



CITY OF HAGERSTOWN, MARYLAND

Planning & Code Administration Department

One East Franklin Street • Hagerstown, MD 21740

E-mail: planning@hagerstownmd.org

Telephone: 301-739-8577, ext. 138 • Website: www.hagerstownmd.org

PLANNING COMMISSION MEETING MINUTES

Date: Wednesday March 12, 2025
Time: 4:00 p.m.
Location: Room 407, City Hall, 1 East Franklin Street
Attendance:

Name	In-Person	Remote	Absent
Christina Davis, Chairperson	X		
James W. Stone, Vice Chairperson	X		
Judy Wheeler	X		
Ronald Thomas	X		
Tamara Martinez	X		
Fred Nugent	X		
Sean Flaherty, Ex Officio			X
Staff			
K. Maher, Director, PCAD			X
S. Bockmiller, Development Review Planner and Zoning Administrator			X
J. Wu, Planner	X		
M. Revilla, Recording Secretary	X		

Call to Order and Instruction from the Chair –

The Chair called the meeting to order at 4:03 p.m.

Approval of Minutes –

Approval of Minutes of November 13, 2024, December 11, 2024, and January 29, 2025.

Motion- Mr. Stone moved to approve the minutes of November 13, 2024, with one change. Ms. Martinez seconded. The motion passed by a vote of 4-0-2. Ms. Wheeler and Mr. Nugent abstained.

Motion- Mr. Stone moved to approve the minutes of December 11, 2024. Ms. Wheeler seconded. The motion passed by a vote of 3-0-3. Mr. Thomas, Mr. Nugent, and Ms. Wheeler abstained.

Motion- Mr. Stone moved to approve the minutes of January 29, 2025. Ms. Martinez seconded. The motion passed by a vote of 4-0-2. Mr. Nugent and Ms. Wheeler abstained.

Consent Agenda –

None.

Development Review --**S-2025-01 – The Towns at Reese Farm – Emmert Road –(D). Trostle – Frederick, Seibert, and Associates.**

This final plat corresponds with the development plan, (P-2024-01), for the Towns at Reese Farm. The property is located at the intersection of Emmert Road and Beaver Creek Road and occupies 18.37 acres in the RH zoning district. The proposal is for a 124-townhome unit development and is permitted use in the RH zoning district. The rest of the tract is proposed to be developed into an apartment complex, creating 240 units.

Phase 1

This plat is for the development of the Towns at Reese Farm, which consists of 59-townhome lots, Breckenridge Drive, a County right-of-way dedication, and an open space lot. Comments were received from the Washington County Public Schools with school capacity input. However, the City does not have an Adequate Public Facilities Ordinance.

The following agencies have provided approval:

- Planning
- Code
- Water/Wastewater
- Light
- Potomac Edison
- Health Department

Fire Marshal and City Engineering have given verbal approval and have stated that initial comments have been addressed. Staff will ensure that the final plat does not get signed until all agencies have provided final approval.

Mr. Stone asked for clarity about the water allocations. Ms. Wu provided an explanation. There were no additional questions or concerns.

Motion- Mr. Nugent moved to approve the subdivision plat subject to outstanding comments from Engineering and the Health Department. Mr. Thomas seconded. The motion passed by a vote of 6-0-0.

Workshops –

None.

New Business –**Election of officers.**

Motion- Ms. Wheeler moved to nominate Ms. Davis as chair. Mr. Nugent seconded. The motion passed by a vote of 5-0-1. Ms. Davis abstained.

Motion- Ms. Wheeler moved to nominate Mr. Stone as Vice Chair. Mr. Nugent seconded. The motion passed by a vote of 6-0-0.

Old Business –

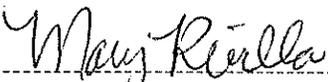
None.

Announcements –

None.

Adjourn –

Mr. Nugent moved to adjourn, and Ms. Wheeler seconded. The meeting was adjourned at 4:23 p.m.



Mary Revilla, Recording Secretary

approved 3-26-25