



## HAGERSTOWN HISTORIC DISTRICT COMMISSION

### MINUTES

DATE May 22, 2025 – 4:30 p.m.

LOCATION: Council Chambers, City Hall Building

Attendance –

Name	In-Person	Remote	Absent
<b>Appointed Voting Members</b>			
Michael Gehr, Chairperson	X		
Leslie Allen, Vice Chairperson	X		
Robert Powell	X		
W. Douglas Carroll			X
Michael Heyser	X		
Rich Owens	X		
Sven Alstrom	X		
<b>Staff and Ex-Officio Members</b>			
S. Bockmiller, Deputy Director for Planning and Zoning Administration	X		
M. Revilla, Recording Secretary	X		

Preliminary Matters -

Call to Order and Instructions from the Chair –

Michael Gehr called the meeting to order at 4:34 p.m.

Approval of Minutes –

Approval of Minutes for the meeting of April 24, 2025.

Motion – Mr. Heyser moved to approve the meeting minutes of April 24, 2025, with no changes. Mr. Powell seconded. The motion passed with a vote of 6-0-0.

Consent Agenda –

HDC- 2024-26 – 418 North Boward Street – William & Kristy Carroll – Roof, gutters, and downspouts.

Motion – Mr. Powell:” Mr. Chairman, I have reviewed the materials submitted in Case **HDC-2025-26**, and the associated staff report and recommendation, and I have viewed the property in question. The staff report recommends approval of this application as consistent with the applicable standards adopted by this Commission, and no one has appeared at this hearing concerns or issues with, or objections to this

application. Therefore, I move that this Commission adopt the staff evaluation and recommendation in this case as its own and grant a Certificate of Appropriateness to the applicant for Case HDC-2025-26." Mr. Owens seconded. The motion passed with a vote of 6-0-0.

#### Design Review-

**HDC- 2025-23 – 803-805 Hamilton Boulevard – Jeff Mussolino – Multiple exterior changes.**

There was a brief discussion regarding shingles on a porch roof that has a shallow slope. In addition, the Commission provided some recommendations for materials that should be used to repair and rebuild the chimney that is not subject to HDC approval.

Motion - Mr. Owens: "Mr. Chairman, I have inspected the project plans and the property in question, and if constructed in accordance with these plans, the project is compatible with the character of the district for the reasons that the *Windows General form and proportion* are generally in harmony with the *Architectural Design Guidelines for the Residential Historic District* and the character of the adjoining properties. Therefore, I move that the HDC grant a Certificate of Appropriateness to the Applicant for Case No.HDC-2025-23." Mr. Powell seconded. The motion passed with a vote of 6-0-0.

**HDC-2025-25 –15 West Washington Street – Sarah Rudy –Signage.**

The applicant did not appear at the meeting.

Motion – Mr. Powell moved to table the application until the next meeting on June 12, 2025. Mr. Owens seconded. The motion passed with a vote of 6-0-0.

#### Workshops -

None.

#### New Business -

The introduction of Jill Thompson, the new Director of Planning and Economic Development Department, was made. She provided some background of her career and the vision and goals of the new department.

Ms. Allen asked whether a city council member would be assigned to the Historic District Commission in the future?

Ms. Thompson stated she was not for certain and will look into this.

Mr. Bockmiller announced Valerie Feinberg has accepted the Senior Planner position and is due to start at the end of July.

#### Old Business –

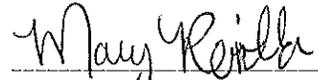
Mr. Bockmiller stated there were no preservation awards granted for 2025.

#### Announcements -

The Design Guidelines final draft should be ready for Mayor and Council review in June.

Adjourn –

With no further discussion, Mr. Heyser made a motion to adjourn, and Mr. Powell seconded the motion, the meeting adjourned at 5:15 p.m.

  
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Mary Reville, Recording Secretary  
approved 7.24.25