Golf Championship will take place on Saturday, July 26 at 8am at The Greens at Hamilton Run golf course.
- Seniors can take a swing at winning the annual Senior City Championship on Friday, July 25 from 7am – 2pm.

### Fit Room

- Fit Room report attached with weekly recreation classes. A private rental is scheduled for Saturday, June 26 from 3-9pm.

### Hager House

The Museum visitor centers is now closed for renovations. The upstairs is open for tour check in, gift shop and office space. Staff is preparing for the City Park Plein Air Art Festival on August 9.

### Outdoor Programs

- Aqua Zumba at Potterfield Pool, Mondays 6:30-7:30pm & Saturdays 10-11am
- Aqua Yoga at Potterfield Pool, Wednesdays 6:15-7:15
- Pickleball at Pangborn Park, Tuesdays 5-8pm (7/8 – 7/29)
- Tennis at Pangborn Park, Wednesdays, 5-8pm (7/9 – 7/30)
- Painting on the Porch at the Mansion House, Wednesdays, 3pm-7pm

### Virtual Classes

Strength Training & Yoga to Relax & Renew, Tuesdays and Thursdays from 6pm-7pm

### Golf Course

| Golf Course  | 7/14/25–7/20/25 | 7/14/24-7/20/24 |
|--------------|-----------------|-----------------|
| # of Golfers | 468             | 433             |

### Potterfield Pool

| Pool          | 7/14/25–7/20/25 | 7/14/24-7/20/24 |
|---------------|-----------------|-----------------|
| # of Swimmers | 1,000           | 1,679           |

# UTILITIES DEPARTMENT

## ELECTRIC DIVISION

### Service Calls

Sat. 7/19 - 221 West Washington Street – lines down; lines were found to belong to Verizon.  
Time Out: 13.5-14.4

Sat. 7/19 - 425 Summit Avenue – partial outage; line crews made repairs to downed service.  
Time Out: 20.7-23.5

| Lamps Replaced | New Fixtures Added | Changeouts | Fixtures Removed |
|----------------|--------------------|------------|------------------|
| 3              | 1                  | 6          | 2                |

- Multiple permit reviews and service upgrades requests have been reviewed and/or completed.
- Staff is working with the Public Service Commission of Maryland to apply Legislative Relief Funds to customer bills once during the summer and a second during the an upcoming winter month.
- Staff is working with personnel from the Wastewater Treatment plant for site lighting and underground conductor upgrades.
- A few site locations and infrastructure layouts were reviewed with the consulting firm to identify potential interconnection points with energy storage systems to hedge against HLD’s system peak load requirements.

## WASTEWATER DIVISION

### Wastewater Treatment Plant at Frederick Street

| Date                           | Flow (mgd) | Rainfall (inches) |
|--------------------------------|------------|-------------------|
| Wednesday, July 16, 2025       | 5.85       | 0.10              |
| Thursday, July 17, 2025        | 6.11       | 0.06              |
| Friday, July 18, 2025          | 5.78       | 0.00              |
| Saturday, July 19, 2025        | 5.63       | 0.00              |
| Sunday, July 20, 2025          | 5.57       | 0.18              |
| Monday, July 21, 2025          | 5.50       | 0.00              |
| Tuesday, July 22, 2025         | 5.67       | 0.00              |
| Jun - Avg. Flow/Total Rainfall | 5.73       | 0.34              |
| Jul – Avg. Flow/Total Rainfall | 6.02       | 1.97              |

- Replaced float switch and wiring on Methanol tank.
- Removed faulty mixers from BNR.
- Replacde faulty GFI receptacles and wiring on Final #1.
- Replaced breaker/contactors in Op's MCC that controls top skimmer on Final #1.
- Routine MVP Plant Work orders & Corrective Work Orders.

**Wastewater Collection**

**SSES Weekly Progress**

| Activity         | Districts | L. F. main   | Feet of lateral | # Inspected     |
|------------------|-----------|--------------|-----------------|-----------------|
| CCTV Inspections | 1,20      | 200, 528     |                 |                 |
| Flushing         | 15, 29    | 150, 6935    |                 |                 |
| Point Repairs    |           | # of Repairs | Reason          | L.F. of Repairs |
| Lateral Only     | 17        | 1            | Roots           | 4 ft            |

**Collection System Maintenance Tasks**

- CCTV crew worked on Marion Street and Pennsylvania Avenue
- Flusher crew flushed at 1100 Salem Avenue for blockage call
- Flushed District 29
- Pump crew work at 1612 Woodlands Run and 11127 Mahogany Drive for grinder pump issues
- Line located and marked at 110 North Mulberry Street
- Worked on generator transfer switch issue at Pump Station 26
- Worked on Vacuum Prime Fault at Pump Station 25 on Pump 1
- Construction crew installed blacktop at 713 Sunset Avenue
- Checked condition of manholes on Noland Drive
- Lateral repair on 62 West Side Avenue due to roots
- Mowed at shop and pump stations

| Wastewater Division – Customer Call Log Summary 2025 |           |               |                 |          |                  |       |        |
|--|-----------|---------------|-----------------|----------|------------------|-------|--------|
| Type   | Blockages | Grinder Pumps | Odor Complaints | Flushing | WW Pump Stations | Other | Totals |
| Weekly   | 3         | 3             | 0               | 0        | 0                | 2     | 8      |
| YTD 2025   | 77        | 108           | 7               | 0        | 0                | 128   | 320    |

## Engineering

- Review of Site Development and City Permit Drawings
- Gathering information for service inquiries
- Updating GIS databases completed with water projects

## LAB

### WASTEWATER

- Process and regulatory testing were routine for the week
- Completed monthly autoclave verification – liquid (TSB)
- Wastewater-SCAN, Biobot, and CDC-NWSS collected and sent out for processing
- Cross-training with Lachat nutrient analysis on-going
- Continued training on the new nutrient analyzer
- Prepared filters for TSS analysis

### ENVIRONMENTAL COORDINATOR & PRETREATMENT

- Reviewed SNC SM report for June
- Reviewed Volvo Mack SM report for June
- Interviews for Lab Technician
- PFAS review meeting

# WATER DIVISION

## Plant Flows - System Demand (MGD)

| <u>Date</u> | <u>Willson</u> | <u>Breichner</u> | <u>Total</u> |
|-------------|----------------|------------------|--------------|
| 07/17/25    | 11.26          |                  | 11.26        |
| 07/18/25    | 11.03          |                  | 11.03        |
| 07/19/25    | 11.08          |                  | 11.08        |
| 07/20/25    | 10.74          |                  | 10.74        |
| 07/21/25    | 11.41          |                  | 11.41        |
| 07/22/25    | 11.75          |                  | 11.75        |
| 07/23/25    | 11.45          |                  | 11.45        |
|             |                | <b>Average:</b>  | <b>11.25</b> |

## Water Production at R. C. Willson & Pump Station Distribution

- Staff worked on facility maintenance and routine preventative maintenance.
- Staff assisted with caustic tank inspection.

## Water Production at Breichner / Edgemont Reservoir

The Edgemont Reservoir pool elevation is currently at 2.61 feet. Site evaluation continues per the contract with Hazen and Triad. City staff and Hazen and Sawyer continue to work with MDE Dam Safety on the final Dam Evaluation Report, design criteria, and project schedule.

**Water Distribution**

- Staff performed customer service work and new meter installations as needed.
- Staff repaired a main break on Beacon Lane.

**Laboratory**

- Process and regulatory testing were routine for the week.
- Completed monthly autoclave verification – liquid test.
- Completed collection of July bacteriological monitoring samples.
- Performed distribution monitoring for nitrification and completed water training courses.
- Tri-annual testing for Lead and Copper is under way. The first four sets of testing results have been mailed to customers.
- Continued training on the new nutrient analyzer.
- Prepared TSA plates and completed lagoon pick up and testing.

**Engineering**

|                   | <u>City</u> | <u>County</u> |
|-------------------|-------------|---------------|
| Site Plans        | -           | 3             |
| Preliminary Plats | -           | -             |
| Grading Plan      | -           | 1             |
| Final Plat        | -           | 1             |
| Building Permits  | 42          | 11            |
| Development Plan  | -           | -             |

Respectfully submitted,



Scott A. Nicewarner, City Administrator

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For July 2025

| Sunday   | Monday                               | Tuesday  | Wednesday   | Thursday  | Friday  | Saturday                                 |
|--|--------------------------------------|--|---|---|---|--|
|  |                                      | <b>1</b><br>1:15p-2:15p Personal Training 4pk #9031  | <b>2</b><br>4p-8p CPR and First Aid #8990                         | <b>3</b><br>6:30p-7:30p Aerial Stretch #8819<br>7:45p-8:45p Aerial Tricks #8845                                       | <b>4</b>  | <b>5</b>                                 |
| <b>6</b><br>8:15a-9:45a Gymnastics for Kids, Intermediate #9004<br>9:45a-11a Gymnastics for Kids, Preteam #9012<br>11a-12p Gymnastics for Kids #8867<br>12p-1:15p Gymnastics for Kids, Preteam #9012<br>1:30p-2:30p Personal Training 4pk #9031                            | <b>7</b>                             | <b>8</b><br>1:15p-2:15p Personal Training 4pk #9031  | <b>9</b>  | <b>10</b><br>4p-4:30p Princess Ballerina #8793  | <b>11</b><br>9a-9:45a Mommy & Me Tumbling #8805<br>3:15p-4:45p Gymnastics for Kids, Preteam #9012<br>4:45p-5:45p Gymnastics for Kids #8861<br>5:45p-6:15p Private Gymnastics Lessons #9041<br>6:30p-7:30p Aerial Stretch #8820<br>7:45p-8:45p Aerial Tricks #8846 | <b>12</b>                                |
| <b>13</b><br>8:15a-9:45a Gymnastics for Kids, Intermediate #9004<br>9:45a-11a Gymnastics for Kids, Preteam #9012<br>11a-12p Gymnastics for Kids #8867<br>12p-1:15p Gymnastics for Kids, Preteam #9012<br>1:15p-1:45p Private Gymnastics Lessons #9041                      | <b>14</b>                            | <b>15</b><br>1:15p-2:15p Personal Training 4pk #9040 | <b>16</b>   | <b>17</b><br>12p-1p Personal Training 4pk #9040<br>4p-4:30p Princess Ballerina #8793                                  | <b>18</b><br>9a-9:45a Mommy & Me Tumbling #8805<br>1:15p-2:15p Private Gymnastics Lessons 4pk #9032<br>3:15p-4:45p Gymnastics for Kids, Preteam #9012<br>4:45p-5:45p Gymnastics for Kids #8861  | <b>19</b><br>9a-3p BMX Annual State Race |
| <b>20</b><br>8:15a-9:45a Gymnastics for Kids, Intermediate #9005<br>9a-3p BMX Annual State Race<br>9:45a-11a Gymnastics for Kids, Preteam #9013<br>11a-12p Gymnastics for Kids #8868<br>12p-1:15p Gymnastics for Kids, Preteam #9013<br>12p-1p Personal Training 4pk #9040 | <b>21</b><br>7p-8p Belly Dance #8898 | <b>22</b>  | <b>23</b><br>6p-7p Salsa Fever #8968<br>7p-8p Bachata Bliss #8993 | <b>24</b><br>4p-4:30p Princess Ballerina #8793<br>6:30p-7:30p Aerial Stretch #8822<br>7:45p-8:45p Aerial Tricks #8848 | <b>25</b><br>9a-9:45a Mommy & Me Tumbling #8805<br>2:15p-3:15p Personal Training 4pk #9040<br>3:15p-4:45p Gymnastics for Kids, Preteam #9013<br>4:45p-5:45p Gymnastics for Kids #8862   | <b>26</b><br>3p-9p Esther Pierville      |

# Fit Room at Fairgrounds Park at Fairgrounds Park

## Monthly Calendar For July 2025

| Sunday   | Monday                                  | Tuesday   | Wednesday   | Thursday  | Friday | Saturday |
|--|---|---|---|---|--------|----------|
| <b>27</b><br>8:15a-9:45a<br>Gymnastics for Kids,<br>Intermediate #9005<br>9:45a-11a Gymnastics<br>for Kids, Preteam<br>#9013<br>11a-12p Gymnastics for<br>Kids #8868<br>12p-1:15p Gymnastics<br>for Kids, Preteam<br>#9013 | <b>28</b><br>7p-8p Belly Dance<br>#8898 | <b>29</b><br>1:15p-2:15p Personal<br>Training 4pk #9040 | <b>30</b><br>6p-7p Salsa Fever<br>#8968<br>7p-8p Bachata Bliss<br>#8993 | <b>31</b><br>12p-1p Personal<br>Training 4pk #9040<br>4p-4:30p Princess<br>Ballerina #8793<br>6:30p-7:30p Aerial<br>Stretch #8823<br>7:45p-8:45p Aerial<br>Tricks #8849 |        |          |